

Columbia Basin College  
Board of Trustees' Meeting  
Minutes  
November 12, 2013  
Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Bill Gordon, Kedrich Jackson, Enriqueta Mayuga, Duke Mitchell  
President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary  
Others in Attendance: Dawn Alford, Ty Beaver, Pat Campbell, Katie Carbary, Lupe Contreras, Andrew Crawmer, Leonor de Maldonado, Miriam Fierro, Keeley Gant, Camie Glatt, Mike Grinnell, Carol Groce, Ty Jones, Dennise Lazaro, Anthony Lopez, Melissa McBurney, Bill McKay, Deborah Meadows, Joe Montgomery, Frank Murray, Frank Powers, Brett Riley, Bob Rosselli, Bill Saraceno, Jason Schlegel, Mark Taff, Virginia Tomlinson, Gabriela Whitemarsh

The Agenda	The Discussion	Action
Call to Order	<ul style="list-style-type: none"> <li>Meeting called to order by Chair Mitchell at 4:01 p.m.</li> </ul>	
Agenda Changes	<p><u>Chair Mitchell</u></p> <ul style="list-style-type: none"> <li>Today is 11-12-13</li> <li>Read letter from Governor Jay Inslee sent to President Cummins congratulating College on Veterans Memorial dedication</li> <li>Introduced &amp; welcomed new CBC Board of Trustee Bill Gordon</li> </ul> <p><u>Trustee Jackson</u></p> <ul style="list-style-type: none"> <li>Discuss how or when we orient new Board members – Will add under Trustee Workshop</li> </ul>	
Approval of Minutes	<ul style="list-style-type: none"> <li>September 9, 2013</li> </ul>	<ul style="list-style-type: none"> <li>Trustee Jackson moved and Trustee Armijo seconded the motion to approve the October 14, 2013 minutes as written. Approved unanimously.</li> </ul>
Celebrating Excellence CAMP	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>College Assistance Migrant Program (CAMP) – Director Miriam Fierro – Program is consistently in top 3% in the nation. Introduced staff: Yanett Gonzaga, Guadalupe Contreras, Melinda Carmona, Anthony Lopez, Gabriela Whitemarsh.</li> <li>CAMP is 100 percent funded by the U.S. Department of Education and is administered through the Office of Diversity at CBC. CBC CAMP is funded \$2.1 million over the five-year grant cycle.</li> <li>The College Assistance Migrant Program (CAMP) is a unique educational program designed to help students from migrant and seasonal farm worker backgrounds succeed in college. CAMP provides students with intensive academic, career, financial, and support services during their first year of college.</li> <li>CAMP has been here since 2002, serves 55 students per academic year by providing them academic advising and four-year transfer information.</li> <li>Current ASCBC officers Dennise Lazaro and Amy Calderon are former CAMP</li> </ul>	



