

AGENDA
COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES
ANNUAL BOARD RETREAT

Friday, August 25, 2017

Beers Board Room - 9:00 AM to 1:00 PM

-
1. Opening comments
 2. Approval of Minutes:
 - a. July 5, 2017 Board of Trustees' Special Meeting Exhibit A
 - b. August 3, 2017 Board of Trustees' Meeting Exhibit B
 - c. August 4, 2017 Board of Trustees' Executive Session Exhibit C
 - d. August 17, 2017 Board of Trustees' Meeting Exhibit D
 - e. August 18, 2017 Board of Trustees' Executive Session Exhibit E
 3. Elections: Board Chair, Vice Chair, CBC Foundation Liaison, LAC primary representative, LAC secondary representative
 4. Board Policy Clarification of Delegated Authority (Chair Jackson) Exhibit F
 - a. RCW 28B.50.140(14)
 5. Financial Review/Budget (VP Brooks) Exhibit G
 - a. New Hires
 6. Grants Report (VP Brooks) Exhibit H
 - a. New Hires
 7. Human Resource Report (VP Glatt)
 - a. New Hires
 8. Student Services and Residence Hall Update (VP Holden)
 - a. New Hires
 - b. Residence Hall Purchase (VP Brooks)
 9. Program Development (AVPI McBurney)
 - a. New Hires
 10. Foundation Resources Report (Ms. Watkins & Ms. Risk)
 - a. New Hires
 11. Student Wellness Center (President Thornton & VP Brooks)
 12. Redefining Mission Fulfillment/Accountability/Monitoring Reports (Institutional Research)
 13. Lunch
 14. Approval of Calendar Exhibit I
 15. Review Board Performance
 16. Executive Session
 - a. RCW 42.30.110(1)(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.

EXHIBIT A

Columbia Basin College
Board of Trustees' Meeting
Minutes
July 5, 2017
Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Kedrich Jackson, Allyson Page, Bill Gordon

Interim President Thornton, Secretary to the Board; Amanda Bragg, Recording Secretary

Others in Attendance: Camie Glatt, Cheryl Holden, Michael Lee, Melissa McBurney, Steve Foster, Kevin Hartze

| The Agenda | The Discussion | Action |
|-----------------------------|---|--|
| Call to Order | <ul style="list-style-type: none">Meeting called to order by Chair Jackson at 4:05 p.m. | |
| Approval of Minutes | <ul style="list-style-type: none">June 12, 2017 | <ul style="list-style-type: none">Trustee Armijo moved and Trustee Page seconded the motion to approve the June 12, 2017 minutes as written. Approved unanimously. |
| Executive Session | <ul style="list-style-type: none">RCW 42.30.110(1)(g): To review the performance of a public employee. | <ul style="list-style-type: none">Board went into Executive Session at 4:05 p.m. for 10 minutes. Reconvened at 4:15 p.m. |
| Presidential Search Process | <u>Chair Jackson</u> <ul style="list-style-type: none">Thanked the interview committee for their assistance. The committee has sent forward a slate of recommended candidates. No decisions were made in the executive session. | <ul style="list-style-type: none">Trustee Armijo moved and Trustee Page seconded the motion to bring the selected slate of candidates forward for official vetting and once officially vetted they will be announced publicly. |
| Public Comments | <ul style="list-style-type: none">None | |
| Adjournment: 4:19 p.m. | Next Board of Trustees' Meeting Beers Board Room August 25, 2017- 9:00 a.m. | |

Kedrich Jackson, Chair

EXHIBIT B

Columbia Basin College
Board of Trustees' Meeting Minutes
August 3, 2017

Budd's Broiler, 450 Columbia Drive, Richland, WA – 6:30 p.m. – 9:30 p.m.

Members in attendance: Duke Mitchell, Sherry Armijo, Allyson Page, Bill Gordon
Interim President Thornton

Others in Attendance: Dr. Rebecca Williamson

| The Agenda | The Discussion | Action |
|------------------------------------|---|--------|
| Call to Order | • Meeting called to order by Vice-Chair Mitchell at 6:30 p.m. | |
| Dinner with Presidential Candidate | Dr. Rebecca Williamson | |
| Adjournment: 8:10 p.m. | Next Board of Trustees Meeting Beers Board Room August 4, 2017- 9:00 a.m. | |
| | | |

Kedrich Jackson, Chair

EXHIBIT C

Columbia Basin College
Board of Trustees' Meeting
Minutes
August 4, 2017
Beers Board Room – 9:00 a.m. – 12:00 p.m.

