



# Financial Aid Extension of Timeframe Petition

## Student Information

Name (Last, First) \_\_\_\_\_ SSN \_\_\_\_\_ SID \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

## Instructions

Your financial aid has been suspended because you have, or will, exceed the allowable timeframe to complete your degree program with financial aid at CBC. Students must complete their degree program within 150% of the number of credits required by their degree program for federal aid and within 125% for state aid. For example, if your degree requires 90 credits to complete, you must earn the degree within 135 credits (150%) for federal aid or 113 credits (125%) for state aid. To review these requirements, go to: [www.columbiabasin.edu/financialaid/sap](http://www.columbiabasin.edu/financialaid/sap). The purpose of this petition is to request an extension of the timeframe (quarters and credits) to complete your degree program. Your completed petition (with all attachments) must be submitted at Hawk Central (H Building) or scanned and emailed to [financialaid@columbiabasin.edu](mailto:financialaid@columbiabasin.edu).

### Petitions must include ALL of the following (they should be attached to this form):

- 1) **A personal statement** that explains why the initial timeframe to complete your degree program was not sufficient and why you need additional time and credits now.
- 2) **A current and complete academic plan**, signed by you and your advisor or a counselor in our Counseling Center. You can make an appointment with a counselor by visiting the Counseling Center in the H Building or by calling (509) 547-0511 (press 2 for Student Services).

## Acknowledgment and Signature

I understand that CBC personnel have the right to clarify and verify the information provided in this petition. I understand that additional information or documentation may be required.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

**Office Use Only:** Approved \_\_\_\_\_ Denied \_\_\_\_\_

Notes/Comments: