

COLUMBIA BASIN COLLEGE

BOARD OF TRUSTEES'

October 14, 2019

Beers Board Room — 4pm.

Agenda

Call to Order

***Agenda Changes**

***Approval of Minutes**

Exhibit A

Celebrating Excellence

Soar at CBC Award Recipients

Tim Harris, Amelia Nielsen

Robin Gabriel Vanessa Meras

Sandya Kesoju Joshua Kolasch

Cinthia Alvarez

Community Connection

Open Doors

Ronn Williamson, Assistant Superintendent of Secondary Education, Kennewick School District

Jenny Rodriquez, Executive Director of Teaching and Learning Secondary Education at Pasco School District.

Remarks

By Administration

President

CEO, Foundation

By Faculty Senate Chair

By AHE

By Board Members

First Reading-Board of Trustees Bylaws Article I-V

Exhibit B

First Reading - Board of Trustees Bylaws Article VI – X

Exhibit C

Reports

Variance Report

Exhibit D

Cash Balance Report

Exhibit E

Quarterly Financial Statement

Exhibit F

Grants Report

Exhibit G

Mission Fulfillment Report (Spring Update)

***Discussion/Action**

Resolution 19-05 Approving Faculty Emeritus

Exhibit H

Bill McKay, Dean for Arts & Humanities

February 2020 Board Meeting (conflicts with ACCT Summit)

Discussion

Public Comments

Executive Session

RCW 42.30.110(1)(g): To review the performance of a public employee

RCW 42.30.110(1)(i): discuss litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party

Adjournment

***(Requires motion/approval)**

Exhibit A

Columbia Basin College
Board of Trustees' Meeting Minutes
August 23, 2019
Beers Board Room-9:00 a.m.

Board Members in attendance: Duke Mitchell, Kedrich Jackson, Sherry Armijo, Bill Gordon, Allyson Page
Rebekah Woods, Secretary to the Board, Darlene Scrivner, Recording Secretary
Others in Attendance: Tyrone Brooks, Camilla Glatt, Cheryl Holden, Michael Lee, Kevin Rusch, Jason Engle, Brian Dexter, Bill McKay, Monica Hansen, Lane Schumacher

The Agenda	The Discussion	Action
Call to Order		<ul style="list-style-type: none"> Meeting called to order by Chair Mitchell at 9 a.m.
Agenda Changes	<ul style="list-style-type: none"> Cash Reserves Target Update and Unaudited FY2019 Income Statement under "reports" will be a separate call out and will be included during Tyrone's college update. Executive Session: two public employees will be reviewed. 	Trustee Page moved and Trustee Armijo seconded the motion to approve agenda with changes.
Approval of Minutes		Trustee Armijo moved and Trustee Gordon seconded the motion to approve all minutes as written. Approved unanimously.
College Updates-A year in Review and Planning for the Year Ahead	<ul style="list-style-type: none"> Dr. Woods and others gave a College Update Power Point presentation for the following areas: Michael Lee: Instruction, Cheryl Holden: Student Services, Melissa McBurney: Accreditation; Jason Engle: IR, Josh Ellis: Program Review, Camie Glatt: HR, Tyrone Brooks: Administration, Kevin Rusch, Foundation, Dr. Woods: Planning Trustee Page asked if Jedi training is available to the Board. Tyrone Brooks presented to the Board, the <i>Recommended Board of Trustees Review by Policy FY20</i>. The Board accepted the recommended \$27,675,000 amount in operating reserves to be set aside for FY20. 	<ul style="list-style-type: none"> Cheryl will get back to Trustee Jackson to answer his questions on CBC's three-year Cohort Default Rate regarding financial aid and where CBC falls by comparison to the national average and the grant to loan ratio. Invite Trustees to attend a Jedi training. Trustee Mitchell so acknowledged to accept the F20 reserve plan.

	<ul style="list-style-type: none"> Cyber Security (email phishing) training will be offered to staff and trustees. 	Invite Trustees to Cyber Security Training.
<u>Trustee Work Session</u> Trustee Travel Training	Travel Training: Denisse Sams and Brooklyn Young from business services presented a Travel PPT presentation to the Board.	
Review Board Policies	Kedrich suggested re-reading the Cramer training report and to consider the language as written on the president's evaluation. Camie Glatt suggested the trustees talk to Attorney General Kevin Hartze for guidance.	
Annual Planning Calendar	Dr. Woods gave an overview of the Columbia Basin College Board of Trustees Annual Calendar/Work Plan. Once adopted the calendar can be updated at each annual BOT retreat.	<ul style="list-style-type: none"> The February 2020 Board meeting will be moved as to not conflict with ACCT National Legislative Summit in Washington DC, February 9-12.
Meeting Structure	Study Sessions: Chair Mitchell is not in favor of study sessions and the consensus agreed. Trustee Armijo suggested if a topic needs special attention a meeting can be added.	
Succession Planning	Vice Chair Armijo and Dr. Woods will make plans to discuss succession plan New Trustee Onboarding Program: Trustee Armijo commented Board Retreats would be a great avenue for new trustees to attend and observe.	<ul style="list-style-type: none"> Trustee Jackson will give an update following the state board meeting on trustee onboarding.
Board Evaluations	No discussion	
Board Roles and Elections		<ul style="list-style-type: none"> Trustee Jackson nominated Chair Mitchell as 2019-20 Board Chair. Trustee Jackson moved and Trustee Gordon seconded the motion to nominate Chair Mitchell to be Chair for one more year. All were in favor Trustee Gordon is liaison trustee to the Foundation (Trustee Armijo suggested the new trustee that will replace her also be appointed as Foundation

		liaison). Trustee Jackson is the second liaison trustee to the Foundation, Chair Mitchell is backup liaison. All were in favor. <ul style="list-style-type: none"> Trustee Jackson is Vice Chair for the coming year. All were in favor.
Executive Session Convened 3:00 p.m. Reconvened 3:34 p.m.	RCW 42.30.110(1)(g) to review the performance of a public employee	
Adjournment: 3:38 p.m.	Next Board of Trustees' Meeting Beers Board Room September 9, 2019 – 4:00 p.m.	

Duke Mitchell, Chair

Exhibit B

Board of Trustees**BY-LAWS****POLICY TYPE: GOVERNANCE PROCESS****POLICY TITLE: BY-LAWS OF COMMUNITY COLLEGE DISTRICT 19**

The Board of Trustees of Community College District 19, under the authority vested in said Board by the Laws of the State of Washington, hereby adopt the following By-Laws.

Article I**OFFICES**

- Section 1.** ***Location.*** The Board of Trustees shall maintain an office at 2600 North Twentieth Avenue, Pasco, Washington, where all regular meetings shall be held unless otherwise announced and all records, minutes, and the official college seal shall be kept. This office shall be open during all normal business hours to any resident taxpayer of the State of Washington.
- Section 2.** ***Correspondence*** or other business for the Board shall be sent to the Secretary of the Board, who is located in this office.

Article II**MEETINGS**

- Section 1.** ***Place of Meeting.*** The Board of Trustees shall hold at least one regular meeting each month, unless dispensed with the Board of Trustees, and such special meetings or study sessions as may be requested by the Chair of the Board or by a majority of the members of the Board.
- Section 2.** ***Regular Meetings.*** All regular meetings, special meetings, and study sessions of the Board of Trustees shall be publicly announced at least 24 hours prior to the meeting. The announcement shall contain the time, date, and location of the meeting. The meeting shall be open to the general public.
- Section 3.** ***Official Business.*** No official business shall be acted upon by the Board of Trustees except during a regular or special meeting held at a pre-announced time and place.
- Section 4.** ***Materials for Board Meeting.*** Information and materials pertinent to the agenda of all regular meetings of the Board shall be sent to Trustees via first class mail prior to each meeting. Any matter of business or correspondence must be received by the Secretary of the Board by 12 noon six days before the meeting in order to be included on the agenda. The Chair or Secretary may, however, present a matter of urgent business received too late for inclusion on the agenda if, in his/her judgment, the matter is of an emergency nature.
- Section 5.** ***Distribution of Board Materials.*** All materials to be considered by the Board must be submitted in sufficient quantities to provide each member of the Board and the Secretary with appropriate copies.

Board of Trustees

- Section 6. *Special Meeting Agenda.*** The agenda of a special meeting will be determined at the time of the official call of such meeting. No other business shall be transacted or official action taken, other than the purpose, or purposes for which the special meeting was called.
- Section 7. *Consent Agenda.*** All items that are within the President's prerogative as set forth in Board Policy BSL-3:2, but require Board approval by RCW and/or WAC codes, shall be placed on a Consent Agenda. The Consent Agenda shall be voted upon without discussion. However, any member of the Board may request the removal of any item on the Consent Agenda for discussion at the next meeting of the Board.
- Section 8. *Agenda – Public Comments.*** The agenda of each meeting shall include an item titled Public Comments to permit members of the audience to express their concerns to the Board. The length of time allotted to each speaker under this item shall be limited to three (3) minutes unless extended by majority vote of the Board.
- Section 9. *Agenda – Work Session.*** The agenda of each meeting shall include an item titled Trustee Work Session to permit informal dialogue among the members of the Board.

Article III

EXECUTIVE SESSIONS

- Section 1. *Convene.*** The Board of Trustees may convene in Executive Session whenever it is deemed necessary to discuss any matter authorized by state law.
- Section 2. *Official Business.*** No official business of the Board of Trustees shall be formally acted upon in Executive Session.

Article IV

RECORDS OF BOARD ACTION

- Section 1. *Record of Board Meetings.*** All business transacted in official Board meetings shall be recorded in minutes and filed for reference.

Article V

PARLIAMENTARY PROCEDURES

- Section 1. *Quorum.*** Three members of the Board of Trustees shall constitute a quorum, and no action shall be taken by less than a majority of the Board Members.
- Section 2. *Less than a Quorum.*** Lesser number may adjourn from time to time any regular or special meetings at which a quorum is not present. The Secretary of the Board shall, in person or in writing notify the absent members of the time, date and place set for the adjourned meeting.

Exhibit C

Board of Trustees

- Section 3. *Voting.*** Normally, voting shall be viva voce. However, a roll call vote may be requested by any member of the Board for the purposes of the record.
- Section 4. *Rules of Order.*** In question of parliamentary procedure, the actions of the Board shall be conducted according to the newly revised (1970) Robert's Rules of Order unless specified otherwise by State Law or Regulation of the State Board or By-Laws of the Board of Trustees.

Article VI

ADOPTION OR REVISION OF POLICIES

- Section 1. *Board Policies.*** Policies of the Board are established for Executive Limitations, Board Governance Process, Board Staff Linkage and Ends Policy Statements. In order to achieve a consistent pattern of administration, such policies should be reflected in continuous decision making.
- Section 2. *Timeline.*** Proposed written policies, or revision of existing written policies, shall be presented to the Board one month prior to the intended date of formal action to provide ample time for consideration and possible revisions.