Members in attendance: Kedrich Jackson, Duke Mitchell, Sherry Armijo, Allyson Page, Bill Gordon

Interim President Thornton, Secretary to the Board; Deb Severin, Recording Secretary

Others in Attendance: Dr. Rebecca Williamson

| The Agenda | The Discussion | Action |
|-------------------------|--|---|
| Call to Order | <ul style="list-style-type: none">• Meeting called to order by Chair Jackson at 8:57 a.m. | |
| Executive Session | <ul style="list-style-type: none">• RCW 42.30.110(h): To evaluate the qualifications of a candidate for public office. | Board went into Executive Session at 9:00 a.m. for 2 hours and 30 minutes. Reconvened at 11:45 a.m. |
| Adjournment: 12:44 p.m. | Next Board of Trustees Meeting Budd's Broiler 450 Columbia Drive, Richland, WA August 17, 2017- 6:30 p.m. | |
| | | |

Kedrich Jackson, Chair

EXHIBIT D

Columbia Basin College
Board of Trustees' Meeting Minutes
August 17, 2017

Budd's Broiler, 450 Columbia Drive, Richland, WA – 6:30 p.m. – 8:30 p.m.

Members in attendance: Kedrich Jackson, Duke Mitchell, Sherry Armijo, Allyson Page, Bill Gordon
Interim President Thornton

Others in Attendance: Dr. Barbara Hanson

| The Agenda | The Discussion | Action |
|------------------------------------|---|--------|
| Call to Order | • Meeting called to order by Chair Jackson at 6:30 p.m. | |
| Dinner with Presidential Candidate | Dr. Barbara Hanson | |
| Adjournment: 8:30 p.m. | Next Board of Trustees' Meeting Beers Board Room August 18, 2017- 9:00 a.m. | |
| | | |

Kedrich Jackson, Chair

EXHIBIT E

Columbia Basin College
Board of Trustees' Meeting
Minutes
August 18, 2017
Beers Board Room – 9:00 a.m. – 12:00 p.m.

Members in attendance: Kedrich Jackson, Duke Mitchell, Sherry Armijo, Allyson Page, Bill Gordon

Interim President Thornton, Secretary to the Board; Kaitlyn Hamilton, Recording Secretary

Others in Attendance: Dr. Barbara Hanson

| The Agenda | The Discussion | Action |
|-------------------------|--|---|
| Call to Order | <ul style="list-style-type: none">• Meeting called to order by Chair Jackson at 9:00 a.m. | |
| Executive Session | <ul style="list-style-type: none">• RCW 42.30.110(h): To evaluate the qualifications of a candidate for public office. | Board went into Executive Session at 9:00 a.m. for 2 hours and 15 minutes. Reconvened at 11:29 a.m. |
| Adjournment: 12:39 p.m. | Next Board of Trustees' Meeting Budd's Broiler 450 Columbia Drive, Richland, WA August 23, 2017- 6:30 p.m. | |
| | | |

Kedrich Jackson, Chair

EXHIBIT F

RCW 28B.50.140**Boards of trustees—Powers and duties.**

Each board of trustees:

- (1) Shall operate all existing community and technical colleges in its district;
- (2) Shall create comprehensive programs of community and technical college education and training and maintain an open-door policy in accordance with the provisions of RCW **28B.50.090**(3);
- (3) Shall employ for a period to be fixed by the board a college president for each community and technical college and, may appoint a president for the district, and fix their duties and compensation, which may include elements other than salary. Compensation under this subsection shall not affect but may supplement retirement, health care, and other benefits that are otherwise applicable to the presidents as state employees. The board shall also employ for a period to be fixed by the board members of the faculty and such other administrative officers and other employees as may be necessary or appropriate and fix their salaries and duties. Except for increments provided with local resources during the 2015-2017 fiscal biennium, compensation and salary increases under this subsection shall not exceed the amount or percentage established for those purposes in the state appropriations act by the legislature as allocated to the board of trustees by the state board for community and technical colleges. The state board for community and technical colleges shall adopt rules defining the permissible elements of compensation under this subsection;
- (4) May establish, in accordance with RCW **28B.77.080**, new facilities as community needs and interests demand. However, the authority of boards of trustees to purchase or lease major off-campus facilities shall be subject to the approval of the student achievement council pursuant to RCW **28B.77.080**;
- (5) May establish or lease, operate, equip and maintain dormitories, food service facilities, bookstores and other self-supporting facilities connected with the operation of the community and technical college;
- (6) May, with the approval of the college board, borrow money and issue and sell revenue bonds or other evidences of indebtedness for the construction, reconstruction, erection, equipping with permanent fixtures, demolition and major alteration of buildings or other capital assets, and the acquisition of sites, rights-of-way, easements, improvements or appurtenances, for dormitories, food service facilities, and other self-supporting facilities connected with the operation of the community and technical college in accordance with the provisions of RCW **28B.10.300** through **28B.10.330** where applicable;
- (7) May establish fees and charges for the facilities authorized hereunder, including reasonable rules and regulations for the government thereof, not inconsistent with the rules of the college board; each board of trustees operating a community and technical college may enter into agreements, subject to rules of the college board, with owners of facilities to be used for housing regarding the management, operation, and government of such facilities, and any board entering into such an agreement may:
 - (a) Make rules for the government, management and operation of such housing facilities deemed necessary or advisable; and
 - (b) Employ necessary employees to govern, manage and operate the same;
- (8) May receive such gifts, grants, conveyances, devises and bequests of real or personal property from private sources, as may be made from time to time, in trust or otherwise, whenever the terms and conditions thereof will aid in carrying out the community and technical college programs as specified by law and the rules of the state college board; sell, lease or

