

**COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES' MEETING**

December 14, 2020
Zoom Webinar - 4 p.m.

Agenda

Call to Order

Pledge of Allegiance

***Agenda Changes**

***Approval of Minutes**

Exhibit A

Celebrating Excellence

David Arnold, Professor of History

Linkage with Community

Tri-City Regional Chamber of Commerce

Lori Mattson, President & CEO

Remarks

By Administration

President

CEO, Foundation

By ASCBC

By Faculty Senate Chair

By AHE

By Board Members

Exhibit B

Exhibit C

Reports

Cash Balance

Variance Report

Grants Report

Exhibit D

Exhibit E

Exhibit F

Discussion

***Discussion/Action**

First Reading – Board Policies Executive Limitations EL-5-EL-7

Exhibit G

***Consent/Action**

Public Comments

Executive Session

Adjournment

***(Requires motion/approval)**

Upcoming Dates:

ACT Trustee Tuesdays, Carver Policy Governance Model, December 22, 8-9am, Zoom

ACT New Trustee Orientation, January 25, Virtual Event

ACT Transforming Lives Award Dinner, *TBD*, Virtual Event

ACT Winter Legislative Contact Conference, January 26, Virtual Event

Exhibit A

Columbia Basin College
Board of Trustees' Meeting Minutes
November 9, 2020
Zoom Webinar – 4 pm.

Board Members in attendance: Kedrich Jackson, Allyson Page, Holly Siler, Bill Gordon, Kimberly Harper
Rebekah Woods, President, Darlene Scrivner, Secretary to the Board
Webinar Panelists: Cheryl Holden, Tyrone Brooks, Michael Lee, Brian Dexter, Erin Fishburn, Jason Engle, Molly Mooney, Jay Frank, Abby Desteese, Yoselin Mendez Rodriguez, ASCBC Vice President/Interim President
Zoom Webinar Audience

The Agenda	The Discussion	Action
Call to Order		Meeting called to order by Chair Jackson at 4 p.m.
Pledge of Allegiance	Chair Jackson led the Pledge of Allegiance	
Agenda Changes	Transforming Lives CBC Nominee was added as an additional agenda item. The updated agenda was emailed to the Trustees prior to the meeting.	Trustee Siler moved and Trustee Gordon seconded the motion to approve the updated agenda as written. Approved unanimously.
Approval of Minutes	October 12, 2020 Meeting Minutes Discussion - None	Trustee Siler moved and Trustee Harper seconded the motion to approve the minutes as written. Approved unanimously.
<u>Celebrating Excellence</u> Eleanor Schroeder, Grant Writer	Dr. Woods introduced Eleanor and gave remarks about her successes and accomplishments. As Grant Writer, Eleanor has brought in 16.5 million in grant dollars to the College.	
<u>Linkage with Community</u> Women Helping Women Fund Tri-Cities Alysia Johnson, Executive Coordinator	Rebekah introduced Alysia: Alysia gave remarks about the long history with the College going back to the inception of Women Helping Women and the 20 years that the organization has been in the community.	
By, Administration President	Dr. Rebekah Woods Legislative update: There are two newly elected legislators in District 16 - Senator Perry Dozier and Representative Mark Klicker. Dr. Woods was able to speak to Senator Dozier to congratulate him on his win. He will be visiting campus on November 16. Dr. Woods and Jay Frank will give him a tour and help him learn more about the College. Representative Mathew Boehnke won his re-election with 79% of the vote. Columbia Basin College and Walla Walla Community College Annual Legislative event is scheduled for Monday, December 7, at 11 a.m. The event will be held as a virtual Zoom Webinar.	