Article VII

OFFICERS OF THE BOARD

- Section 1. *Election.*** At the first regular meeting of the Board following July 1 of each year, the Board shall elect from its membership a Chair and Vice-Chair to serve for the ensuing year. In Addition, the President of Columbia Basin College shall serve as Secretary to the Board of Trustees as specified by State Law. The Secretary may, at his/her discretion, appoint the administrative assistant or other appropriate college staff member to act as recording secretary for all regular and special meetings of the Board.
- Section 2. *Chair.*** The Chair, in addition to any duties imposed by Rules and Regulations of the State Board, shall preside at each regular or special meeting of the Board, sign all legal and official documents recording action of the Board, and develop in concurrence with the Board Secretary, an agenda for each meeting of the Board. The Chair shall, while presiding at official meetings, have full rights of discussion and vote.
- Section 3. *Vice-Chair.*** The Vice-Chair, in addition to any duties imposed by Rules and Regulations of the State Board, shall act as Chair of the Board in the absence of the Chair.
- Section 4. *Chair Pro Tempore.*** In case of the absence of the Chair and Vice-Chair from any meeting of the Board of Trustees or in case of the inability of both of the two to act, the Board of Trustees shall elect for the meeting a chair Pro Tempore, and may authorize such Chair Pro Tempore to perform the duties and acts authorized or required by said Chair or Vice-Chair to be performed, as long as the inability of these said officers to act may continue.

Board of Trustees

- Section 5. Secretary.** The Secretary of the Board shall in addition to any duties imposed by Rules and Regulations of the State Board, keep the official seal of the Board, maintain all records of meetings and other official action of the Board.
- Section 6. Duties.** The Secretary shall also be responsible for Board correspondence, compiling the agenda of meetings, and distributing the minutes of the meetings and related reports.
- Section 7. Meetings.** The Secretary, or the designee must attend all regular and special meetings of the Board, and official minutes must be kept of all such meetings.

Article VIII**COMMITTEES**

- Section 1. Board as a Whole.** The Board of Trustees shall act as a Committee of the Whole for the conduct of its business.
- Section 2. Special Committees.** Special committees of Board members may be appointed by the Chair of the Board upon authority of the Board with such powers and duties and for such term as the Board may determine.
- Section 3. Board Minutes.** Minutes of the proceedings of each committee shall be kept and as soon as practical after a meeting a copy of said minutes shall be mailed or delivered to each member of said committee and remaining members of the Board of Trustees and the President of the college.

Article IX**FISCAL YEAR**

- Section 1. Fiscal Year.** The fiscal year of the Board shall conform to the fiscal year of the State of Washington and shall be from July 1 to June 30 inclusive.

Article X**OFFICIAL SEAL**

- Section 1. Official Seal.** The Board of Trustees shall maintain an official seal for use upon any or all official documents of the Board. The seal shall have inscribed upon it the name of the college which shall be:

COMMUNITY COLLEGE
District 19
State of Washington

Exhibit D

FY1920 Operating Funds Variance Report

% of Fiscal YR: 17.53%

9/3/2019

					% of Bdgt Exp	% of Rev Exp	% of Bdgt Rev
By FUND					EXP/BDGT	EXP/REV	REV/BDGT
*State Allocation 101,123,3E0,BK1,BG1,BD1,PS0,CE1,031,071,091,DD1	000	EXP BDGT	\$27,186,385.00	<div><div></div></div>			
		EXP	\$3,160,983.99	<div><div></div></div>	11.63%	12.31%	94.42%
		REV (Alloc)	\$25,669,522.00	<div><div></div></div>			
Local Fees	148	EXP BDGT	\$2,458,467.00	<div><div></div></div>			
		EXP	\$345,048.76	<div><div></div></div>	14.04%	28.29%	49.60%
		REV	\$1,219,478.77	<div><div></div></div>			
Local Tuition	149	EXP BDGT	\$18,077,604.00	<div><div></div></div>			
		EXP	\$1,103,298.98	<div><div></div></div>	6.10%	21.73%	28.08%
		REV	\$5,076,759.08	<div><div></div></div>			
Contracts	146	EXP BDGT	\$2,465,264.00	<div><div></div></div>			
		EXP	\$84,435.92	<div><div></div></div>	3.43%	0.00%	0.00%
		REV	\$0.00	<div><div></div></div>			
TOTALS		EXP BDGT	\$50,187,720.00				
		EXP	\$4,693,767.65		9.35%	14.68%	63.69%
		REV	\$31,965,759.85				

By OBJ, ALL FUNDS COMBINED		BDGT	EXP	EXP/BDGT	NOTES:
SALARIES	A	\$29,189,072.00	\$2,265,825.77	7.76%	* per State Allocation #3
BENEFITS	B	\$10,049,366.00	\$1,116,408.52	11.11%	
PROFESSIONAL SERVICES CONTRACTS	C	\$370,627.00	\$29,114.09	7.86%	
GOODS & SERVICES	E	\$6,573,379.00	\$939,607.47	14.29%	Object Code Note: B Adjunct Benefit budget expensing faster than planned budget allocation for AH positions
COST OF GOODS SOLD	F	\$0.00	\$0.00	0.00%	
TRAVEL	G	\$579,235.00	\$79,758.89	13.77%	
CAPITAL OUTLAYS	J	\$1,763,743.00	\$193,984.75	11.00%	E July and Aug annual Subscription renewal payments, and other new year general supply purchases result in high spend rate in July and Aug. G Travel expenses for Grant Programs such as Camp and UB summer camps, summer retreats and recruitment activities result in high spend rate in July & Aug
SOFTWARE	K	\$0.00	\$0.00	0.00%	
GRANTS BENEFITS & CLIENT SVCS	N	\$815,653.00	\$69,068.16	8.47%	
DEBT SERVICE	P	\$1,534,732.00	\$0.00	0.00%	Key: Spend rate less than 5% below FY % Spend rate with in + or - 5% of FY% Spend rate more than 5% above FY%
INTERAGENCY REIMBURSEMENTS	S	Revenue Bdgt (\$238,536.00)	\$0.00	0.00%	
INTRAAGENCY REIMBURSEMENTS	T	Revenue Bdgt (\$449,551.00)	\$0.00	0.00%	
DEPRECIATION, AMORTIZATION, BAD DEBT	W	\$0.00	\$0.00	0.00%	
		\$50,187,720.00	\$4,693,767.65	9.35%	

Exhibit E

FY 2019 - Estimated Cash Balances - COLUMBIA BASIN COLLEGE

ASSETS As of September 27, 2019			
CASH			
1110	In Bank	\$	10,802,084
1120	Undeposited	\$	-
1130	Petty	\$	5,504
Total		\$	10,807,588
INVESTMENTS			
1210	Investments(ST/LT)	\$	19,908,707
Total		\$	19,908,707
ACCTs RECEIVABLE			
1312	Current	\$	450,537
1318	Unbilled	\$	64,204
1319	Other	\$	24,264
	Allowance for Accts Rec	\$	(35,504)
Total		\$	503,501
INTER/INTRA GOV RECEIVABLES			
1351	Due From Fed	\$	44,780
1352	Due From Other Gov	\$	562,965
1354	Due From Other Agency	\$	22,771
Total		\$	630,516
TOTAL ASSETS		\$	31,850,311
LIABILITIES			
CURRENT			
5111	Accts Payable	\$	393,136
5124	Accrued Salaries Pay	\$	-
5150	Due To State Treasurer	\$	938,148
5154	Due To Other Agency	\$	25,836
5158	Sales/Use Tax	\$	38,432
5199	Accrued Liabilities	\$	-
5173	COP Current Year P&I Due	\$	1,312,049
Total		\$	2,707,602
TOTAL LIABILITIES		\$	2,707,602

Cash Balance			
(ASSETS less LIABILITIES)		\$	29,142,709
Dedicated Balances			
1110	Student Supported Capital	\$	1,777,343
1110	3.5% - Needy Student Aid	\$	545,218
1110	Students S&A	\$	391,388
1110	Bookstore Operating Reserves	\$	500,000
1110	Technology Fee	\$	992,764
1110	Parking Fees	\$	402,980
1110	Basic Food Employment and Training	\$	178,271
Total		\$	4,787,964
Reserves Policy - (BOT Policies on Reserves)			
		Values	
	Operating Reserve	\$	8,400,000
	Unplanned Capital Repair and Replacement	\$	2,000,000
	Real Estate Debt Fund	\$	2,000,000
	Planned Future Operations	\$	1,925,000
	Capital Facilities Projects	\$	12,350,000
	Emergencies	\$	1,000,000
Total		\$	27,675,000
Operating Reserves Balance			
Existing Reserve balance less Dedicated Reserves and Emergency Reserves		\$	(3,320,255)

Exhibit F

Columbia Basin Community College
Statement of Revenues, Expenses and Changes in Net Position
For September 30, 2019 (Unaudited)

	FY2020	FY2019	
	SEPT 2019	SEPT 2018	Difference
Operating Revenues			
Student tuition and fees, Gross	8,579,990	5,666,564	2,913,426
Auxiliary enterprise sales	1,081,046	521,608	559,438
State and local grants and contracts	2,820,947	2,832,188	(11,241)
Federal grants and contracts	372,438	529,086	(156,648)
Other operating revenues	323,805	293,112	30,693
Total operating revenue	13,178,227	9,842,558	3,335,669
Operating Expenses			
Salaries and wages	4,843,589	4,547,478	296,111
Benefits	2,034,816	1,988,322	46,494
Scholarships and fellowships, Gross	6,283,423	5,364,421	919,002
Operating Expenses	1,444,103	1,143,454	300,649
Purchased services	414,217	493,965	(79,748)
Depreciation	998,604	981,124	17,480
Supplies and materials	313,353	517,592	(204,239)
Utilities	169,023	160,322	8,701
Total operating expenses	16,501,129	15,196,678	1,304,451
Operating income (loss)	(3,322,902)	(5,354,120)	2,031,218
Non-Operating Revenues			
State appropriations	5,108,786	4,474,547	634,239
Federal Pell grant revenue	1,500,000	2,511,263	(1,011,263)
Investment income, gains and losses	48,419	32,509	15,910
Total non-operating revenue	6,657,205	7,018,319	(361,114)
Non-Operating Expenses			
Building fee remittance	(589,071)	(380,925)	(208,146)
Innovation fund remittance	(153,081)	(98,389)	(54,692)
Interest on indebtedness	(50,166)	(48,134)	(2,032)
Total non-operating expenses	(792,318)	(527,448)	(264,870)
Net non-operating revenues (expenses)	5,864,887	6,490,871	(625,984)
Income or (loss) before other revenues, expenses, gains, or losses	2,541,984	1,136,751	1,405,233
Capital appropriations	216	290,714	(290,498)
Increase (Decrease) in net position	2,542,201	1,427,465	1,114,736

Exhibit G

COLUMBIA BASIN COLLEGE
GRANT STATUS REPORTS SUMMARY (Updated through June 30, 2019)