exchange, invest or expend the same or the proceeds, rents, profits and income thereof according to the terms and conditions thereof; and adopt rules to govern the receipt and expenditure of the proceeds, rents, profits and income thereof;

(9) May establish and maintain night schools whenever in the discretion of the board of trustees it is deemed advisable, and authorize classrooms and other facilities to be used for summer or night schools, or for public meetings and for any other uses consistent with the use of such classrooms or facilities for community and technical college purposes;

(10) May make rules for pedestrian and vehicular traffic on property owned, operated, or maintained by the district;

(11) Shall prescribe, with the assistance of the faculty, the course of study in the various departments of the community and technical college or colleges under its control, and publish such catalogues and bulletins as may become necessary;

(12) May grant to every student, upon graduation or completion of a course of study, a suitable diploma, degree, or certificate under the rules of the state board for community and technical colleges that are appropriate to their mission. The purposes of these diplomas, certificates, and degrees are to lead individuals directly to employment in a specific occupation or prepare individuals for a bachelor's degree or beyond. Technical colleges may only offer transfer degrees that prepare students for bachelor's degrees in professional fields, subject to rules adopted by the college board. In adopting rules, the college board, where possible, shall create consistency between community and technical colleges and may address issues related to tuition and fee rates; tuition waivers; enrollment counting, including the use of credits instead of clock hours; degree granting authority; or any other rules necessary to offer the associate degrees that prepare students for transfer to bachelor's degrees in professional areas. Only colleges under RCW 28B.50.810 or 28B.50.825 may award baccalaureate degrees. The board, upon recommendation of the faculty, may also confer honorary associate of arts degrees, or if it is authorized to award baccalaureate degrees may confer honorary bachelor of applied science degrees, upon persons other than graduates of the community college, in recognition of their learning or devotion to education, literature, art, or science. No degree may be conferred in consideration of the payment of money or the donation of any kind of property;

(13) Shall enforce the rules prescribed by the state board for community and technical colleges for the government of community and technical colleges, students and teachers, and adopt such rules and perform all other acts not inconsistent with law or rules of the state board for community and technical colleges as the board of trustees may in its discretion deem necessary or appropriate to the administration of college districts: PROVIDED, That such rules shall include, but not be limited to, rules relating to housing, scholarships, conduct at the various community and technical college facilities, and discipline: PROVIDED, FURTHER, That the board of trustees may suspend or expel from community and technical colleges students who refuse to obey any of the duly adopted rules;

(14) May, by written order filed in its office, delegate to the president or district president any of the powers and duties vested in or imposed upon it by this chapter. Such delegated powers and duties may be exercised in the name of the district board;

(15) May perform such other activities consistent with this chapter and not in conflict with the directives of the college board;

(16) Notwithstanding any other provision of law, may offer educational services on a contractual basis other than the tuition and fee basis set forth in chapter 28B.15 RCW for a special fee to private or governmental entities, consistent with rules adopted by the state board for community and technical colleges: PROVIDED, That the whole of such special fee

shall go to the college district and be not less than the full instructional costs of such services including any salary increases authorized by the legislature for community and technical college employees during the term of the agreement: PROVIDED FURTHER, That enrollments generated hereunder shall not be counted toward the official enrollment level of the college district for state funding purposes;

(17) Notwithstanding any other provision of law, may offer educational services on a contractual basis, charging tuition and fees as set forth in chapter 28B.15 RCW, counting such enrollments for state funding purposes, and may additionally charge a special supplemental fee when necessary to cover the full instructional costs of such services: PROVIDED, That such contracts shall be subject to review by the state board for community and technical colleges and to such rules as the state board may adopt for that purpose in order to assure that the sum of the supplemental fee and the normal state funding shall not exceed the projected total cost of offering the educational service: PROVIDED FURTHER, That enrollments generated by courses offered on the basis of contracts requiring payment of a share of the normal costs of the course will be discounted to the percentage provided by the college;

