Columbia Basin College
Board of Trustees' Meeting
Minutes
February 13, 2012
Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Reneé Finke, Enriqueta Mayuga, Sal Mendoza, Duke Mitchell

President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary

Others in Attendance: Ty Beaver, Derek Brandes, Peggy Buchmiller, Leonor de Maldonado, Curt Freed, Camie Glatt, Mike Grinnell, Carol Groce, Joanie Guercia, Ken Hohenberg, Maddy Jeffs, Ty Jones, Yesenia Lazaro, Melissa McBurney, Bill McKay, Deborah Meadows, Frank Murray, Jim Raymond, Brett Riley, Bob Rosselli, Susan

Sandmeier, Bill Saraceno, Alice Schlegel, Ryan Washburn, Tim Woodward

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Trustee Finke at 4:02 p.m.	
Agenda Changes	 Move Discussion item "Naming of Forensic Science Lab" after Approval of Minutes 	
	 Under Celebrating Excellence, table Transition Center until March 12, 2012 Board Meeting 	
	Under Student Success remove HDEV Success data	
Approval of Minutes	• January 9, 2012	 Trustee Armijo moved and Trustee Mitchell seconded to approve the minutes as written. Approved unanimously.
Discussion	Trustee Finke	
Naming of Forensics Lab	 The Advisory Committee convened for the purpose of reviewing the proposed naming of a CBC facility for former Criminal Justice Instructor Jim Ownby is recommending the Criminal Justice Forensic Lab be named in his honor. 	 Trustee Mitchell moved and Trustee Armijo seconded to move Naming of Forensics Lab to March 12, 2012 Consent Agenda. Approved unanimously.
Celebrating Excellence		
Bernie Vinther	 President Cummins Bernie Vinther is a very unique individual who went through CBC's Machine Technology program. Mr. Vinther owns his own machine shop, and is legally blind. He has now been awarded an AAS degree from CBC. He is doing CBC proud and humbled by his achievement. Mr. Vinther introduced his wife (Brenda) and seeing-eye-dog (Griff). He thanked the Board, President Cummins, and everyone at CBC that helped him during his time here. He is grateful for everyone's support. 	

Linkage with Community Veteran's Programs	 Peggy Buchmiller CBC has seen and increased number of veteran's enrolling as they are returning from their tour of duty. Peggy introduced Ryan Washburn who is a CBC graduate and is now the WA State Vet Corps representative on campus. Ryan Washburn works with various service groups. Planning events such as ShareFest in the spring, and a Veteran's Expo. Trustee Mitchell offered his services. 	
Remarks	SCI VICES.	
President	 President Cummins Senator Murray will be on campus February 21 to meet with CAMP students, Veteran's group, and group from Port of Kennewick. Progress edition article going in Tri-City Herald. March 27 attending NWCCU training in Seattle. Made presentation to Franklin County Republicans on College Success. Attended Columbia Valley Daybreak Rotary meeting, and was presented with \$6,000 check for CBC scholarships. Working on student success efforts to help students complete their degrees sooner. 	
CEO, Foundation	 Bob Rosselli Leutia Mathowitz, long-time supporter, especially of Nursing, is moving to Israel to be closer to family. Recently supported "emergency need" scholarships. She will be missed but Foundation plans to remain in touch. Planning Scholarship Dinner & Auction for March 17, 2012 at the Pasco Red Lion. Hope to see all the board members present. From endowment investment earnings, setting up a 3-year scholarship reserve fund. Dr. Paul Schrieber gave another \$50K for general studies scholarship. Received \$500K from Thorton Estate for nursing scholarships to "needy students." The family of Barbara Brown (1971 CBC graduate) wants to set up a nursing endowment. Grossed about 16K from Athletic banquet. 	
ASCBC President	Yesenia Lázaro • Hawk Basketball: During the half-time shows at both the women's and men's basketball games on Feb. 1, ASCBC had two activities for prizes. Prizes	

	provided by Foundation.	
	Casino Night: Service & Activities Board is hosting Casino Night on February Activities Board is hosting Casino Night on February Activities Board is hosting Casino Night on February	
	16 th , 7:00- 10:00PM in the Hawk Union Building (HUB). All CBC students and	
	their friends are invited to participate in a night of fun.	
	Web Re-design: ASCBC President and VP have been attending the CBC web re-	
	design meetings since the beginning of the 2011-12 school year. There have	
	been many accomplishments with the help of all the faculty/staff on this committee.	
	Career Expo: Clubs are being given the opportunity to help and volunteer their	
	time at this year's Career Expo, coordinated by Student Employment. This	
	event will take place on February 16 th from 6:45AM-2:00PM in the HUB.	
	• Service & Activities (S & A): Committee had their first official meeting on January 25 th .	
	President's and Dean's bowling event was a success. Appreciate everyone's	
	support.	
Faculty Senate Chair	Joanie Guercia	
	This year's NISOD recipients are Kay Lynn Stevens and Tammy Wend.	
	• The 2011-12 In-service speaker will be Mike Durst.	
AHE	Melissa McBurney	
	 Bargaining support team is meeting with various groups on campus for suggestions. 	
Classified Staff	Carol Groce	
	State districts will be meeting in March. Should have updates this spring.	
Board Members	Trustee Mayuga	
	Just returned from her mission work in the Phillipines. Very rewarding	
	experience.	
	<u>Trustee Armijo</u>	
	Enjoyed Athletic banquet.	
	Congratulations to Rich on his Ag award.	
	<u>Trustee Mendoza</u>	
	Attended New Trustee and general conference in January. Great opportunity	
	to discuss Trustee responsibilities and resources.	
	Attended and participated in College Night. Learned a lot about Financial Aid	