CURRENT GRANTS

Project Name	Funding Agency	Director	Start Date	End Date	Term Year	Total Awarded	Total Expended	Indirect Costs				Performance Summary	
								Recovery Rate	Allowed	Recovered	Difference Due To	Financial	Objectives
FEDERAL GRANTS													
CAMP	ED	Miriam F.	7/1/2017	6/30/2022	2 of 5	\$2,125,000	\$792,276	8% of direct	\$141,540	\$50,847	3/5 grant remaining	Underspent, but funds carry over	Projected to meet all objectives
HEP	ED	Dalina H.	7/1/2015	6/30/2020	4 of 5	\$2,271,390	\$1,722,533	8% of direct	\$163,990	\$124,331	1/5 grant remaining	Underspent, but funds carry over	Projected to meet 5 of 6 objectives
Manufacturing the Future	NSF	Tanya B.	6/1/2019	5/31/2022	1 of 3	\$289,982	\$106,579	45.9% of S + FB	\$67,721	\$0	Work will begin 9/1	Not started	Not started
Nuclear Scholarship	NRC	Vacant	7/16/2018	7/15/2020	1 of 2	\$150,000	\$61,668	N/A	-	-	N/A	Underspent, but funds carry over	Met 4 of 5 objectives
SSS	ED	Amy S.	9/1/2015	8/31/2020	4 of 5	\$1,517,175	\$1,183,055	8% of direct	\$112,383	\$87,634	1/5 grant remaining	On track	Met all objectives
Title V - STAA	ED	Jose V.	10/1/2015	9/30/2020	4 of 5	\$2,624,983	\$1,929,644	N/A	-	-	N/A	Underspent, but funds carry over	Projected to meet 7 of 8 objectives
Upward Bound	ED	Susan V.	9/1/2017	8/31/2022	2 of 5	\$2,004,900	\$709,292	8% of direct	\$129,490	\$50,130	3/5 grant remaining	Underspent, but funds carry over	On track to meet all objectives
CONTRACTS/STATE ALLOCATIONS													
MESA	State	Debbie P.	7/1/2018	6/30/2019	1 of 1	\$125,000	\$125,000	N/A	-	-	N/A	On track	Met 3 of 4 objectives
Opportunity Grant	State	Scott K.	7/1/2018	6/30/2019	1 of 1	\$221,412	\$200,740	N/A	-	-	N/A	Underspent	Met 1 of 2 objectives
Worker Retraining	State	Scott K.	7/1/2018	6/30/2019	1 of 1	\$1,747,134	\$1,649,436	N/A	-	-	N/A	On track	Met 2 of 6 objectives
SUBRECIPIENTS													
LSAMP	NSF via UW	Debbie P.	9/1/2014	8/31/2019	4 of 4	\$40,000	\$31,458	N/A	-	-	N/A	Underspent	Travel/stipends, no objectives
Title V Cooperative	ED via BBCC	Kim T.	10/1/2014	9/30/2019	5 of 5	\$1,197,254	\$752,632	N/A	-	-	N/A	Underspent, funds will be returned to BBCC	Projected to meet all objectives
STATE GRANTS													
BEdA - Master Grant	SBCTC	Erin H.	7/1/2018	6/30/2019	1 of 1	\$176,751	\$168,878	5% of salaries	\$6,349	\$6,141	\$4,000 in salaries not spent	On track	Met all objectives
BEdA - IEL Civics	SBCTC	Erin H.	7/1/2018	6/30/2019	1 of 1	\$44,245	\$44,207	5% of salaries	\$1,635	\$1,635	N/A	On track	Met all objectives
BEdA - Leadership Block	SBCTC	Erin H.	7/1/2018	6/30/2019	1 of 1	\$4,074	\$3,053	N/A	-	-	N/A	Underspent	Travel, no objectives
BFET	SBCTC	Debra W.	10/1/2018	9/30/2019	1 of 1	\$325,362	\$214,648	45.9% of S + FB	\$41,820	\$25,100	1/4 of grant remaining	Underspent	Projected to meet all objectives
Bridge to College	SBCTC	Virginia H.	12/15/2018	6/30/2019	1 of 1	\$1,000	\$0	N/A	-	-	N/A	Underspent	Report prep - no objectives
Computer Science	OSPI	Tym O.	7/1/2018	6/30/2019	1 of 1	\$14,805	\$14,805	8% of direct	\$1,345	\$1,007	Overspent supplies budget	On track	Met 2 of 6 objectives
Early Achievers	SBCTC	Scott K.	7/1/2018	6/30/2019	1 of 1	\$91,390	\$90,414	N/A	-	-	N/A	On track	Met 1 of 2 objectives
Perkins Plan	SBCTC	Soo P.	7/1/2018	6/30/2019	1 of 1	\$370,901	346,465	5% of salaries	\$8,240	-	Not budgeted	On track	Met 5 of 6 objectives
Perkins Leadership Block	SBCTC	Soo P.	7/1/2018	6/30/2019	1 of 1	\$20,400	\$6,278	N/A	-	-	N/A	Underspent	Travel, no objectives
Perkins Non-Trad	SBCTC	Soo P.	7/1/2018	6/30/2019	1 of 1	\$5,000	\$5,000	N/A	-	-	N/A	On track	Met 1 of 2 objectives
Perkins Special Project	SBCTC	Soo P.	8/8/2018	6/30/2019	1 of 1	\$17,902	\$21,247	N/A	-	-	N/A	Overspent	Funds Skills USA Director, no objectives
WorkFirst	SBCTC	Debra W.	7/1/2018	6/30/2019	1 of 1	\$218,158	\$209,841	5% of salaries	\$4,701	\$4,554	\$3,000 in salaries not spent	On track	No objectives, metrics slightly below last year's performance
PRIVATE GRANTS													
Guided Pathways	Aspen	Kristen H.	1/1/2017	6/30/2020	3 of 5	\$630,000	\$343,097	10% of direct	\$57,272	\$31,191	2/5 of grant	Underspent, but funds carry over	On track to meet objectives
New Dental Hygiene Clinic	Arcora	Tammy S.	5/1/2019	12/31/2019	None	\$100,000	\$100,000	N/A	-	-	N/A	On track	Projected to meet 7 of 8 objectives
Tobacco Free College	Truth Initiative	Ann S. and Alex T.	8/15/2018	6/30/2020	1 of 2	\$19,980	\$7,169	8%	\$740	\$531	N/A	Underspent, but funds carry over	Projected to meet all objectives
TOTAL						\$16,354,198	\$10,839,413	-	\$737,226	\$383,102			

Spending Rate: % of Objectives Met:

±8% ±16% ±>16% 90-100% 66-89% <66%

COLUMBIA BASIN COLLEGE
GRANT STATUS REPORTS SUMMARY (Updated through June 30, 2019)

FUTURE GRANTS

Project Name	Funding Agency	Director	Start Date	End Date	Renew	Total Awarded	Total Expended	Indirect Costs			Project Summary
								Recovery Rate	Allowed	Requested	
CONTRACTS/STATE ALLOCATIONS											
MESA	State	Debbie P.	7/1/2019	6/30/2020	Yes	\$125,000	\$0	N/A	\$0	\$0	Renewal - provides director, tutoring, facilities, and other educational opportunities to prepare underrepresented students for university-level studies in STEM fields
Opportunity Grant	State	Scott K.	7/1/2019	6/30/2020	Yes	\$293,648	\$0	N/A	\$0	\$0	Renewal - provides, financial, advising, enrollment, and support services for low-income students in Auto Tech, Computer Science, ECE, Health Sciences, and I-BEST
Worker Retraining	State	Scott K.	7/1/2019	6/30/2020	Yes	\$1,355,193	\$0	N/A	\$0	\$0	Renewal - provides financial, advising, and other support services for at-risk populations enrolled in workforce education training programs
STATE GRANTS											
ABAWD	SBCTC	Scott K.	7/1/2019	9/30/2019	Yes	\$13,000	\$0	5% of salaries	\$413	\$0	Funds salary/benefits for a new Training Specialist to assist ABAWDs in meeting federal food assistance work requirements. Indirect waived per Tyrone.
BEdA - IEL Civics	SBCTC	Erin H.	7/1/2019	6/30/2020	Yes	\$45,266	\$0	5% of salaries	\$1,876	\$1,876	Renewal - provides adult education concurrently with workforce training for specific occupations.
BEdA - Leadership Block	SBCTC	Erin H.	7/1/2019	6/30/2020	Yes	\$4,074	\$0	N/A	\$0	\$0	Renewal - provides travel funds for Transitional Studies staff to attend State trainings
BEdA - Master Grant	SBCTC	Erin H.	7/1/2019	6/30/2020	Yes	\$193,270	\$0	5% of salaries	\$6,272	\$6,272	Renewal - supports salaries, supplies, and travel for the Transitional Studies department
Computer Science	OSPI	Josh B.	8/1/2019	6/30/2020	Yes	\$10,000	\$0	10% of direct	\$909	\$909	Funds development/implementation of professional development opportunities for secondary computer science and STEM teachers
Early Achievers	SBCTC	Scott K.	7/1/2019	6/30/2020	Yes	\$107,900	\$0	N/A	\$0	\$0	Renewal - provides salaries, travel, books, and supplies for staff/students in ECE program
Perkins Plan	SBCTC	Soo P.	7/1/2019	6/30/2020	Yes	\$348,344	\$0	5% of salaries	\$9,037	\$9,037	Renewal - provides salaries, equipment, and professional development to support CTE staff and students
Perkins Leadership Block Grant	SBCTC	Soo P.	7/1/2019	6/30/2020	Yes	\$20,400	\$0	N/A	\$0	\$0	Renewal - provides travel funds for CTE staff to attend professional development and the SkillsUSA National Conference
Perkins Non-Trad	SBCTC	Soo P.	7/1/2019	6/30/2020	Yes	\$5,000	\$0	N/A	\$0	\$0	Funds support development of a one-day non-traditional career event for high school students to be held at CBC's Health Science center
WorkFirst	SBCTC	Debra W.	7/1/2019	6/30/2020	Yes	\$209,753	\$0	5% of salaries	\$4,826	\$4,826	Renewal - provides financial, advising, and other support services for low-income student parents
PRIVATE GRANTS											
Computer Science	Battelle	Josh B.	8/1/2019	6/30/2020	None	\$10,000	\$0	N/A	\$0	\$0	Matching funds for OSPI Computer Science grant
Redesigning Vocational Math	College Spark	Ryan O.	7/1/2019	6/30/2022	None	\$148,952	\$0	10% of direct	\$13,541	\$13,541	Combine three existing vocational math courses into one IBEST course with corequisite remediation to increase rate at which CTE students earn college-level math credits
TOTAL						\$1,115,959	\$0	\$0	\$36,874	\$36,461	

\$2,125,000

WHO WE SERVE

Approximately 40 students per year from migrant/seasonal farmworker (MSFW) backgrounds

WHAT WE DO

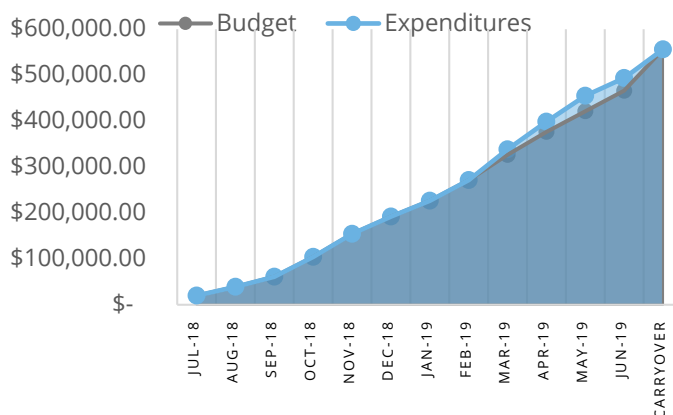
Provide academic, career, financial, and support services for first-year MSFW students

86% Fall-to-fall retention rate
(29% above CBC average)

GRANT PERIOD: 2017-2022

FINANCIALS (Year 2 of 5)

CURRENT YEAR BUDGET: \$556,042



OBJECTIVES



Outreach to 500 students,
enroll 40 MSFWs

★ Met



85% of first year completers
continue in postsecondary
education

★ TBD



100% of students receive
scholarship and financial aid
assistance

★ Met



100% of first year completers
referred to other programs and
offered follow-up services

★ TBD



86% of students complete
their first academic year

★ Met



100% of students receive
academic, career, and
counseling/advising services

★ Met

UPDATES SINCE: 06/30/2019

- We continue to accept and conduct interviews for Fall 2019.
- We will host our Summer Bridge with all new students for Fall 2019, on September 5, 2019.
- Received continuation award. FY20 award amount is \$425,000.