(18) Shall be authorized to pay dues to any association of trustees that may be formed by the various boards of trustees; such association may expend any or all of such funds to submit biennially, or more often if necessary, to the governor and to the legislature, the recommendations of the association regarding changes which would affect the efficiency of such association;

(19) May participate in higher education centers and consortia that involve any four-year public or independent college or university in accordance with RCW 28B.77.080;

(20) Shall perform any other duties and responsibilities imposed by law or rule of the state board; and

(21) May confer honorary associate of arts degrees upon persons who request an honorary degree if they were students at the college in 1942 and did not graduate because they were ordered into an internment camp. The honorary degree may also be requested by a representative of deceased persons who meet these requirements. For the purposes of this subsection, "internment camp" means a relocation center to which persons were ordered evacuated by Presidential Executive Order 9066, signed on February 19, 1942.

[2016 sp.s. c 33 § 3; 2015 3rd sp.s. c 4 § 946; 2014 c 158 § 1; 2012 c 229 § 537; 2010 c 51 § 4; 2009 c 64 § 5; 2005 c 258 § 9; 2004 c 275 § 58; 1997 c 281 § 1. Prior: 1991 c 238 § 39; 1991 c 58 § 1; 1990 c 135 § 1; prior: 1987 c 407 § 1; 1987 c 314 § 14; 1985 c 370 § 96; 1981 c 246 § 3; 1979 ex.s. c 226 § 11; 1979 c 14 § 6; prior: 1977 ex.s. c 282 § 5; 1977 c 75 § 28; 1973 c 62 § 19; 1970 ex.s. c 15 § 17; prior: 1969 ex.s. c 283 § 30; 1969 ex.s. c 261 § 23; 1969 ex.s. c 223 § 28B.50.140; prior: 1967 ex.s. c 8 § 14.]

NOTES:

Effective dates—2015 3rd sp.s. c 4: See note following RCW 28B.15.069.

Effective date—2012 c 229 §§ 101, 117, 401, 402, 501 through 594, 601 through 609, 701 through 708, 801 through 821, 902, and 904: See note following RCW 28B.77.005.

Intent—2009 c 64: See note following RCW 28B.50.020.

Findings—Intent—2005 c 258: See note following RCW 28B.45.014.

Part headings not law—2004 c 275: See note following RCW 28B.76.090.

Severability—1981 c 246: See note following RCW 28B.50.090.

Effective date—1979 ex.s. c 226: "This act is necessary for the immediate preservation of the public peace, health, and safety, the support of the state government and its existing public institutions, and shall take effect immediately [June 15, 1979]." [1979 ex.s. c 226 § 13.]

Severability—1977 ex.s. c 282: See note following RCW 28B.50.870.

Savings—Severability—1973 c 62: See notes following RCW 28B.10.510.

Severability—1970 ex.s. c 15: See note following RCW 28A.230.160.

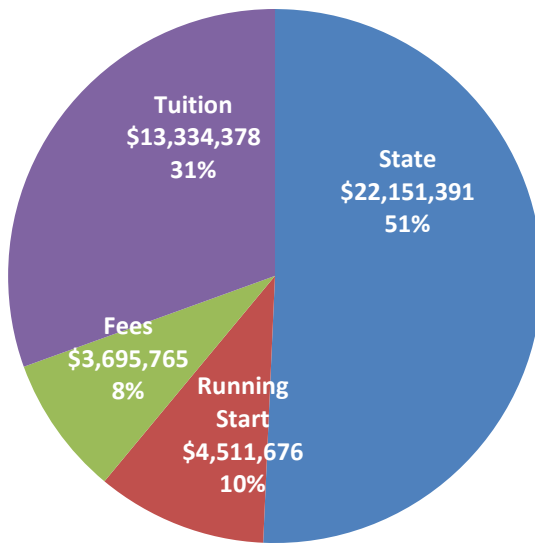
Severability—1969 ex.s. c 283: See note following RCW 28A.150.050.

Severability—1969 ex.s. c 261: See note following RCW 28B.50.020.