	<p>Tuesday. Giving Tuesday, a national day of giving follows Black Friday and Cyber Monday which are both days of getting. The idea is to get at least 10 family members or friends to donate \$10.00 to their favorite charity on Giving Tuesday. The hope is that their favorite charity would be the CBC Foundation. Should we get 400 individuals to donate \$10.00 on Giving Tuesday we could receive \$40,000 for student scholarships. Give heartily on Giving Tuesday to the CBC Foundation by logging into the campus website.</p> <ul style="list-style-type: none"> <li>Highlighted some small gifts we recently received. As a positive aftermath of our scholarship reception we received two gifts from individuals who were very impressed with the reception. One gift was for \$11,000 and completed a partial endowment that already existed in criminal justice. The other was a \$2000 gift to renew an annual scholarship. The donors were impressed with this year's student recipient and wanted to help again. We also received a \$1000 gift from Richland Rotary for the planetarium film library and through a friend of Dr. Cummins at Kiwanis we will receive \$2500 from the J. Edgar Hoover Memorial Scholarship Fund. Finally, our current annual appeal has raised \$2000 in three weeks-time.</li> </ul>	
ASCBC	<p><u>Dennise Lazaro, ASCBC President/Aimee Calderon, ASCBC</u></p> <ul style="list-style-type: none"> <li>Welcomed Trustee Gordon</li> <li>Thanked CAMP for their educational support</li> <li>Hosted a disability awareness event to promote awareness of different types of disabilities that some students may have.</li> <li>Hosted a Halloween Dance at the Pasco Red Lion on Halloween. Dance was open to all CBC students and guests. Over 300 attended.</li> <li>Leadership Council will be going to Legislative Academy from November 7-9. Legislative Academy is where all community colleges and technical schools are invited to participate in a interactive academy that focuses on networking, learning about our state government, legislative action, and leadership development.</li> <li>On November 19<sup>th</sup> will provide a burrito feed to the CBC students at the Richland campus.</li> </ul>	
Faculty Senate	<p><u>Katie Carbary</u></p> <ul style="list-style-type: none"> <li>No report.</li> </ul>	
AHE	<p><u>Mark Taff</u></p> <ul style="list-style-type: none"> <li>No report.</li> </ul>	
Classified	<p><u>Carol Groce</u></p> <ul style="list-style-type: none"> <li>No report.</li> </ul>	
Board Members	<p><u>Trustee Armijo</u></p> <ul style="list-style-type: none"> <li>Veteran's event was very well done</li> <li>Attended New Mexican Consulate reception</li> </ul> <p><u>Trustee Gordon</u></p> <ul style="list-style-type: none"> <li>Happy to be here as a CBC Board Trustee.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Introduced his wife Laura.</li> </ul> <p><u>Trustee Jackson</u></p> <ul style="list-style-type: none"> <li>• Great Veteran’s event, acknowledged Jason Schlegel, Bill Saraceno, and Frank Murray for all their efforts.</li> <li>• Boeing contract is in the Machinists Union hands.</li> </ul> <p><u>Chair Mitchell</u></p> <ul style="list-style-type: none"> <li>• 10/21/13 – Attended CBC, AREVA, Energy Northwest, and American Nuclear Society 2013 Sundance Film Festival Documentary – Pandora Promise at the CBC Gjerde Center. It was a really good evening, well received and attended.</li> <li>• 10/25/13 – Attended WSU-Tri-Cities monthly Advisory Council meeting as the CBC representative</li> <li>• 10/26/13 – Attended the CBC Dental Hygiene First Class Graduates’ 10<sup>th</sup> Anniversary Celebration and Pinning Ceremony at the CBC Planetarium. CBC Foundation did an outstanding job.</li> <li>• 10/30/13-11/1/13 – Attended the 18<sup>th</sup> Annual Washington State Faculty and Staff of Color Conference in Spokane, Washington on behalf of the Trustee Association of Community and Technical Colleges (TACTC) and the State Board of Community and Technical Colleges (SBCTC). Very good presentations and good information was received.</li> <li>• 11/7/13 – Attended the TACTC Legislative Action Committee (LAC) Fall Retreat at Highline Community College, Des Moines, Washington. Co-chaired the meeting as he is one of two Washington State TACTC LAC Co-Chairs this year. The Boeing contract on the 777 was discussed.</li> <li>• 11/11/13 – Duke was one of several speakers at the dedication of the CBC Veterans Monument on the CBC campus. It was a beautiful day and a wonderful ceremony. Thank you CBC Family! Thank you Veterans! Thanked ASCBC for paying the \$75,000 for the monument.</li> </ul> <p><u>Trustee Mayuga</u></p> <ul style="list-style-type: none"> <li>• Read her farewell speech.</li> <li>• She is very proud to have been a part of the CBC Board of Trustees.</li> <li>• Today is her final Board meeting.</li> </ul>	
<p>Student Success Common Core</p>	<p><u>Melissa McBurney</u></p> <ul style="list-style-type: none"> <li>• Research on College and High School Partnerships <ul style="list-style-type: none"> <li>○ Community College Research Center</li> <li>○ Current CCRC Project</li> <li>○ Common Core State Standards</li> <li>○ CCSS and College Assessment/Placement</li> <li>○ CCSS and the College Curriculum</li> <li>○ CCSS and Partnerships with High Schools</li> <li>○ What is Washington State Doing? Initiatives: <ul style="list-style-type: none"> <li>▪ College Board Affinity Network</li> <li>▪ Core to College</li> <li>▪ Smarter Balanced</li> </ul> </li> <li>○ College Board Affinity Network</li> </ul> </li> </ul>	