STUDENT STORY HIGHLIGHT

Kalid Hussein

Kalid is truly one of a kind! As a member of the 2018-2019 CAMP Scholars cohort, he was a star from the beginning. He had previously been a part of our CBC HEP program and has aspirations of becoming an engineer. As a CAMP Scholar, Kalid thoughtfully shared his story of being a refugee from Somalia and coming from a large family where education was a high priority. We, as a CAMP staff, are grateful to Kalid for his openness and warm spirit. He will be a part of the CAMP Mentoring Program this coming academic year and was recently selected to be a part of a two week internship with NASA at the end of September. This accolade was not surprising, as from the first day of class last fall with Kalid he shared his expectations for himself which were:

- Do not give up on my goals**
- Work hard**
- Be open minded**

\$2,271,390

Grant Period: 2015-2020

WHO WE SERVE

Approximately 150 students per year from migrant/seasonal farmworker (MSFW) backgrounds.

WHAT WE DO

Assist MSFWs and their children in earning a High School Equivalency Diploma (HSED) and gaining postsecondary education/training or employment.

OBJECTIVES



Outreach to 250 MSFW students

★ Met



Conduct 150 intakes to determine initial eligibility

★ Met



Administer HEP Educational Assessments and Occupational Evaluations to 150 students

★ Met



75% of participants obtain an HSED

★ Not Met



100% of graduates receive placement referrals. Place 85% of HEP HSED graduates into postsecondary education/careers

★ TBD



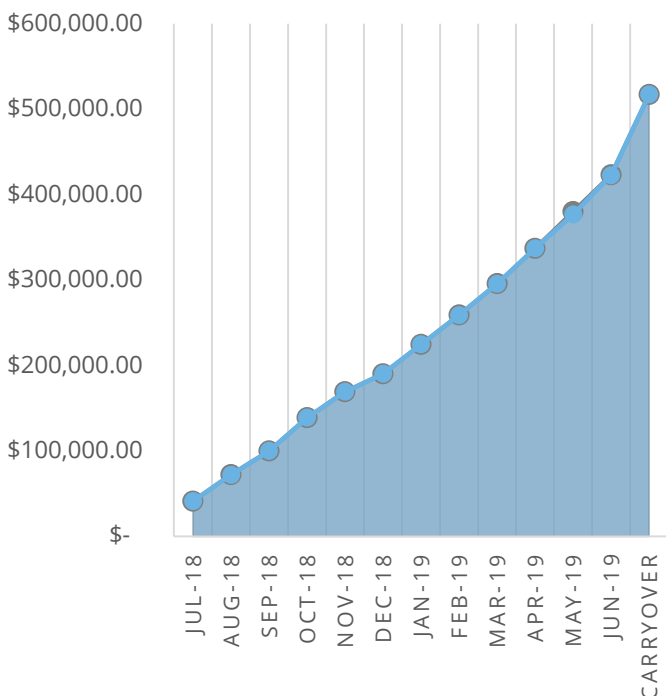
Provide 150 participants with academic and career advising

★ Met

FINANCIALS (Year 4 of 5)

CURRENT YEAR BUDGET: \$517,010

—●— Budget —●— Expenditures



UPDATES SINCE: 04/30/2019

- HEP received its continuation award. FY20 award amount is \$454,278
- The grant renewal application will be available in 2020.

\$150,000

WHO WE SERVE

Approximately 30 students enrolled in CBC's Nuclear Technology Program

WHAT WE DO

Increase the number of students pursuing careers in the nuclear industry through scholarships and support services that promote full-time enrollment and completion of an AAS in Nuclear Technology.

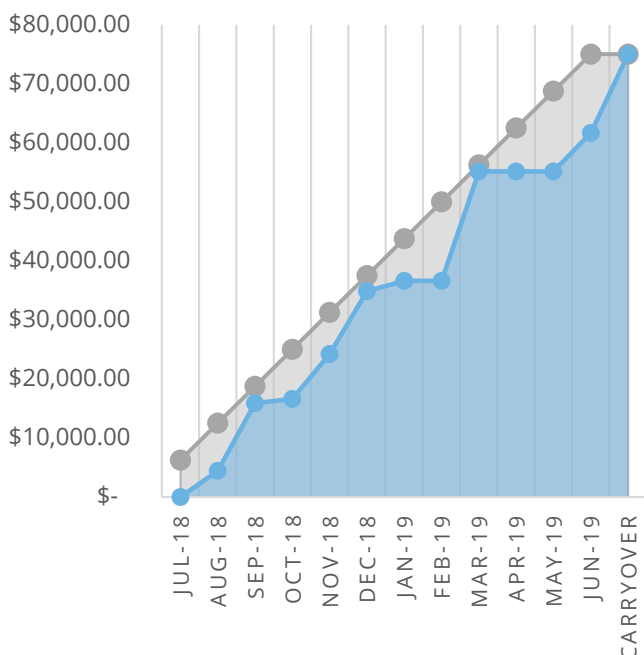
100%

of scholarship recipients are employed in the nuclear technology field

FINANCIALS Year (1 of 2)

CURRENT YEAR BUDGET: \$75,000

— Budget — Expenditures



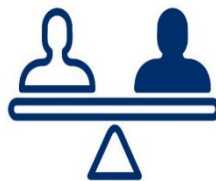
GRANT PERIOD: 2018-2020

OBJECTIVES



Provide 29 \$5,000 scholarships to Nuclear Technology students

★ TBD



Increase the number of academically talented underrepresented minority students pursuing careers in the nuclear industry

★ TBD



100% of scholarship recipients maintain or exceed a 3.0 GPA and persist throughout their first academic year

★ Not Met



Provide job placement assistance to 100% of students

★ Met



Disseminate program activities, scholarship opportunities, and provide community outreach to inform the area of the NT program

★ Met

UPDATES SINCE: 04/30/2019

- The NANT Certificate Ceremony is scheduled for Sept. 19, 2019. Eleven students qualified for this industry recognized certificate.
- Thirteen scholarships have been awarded to date. The remaining 16 scholarships will be awarded during the 2019-20 academic year.
- Grant renewal application will be available Fall 2019.

\$1,468,785

WHO WE SERVE

Approximately 200 students per year who are low income, first generation, and/or students with disabilities.

90%

Fall-to-fall retention rate
(43% above CBC average for low-income students)

70%

Completion rate
(47% above CBC average for low-income students)

54%

Transfer with an AA
(43% above CBC average for low-income students)

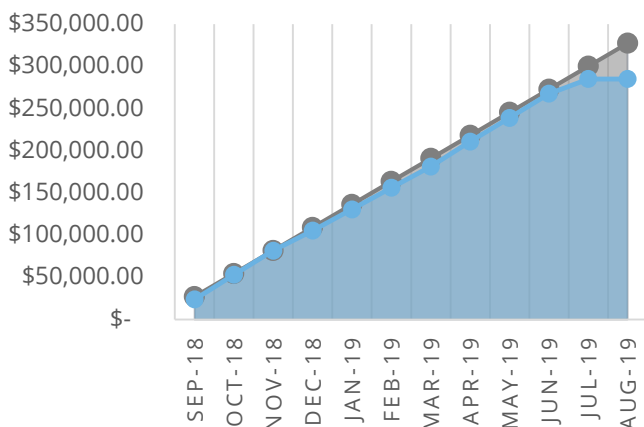
"[SSS staff] helped me see that anyone can do it, you just need a little encouragement and guidance."

~ SSS Alumni

FINANCIALS (Year 4 of 5)

CURRENT YEAR BUDGET: \$327,217

—●— Budget —●— Actual



GRANT PERIOD: 2015-2020

WHAT WE DO

Provide academic advising, financial literacy, educational counseling, tutoring, and career/transfer planning services.

OBJECTIVES



72% of participants persist from one academic year to the next or graduate/transfer from a 2- to a 4-year institution

★ Met



90% of participants remain in good academic standing

★ Met



40% of new participants graduate with an AA degree or certificate within four years

★ Met



33% of new participants transfer with an AA degree or certificate within four years

★ Met

UPDATES SINCE: 04/30/2019

- SSS received its continuation award. FY20 award amount is \$335,848.
- The 2020-2025 grant application will be released in Fall 2019.

STUDENT STORY HIGHLIGHT

Edward Torres

Being a first-generation student and military veteran presented some unique challenges for Edward Torres when he first entered a higher education setting. Happily, Edward expresses that he soon learned of the SSS/TRIO program and the services we provide to first-generation students. “As a TRIO participant, I was connected with a knowledgeable and kind academic/transfer advisor who helped plot my pathway to reaching my higher education goals.” Edward’s future goals lie in obtaining a Bachelor’s in Nursing at the University of Washington and secure a career working with military veterans. “In or out of uniform, I want to continue giving back to my community and my country. As for my current academic success?

Undoubtedly, TRIO has played a major role; and for this I will forever be grateful.” In May of 2019 Edward Torres walked into the SSS/TRIO office and announced that he was accepted into the Nursing program at the University of Washington.

\$2,624,983

WHO WE SERVE

Campus-wide benefits, emphasis on low-income, first generation, and/or Hispanic students testing into developmental Math.