	and available resources.	
	Trustee Mitchell	
	Attended New Trustee orientation and general session.	
	Attended College Night.	
	Reviewed "Tenure files" for applicable CBC faculty.	
	Attended CBC Hall of Fame induction ceremony and fundraiser on January 26, 2012.	
	Bowled in CBC President's List and Dean's List celebration on January 27, 2012	
	at Atomic Bowl in Richland	
	Attended several CBC men's and women's basketball games.	
	Toured Planetarium.	
	Trustee Finke	
	Enjoyed Hall of Fame event on January 26, 2012.	
	Attended several basketball games.	
	Reviewed faculty Tenure files.	
Student Success	<u>Curt Freed</u>	
Agilegrad	Student based certificate and degree planning solution	
	Students plan their schedule based on factors including:	
	 Preferred time 	
	 Degree or certificate of intent 	
	 Number of credits per quarter 	
	 Auto generated degree/certificate plan is produced then reviewed by an advisor for accuracy, with a communication portal between advisor and student. 	
	The degree/certificate plan considers prerequisites, distribution	
	requirements, or other technical requirements of the student plan	
	Campus wide use would provide enrollment planning data necessary to plan	
	courses a year or more in advance	
	Provides a campus infrastructure and streamlines educational planning	
	Implementation	
	Currently preparing to implement degrees and certificates with a small team	
	Develop advising guidelines that include institutional preferences for student success measures	
	Early math completion	
	Monitored advising and coaching until the student is sufficiently planned and	
	academically prepared to continue their own success path	
	academically prepared to continue their own success path	

Dogues Estimates	Court French	1
Degree Estimator	 Curt Freed A software program developed by Walla Walla that combs transcript data and compares every student to all degrees and certificates offered Degrees and certificates students are closest to completing are flagged Combined with AgileGrad plans, use of a degree estimator will help target individuals close to graduating Communication plans will help target students to get them to the finish line 	
Reports		
Workforce Monitoring Report	Curt Freed	
	 The Workforce End State is a key mission area and core theme for CBC, reflecting the College's goal to provide effective education leading to gainful employment. Summary of Goal and Indicator Outcomes 	
	Reported Indicators for Goal A: CBC Workforce students learn and develop program skills	
	 Assessment of this goal used both student survey data and data from certification and licensing examinations. 	
	 Reported indicators for Goal B: Workforce programs demonstrate strong enrollments and viability 	
	 Reported Indicators for Goal C: Workforce students obtain jobs and earn a good salary 	
	 Reported Indicators for Goal D: The community supports CBC's Workforce Programs 	
	Evaluation of Indicator Performance	
	 A total of 23 indicators were used, with 19 showing Good performance and four showing Neutral performance. None of the indicators fell into the Poor category. These values resulted in a total of 42 out of possible 46 points, for 	
	91.3% of the total possible points. Using the standard Performance Curve	
	developed several years ago, this percentage corresponds to a value of 95	
	Performance Points for an overall "A" level of performance. Performance on this End State was nearly identical to last year's (2010-11) value of 92%.	
High School Academy (HSA)	Leonor de Maldonado	
	CBC is working out the details for its High School Academy, which helps students 16-20 years of age whose class has already graduated and who have dropped out. Students who are currently enrolled in the participating districts also known as 5 th year seniors.	
	Inter-local agreements have been secured with the Kennewick and Richland	

Fiscal Health	 is reviewing the agreement. Curriculum will be based on the state standards. Anticipate program to be self-supporting. The program would serve 100-250 students and help them meet the state requirements for graduation. Encourage and prepare graduates to enroll at CBC and other higher education institutions. Bill Saraceno • Proposed Measures of Fiscal Health for Washington Community and	
	 Proposed Measures of Fiscal Health for Washington Community and Technical Colleges. Develop a limited number of measures that when considered together; provide some insights about the fiscal health of a college. Additionally, the measures should be useful to the colleges in assessing the results of their operations and fiscal health relative to other colleges in the system. Overall, CBC is doing a good job. 	
Discussion College Day	 President Cummins Learned at New Trustee Orientation the idea of Trustees and Board members shadowing college students. Trustee Mitchell will be receiving information from Highline cohort. 	Trustees Mendoza and Mitchell will work with President Cummins on this project.
Public Comments	Bernie Vinther Mr. Vinther expressed importance of achieving and pursuing a better education.	
Executive Session	RCW 42.30.110(I)(g) To review the performance of a public employee.	Board of Trustees convened for Executive Session at 6:04PM
Workshop	Standing Agenda	
Adjournment: 6:58 p.m.	Next Regular Meeting March 12, 2012 – 4:00 p.m. Beers Board Room	lp

Reneé Finke Chair	