EXHIBIT G

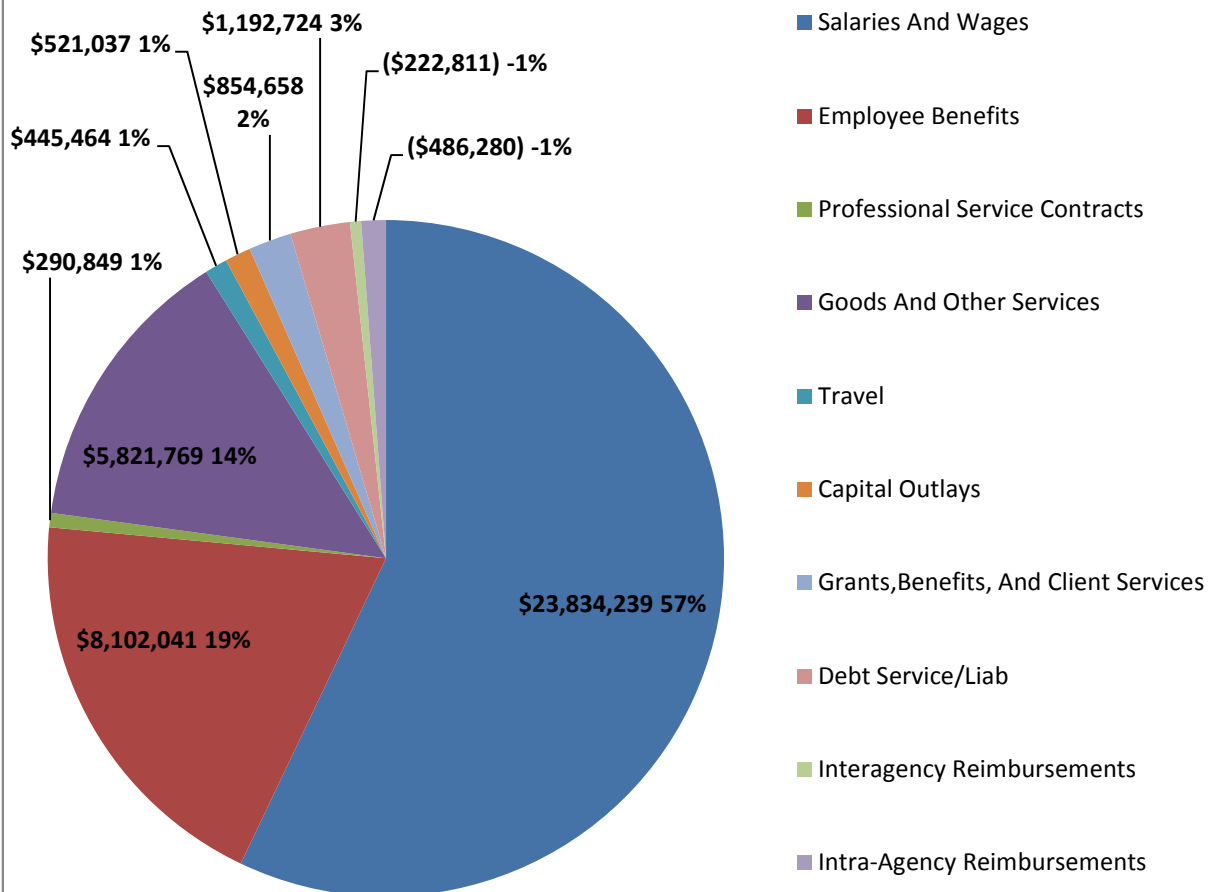
CBC FY17 Un-Adjusted Un-Audited Actuals

FY17 Revenues



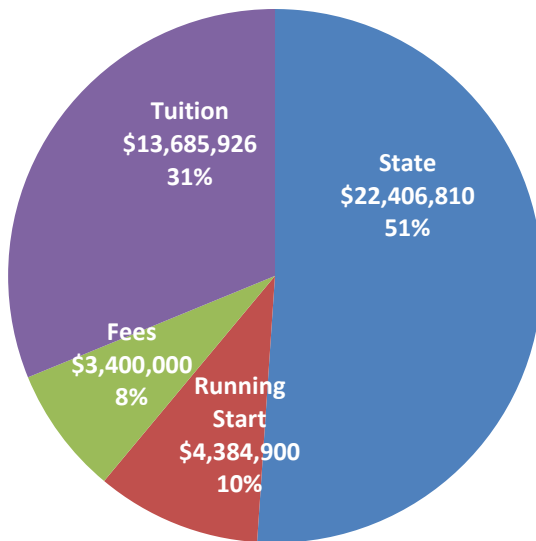
In FY17, CBC generated net resources of \$3,339,000. This was largely due to increases revenues associated with stronger enrollments. Enrollment based revenues were up \$1.7 million over budget. Several areas of the budget came in lower than budgeted in FY17. Of note, salaries and wages were \$1 million lower due staff retirements and turn over. Additionally, software was \$329k lower and debt service was \$342k lower.

