

COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES' Retreat
August 23, 2019
Beers Boardroom — 9 am. – 3 pm.

Agenda

Call to Order

***Agenda Changes**

***Approval of Minutes**

June 10, 2019 Board of Trustees' Meeting

Exhibit A

Reports

College Updates – A Year in Review and Planning for the Year Ahead

Cash Reserves Target Update

Unaudited FY2019 Income Statement

Trustee work Session

Trustee Travel Training

Review Board Policies

Annual Planning Calendar

Meeting Structure

Succession Planning

Board Evaluations

Board Roles and Elections

Executive Session

RCW 42.30.110(1)(g): To review the performance of a public employee

Adjournment

***(Requires motion/approval)**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4801 as soon as possible to allow sufficient time to make arrangements.

Exhibit A

Columbia Basin College
Board of Trustees' Meeting Minutes
June 10, 2019
Beers Boardroom – 4:00 p.m.

Board Members in attendance: Duke Mitchell, Kedrich Jackson, Sherry Armijo, Allyson Page, Rebekah Woods, Secretary to the Board, Darlene Scrivner
Others in Attendance: Melissa McBurney, Kevin Rusch, Cheryl Holden, Tyrone Brooks, Kelsey Myers, Lane Schumacher, Brian Dexter, Mary Hoerner, Keri Lobdell, Kay Lynn Stevens, Molly Mooney, Rod Taylor, Deb Bowen, Monica Hansen, Janese Thatcher, Scott Rogers, Amber Martinez, Hansen Stewart, Meg Bartrand

The Agenda	The Discussion	Action
Call to Order		Meeting called to order by Chair Mitchell at 3:59 pm.
Agenda Changes	Guided Pathways update will be moved up to the Reports portion on the agenda. Under Executive Session: The Trustees will look at a second employee as well.	Trustee Armijo moved and Trustee Jackson seconded the motion to approve the agenda with these changes. Approved Unanimously.
Approval of Minutes	May Meeting Minutes Discussion - None	Trustee Armijo moved and Trustee Jackson seconded the motion to approve all minutes as written. Approved unanimously.
Ali Martineau/Basketball Camp Women's Golf Team and Coach Dan Clifford Meg Bartrand, Mathematics Professor <i>WA Mathematical Assoc. of Two-Year Colleges Lifetime Achievement Award Recipient</i>	The basketball camp is for 8 to18 year olds that are developmentally delayed. Scott Rogers, Athletic Director introduced Coach Dan Clifford who introduced the team members. Rod Taylor, Dean for Math & Science introduced Meg.	The Trustees presented Ali with a coin of excellence. The Trustees presented the Women's Golf Team and Coach Dan with a coin of excellence. The Trustees presented Meg Bartrand a coin of excellence.
Linkage with Community Deb Bowen, Stem Foundation Board	Deb talked about the relationship between the STEM Foundation and CBC. CBC donated the building space for the first STEM school.	The Trustees presented Deb with a coin of excellence.
Reports <u>Guided Pathways update</u> Kristen Billetdeaux, Director Guided Pathways. <u>Variance Report</u> Vice President for Administration Tyrone Brooks	There will be one additional month to be included in this fiscal year. Any new revenues	Kristen gave a Power Point presentation to update the Trustees on CBC progress and plans for guided pathways.

<p><u>Cash Balance Report</u> Vice President for Administration Tyrone Brooks</p> <p><u>Grants report:</u></p>	<p>will defer into the next fiscal budget.</p> <p>Tracking as expected</p> <p>On track as expected. The report is being adjusted to provide more information.</p>	
<p>Remarks</p> <p>Administration – President</p> <p>Vice President for Institutional Advancement - Foundation</p>	<p><u>Rebekah Woods</u> Dr. Woods commented that it has been a busy time of year. This afternoon we had the first celebration for retirees. This will be an annual event</p> <p>The Multi-Cultural Graduation/Celebration was on Saturday, June 8. We had double the number of student participants from last year.</p> <p>Tomorrow (June 11) is the All College Professional Development Day.</p> <p>Dr. Woods attended several pinnings and will be attending commencement.</p> <p>CBC has three individuals that have been accepted into the Tri-City Leadership program: Keeley Gant, Anneke Rachinski and Elizabeth Hernandez-Osorio.</p> <p>Koné Consulting met Tuesday, June 4 with Cabinet and the Diversity committee. They will complete an assessment of our current state of diversity, equity and inclusion and then submit their findings in a report.</p> <p>The Student Recreation Center architect has been hired and three contractor finalists will be on campus for interviews and presentations on June 27.</p> <p>Dr. Woods has been nominated the Chair of the Educational committee and is also a member of the WACTC executive team.</p> <p><u>Kevin Rusch</u> Kevin introduced his new Executive Assistant Amber Martinez</p> <p><u>Scholarship Report</u></p> <ul style="list-style-type: none"> • Scholarship applicants: the Foundation has received 100 more than last year. • 1,103,500 total dollar amount awarded 	

	<ul style="list-style-type: none"> • \$2.75 million goal for this year <p><u>Events</u></p> <ul style="list-style-type: none"> • There will be a president’s appreciation reception prior to commencement at the Toyota Center • Mamma Mia on campus invite for July 18 • August 21 Board Social at the Dust Devils game. Both the Foundation and the CBC Boards are invited. <p><u>Dylan Wright Mockler</u> Dylan presented his final report as ASCBC President. The Trustees thanked him for his outstanding job as the student body president.</p> <p>Molly Mooney introduced herself as the new Faculty Senate Chair</p> <p><u>Kay Lynn Stevens</u></p> <ul style="list-style-type: none"> • Faculty are looking to build into the academic calendar a student success day. • Celebration of learning/survival pizza party • Labor Management committee meeting on June 24 <p>Allyson Page: is excited about the upcoming production of Mama Mia at CBC. Sherry Armijo: attended the spring ACT conference on May 23 in Walla Walla. Kedrich Jackson: attended the WA Policy meeting and will send his notes; attended the spring ACT conference in May; his term as Treasurer for ACT Board is ending and he will be filling in as President Emeritus for the ACT Board. Duke Mitchell: attended ACT Annual Spring Conference in Walla Walla on 5/23-24; attended the CBC block party on 6/6; attended the 2nd annual CBC Multicultural Celebration on 6/8.</p> <p>None</p> <p>September 2019-August 2020 Board Meeting Calendar</p> <p>Invites for Graduations and Pinnings</p>	<p>Trustee Jackson moved and Trustee Armijo seconded the motion to approve the calendar as presented. Approved unanimously.</p> <p>Darlene will send calendar invitations to the Trustees for all graduations and pinnings.</p>
ASCBC		
Faculty Senate		
AHE		
Board Members		
Discussion/Action		
Discussion		

<p>Public Comments</p> <p>Executive Session Convened at 5:29 Reconvened at 5:52</p> <p>Adjournment: 5:52</p>	<p>Board Retreat Agenda</p> <p>None</p> <p>RCW 42.30.110(1)(g): To review the performance of a public employee.</p>	<p>The following agenda items will be added to the agenda under Trustee Work Session:</p> <ul style="list-style-type: none"> • Meeting Structure • Succession Planning • Board Evaluations
<p>Next Board of Trustees' Meeting Beers Board Room August 23, 2019 – 9 a.m.</p>		

Duke Mitchell, Chair