

**PETITION FOR REINSTATEMENT
After Academic Dismissal**

*Petition must be submitted at least **90 days** prior to re-enrollment*

Name: _____ Student ID #: _____
Last First Middle

Address: _____
Street Apt. # City Zip

Phone number (daytime): _____

Email: _____

Year/Quarter of Dismissal: _____ Fall Winter Spring Summer
Year

Year/Quarter of intended re-enrollment: _____ Fall Winter Spring Summer
Year

Intended academic program (major): _____

Completion Coach or Counselor: _____
Last First

DIRECTIONS: You may request re-enrollment following the one-year academic dismissal period. Please complete this form and mail it to:

Lane Schumacher
Associate Dean for Student Retention & Completion
Columbia Basin College
2600 N 20th Ave., MS-H8
Pasco, WA 99301-3379

- You will be scheduled to meet with a Reinstatement Committee made up of the Vice President for Student Services, the Associate Dean for Student Retention & Completion, a CBC counselor and a representative of the academic program in which you plan to re-enroll.
- Notification of your meeting date and time will be mailed to you.
- You will be expected to present a full explanation of your academic transcript, your pattern of past performance and your proposed strategy for academic success. It is your responsibility to provide evidence to suggest you will be successful from this point forward.
- The Reinstatement Committee is not obligated to reinstate you. Please understand that completing this petition does not guarantee re-enrollment.

I am hereby requesting a Reinstatement Committee to allow me to re-enroll at Columbia Basin College. I understand I will be contacted to present information to the Reinstatement Committee that will help them decide on possible reinstatement. I further understand the Committee and the College are not obligated to reinstate me, and my request for reinstatement does not guarantee any rights to re-enrollment.

Signature: _____ Date: _____

Office Use Only

Date petition received in Counseling/Advising Office _____