



Financial Aid Satisfactory Progress Petition

Student Information

Name (Last, First) _____ SSN _____ SID _____

Phone _____ Email _____

Instructions

Your eligibility for financial aid at CBC has been suspended because you did not meet the required standards for academic progress in one or more quarters. This petition is available for use by students whose academic performance was substantially impacted by unforeseen, extenuating circumstances during the quarter(s) that resulted in the suspension. Your completed petition (with all attachments) must be submitted at Hawk Central (H Building) or scanned and emailed to financialaid@columbiabasin.edu.

Petitions must include ALL of the following (they should be attached to this form):

1) A personal statement that explains:

- a. Why you did not achieve the minimum satisfactory progress requirements. These should be unforeseen circumstances that happened to you and over which you had no control;
- b. When these circumstances took place;
- c. How the situation has been resolved such that the circumstances will no longer interfere with your ability to be academically successful; AND
- d. What you will do, your plan, to ensure that you will meet the required academic standards in future quarters. (To review the standards visit our website: www.columbiabasin.edu/financialaid/sap)

2) Documentation that verifies the circumstances described in your written statement.

Acknowledgment and Signature

I understand that CBC personnel have the right to clarify and verify the information provided in this petition. I understand that additional information or documentation may be required.

Student's Signature _____ Date _____

Office Use Only: Pace of Progression % _____ Approved _____ Denied _____

Notes/Comments: