Dear Prospective Student:

Thank you for your interest in Columbia Basin College's LPN-BSN program. Please read the application materials carefully. This entire document is for informational purposes only and should be kept for your records. The actual application is located in a separate document titled "LPN-BSN Program Application."

Applications will be accepted until the end of the day on April 4, 2025. Following initial review of the applications, we will choose a subset of applicants to come in for an interview. You can expect to be notified whether or not you are chosen for an interview by April 9, 2025**.** Following interviews, you will be notified of your admission status by April 25, 2025, and classes will begin June 23, 2025.

Thank you for applying to CBC's LPN-BSN program. If you have questions about the program, please contact Sarah Rapoza at srapoza@columbiabasin.edu. We wish you the best in this process and hope to see you soon.

Sincerely,

Kim Tucker, PhD, RN, CNE
Director of Nursing Programs
Columbia Basin College

Please note: The application checklist is for your information only. Do not return this form with your application.

Item	Date Completed
1. Complete all of the prerequisite courses listed on page 3.	
2. Hold an unencumbered Licensed Practical Nurse credential in Washington State by 6/1/2025.	
3. Read Section I: **Admission Criteria** and Section II: **Holistic Admission Scoring System.**	
4. Complete CBC's Application for Admission (accessible online Apply to CBC).	

5. Request official transcripts from **all** colleges attended (other than Columbia Basin College). Have transcripts sent to:
    Columbia Basin College
    Student Records, MS-H4
    2600 North 20th Ave.
    Pasco, WA 99301	

6. Attach a current resume to the LPN-BSN Program Application. Information to include in your resume is provided in Section I.	
7. Record your video essay (see instructions in the LPN-BSN Program Application)	
8. Complete the **LPN-BSN Program Application** by **4/4/2023**	
9. Be available for an interview following application deadline. If you are invited to interview, the tentative dates are the weeks of April 14th and 21st**.** All interviews will be conducted via zoom.	

Individuals applying to the LPN-BSN program must meet these admission requirements:

☐ Current Licensed Practical Nurses:
- o Must have earned a minimum of a 2.0 GPA in all prerequisite and nursing courses.
- o Must have a current unrestricted Washington State Licensed Practical Nurse License. If you hold an LPN license from another state, you will need to obtain a Washington license by 6/1/2025.

☐ Prospective LPN Graduates:
- o Must graduate with a Licensed Practical Nursing Certification by April 1 of the current year.
- o Must have earned a minimum of a 2.0 GPA in all prerequisite and nursing courses.
- o Must obtain Washington State Licensed Practical Nurse Licensure by 6/1/2024.

☐ Complete 50-58 general education credits in additional to the LPN program, including:
- o BIOL& 160 General Biology with Lab (or equivalent)
- o BIOL& 241 Human Anatomy and Physiology I (or equivalent)
- o BIOL& 242 Human Anatomy and Physiology II (or equivalent)
- o BIOL& 260 Microbiology (or equivalent)
- o CHEM& 121 Intro to Chemistry with Lab or higher (or equivalent)
- o CMST& 101, 210, 220, or 260 Communication Studies (or equivalent)
- o ENGL& 101 English Composition (or equivalent), **or** ENGL& 102 Composition (or equivalent), **or** ENGL& 235 Technical Writing (or equivalent)
- o MATH& 146 Intro to Statistics (or equivalent)
- o PSYC& 100 Introduction to Psychology (or equivalent)
- o PSYC& 200 Lifespan Psychology (or equivalent)
- o NUTR& 101 Nutrition (or equivalent) - this course may be taken concurrently during the LPN-BSN program.

Your application should be completed and submitted as one document. In order to successfully complete the applicaiton, please do the following:

☐ Review the Holistic Admissions Scoring System located in Section II of this document.

☐ Complete the written part of the LPN-BSN Program application (Pages 1 and 2).

☐ Submit a three-minute video essay answering the question prompt listed in the LPN-BSN Program Application. The presentation will be scored by LPN-BSN faculty using the *Video Essay Rubric* (See Table 2 in Section II).

☐ Submit a current resume. Your resume will be scored by LPN-BSN faculty using the criteria listed in the *Resume Rubric* (See Table 3 in Section II) and **should only include** the following:
- o Short-and long-term professional goals
- o Formal education (college/university) – Please be sure to indicate if you received a degree and list what kind of degree (AA, BA, etc.)
- o Employment History (nursing experience and other job experience)
- o Activities (includes club/organization membership, community service, or volunteer experience)
- o Certifications (includes BLS, ACLS, EMT, etc)

Students will be selected using a holistic admission scoring system (see Tables 1-4) that incorporates the applicant's cumulative GPA, years of experience as an LPN, evaluation of their video essay by nursing faculty, and evaluation of personal history and experiences. After review of the factors in Tables 1-3, the 24 applicants with the highest overall scores will be invited for an interview via zoom. During the interview, the applicants will be scored by a panel according to the rubric in Table 4. The 16 applicants with the highest overall scores following interview will be offered admission.

