

	Grading		
Curriculum and Instruction	Administrative Policy 5-090	Page 1 of 1	Adopted 06/89 Revised 08/97 March 2006

1.0 Grading Objectives and Responsibilities

Any grading policy must be undergirded by individual course syllabi which contain the grading standards for each course. The grading systems must retain simplicity and brevity and must be understood and supported by both the instructor and student. These grading systems must also be appropriate to the numerous purposes of our instruction, which include baccalaureate transfer, occupational, continuing, exploratory and personal enrichment goals.

1.1 Grading system is as follows:

4.0 - 3.8 = A
 3.7 - 3.5 = A-
 3.4 - 3.2 = B+
 3.1 - 2.9 = B
 2.8 - 2.6 = B-
 2.5 - 2.3 = C+
 2.2 - 2.0 = C
 1.9 - 1.6 = C-
 1.5 - 1.3 = D+
 1.2 - 1.0 = D
 0.9 - 0.7 = D-
 0.0 = F

1.2 All courses are to be graded as follows:

- 1.2.1 All lecture and laboratory courses numbered 100 and above will use the decimal system in Section 1.1
- 1.2.2 All buy-time options, clinicals, cooperative work education programs, practicum's and workshops, all courses numbered 99 and below, and challenged courses will use P (Pass) and Z (No Credit) grades.

1.3 A student may enroll in lecture classes on an audit, non-credit basis. The fee is the same as for credit. Students are not required to do the assigned work or take the examinations. A non-credit course may be repeated in a subsequent quarter for credit. All changes from audit to credit must be made on or before the ninth day of classes. Students may change from credit to audit through the thirty-fifth day of the quarter, with permission of the instructor. Instructors may withdraw the auditor any time the attendance policy is not met by the student.