<p>By, CEO, Foundation</p>	<p>Congratulations to Trustee Gordon on his re-election to another term as a Commissioner for the Franklin County P.U.D.</p> <p>CBC and WSU-TC Transfer Signing Ceremony: Chancellor Haynes and President Woods will be filming a virtual signing for the new transfer agreement and releasing it on Monday, November 16. The press will also be able to Zoom in and ask questions.</p> <p>Aligning Planning Processes – DEI and SEM: On Wednesday Dr. Woods met with the Anthology consultants that are supporting the strategic plan and Melia LaCour, the lead for our DEI work. Both planning processes include review of data, focus groups, etc. and the work that has already been completed. The Equity Plan will be included in the Strategic Plan.</p> <p>Strategic Planning Steering Committee: The kick off meeting was on Thursday morning. The consultants led the meeting. The consultants will be flexible in their planning model and consider the previous work that has already been done, so as not to duplicate efforts. This will allow us to expedite our work and incorporate all of the good work already in process.</p> <p>New Podcast: The Hawk Talk podcast is the idea of Jay Frank. One of the responses we received from our employee wellness survey is the need for less screen time. The podcast captures updates from campus and employees can catch up while away from the computer screen.</p> <p>Trustee Jackson requested dates and times for upcoming events on campus be sent to Trustees.</p> <p>Erin Fishburn</p> <p>Power of Connection - raised a total of \$138,000 with \$85,000 of that coming from sponsorships. The silent auction raised over \$17,000 with the highest valued item going for \$2,500. A survey is going out to sponsors for feedback and a wrap up meeting with the committee is scheduled this week to hear what went well and what we can improve on.</p> <p>Scholarship Event- Over 300 students who received scholarships for the 2020-21 school year participated in a drive up event to receive their scholarship certificate and a gift. STCU sponsored this event and was on hand to help distribute the gifts. Marketing worked on a video featuring students and donor stories. Donors were sent a card with information about their scholarship recipient and the program.</p> <p>Scholarships: Our fall scholarship cycle closed on October 9th and reviews are just wrapping up. There were 473 applications that were reviewed by 61 reviewers. This week \$215,000 in scholarships will be awarded for the winter and spring quarters. The next scholarship cycle will open after the first of the year.</p>	
----------------------------	--	--

	<p>Giving Tuesday/Year End Mailings: December 1st is giving Tuesday. The Foundation and the Marketing team are collaborating on a social media campaign to help promote the event. A mailing to alumni went out to encourage them to give \$65 for 65 years. And a year-end appeal with the same theme will follow.</p> <p>2021 Work Plan: With the big projects complete for the year, focus will be turned to updating a work plan for 2021.</p> <p>Yoselin Mendez Rodriguez, ASCBC Vice President and Interim ASCBC President gave the newsletter highlights that were also included in the Board packets.</p>	
By, ASCBC		
By, Faculty Senate Chair	Molly Mooney: The faculty are at mid-terms. Faculty continue to be busy and have adapted to the new normal. The faculty are looking for opportunities for more frequent connections with their students. Faculty and staff are putting together maps for Guided Pathways. They are starting to identify “light the fire” courses to put students on path.	
By AHE	Molly Mooney (for Tim Harris): Faculty are bargaining high demand money and are working with administration that are coming back with counter proposals. Faculty are not eager to negotiate a contract over Zoom.	
By, Board Members	<p><u>Trustee Siler</u>: 10/15: Greater Columbia Accountable Communities of Health: Leadership Council Meeting, Speakers: county by county health district updates; 10/20: WSU Alumni Association: Developing a Challenge Mindset, Speaker: Greg Roth; 10/29: CBC - Power of Connection Fundraiser; 11/6: CBC - Scholarship Application Review (20 applications); 11/6: CBC - Virtual Art Exhibit - Conventions: Conventions: An Exhibition of 2D Media Works by Tirazheh Eslami</p> <p><u>Trustee Gordon</u>: attended the Power of Connection event.</p> <p><u>Trustee Harper</u>: attended the Tri-Cities Diversity Summit.</p> <p><u>Trustee Page</u>: participated in the Power of Connection event; reviewing scholarship applications.</p> <p><u>Chair Jackson</u>: attended the Power of Connection event; attended a Pasco Chief of Police advisory committee meeting.</p>	
<p><u>Reports</u></p> <p>NWCCU: Standards on Student Learning and Assessment</p> <p>Melissa McBurney, Dean for Accreditation & Assessment</p>	Melissa gave a power point presentation with the NWCCU’s new focus on student learning and assessment.	
Cash Balance Report	Brian Dexter: Report is where expected.	
Variance Report	Brian Dexter: Report is where expected.	
Discussion/Action		
Resolution 20-2 Authorizing Additional Funding for the Student Recreation Center	Dr. Woods gave an update on the Student Recreation project and the significance of the	Trustee Gordon moved and Trustee Page seconded the motion to approve 5 million additional funding authority for the Student

Project	third gym. Brian Dexter commented on the plans for the Student Recreation Center, future funding, assets that have been paid off and the anticipated spending timeline. Discussion ensued.	Recreation Center Project. Approved unanimously.
First Reading - Board Policies Executive Limitations EL-1 – EL-4	Changes: second sentence add the word “that” after the word situation and before the word “lawful”; add the word “that” after the word “and”, and before the word “fit”.	Trustee Page moved and Trustee Gordon seconded the motion to approve the Board Policies Executive Limitations EL-1-EL4 with changes. Approved unanimously.
Transforming Lives CBC Nominee	The Trustees gave their top three nominees in rank order.	Trustee Siler moved and Trustee Harper seconded the motion to approve Kalid Hussein as the CBC Transforming Lives nominee. Approved unanimously.
Public Comments	No Comments	
Adjournment: 6:19 pm.	Next Board of Trustees’ Meeting Zoom Webinar December 14, 2020 - 4 p.m.	