	<ul style="list-style-type: none"> <li>○ Core to College Project</li> <li>○ The Washington Core to College Project: <ul style="list-style-type: none"> <li>▪ Connecting Higher Education to the Common Core State Standards &amp; Smarter Balanced Assessment</li> </ul> </li> <li>○ Expectations for Higher Education: <ul style="list-style-type: none"> <li>▪ Acknowledge the Smarter Balanced Grade 11 assessment as a valid measure of college-readiness (defined by the Common Core State Standards)</li> <li>▪ Agree on a common performance standard in English language arts/literacy and mathematics for college readiness</li> <li>▪ Use the Smarter Balanced assessment as evidence that students are ready for credit-bearing course work and can be exempted from remediation</li> </ul> </li> <li>○ Washington Core to College Project</li> <li>○ Use of the 11<sup>th</sup> Grade Assessment</li> <li>○ Core to College System Policy Timetable</li> <li>● Key action – Start K-12 discussions on what needs to be achieved to be successful.</li> </ul>	
<p>Reports Veterans Services Strategic Plan</p>	<p><u>Jason Schlegel, Director for Veterans Services</u></p> <ul style="list-style-type: none"> <li>● Columbia Basin College (CBC) supports the educational endeavors of student veterans from multiple US conflicts including the Vietnam War, Desert Storm/Desert Shield, Operation Iraqi Freedom, Operation Enduring Freedom, as well as those currently serving on active duty, and in the reserves/national guard. The needs of these veterans and service members vary and include a need for transitional services, academic support, social integration, comprehensive student services, and linkages to community resources.</li> </ul> <p>The Veteran Services strategic plan is based upon a systems approach to serving veterans and supporting their individual academic goals. The development of the Veteran Services strategic plan included a review of higher education best practices, a review of literature for theoretical considerations, the input of student veterans, CBC staff, and CBC faculty. Five core themes were developed with corresponding objectives and objective indicators as a means of gauging our college’s efforts to enhance student veteran success. Further, the core themes have been aligned with our institutional commitment to the US Department of Education’s 8 Keys to Success. To date, CBC is among 250 colleges and universities which have adopted the 8 Keys, and is the only 8 Keys to Success site in Washington.</p> <p>As CBC continues to serve a growing number of student veterans, the strategic plan developed will allow CBC to address existing student veteran needs, and encourages our college to modify practices that address emerging student veteran needs. Much of the strategic plan is achievable in a realistic timeframe; other elements are part of ongoing efforts which are not easily measured by their nature, such as trust. While CBC is set in a dynamic and complex system, Tri-Cities veterans can trust CBC to be proactive and responsive to the needs of veterans.</p> <ul style="list-style-type: none"> <li>● Mark Taff is the faculty advisor</li> </ul>	

<p>Quarterly Financial Report</p>	<ul style="list-style-type: none"> <li>• Will continue to evaluate plan on a regular basis</li> <li>• President Cummins commended Jason for his great job with veterans</li> </ul> <p><u>Bill Saraceno</u></p> <ul style="list-style-type: none"> <li>• Provided and reviewed charts on “CBC’s Fiscal Health.” The College continues to outperform other community colleges, and rates CBC’s fiscal health as good to outstanding.</li> <li>• Trustee Mitchell – Appreciate well done report</li> <li>• Trustee Armijo – Appreciates breakout</li> <li>• Trustee Gordon – Asked if we do bonds? Bill – no</li> <li>• Will provide waiver report at next meeting</li> <li>• President Cummins – Have done excellent job managing finances.</li> <li>• Bill Saraceno – Kudos to Brett Riley for his instrumental work on Veterans Memorial</li> </ul>	
<p>Discussion Alignment with K-12 feedback</p> <p>“Transforming Lives” process</p>	<p><u>Chair Mitchell</u></p> <ul style="list-style-type: none"> <li>• Has met with Kennewick Superintendent Bond</li> <li>• Rich is meeting with new Richland School Superintendent Schulte</li> <li>• Chair Mitchell plans to attend school board meetings on a rotating basis to get to know board members. Encourages other Trustees to do the same</li> <li>• Need to define the problem.</li> <li>• How do we develop relationships?</li> </ul> <p><u>Chair Mitchell</u></p> <ul style="list-style-type: none"> <li>• CBC will match \$500 award</li> <li>• Trustees reviewed five nominations</li> <li>• Selected Marisela Sarmiento as the 2014 Transforming Lives recipient</li> </ul>	<ul style="list-style-type: none"> <li>• Develop problem statement, actions, and bring back to next meeting.</li> </ul>
<p>Consent</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<p>Trustee Workshop</p>	<p><u>Trustee Jackson</u></p> <ul style="list-style-type: none"> <li>• Orientated to process to get acclimated with College - how should this be conducted? Will draw up language and send to other Trustees to discuss at next meeting.</li> </ul>	
<p>Public Comments</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<p>Executive Session</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<p>Adjournment: 6:12 p.m.</p>	<p>Next Regular Meeting Beers Board Room December 9, 2013, 4:00 p.m.</p>	<p>lp</p>

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David Mitchell, Chair