



COLUMBIA BASIN COLLEGE

Disability Support Services

Standards for Documentation

Disability Support Services (DSS) at Columbia Basin College (CBC) provides reasonable disability-related accommodations based upon an individualized assessment of whether a student's current condition substantially limits a major life activity. Documentation from a qualified practitioner or a medical professional helps to establish that the student is an individual with a disability, the impact of the disability on a major life activity, and the reasonable accommodations that would be appropriate for the student to access CBC's educational programs, events, and activities. In accordance with state and federal laws as well CBC policy, accommodations must be determined on a case-by-case basis and supported with documentation from a qualified practitioner or medical professional who is properly licensed and/or credentialed to diagnose and treat the condition within the scope of their practice. In most cases, documentation consisting only of a diagnosis is insufficient to determine the impact of a disability on a major life function, and the reasonable accommodations that would be appropriate for the student. Appropriate documentation could include:

- Statement of disability, including DSM diagnosis or ICD Code(s), where appropriate;
- Date of onset and date of diagnosis;
- Statement of prognosis (expected duration, stability, or progression of the condition);
- Description of the diagnostic methodology used (the basis on which the diagnosis was made, including measures of aptitude, such as the Wechsler Adult Intelligence Scale-Revised, and/or measures of achievement, such as the Woodcock-Johnson Psycho-educational Battery-Revised), data, and a summary of evaluation results from appropriate instruments of evaluation or testing;
- A written interpretation of the test results (including the specific academic areas affected);
- Name and qualifications of the diagnosing professional;
- It is recommended that documentation be completed in high school or within the last 5 years.
- Statement of the clearly defined current functional impact of the disability on a major life activity (which includes learning) as established by the ADA as well as current prescribed medications including dosage and any side effects.

DSS at CBC cannot modify the essential requirements of a course or program of instruction or provide accommodations for persons whose impairments do not **substantially** limit one or more major life function(s).

The qualified practitioner/medical professional providing documentation must have firsthand knowledge of the student's condition. This documentation can be provided to DSS either with completion of the DSS Disability Verification Form or on the diagnostician's letterhead that is signed and dated by a clearly identified diagnostician on the report. Reports must also include credentials and contact information for the individual providing the diagnosis.