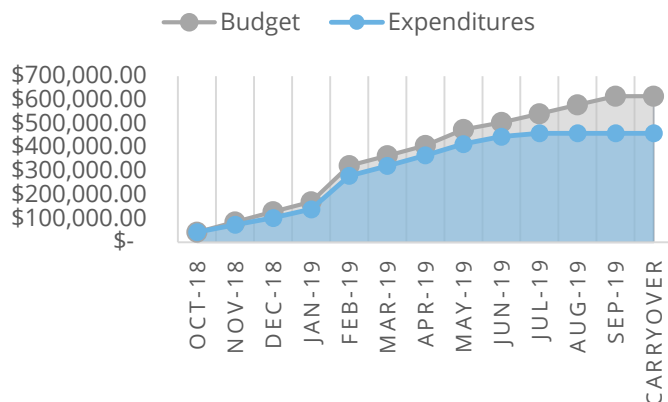
WHAT WE DO

Improve student success and retention by redesigning developmental and gateway courses, renovating the Math Center, implementing a Summer Bridge program, and creating a new Early Alert system.

GRANT PERIOD: 2015-2020

FINANCIALS (Year 4 of 5)

CURRENT YEAR BUDGET: \$616,111



OBJECTIVES



Students in redesigned math courses succeed at rates at least 10 percentage points higher than comparison group

★ Not Met



Early Alert and dashboard customized to support STEM majors, at least 450 alerts sent

★ Met



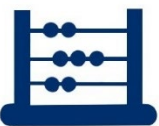
Increase by five the number of developmental math courses

★ Met



At least 210 students enrolled in pilots of five revised dev math options.

★ Met



Phase III of Math Center equipment and technology installed

★ Met



At least 450 students use new math tutoring services

★ Met



Train at least eight developmental math instructors in strategies and tools for modular, mastery-based instruction

★ Met



At least 260 students placed using new rubric

★ TBD

UPDATES SINCE: 04/30/2019

- Jose Vidot replaced Keri Lobdell as Grant Director
- Gateway Precalculus face-to-face and online student success rate was 10% higher than the comparison group.
- Seven instructors completed formal training in the redesigned developmental Math course titled Quantitative Literacy.
- Eight instructors completed Alta-Knewton training in redesigned Algebra sequence.
- New Placement Rubric finalized and will be available to students on the "Getting Started" dashboard. First implementation scheduled for Winter 2020.
- Spring TAP 12 of 17 students improved mathematics placement by at least one level.
- Increase in Early Alerts from 722 year 3 to 1,208 year 4
- Increase in number of faculty using early alert from 9 in year 3 to 56 in year 4.

\$2,004,900

WHO WE SERVE

Approximately 83 high school students per year who are low-income, first generation and/or at risk of academic failure

GRANT PERIOD: 2017-2022

WHAT WE DO

Provide tutoring, academic advising, mentoring, college visits, and cultural events to prepare low-income high school students to become first generation college students.

65% of UB graduates who enter college the fall after high school enroll at CBC

OBJECTIVES



74% of participants have a GPA of ≥ 2.5

★ TBD



26% of UB seniors are at the proficient level on state assessments in reading and math

★ Met



73% of participants continue in school at the next grade level or graduate

★ Met



38% of participants who graduate high school complete a rigorous secondary school program of study

★ TBD



60% of participants who graduate high school enroll in postsecondary education by the fall term immediately following high school or defer enrollment

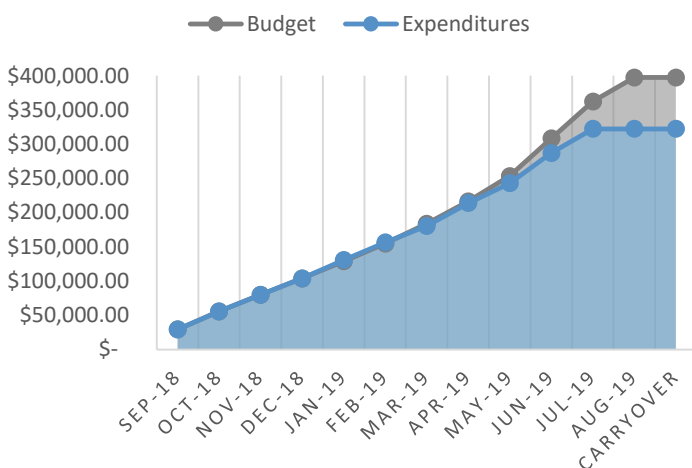
★ Met



38% of participants who enroll in postsecondary education attain an AA or BA degree within six years

★ TBD

CURRENT YEAR BUDGET: \$397,427



- (36) 9-11 grade students attended the summer program.
- (21) 2019 graduates met with the Summer Melt/Bridge Mentor during the summer quarter.
- (23) New students were admitted into the program on June 18.
- September 2019 Upward Bound celebrates 30 years here at CBC!
- Turn over for an awesome student story!



STUDENT STORY HIGHLIGHT

This summer, one Upward Bound (UB) mentor went above and beyond the call of duty to make a life-changing impact on the lives of two students. While meeting for the first time with a recent high school graduate and UB student, CBC's UB Mentor asked him to open his financial aid portal to ensure there were no missing documents and discuss his award. The student opened it, only to discover that he had not been awarded any financial aid for fall quarter.

CBC's UB Mentor proceeded to ask some important questions, knowing that he is a low income student, and discovered that his mother has lupus. In 2017 and 2018, the student's parents took \$27,000 out of their retirement to cover medical costs. The student revealed that his brother, who was ahead of him in college, had also received no financial aid and had stopped out of school. The UB Mentor took the student directly to Hawk Central and obtained the papers that needed to be submitted to the IRS to verify the use of retirement funds for medical purposes.

The family did not have receipts, but the UB Mentor and the student called the medical facility and were able, through a series of phone calls, to obtain the receipts. The two of them brought these to CBC's financial aid department, submitted them to the IRS and FAFSA, and now both the UB student and his brother will be attending college this fall thanks to this awesome intervention!

\$125,000

GRANT PERIOD: 2018-2019

WHO WE SERVE

Approximately 100 students per year who are underrepresented in STEM fields (i.e., African American, Native American, Latino, women, etc.).

WHAT WE DO

Provide educational opportunities and help prepare underrepresented students for university-level studies in STEM fields.

54%

Completion rate
(26% above CBC average)

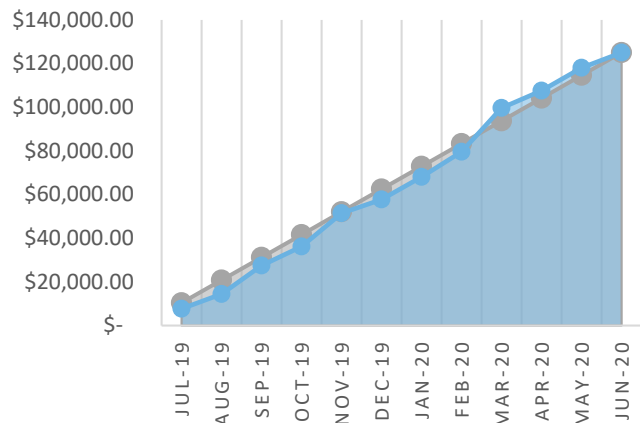
100%

Of MESA graduates transferred to a four-year college

FINANCIALS (Year 1 of 1)

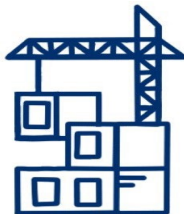
CURRENT YEAR BUDGET: \$125,000

— Budget — Actual



Reporting Through: June 30, 2019

OBJECTIVES



Provide MESA center infrastructure

★ Met



Enroll 100 students
(90% minority, 80% low-income, and 80% first gen)

★ Not Met



Provide orientation classes, tutorial services, and STEM and LSAMP conferences

★ Met



Provide academic advising/transfer prep and leadership development

★ Met

UPDATES SINCE: 04/30/2019

- Four students participated in the NASA Community College Aerospace Scholars program
- One student visited the NASA site and three more will visit NASA this upcoming Fall 2019
- Fall 2018-Summer 2019, MESA visited WSU, UW, EWU, and Gonzaga University
- Attended four STEM conferences including SACNAS, PNW LSAMP Conference, Women in Science and Engineering Conference, and WIE International Leadership Conference
- Attended the Student of Color Conference
- Contract was renewed. FY20 award amount is \$125,000.

\$221,412

GRANT PERIOD: 2018-2019

WHO WE SERVE

Approximately 90 low-income students per year in CBC's Automotive Technology, Computer Science, Early Childhood Education, Health Science, and Integrated Basic Education Skills (I-BEST) programs.

OBJECTIVES



Enroll 41 FTE

★ 24.3 FTE



Retain 70% of students from fall-to-fall

★ Met

WHAT WE DO

Provide financial, advising, enrollment, and ongoing support services directly related to workforce education training programs in an environment of support, respect, and equality.

96% Fall-to-fall retention rate
(18% above CBC average)

62% Completion rate
(34% above CBC average)

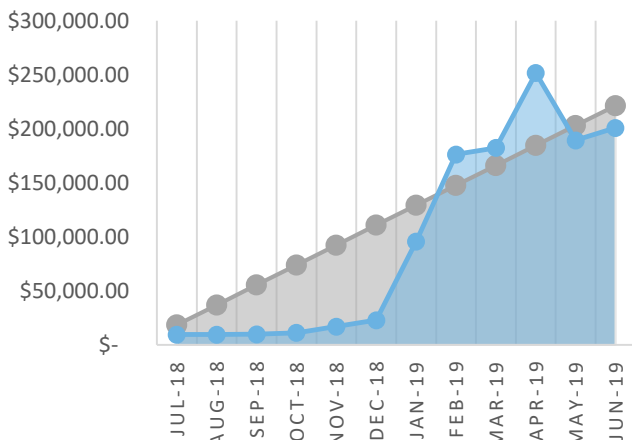
“Being a part of
the...program at CBC
changed my life.”

~ D. Kone, recently relocated
from West Africa

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$221,412

— Budget — Expenditures



UPDATES SINCE: 04/30/2019

- Administration of the Opportunity Grant has moved into the Workforce Education Center where there will be increased ability to leverage other grant dollars for our students.
- Contract was renewed. FY20 award amount is \$293,648.
- 51% of Opportunity Grant recipients were in the Early childhood Education program; which feeds seamlessly into the new Bachelors of Applied Science in Teacher Education program.

\$1,747,134

WHO WE SERVE

Approximately 800 students per year who are laid off and collecting or have exhausted unemployment insurance, working in low wage survival jobs, displaced homeworkers, formerly self employed, recently separated veterans or soon to be released from the military, or at risk of losing a job unless occupational skills are updated.