A wait list of potential applicants will be drafted and ranked in order of highest to lowest. If an accepted applicant declines entry into the program, the first applicant on the wait list is selected. Students who are not admitted to the program after the first week of the quarter must reapply for the next admission cycle.

Table 1. Holistic Admission Scoring System

Holistic Admissions Scoring Factor				Possible Points	Points Awarded
Cumulative College-Level GPA in Select Courses:	2.0-2.69	2.7-3.29	3.3-4.0	**15**	
BIOL& 241 (Anatomy/Physiology I with Lab)	1 point	2 points	3 points		
BIOL& 242 (Anatomy/Physiology II with Lab)	1 point	2 points	3 points		
BIOL& 260 (Microbiology with Lab)	1 point	2 points	3 points		
CHEM& 121 (Chemistry with Lab)	1 point	2 points	3 points		
Total Cumulative College GPA	1 point	2 points	3 points		
Previous Degree • Graduate Degree = **5 points** • Bachelor's Degree = **3 points** • Associate's Degree = **1 point**				**5**	
LPN Experience: • At least 7 years = **5 points** • At least 4 years, but less than 7 years = **4 points** • At least 1 year, but less than 4 years = **3 points** • Less than 1 year = **2 points** • New graduate / No experience = **1 point**				**5**	
Video Essay				**15**	
Personal History and Experience: Language Skills • Can fluently read, write, and speak a language other than English – **2 points** • Can fluently speak a language other than English, but cannot read or write in that language – **1 point** Leadership Experience • Has held a leadership position within a school or organization = **1 point** Family History • First-generation college student = **1 point** Veteran/Military Status • Active member of the U.S. armed forces/previous member discharged honorably = **1 point**				**5**	
Resume				**15**	
Subtotal				**60**	
Panel Interview Score				**20**	
APPLICATION TOTAL				**80**	

Table 2. Video Essay Scoring Rubric

Video Essay Rubric				Possible Points	Points Awarded
Criteria	**1-2 points**	**3-4 points**	**5 points**		
Organization	Organizational pattern (specific introduction and conclusion, sequenced material within the body) is not observable within the presentation.	Organizational pattern (specific introduction and conclusion, sequenced material within the body) is intermittently observable within the presentation.	Organizational pattern (specific introduction and conclusion, sequenced material within the body) is clearly and consistently observable and make the content of the presentation cohesive.	**5**	
Delivery	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) detract from the understandability of the presentation, and speaker appears uncomfortable.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) make the presentation understandable, and the speaker appears tentative.	Delivery techniques (posture, gesture, eye contact, and vocal expressiveness) makes the presentation compelling, and speaker appears polished and confident.	**5**	
Central Message/ Main Point	Central message can be deduced, but is not explicitly stated in the video.	Central message is basically understandable but is not memorable.	Central message is compelling (precisely stated, appropriately repeated, memorable, and strongly supported.	**5**	
			Possible Points	**15**	

Table 3. Resume Scoring Rubric

Resume Rubric				Possible Points	Points Awarded
Criteria	**1 point**	**2 points**	**3 points**		
Short- and Long-Term Professional Goals	No mention of goals	Short-term *or* long-term goal listed	Short-term and long-term goals clearly listed	**3**	
Education History	No education history listed	Schools are named; not listed chronologically	Schools are named and listed in chronological order	**3**	
Employment History	No work experience listed	Work experience is listed; not relevant to healthcare	Work experience is thoroughly listed; relevant to healthcare	**3**	
Activities & Certifications	Activities *or* certifications listed; one of the two elements missing	Activities and certifications listed; no relevance to healthcare	Activities and certification listed; some relevance to healthcare	**3**	
Formatting, Grammar, and Spelling	>4 errors	1-3 errors	No errors	**3**	
			Possible Points	**15**	