Kedrich Jackson, Chair

Exhibit B

CBC in the News



November 2020

- [KEPR-TV: New Agreement Helps CBC Students Transfer to WSU Tri-Cities](#)
- Newstalk 610 KONA: New “Bridges” Agreement for CBC and WSU Tri-Cities (unavailable online)
- [Newstalk 610 KONA: CBC’s Jay Frank Discusses the College’s Award-Winning Ag Program](#)
- KNDU-TV: CBC Expert on How to Talk Politics in a Family Divided (unavailable online)
- [KNDU-TV: Gov. Jay Inslee may end up in a presidential cabinet seat; what could happen next?](#)
- KNDU-TV: Legendary WA Flag has New Home at CBC (unavailable online)
- [Tri-City Herald: Top Mid-Columbia athletes getting snapped up by colleges for 2021 play](#)
- [Tri-City Herald: CBC SWOCC Tourney Update \(sports brief\)](#)
- Telemundo: Hispanic Students Closing Gap in Mathematics at CBC (unavailable online)
- [KUNW-TV Univision: Orgullo Comunitario \(Marae Romero\)](#)
- [KUNW-TV Univision: Orgullo Comunitario \(Polet Torres\)](#)
- [CBC: \\$2.3M Grant Will Support Families of Migrant and Seasonal Farmworkers Studying at CBC](#)
- [CBC: CBC Seeks Nominations for 2021 Martin Luther King Jr. Spirit Award](#)



Exhibit C



ASCBC Board of Trustees Newsletter

Hawks Winter Read

We are pleased to share that ASCBC is hosting a Winter Read with the help of our local Barnes and Noble store. 87 students have signed up to participate. Students had four book options, and they could select one to read over winter break. These were the options:

Daisy Jones & the Six by Taylor Jenkins Reid

Such a Fun Age by Kiley Reid

The Dutch House by Ann Patchett

The Family Upstairs by Lisa Jewel

ASCBC purchased the books, and the Kennewick Barnes and Noble are covering the shipping costs to send each book to each student's home. They also gave us a 20% discount on the entire order. The Director of Student Activities will be hosting Zoom club book sessions the first week of winter quarter so students can meet other students who read the same book.

Winter Wear Drive

ASCBC has joined forces with Rec & Wellness and the CBC Food Pantry to provide students with free, warm clothing during this winter season. ASCBC has been promoting the donation of socks, winter hats/earmuffs, jackets, gloves, and winter scarves. This call for donations was sent to all CBC faculty and staff as well as students. Donations can be dropped off at the H building on the Pasco campus in front of the healthcheck station. We now have enough donations to start handing items out to students in need.

On December 2, students were informed that they could pick up winter wear when visiting the CBC Food Pantry. We will continue to collect donations and distribute winter wear until mid-February. We would like to thank our CBC community for making this possible.

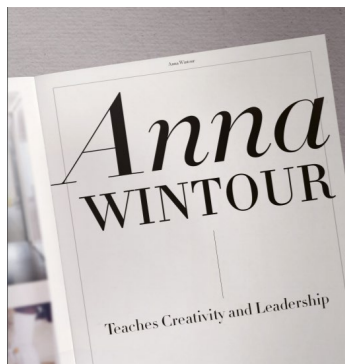
Virtual Club Rush



Virtual Club Rush was a success! With over 200 different unique student users, ASCBC succeeded in raising awareness of clubs. Club Rush was released on Monday, November 16 and continued through the whole week. Students were encouraged to submit the codes found in both a Club Simulator and a Club Powerpoint to be eligible for a prize. Students who completed the code were put into a drawing to win one of four \$25 Hulu gift cards.

Currently, we have 14 clubs who have submitted their club applications. Clubs will be meeting in Zoom this year with asynchronous follow-ups in Canvas. On November 3, our club training was released for the Club Presidents and Advisors. This training includes education about COVID-19, information about our updated club handbook, additional resources for student success, and a student highlight video.

Winter Quarter Leadership Council



ASCBC is proud to announce that this upcoming winter quarter we will be featuring Anna Wintour's masterclass on Creativity and Leadership in our Leadership Council workshop. Masterclass is an online website that offers lessons from experts in their particular field. ASCBC will be covering the masterclass cost for the students that sign up for Leadership Council and supplementing those lessons with weekly activities hosted by the Director of Student Activities and the ASCBC President. Anna Wintour is an influential figure in fashion and has been the editor-in-chief of Vogue since 1988. Anna's masterclass will teach students how to lead with vision and creativity—and without apology. Leadership Council is advertised to all CBC students, and there are 17 spots available each quarter. The workshop has already filled for winter quarter.