WHAT WE DO

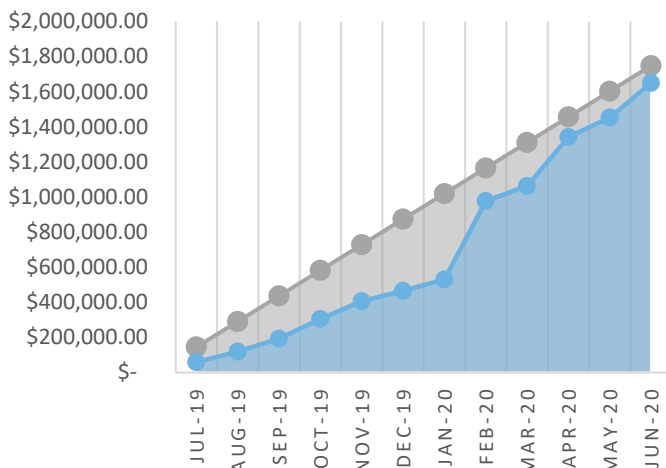
Provide financial, advising, enrollment, and ongoing support services for workforce education training programs in an environment of support, respect, and equality

100% of students who completed their degree/program are now earning higher wages than earned prior to job loss

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$1,747,134

— Budget — Actual



Reporting Through: June 30, 2019

GRANT PERIOD: 2018-2019

OBJECTIVES



Enroll a total of 326 FTE

★ Met



60% of students complete their degree/certificate program

★ Not Met



75% of students are placed in a job within two quarters of completing their degree

★ 52% (17-18)



75% of students are retained in a job four quarters after completion

★ 73% (16-17)



100% of graduates earn at least middle/low wages

★ 99% (16-17)



85% of graduates earn high wages

★ 91% (16-17)

UPDATES SINCE: 04/30/2019

- Enrollment from our Apprenticeship programs continues to grow. Worker Retraining currently serves local Pipefitters, Sheet Metal workers, and Electricians programs accounting for ~350 of our total headcount.
- Worker Retraining students who completed in Q1 2019 are now earning an average wage of \$20.63/hr.
- Cooperation with ESD brought \$1,119,053 in training benefits to our WRT students.

\$1,197,254

GRANT PERIOD: 2014-2019

WHO WE SERVE

All students enrolled in the SimTech, MRHI, and HCAD programs with a focus on Hispanic and low-income students.

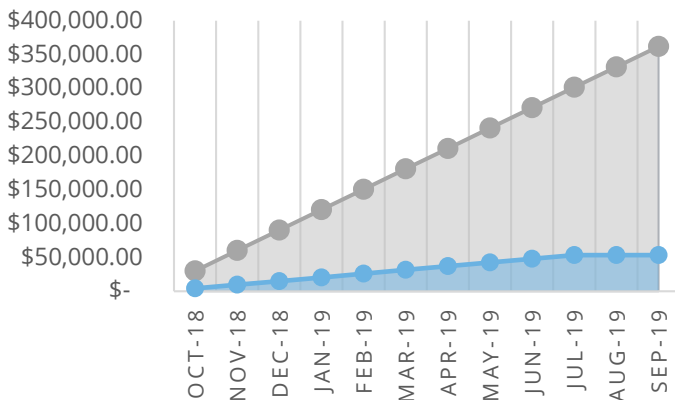
WHAT WE DO

Collaborate with Big Bend Community College (BBCC) to expand postsecondary access to healthcare opportunities by establishing new certificates and AAS/BAS degrees in Simulation Technology (Sim Teach), Medical Records and Healthcare Information (MRHI), and Healthcare Administration (HCAD).

FINANCIALS (Year 5 of 5)

CURRENT YEAR BUDGET: \$361,812

— Budget — Expenditures



OBJECTIVES



80% of students enrolled in BAS in Management Healthcare Administration track complete the bachelor's degree.

★ TBD



100 BBCC and CBC students participate in pilots of Professional Speaker's Series

★ Met



Increase the number of CBC career/technical Education online/blended course options in Healthcare Administration.

★ Met

"The Medical records and healthcare information program was very beneficial to my success. This program really prepared me to sit for the AHIMA CCA, and I passed the first time when I took it due to the extensive training and mentoring that was provided during the practicum experiences at Kadlec."

~ Cheryl Sanker, 2018 graduate

UPDATES SINCE: 04/30/2019

- CBC's budget was underspent due to the retirement of the Grant Director and the decision not to fill the position so close to the end of the grant. The funds will be returned to BBCC, which is continuing the project in 2019-2020.
- CBC's portion of the project will conclude in Fall 2019. We are currently advertising for a full-time faculty/coordinator position to carry the program forward post-grant.

\$176,751

GRANT PERIOD: 2018-2019

WHO WE SERVE

Approximately 1,500 students per year with academic skills below high school completion or seeking to improve their English language skills.

WHAT WE DO

Provide adult students with integrated education and training necessary to earn a high school diploma/equivalency, transition to and compete postsecondary education programs, and advance in a career that leads to economic self-sufficiency

25% of 2018-2019 BEdA students transitioned into CBC's developmental and college-level courses

OBJECTIVES



Education functioning level increases (measurable skill gains) at 41.72%

★ Met



64 students attained a high school diploma or equivalent.

★ Met

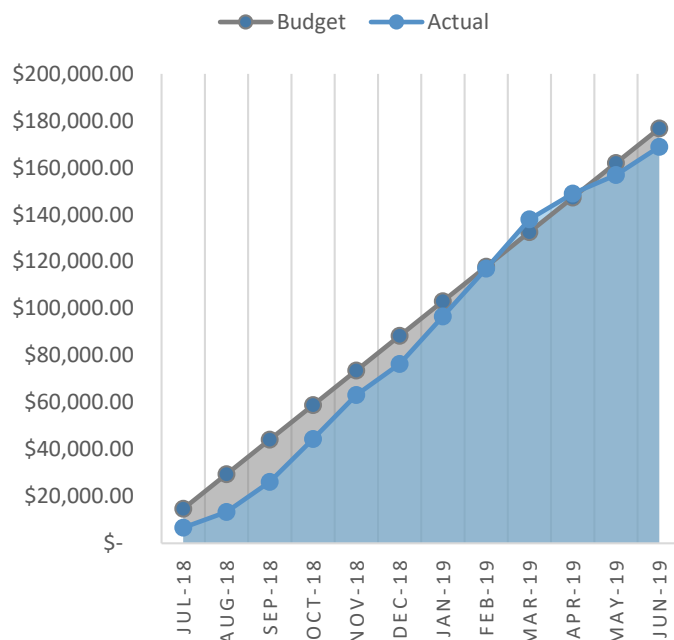


14.3% of students entered post-secondary training

★ Met

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$176,751



UPDATES SINCE: 04/30/2019

- Transitional Studies will be working on Ability to Benefit, which will allow more students to access college-level courses and programs over 2019-2020.
- We are continuing to work with administration, English, and Math to create additional pathways for students to access college-level courses without having to take placement tests.
- Grant was renewed. FY20 award amount is \$193,270

\$44,245

GRANT PERIOD: 2018-2019

WHO WE SERVE

Approximately 70 students per year with academic skills below high school completion or seeking to improve their English language skills

OBJECTIVE



Education functioning level increases (measurable skill gains) at 41.72%

★ Met

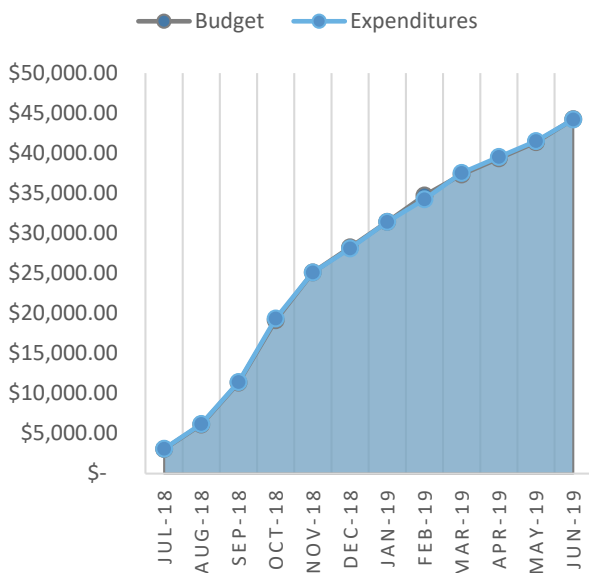
WHAT WE DO

Provide adult education concurrently and contextually with workforce training for specific occupations. The IEL/Civics Grant funding is provided as a supplement to the BEdA Master Grant.

100% of students entered post-secondary training

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$44,245



Retention Specialists in Transitional Studies play a vital role in helping students transition into college-level courses and short-term certificates.

UPDATES SINCE: 08/30/2019

- IBEST Certificates include ECE, NAC, and Phlebotomy.
- Transitional Studies will be working hard to add additional IBEST programs throughout 19-20, so that students will have more access to a wide variety of college-level programs.
- Grant was renewed. FY20 award amount is \$45,266

\$325,362

GRANT PERIOD: 2018-2019

WHO WE SERVE

Approximately 200 low income students per year who receive food benefits and are enrolled in a prof/tech pathway.

WHAT WE DO

Provide financial, advising, enrollment, and ongoing support services directly related to workforce education training programs.

69%

Fall-to-fall retention rate
(22% above CBC average
for low-income students)

31%

Completion rate
(8% above CBC average for
low-income students)

OBJECTIVES



Enroll 165 students

★ Met



60% of students will be
employed three quarters
post completion

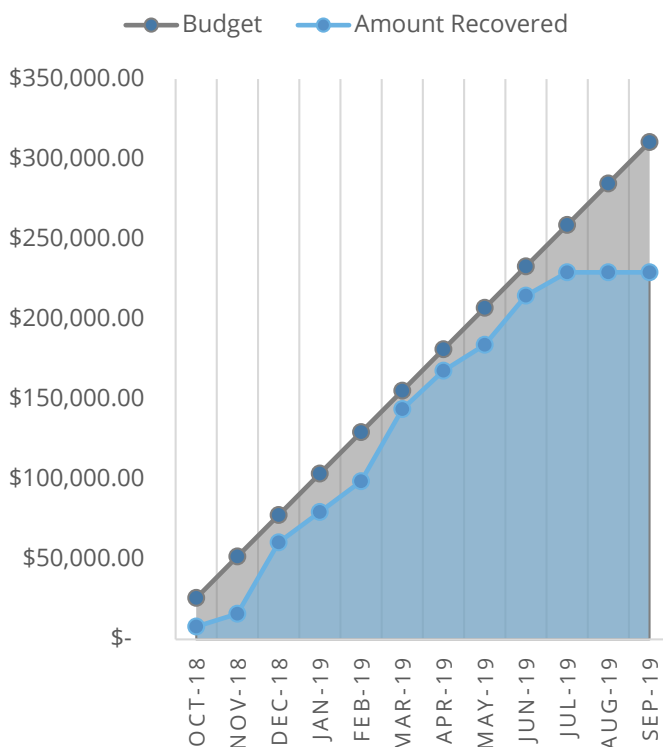
★ TBD

UPDATES SINCE: 04/30/2019

- Spring SBCTC monitoring visit resulted in five commendations to CBC BFET program and staff
- On track to recover \$300,000 in total for 2018-2019. \$600,000 was provided for advising and tuition and supports on behalf of BFET students via SNG, WR, OG, Foundation Scholarships, and BFET Reutilized funds.
- Grant will renew in October 2019. FY20 grant application was submitted August 29, 2019.

FINANCIALS

CURRENT YEAR BUDGET: \$325,362



Since 2012, BFET has
recovered **over \$1 million**
back to CBC that was used to
assist students in need.