Table 4. Interview Scoring Rubric

Interview Scoring Rubric					Possible Points	Points Awarded
Criteria	1 point (needs improvement)	2 points (developing)	3 points (satisfactory)	4 points (excellent)		
First Impressions	Late; attire is unprofessional; does not greet the interviewers	On time; greeting is appropriate; attire is semi-professional.	On time; dressed professionally; greets interviewers appropriately	Early; dressed professionally; greets interviewers appropriately.	4	
Listening & Interpersonal Skills	Frequently interrupts interviewer; minimally engaged in the conversation	Occasionally interrupts interviewer; starts answering before fully listening to entire questions	Adequately engages in conversation and listens carefully	Actively listens and engages in conversation; asks questions when clarification or more information is needed	4	
Nonverbal Communication	Poor posture; fidgeting; appears extremely nervous	Little eye contact, facial expression, or emotion; some slouching; appears a bit nervous/uneasy, but mostly maintains composure	Natural eye contact, facial expression, and posture; demonstrates confidence and professionalism	Relaxed with a calm, professional demeanor; shows confidence, sincerity, and excitement	4	
Critical Thinking	Inappropriate/ inaccurate answers to questions; does not answer all questions; rambles.	Answers the questions minimally; does not elaborate or offer examples; offers generic or vague answers	Answers are acceptable and include relevant examples; answers all questions	Thorough, appropriate answers to all questions; offers solid, relevant examples	4	
Preparation and Questions	Does not display enthusiasm for the program; does not ask any questions	Indicates minimal preparation; asks questions that suggest a lack of research on the program/ institution	Demonstrates knowledge about the program and organization; asks questions clearly prepared in advance	Demonstrates thorough preparation and knowledge of program/ organization; questions go beyond surface knowledge	4	
Possible Points					20	

Potential interview questions are as follows: (Please note that this list is not inclusive. These questions are offered as examples only and may not be the exact questions you are asked during the interview).

- Please describe a time when you successfully presented your thoughts to a person or group. What challenges did you have to overcome?
- Please describe a complex problem you have solved. What process did you use? What was the outcome?
- Please describe a time when you had to accomplish something with a team. What role did you play on the team? What were your contributions?
- Your patients may not share the same ethnicity, culture, or set of values as you. Describe a personal situation you experienced that challenged your core values and explain how you responded.

Glossary of Terms:

- Critical thinking – the ability to analyze and effectively break down an issue in order to make a decision or find a solution; objective analysis and evaluation of an issue in order to form a judgment; actively and skillfully evaluating gathered information in order to guide belief and action; critically thinking about things in a way so as to arrive at the best possible solution given the circumstances; involves putting aside assumptions or judgments in order to objectively assess the given information

- Communication – the ability to impart or exchange thoughts, opinions, or information via speech, writing, or non-verbal behavior; the process of sending and receiving messages; should be clear and concise; good communication skills are essential to allow others and yourself to understand information more accurately and quickly; involves being respectful and open-minded

- Cultural humility – an idea focusing on self-reflection and lifelong learning; encourages personal reflection and growth around culture in order to increase personal awareness of other cultures; the ability to maintain an interpersonal stance that is other-oriented in relation to aspects of cultural identify that are most important to the person/patient; involves being aware of one's own values and beliefs first; a tool that can be utilized to gain more insight into personal biases and identities

- Cumulative GPA – the average of all the grades you have received in all of your college courses; for our purposes, we will be looking at the average of pre-requisite courses and nursing courses

- First-generation college student – a student whose parents/caregivers did not complete a college degree

- Leadership position – a position in which a person is officially or unofficially designated as the leader of a group; a formal leader has official authority within an organization or school; examples include team captain, unit supervisor, company CEO, etc. An informal leader does not have official status as a group's leader, but other group members see than as and consider them to be a leading force.

- Holistic Admissions Scoring System – an admission strategy that assesses an applicant's unique experiences alongside traditional measure of academic achievement such as grades and test scores; looks at the applicants as a whole rather than focusing on GPA and test scores

- Interpersonal skills – includes verbal and nonverbal communication, the ability to handle conflict, teamwork, empathy, listening; the skills we use every day when we communicate and interact with other people; the behaviors people use to interact with others effectively

- <u>Language fluency</u> – the extent to which someone can speak smoothly and effectively in a second language; a speaker achieves fluency once they can confidently, competently, and easily express themselves in a language other than their own

- <u>Professionalism</u> – the skill, good judgment, and polite behavior that is expected from a person who is trained to do a job well; an individual's adherence to a set of standards, code of conduct, or collection of qualities that characterize accepted practice within nursing; a set of characteristics that displays your ability to be a hardworking, dependable, and respectful individual

- <u>Teamwork</u> – ability to cooperate with one another and apply individual skills toward completing a common project or meeting a goal to improve performance and productivity; the combined action of a group of people, especially when effective and efficient

Degree Requirements

Completion of the LPN-BSN degree awards a total of 180 credits that are itemized as follows (see Table 3):
- 35 credits granted for LPN licensure (PN-NCLEX)
- 50-53 credits of pre-requisites
- 70 credits in upper-division nursing courses,
- 5 credits in major support courses (NUTR& 101), and
- 20 general education credits taken during the LPN-BSN program.