FY17 Expenditures



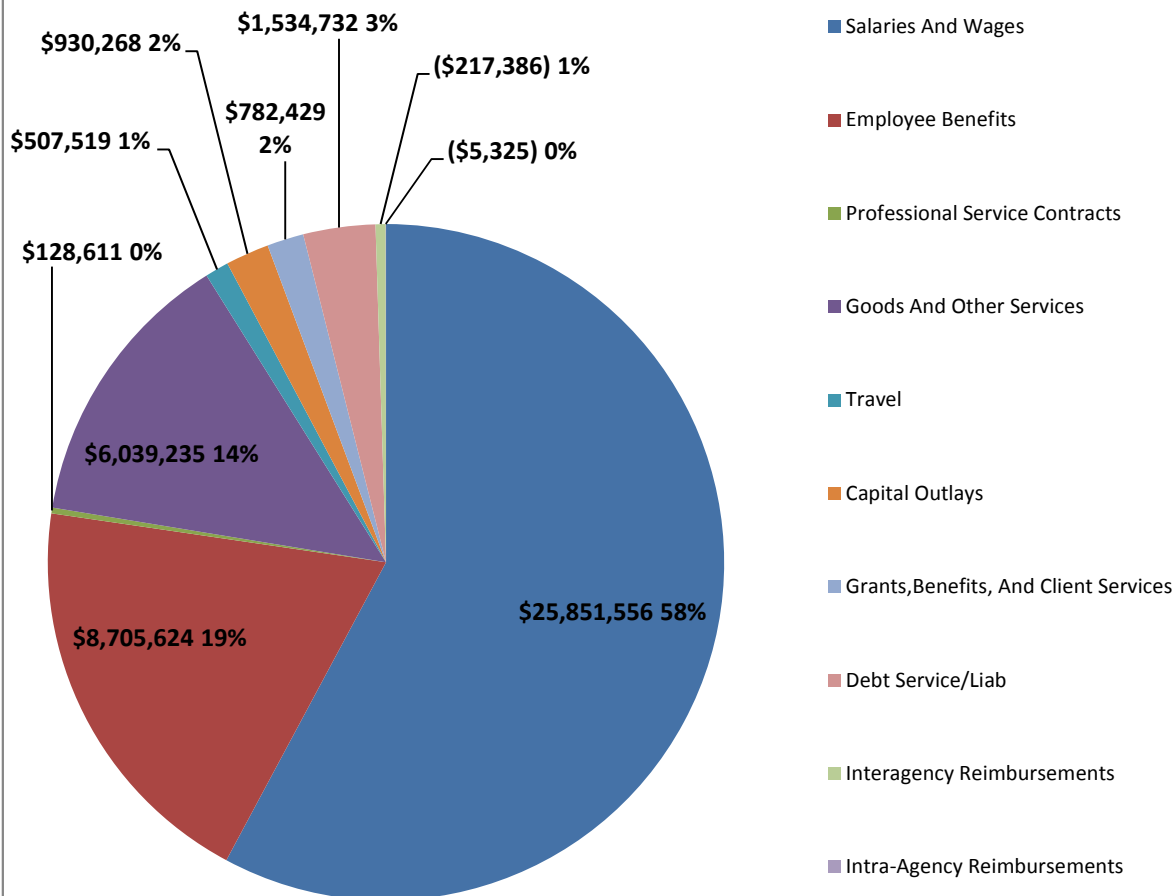
CBC FY18 Adjusted Final Budget

FY18 Budget - Revenues



The FY18 CBC Budget has revenues based upon a legislature approved 2.2% Tuition increase. Additional revenues are based upon expected growth in student FTE's. Expenditures are based on state approved COLA's and Benefits Rate increases. The State Capital Budget provides for \$399,000 per year in facilities operation funding. Without the approved State Capital Budget, these expenses do not have the corresponding reimbursement. The budget is estimated to have a net loss of \$379,629 as a result.