\$14,805

WHO WE SERVE

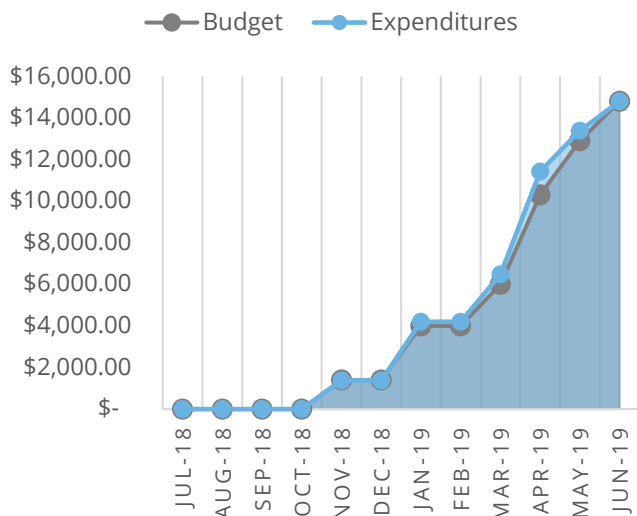
Approximately 20 K-12 teachers and 440 secondary students

WHAT WE DO

Provide ongoing K-12 teaching and learning support through the establishment of a Computer Science Teacher Association (CSTA) Chapter for the Tri-Cities

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$14,805



UPDATES SINCE: 04/30/2019

- CBC applied for and received a 2019-2020 OSPI Computer Science and Education Grant to expand upon the work performed under this grant.
- The FY20 amount is \$20,000 – a \$10,000 grant from OSPI and a \$10,000 matching grant from Battelle.

OBJECTIVES



CSTA Chapter has at least 25 members

★ Not Met



CSTA Chapter members demonstrate increased CS learning and teaching ability

★ Met



Increase the number of teachers receiving CS professional development by 80 teachers

★ Not Met



At least 20 of the teachers who participate in the workshops incorporate knowledge/skills into their classrooms

★ Not Met



Increase the number of students served with CS education by 440 students

★ Not Met



Students demonstrate increased understanding of CS concepts and interest in pursuing CS careers

★ Met

\$91,390

WHO WE SERVE

Washington State residents currently employed at a childcare facility, family home care, or Head Start/Early Childhood Education (ECE) and Assistance Program who are enrolled or seeking enrollment in CBC's ECE program.

WHAT WE DO

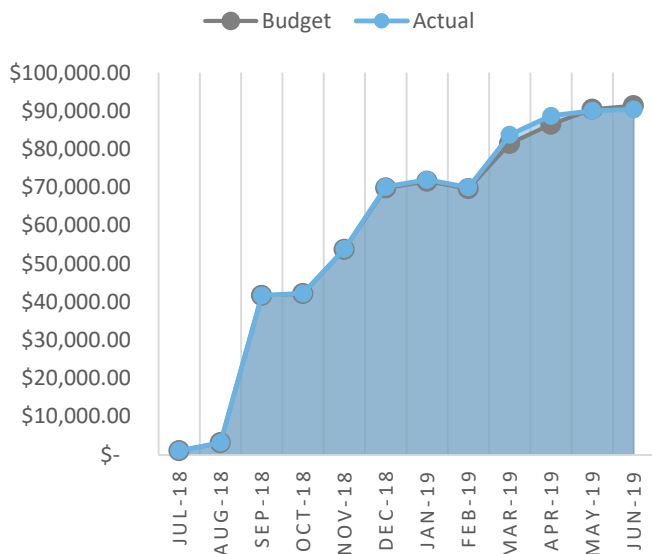
Provide students with integrated education and training necessary to lead early childhood classrooms and ensure the success of Washington's youngest minds.

92% Fall-to-fall retention rate
(41% above CBC average)

82% Completion rate
(54% above CBC average)

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$91,390



OBJECTIVES



Enroll 14 FTE

★ Met



100% of students maintain 2.0 GPA and meet CBC's ECE satisfactory academic progress policies

★ Not Met

“playing is the most important part of learning...”

~ A. Hernandez on what she has learned in her program.

UPDATES SINCE: 04/30/2019

- Administration of the Grant has moved to the Workforce Education Center to more fully leverage Workforce funding sources to be benefit of our students.
- Grant was renewed. FY20 award amount is \$107,900.
- New WAC requires child care workers at facilities registered in the Early Achievers system must earn a State Initial Certification or higher to be compliant. The requirement is driving Child Care workers to our programs.

\$370,901

GRANT PERIOD: 2018-2019

WHO WE SERVE

All CBC CTE students with an emphasis on nontraditional students.

WHAT WE DO

Support career and technical education that prepares students both for further education and the careers of their choice.

OBJECTIVES



1,066 CTE students attain a degree/certificate or complete at least 45 vocational credits with 2.0 or higher GPA

★ Met



830 CTE students will attain a degree/certificate

★ Met



56.7% of CTE students will be retained or transfer

★ Met



52.2% of students will be employed during the 3rd quarter after they exit

★ Met



16.7% of CTE students from underrepresented gender groups will enroll in non-traditional programs

★ Not Met



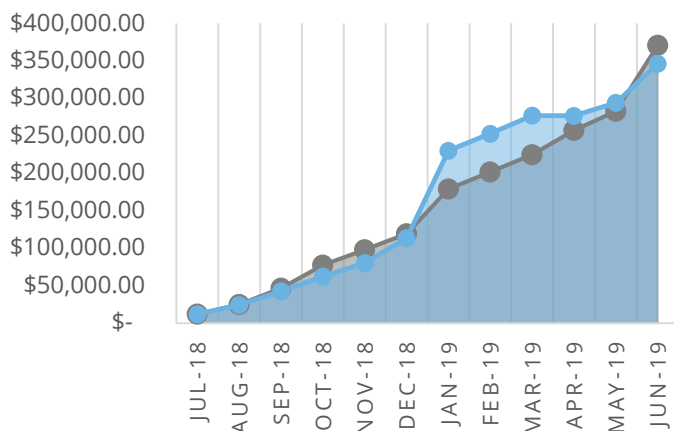
15.8% of CTE completers from underrepresented gender groups will earn certificates/degrees from non-traditional programs

★ Met

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$370,901

— Budget — Expenditures



UPDATES SINCE: 04/30/2019

- Grant was renewed. FY20 awarded amount equals \$348,344. The amount of \$19,721 was carried over from FY19.
- Students with CTE Dual Credit had an average GPA of 3.67 for the last 5 years (compared to 2.85).
- Almost 50% of BFET students transitioned from basic skills to college level within 3 quarters.
- Soo Park has replaced Melissa McBurney as Grant Director.

\$5,000

WHO WE SERVE

Potential female students located within 50 miles of CBC's campus (ages 14-50)

WHAT WE DO

Implement a "Female Faces of Manufacturing" marketing campaign including a video, digital and Facebook ads, and promotional cards to promote female enrollment in CBC's Manufacturing Technology Program.

46

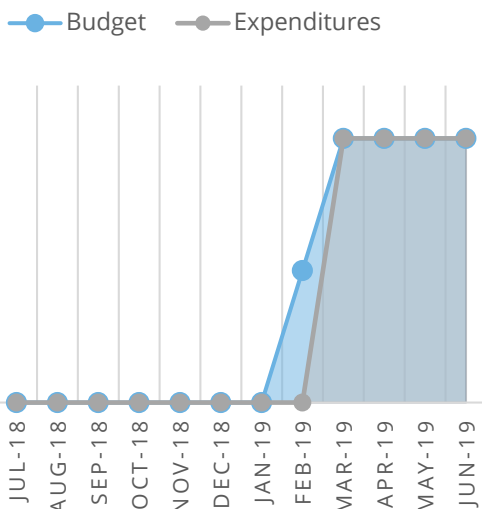
Clicks on video

50,026

Impressions
(number of people reached via campaign)

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$5,000



GRANT PERIOD: 2018-2019

OBJECTIVES



16.7% of CTE students from underrepresented gender groups will enroll in non-traditional programs

★ Not Met



15.8% of CTE completers from underrepresented gender groups will earn certificates/degrees from non-traditional programs

★ Met

"I think manufacturing today is better suited for women than it ever has been".

~ Carol Samoray on CBC's Women in Manufacturing Video

UPDATES SINCE: 04/30/2019

- CBC's Women in Manufacturing video is available at <https://www.youtube.com/watch?v=c7ZY4NNoEqY>
- Grant was renewed. FY20 award amount is \$5,000.
- The FY20 grant will be used to host a one-day non-traditional career event at CBC's Health Science center for high school students. CBC will partner with TRIDEC to create this event.

\$218,158

WHO WE SERVE

Approximately 75-100 low-income student-parents per year who are receiving a Temporary Assistance for Needy Families (TANF) grant and seeking to earn GEDs, specific job skills, certificates, or AAS degrees.

WHAT WE DO

Provide financial, advising, enrollment, and ongoing support services for workforce education training programs in an environment of support, respect, and equality.

“This program will change my kid’s life for the better because it has changed me...”

~ Melissa Patterson,
WorkFirst Student

UPDATES SINCE: 04/30/2019

- The new grant year started July 1 with an opening budget of \$209,753.
- WorkFirst enrollment summer quarter was at the same level as the previous summer, but fall quarter is undetermined at this moment due to the nature of the TANF program.
- WorkFirst staff recognized the achievements of Gabriela Macouzet, who recently completed her HS 21 and is now continuing on this fall for Logistics Training.

GRANT PERIOD: 2018-2019

OBJECTIVES

There are no “target” objectives. An increase in performance from the previous year results in an increase in funding and vice versa.



Enrollment

2017-2018: 72 students

2018-2019: 70 students



Retention

2017-2018: 39%

2018-2019: 38%



Completion

2017-2018: 14%

2018-2019: 30%



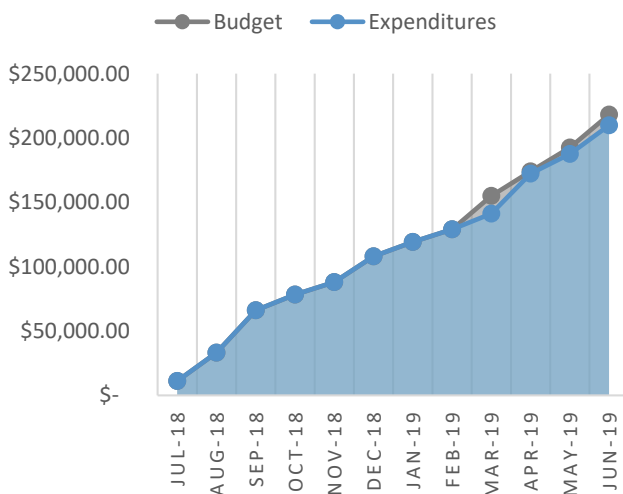
Transition from Basic Skills to College Level

2017-2018: 40%

2018-2019: 33%

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$218,158.00



\$630,000

WHO WE SERVE

All current and prospective students!

