

## SECTION A: Student Information

Please only use the spaces provided.

PREVIOUS NAME	NEW NAME
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Last name (Legal)	First name (Legal)	M.I.	Last name (Legal)	First name (Legal)	M.I.
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*This example uses all 22 digits available - Lopez-Garcia Lupe G JR*

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STUDENT IDENTIFICATION NUMBER

## SECTION B: Supporting Documentation

Please attach a copy of the following documents:

- Driver's License with new name
- AND one of the following:**
- Driver's License with previous name
- Marriage License
- Court Document

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## SECTION C: Where to Submit

**In Person**  
Hawk Central  
H Building  
Pasco Campus

**Mail**  
Columbia Basin College  
Student Records, MS-H4  
2600 N 20th Ave  
Pasco, WA 99301

*We are temporarily unable to accept this form 'In Person' while our campuses operate remotely. Please submit the completed form and documentation via mail (as listed above) or from your CBC email to [records@columbiabasin.edu](mailto:records@columbiabasin.edu).*

Office Use Only:	
Task:	Initials/Date:
Data Input _____ SM2001	_____/____
Make New Label _____	_____/____