FY18 Budget - Expenditures



CBC Designated Reserves Recommendation FY18

| Board of Trustee's Reserve by Policy - Recommendation FY18 | Purpose | Amount | Fund |
|---|--|----------------------------|---------|
| Current Operations | <i>Campus cash flow needs</i> | | |
| | 2 months operating expense | \$7,500,000 | 149 |
| Unplanned Capital Repair & Replacement | <i>Covers largest potential system failure</i> | | |
| | Core systems such as: plumbing, electrical, HVAC, etc. | \$750,000 | 149 |
| | Failing roof systems | \$1,000,000 | 149 |
| | | <u>\$1,750,000</u> | |
| Real Estate Debt Fund | <i>Provides for real estate debt needs of CBC not easily funded from State sources</i> | | |
| Debt Service Reserve | | \$1,500,000 | 149 |
| Real Estate Acquisitions | | \$9,225,000 | Various |
| | | <u>\$10,725,000</u> | |
| Planned Future Operations | <i>Future new program offerings by project</i> | | |
| ctcLink Implementation | | \$475,000 | 149 |
| Degree Map Program | | \$465,000 | 149 |
| Culinary Program | | \$1,500,000 | 149 |
| | | <u>\$2,440,000</u> | |
| Capital Facilities Projects | <i>Covers current and planned capital projects</i> | | |
| Argent Street Widening | Future Project Share | \$1,250,000 | 145 |
| Various Capital Projects | Minor Works \$ | \$105,000 | 149 |
| HSC 4th Floor Buildout | Future Buildout of Shell Space | \$2,000,000 | 148 |
| | | <u>\$3,355,000</u> | |
| BOT Designated Reserves | | <u><u>\$25,770,000</u></u> | |

CBC Minor Works Projects List

Minor Repairs - State Funded

| | | | | |
|--------------------------|-------------------------|---|--------------|--------------|
| Minor Repairs - Facility | Maintenance Car Hoist | 1) Maintenance Bldg M-1 (190-COXN; UFI A10623) - Replace the car hoist (FCS F05). | \$29,000.00 | TBD |
| Minor Repairs - Facility | Science Steam Lines | 2) Science Lab Building (190-00S; UFI A00241) - Replace the lab bench steam lines (FCS F03). | \$137,000.00 | Summer 2018 |
| Minor Repairs - Facility | U-Building Floor Drains | 3) Utilities Building (190-00U; UFI A00266) - Repair or replace floor drains and associated piping (FCS F02). | \$89,000.00 | Winter 2017 |
| Minor Repairs - Roof | S Roof | 1) Science Lab Building (190-00S; UFI A00241) - Repair roofing near deteriorated seams (FCS). | \$36,000.00 | Summer 2018 |
| Minor Repairs - Roof | T Roof | 2) Lee R Thornton Ctr (190-00T; UFI A00601) - Repair roofing near deteriorated seams (FCS R05). | \$36,000.00 | Summer 2018 |
| Minor Repairs - Roof | V Roof | 3) Vocational Tech Building (190-00V; UFI A03475) - Repair roofing by adding flashing and replacing failed fasteners (FCS R03). | \$65,000.00 | Summer 2018 |
| Minor Repairs - Site | Richland Sidewalks | 1) Site (190B) - Repair or replace various sections of failed pedestrian sidewalks (FCS S03). | \$187,000.00 | Summer 2018 |
| | | | Total | \$579,000.00 |
| | | | Budget | \$579,000.00 |
| | | | Difference | \$0.00 |

Minor Works Preservation- State Funded

| | | | | |
|----------------------------|--|---|--------------|------------------------|
| Minor Works - Preservation | Welding and Fab Lab Renovations | Install Acetylene Tank Manifolds, Modify Clean Rooms, Add additional electrical to Fab Lab, fabricate and install hoods in 2nd year lab | \$91,200.00 | Fall 2017 - Sumer 2018 |
| Minor Works - Preservation | HSC Roof Repair | Apply roll-on coating to extend roof life until it can be replaced | \$10,000.00 | Sumer 2018 |
| Minor Works - Preservation | Gym Roof Repair | Apply roll-on coating to extend roof life until it can be replaced (Replaced in 4 years) | \$10,000.00 | Sumer 2019 |
| Minor Works - Preservation | P Bldg Roof Repair | Apply roll-on coating to extend roof life until it can be replaced (Replaced in 10 years) | \$25,000.00 | Sumer 2020 |
| Minor Works - Preservation | Dental Hygiene Floor, Cabinets, & Counter Tops | Repair sub floor problems and replace flooring in dental hygiene clinic. Replace clinic cabinets, repair/replace workstation countertops and backsplashes, replace corner guards as needed. | \$139,200.00 | Summer 2018 |
| | | | Total | \$275,400.00 |
| | | | Budget | \$476,000.00 |
| | | | Difference | \$200,600.00 |

Minor Works Program - State Funded

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|-----------------------|-------------|--|-------------|-------------|
| Minor Works - Program | P Bldg Ramp | The sidewalk on the northwest side of the P Building near the ramp from the upper parking lot has a steep drop off with no barrier. Add a barrier for safety purposes. Also place a curb cut at the top of the ramp. | \$23,000.00 | Summer 2018 |
|-----------------------|-------------|--|-------------|-------------|