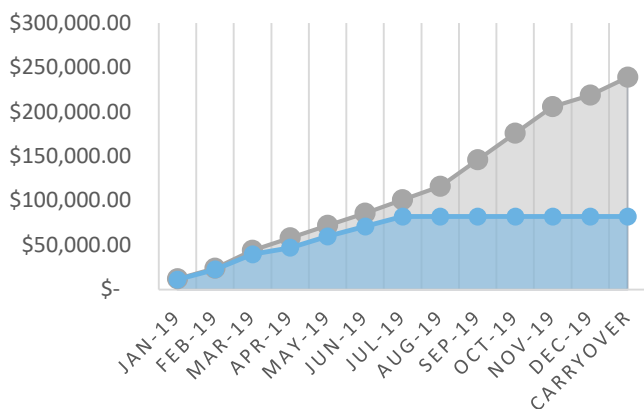
WHAT WE DO

Transform the way our students interact and engage with the College through intentional updates, revisions, and incorporating tools, resources, and supports that are clear, structured and defined. Projects include developing program maps, career exploration, and intrusive advising.

FINANCIALS (Year 3 of 5)

CURRENT YEAR BUDGET: \$238,959

— Budget — Expenditures



UPDATES SINCE: 04/30/2019

- Developed charter for School-specific Core Teams (to be implemented Fall 2019) bridging Instruction and Student Services to collaborate across divisions regarding academic supports for students.
- Revised and newly developed marketing and outreach materials for Schools.
- FYI (First Year Introduction) integration of career and School exploration (to be launched with Fall 2019 incoming students).

GRANT PERIOD: 2017-2020

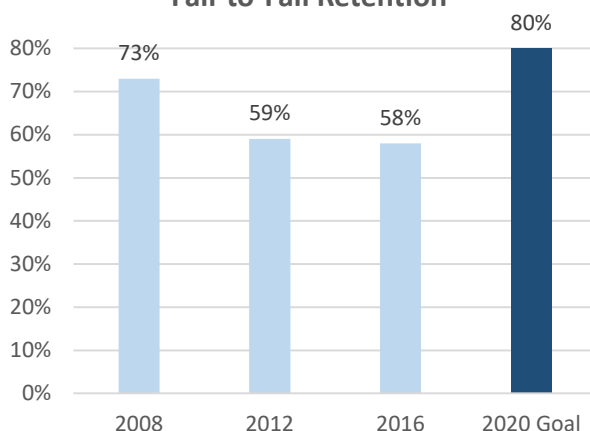
OBJECTIVES



Increase CBC's fall-to-fall retention rate to 80%

★ TBD

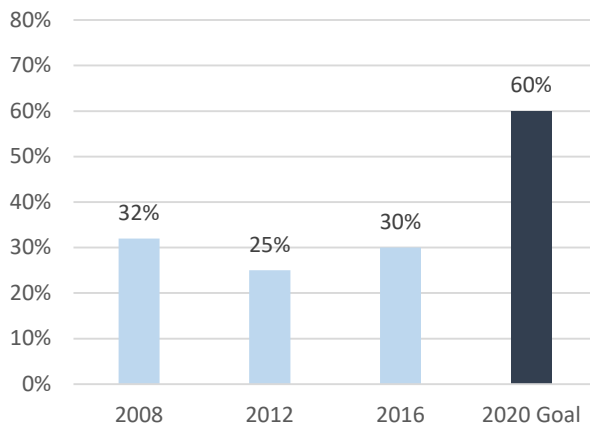
Fall-to-Fall Retention



Increase CBC's annual graduation rate to 60%

★ TBD

Completion



\$100,000

GRANT PERIOD: 2019-2020

WHO WE SERVE

CBC Dental Hygiene students and community members seeking oral health care. Almost all (95%) of the Dental Hygiene Clinic's patients are low-income individuals who often do not have dental insurance.

WHAT WE DO

Construct a new, fully-equipped CBC Dental Hygiene Clinic to increase both program enrollment and patient visit capacity. Funding from this grant was used to purchase 17 ultrasonic dental units and 12 digital sensor systems for the new clinic.

OBJECTIVES

By September 2019:



Build out is complete, equipment is purchased/ installed, and clinic is open for student/patient use ★ TBD



100% of dental equipment performs at optimum capacity ★ TBD



Patient visit capacity increases by 50% ★ TBD

By September 2020:



Student enrollment increases by 28% ★ TBD



Patient visit capacity increases by 75% ★ TBD



Patients served at KRMC facilities increases by 25% ★ TBD



80% of students report interprofessional education improves capacity to provide competent patient care ★ TBD

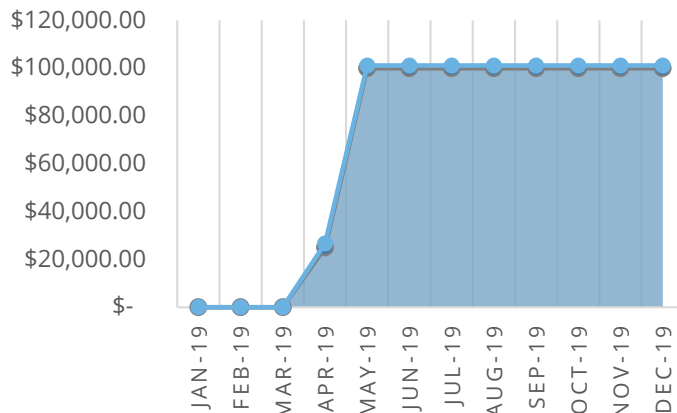


Grace Clinic patients seen in the clinic on a community service basis increases by 20% ★ TBD

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$100,000

— Budget — Expenditures



Reporting Through: June 30, 2019

STATUS UPDATE

- Construction is currently underway, and the clinic is scheduled to open by Winter 2020.
- We have been able to use some of the new equipment in our existing clinic, which has been great both for patients and our senior students, since they are unexpectedly getting to reap some of the benefits of this project.

\$19,980

GRANT PERIOD: 2018-2020

WHO WE SERVE

All CBC students, staff, and faculty.

WHAT WE DO

Promote awareness, provide resources, and recruit support for the adoption and implementation of a 100% tobacco-free campus policy.

OBJECTIVES



Identify up to 10 students, faculty, and staff to join the Smoke & Tobacco Free CBC Taskforce

★ Met



Engage at least 1,000 people in student-led tobacco prevention, education, and advocacy activities

★ TBD



Identify two student leaders who are approved by the Truth Initiative

★ Met



College leaders engage 500 students in each of Truth's national campaigns in January 2019, August 2019, and January 2020

★ TBD



1,500 students, faculty, and staff participate in tobacco prevention, education, and advocacy activities

★ TBD



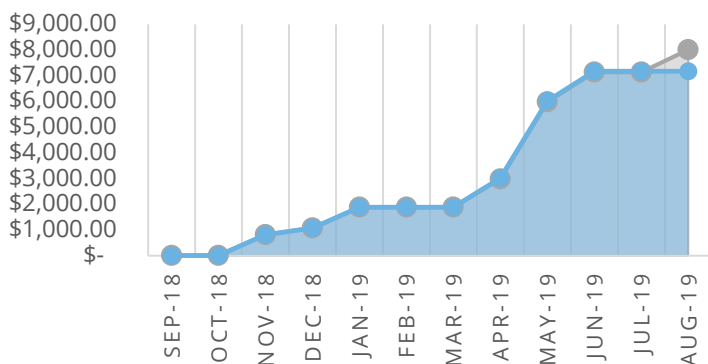
Create a comprehensive tobacco-free policy recommendation

★ TBD

FINANCIALS (Year 1 of 2)

CURRENT YEAR BUDGET: \$8,000

— Budget — Expenditures



UPDATES SINCE: 04/30/2019

- Campus-wide survey conducted to gather feedback regarding behaviors & attitudes toward tobacco use on campus.
- Over 1,100 students, faculty, staff completed survey. 62% of respondents expressed support for a 100% smoke/tobacco-free policy on all CBC campus grounds & buildings.
- We promoted World No Tobacco Day (May 31) during the month of May.
- Cessation resources promoted to staff via employee newsletter as well as during Professional Development days.
- Turn over to see the awesome work our college leaders are doing on campus!

STUDENT STORY HIGHLIGHT

College leaders, Alexis Phipps and McKenzie Kennedy, are passionate about the Tobacco-Free College Program project. They enjoy talking to students to share Truth Initiative messaging and educate students on the dangers of tobacco use. They have received positive feedback from students regarding the need for creating policy change on campus.

The college leaders started an ASCBC student club called “In It to End It” to raise awareness of the need for reducing tobacco use amongst young adults. The student club has played a big role in planning events such as Earth Day campus cleanup and conducting environmental scans of the Pasco campus.

The student club also worked together to create over 200 Quit Kits for students and employees interested in quitting tobacco. We began distributing the kits to students during spring quarter as well as advertised them to employees via CBC newsletter. Students and employees are very positive about the work the Tobacco-Free College Program project is doing on campus!

ALEXIS



MCKENZIE



Exhibit H



Columbia Basin College
Resolution No. 19-05

Approving Faculty Emeritus

WHEREAS, in special recognition of distinguished service to Columbia Basin College, Teresa Thonney faithfully served Columbia Basin College for 33 years as a Senior Associate Professor of English, the College wishes to acknowledge Teresa Thonney, by appointing her Faculty Emeritus; and

WHEREAS, Teresa Thonney joined Columbia Basin College in 1986 and during her 33-year career, has been the model for excellence in teaching, scholarship, and service to the college and professional community; and

WHEREAS, Teresa Thonney exhibited excellence during her 33-year tenure as a Senior Associate Professor of English through teaching a wide variety of English classes, from those that focused on the most basic elements of writing to courses studying the most ancient and complex literary texts. She has authored three books and numerous journal articles on writing and teaching writing, including an in-depth study demonstrating that practices such as using the first person pronoun and point of view are commonplace among working scholars, and that it is misguided to insist that students exclude them as a principle of good writing. Dr. Thonney has served on various committees on campus and has mentored many new faculty members, both formally and informally. She has been active on tenure committees, both within the English Department and in other departments. Dr. Thonney is the recipient of the State Board's Anna Sue McNeil Assessment, Teaching, and Learning Award; and

NOW, THEREFORE, BE IT RESOLVED by The Board of Trustees of Columbia Basin College that it hereby approves appointment of Teresa Thonney, as Faculty Emeritus, and expresses its appreciation to Dr. Thonney for her distinguished service as Senior Associate Professor of English for Columbia Basin College, and hereby conveys to her its sincere gratitude for her many contributions made to Columbia Basin College during her service as a Senior Executive Professor, and that it takes note of the special recognition given to her by her colleagues, staff and students as a thoughtful, honorable, and dedicated individual through her appointment as Faculty Emeritus at Columbia Basin College; and

BE IT FURTHER RESOLVED that this resolution be spread upon the permanent minutes of this Board, and that copies be presented to Faculty Emeritus and her family and to appropriate College officials.

Done in Open Meeting by the Board of Trustees of Columbia Basin College this _____ day of _____, 2019.

BOARD OF TRUSTEES
Columbia Basin College

By: _____

Chair of the Board