Table 3: LPN-BSN Degree Requirements

Major Courses			
Course	**No.**	**Course Title**	**Credits**
NRS	301	Nursing Roles, Dimensions, and Perspectives	3
NRS	305	Pharmacology	4
NRS	310	Foundations of Registered Nursing Practice	3
NRS	311	Foundations of Registered Nursing Practice Lab	2
NRS	315	Healthcare Informatics	5
NRS	320	Nursing Research and Evidence-Based Practice	5
NRS	330	Acute Care Nursing I Theory	5
NRS	331	Acute Care Nursing I Clinical	4
NRS	332	Acute Care Nursing I Lab	1
NRS	340	Acute Care Nursing II Theory	5
NRS	341	Acute Care Nursing II Clinical	4
NRS	342	Acute Care Nursing II Lab	1
NRS	350	Pathophysiology, Pharmacology, and Assessment	5
NRS	400	Acute Care Nursing III Theory	5
NRS	401	Acute Care Clinical Preceptorship	5
NRS	410	Nursing Leadership and Management	5
NRS	420	Populations and Global Health Nursing	3
NRS	421	Populations and Global Health Nursing Practicum	2
NRS	460	Leadership Capstone	2
NRS	499	Guided NCLEX Prep	1
		Subtotal	**70**
Prerequisites			
PSYC&	100	Introduction to Psychology	5
PSYC&	200	Lifespan Psychology	5
BIOL&	160	General Biology with Lab	5
BIOL&	241	Anatomy and Physiology I with Lab	5-6
BIOL&	242	Anatomy and Physiology II with Lab	5-6
BIOL&	260	Microbiology with Lab	5-6
ENGL&	101	English Composition I	5

CHEM&	121	Intro to Chemistry with Lab	5
CMST option	101, 210, 220, 260	CMST 5 credit option	5
MATH&	146	Statistics	5
		Subtotal	**50-53**
Major Support			
NUTR&	101	Nutrition	5
		Subtotal	**5**
Upper Division General Education			
ENGL	315	Writing for Health Professionals	5
PHIL	315	Professional Ethics in Healthcare	5
ICS	310 or 320	American Diversity or Culture and Health	5
ECON	315	Economics of Healthcare	5
		Subtotal	**20**
		LPN Credit by Examination (NCLEX-PN)	**35**
		Prerequisites	**50-53**
		Major Support	**5**
		LPN to BSN Curriculum	**90**
		Total Credits Required	**180**

1. Students accepted into the program are required to obtain a national background check through Castlebranch. Information about how to obtain the background check will be provided at the time a student is admitted into the program.

2. Immunizations and American Heart Association BLS for Healthcare Provider Cardiopulmonary Resuscitation (CPR) cards will be also be submitted and tracked through Castlebranch. Students must remain current with required immunizations (including TB testing and annual flu shots) and CPR during the LPN-BSN program.

3. Students must be able to provide their own transportation to clinical facilities.

4. Students are strongly encouraged to purchase a personal computer, tablet, or laptop with Microsoft Word, Excel, and Power Point programs installed. Adobe Reader software is also necessary. However, computers are available on campus for those who do not have a one at home.

5. Students are encouraged to have accident/health insurance.

6. Students are required to have malpractice insurance. This fee is added to the cost of tuition and billed by the college.

7. Membership in the CBC Association of Student Nurses (ASN) is encouraged. The cost is $10 per year.

8. Information about scholarships and student loans is available through Hawk Central, located in the H Building (the HUB) on the Pasco campus. Additional scholarships are available directly through the nursing department.

9. Students should plan to spend approximately two to three hours of time each week studying outside of class for each credit hour. For example, a 5 credit class would require about 10 hours of study time each week.

10. All nursing and general education courses must be passed with a minimum 2.0 GPA to successfully complete in the program.

11. Applicants living outside the Tri-Cities area will need to make arrangements to be in the Tri-Cities on weekends for laboratory and clinical experiences.

CBC Bachelor's Degree Tuition & Fees: https://www.columbiabasin.edu/i-am/current-hawk/pay-for-college/tuition-affordability.html
This website provides a breakdown of tuition and fees for Washington State and non-state residents

CBC LPN-BSN Program Fees:
- **NCLEX-PN fee:** Considered credit by examination, $350.00 is charged once during the program (winter quarter). This fee applies 35 credits towards obtaining your BSN.
- **Background Check/Immunization Tracker (CastleBranch.com):** $175.75 one-time charge.
- **Textbooks:** Estimated at $800.00
- **Association of Students Nurses (ASN)** $10.00 Although optional enrollment provides an opportunity to participate in student governance while enrolled in the LPN-BSN program.

LPN-BSN Specific Costs:
- Immunizations: Cost will vary depending upon necessary immunizations needed.
- Clothing: Professional clothing (business dress) or scrubs may be needed for practicum experiences depending upon the facility.
- Transportation costs: fuel and automobile costs related to travelling to clinical sites.
- Student Injury and Sickness Insurance Plan is available for approximately $507 per quarter for students who do not have insurance.