CBC Minor Works Projects List

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|-----------------------|--------------------------------------|--|--------------|-----------------------------|
| Minor Works - Program | P Bldg Bathroom Access | P Building Second Floor bathroom off the elevator (Music Building) is not accessible. The stall is too small, and not wheelchair accessible. | \$6,900.00 | Summer 2018 |
| Minor Works - Program | H Bldg Atrium Bathroom Access | Restrooms in the atrium of the HUB do not have automatic openers. This is our main campus entrance for visitors and students. | \$9,200.00 | Fall 2017 |
| Minor Works - Program | H Bldg Resource Cntr Bathroom Access | Add auto door openers to the men's and women's bathrooms by the Resource Center. | \$9,200.00 | Fall 2017 |
| Minor Works - Program | P Bldg Elevator Access | Add an auto opener to the Music Building entrance. This is the access door to the elevator to the second floor of the P Building. | \$5,750.00 | Fall 2017 |
| Minor Works - Program | Courtyard Access | Add an auto opener to the doors into and out of the courtyard area in the Lee Thornton Building. | \$9,200.00 | Fall 2017 |
| Minor Works - Program | CCTE Wing Door Access | Add automatic doors into the CCTE welding lab area and automotive lab areas. | \$9,200.00 | Fall 2017 |
| Minor Works - Program | SE HUB Lower Level Access | Add an automatic door to the Southeast lower level door into the HUB cafeteria from the ramp. | \$4,600.00 | Fall 2017 |
| Minor Works - Program | P Building Art Gallery Access | Add an automatic door opener to the Art Gallery in the P Building. | \$5,750.00 | Fall 2017 |
| Minor Works - Program | New Resource Center | Thronton Center | \$6,500.00 | Summer 2017 |
| Minor Works - Program | Campus Wayfinding | Install campus wayfinding and signage to provide an easy to navigate and cohesive wayfinding presence | \$225,000.00 | Summer 2017 - Summer 2018 |
| Minor Works - Program | Campus Walkways | Add and replace various sections of walkway around campus | \$172,500.00 | Summer 2018 |
| Minor Works - Program | Campus Technology Infrastructure | New fiber run and closet HVAC replacement | \$57,500.00 | Summer 2018 |
| Minor Works - Program | Campus Technology Infrastructure | IS & Library areas NOC UPS replacement | \$230,000.00 | Summer 2018 |
| Minor Works - Program | Campus Safety/Security | Various fire alarm panel and system maintenance improvements | \$115,000.00 | Summer 2018 |
| | | | Total | \$889,300.00 |
| | | | Budget | \$810,000.00 |
| | | | Difference | <u><u>(\$79,300.00)</u></u> |

Minor Repairs - Locally Funded

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|---------------|----------------------------|--|--------------|-----------------------------|
| Minor Repairs | Green House Additions | Finish North Green house so it is available for instructional use. (Short \$44K of funding) | \$134,000.00 | Fall 2017 |
| Minor Repairs | Counseling Wall | Erect Wall in Counseling area with Door and rollup window. Provide additional data and power. (Short \$17K of funding) | \$29,000.00 | TBD |
| Minor Repairs | Install Carpet in new CAMP | Replace carpet in old Resource Center of Student Services Building | \$12,000.00 | Summer 2017 |
| | | | Total | \$175,000.00 |
| | | | Budget | \$114,000.00 |
| | | | Difference | <u><u>(\$61,000.00)</u></u> |

CBC Minor Works Projects List

Preservation - Locally Funded

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|--------------|--------------------------|--|----------------|--------------------------------|
| Preservation | Thornton Center | Partial Roof Replacement with flat seam metal roof (replace TPO sections) | \$1,308,000.00 | TBD |
| Preservation | H Bldg Roof Replacement | Full Roof Replacement with flat seam metal roof | \$485,300.00 | TBD |
| Preservation | Library Roof Replacement | Full Roof Replacement with flat seam metal roof or temp recoating if decide to replace during next capital building cycle in 20 yrs. | \$460,000.00 | TBD |
| Preservation | Gjerde Center Floor | Repair sub floor problems and replace flooring in Gjerde Center entrance area | \$102,000.00 | Summer 2018 |
| | | | Total | \$2,355,300.00 |
| | | | Budget | \$0.00 |
| | | | Difference | <u><u>(\$2,355,300.00)</u></u> |

EXHIBIT H

EXHIBIT I

BOARD OF TRUSTEES
CALENDAR REVIEW

2017-2018 PROSPOSED CALENDAR

September 18, 2017

October 9, 2017

November 13, 2017

December 11, 2017

January 8, 2018

February 12, 2018

March 12, 2018

April 9, 2018

May 14, 2018

June 11, 2018