Exhibit D

FY 2020 - Estimated Cash Balances - COLUMBIA BASIN COLLEGE

ASSETS FY2020-2021			
CASH			
1110	In Bank	\$	8,228,241
1120	Undeposited	\$	-
1130	Petty	\$	5,504
Total		\$	8,233,745
INVESTMENTS			
1210	Investments(ST/LT)	\$	19,276,832
Total		\$	19,276,832
ACCTs RECEIVABLE			
1312	Current	\$	199,396
1318	Unbilled	\$	-
1319	Other	\$	16,358
	Allowance for Accts Rec	\$	(35,504)
Total		\$	180,250
INTER/INTRA GOV RECEIVABLES			
1351	Due From Fed	\$	340,394
1352	Due From Other Gov	\$	1,442,872
1354	Due From Other Agency	\$	401,165
Total		\$	2,184,431
TOTAL ASSETS		\$	29,875,257
LIABILITIES			
CURRENT			
5111	Accts Payable	\$	67,020
5124	Accrued Salaries Pay	\$	-
5150	Due To State Treasurer	\$	1,753,226
5154	Due To Other Agency	\$	39,235
5158	Sales/Use Tax	\$	5,493
5199	Accrued Liabilities	\$	-
5173	COP Current Year P&I Due	\$	1,503,868
Total		\$	3,368,842
TOTAL LIABILITIES		\$	3,368,842

Cash Balance			
(ASSETS less LIABILITIES)		\$	26,506,415
Dedicated Balances			
1110	Student Supported Capital	\$	2,811,530
1110	3.5% - Needy Student Aid	\$	352,732
1110	Students S&A	\$	524,771
1110	Bookstore Operating Reserves	\$	500,000
1110	Technology Fee	\$	1,153,330
1110	Parking Fees	\$	543,041
1110	Basic Food Employment and Training	\$	210,653
Total		\$	6,096,057
Reserves Policy - (BOT Policies on Reserves)			
		Values	
	Operating Reserve	\$	8,600,000
	Unplanned Capital Repair and Replacement	\$	2,000,000
	Real Estate Debt Fund	\$	218,361
	Planned Future Operations	\$	2,850,000
	Capital Facilities Projects	\$	7,676,624
	Emergencies	\$	2,000,000
Total		\$	23,344,985
Operating Reserves Balance			
Existing Reserve balance less Dedicated Reserves and Emergency Reserves		\$	(2,934,627)

Exhibit E

FY2021 Operating Funds Variance Report

% of Fiscal YR: 43.84%

12/8/2020

					% of Bdgt Exp	% of Rev Exp	% of Bdgt Rev
By FUND					EXP/BDGT	EXP/REV	REV/BDGT
*State Allocation 101,123,3E0,BK1,BG1,BD1,PS0,CE1,031,071,091,DD1	000	EXP BDGT	\$28,934,553.00	<div><div></div></div>			
		EXP	\$9,959,473.71	<div><div></div></div>	34.42%	33.42%	102.98%
		REV (Alloc)	\$29,797,700.00	<div><div></div></div>			
Local Fees	148	EXP BDGT	\$2,551,652.00	<div><div></div></div>			
		EXP	\$665,290.33	<div><div></div></div>	26.07%	31.22%	83.53%
		REV	\$2,131,274.96	<div><div></div></div>			
Local Tuition	149	EXP BDGT	\$18,861,507.00	<div><div></div></div>			
		EXP	\$6,362,433.66	<div><div></div></div>	33.73%	96.03%	35.13%
		REV	\$6,625,618.48	<div><div></div></div>			
Contracts	146	EXP BDGT	\$1,528,464.00	<div><div></div></div>			
		EXP	\$257,530.00	<div><div></div></div>	16.85%	11.80%	142.76%
		REV	\$2,182,097.34	<div><div></div></div>			
TOTALS		EXP BDGT	\$51,876,176.00				
		EXP	\$17,244,727.70				
		REV BDGT	\$50,497,954.00		33.24%	42.33%	78.53%
		REV	\$40,736,690.78				

By OBJ, ALL FUNDS COMBINED			BDGT	EXP	EXP/BDGT	NOTES:
SALARIES	A		\$31,103,191.00	\$11,177,609.97	35.94%	Revenue:
BENEFITS	B		\$10,320,874.00	\$3,921,091.05	37.99%	STATE: per State Allocation #3 includes GEER Federal -Allocation amount
PROFESSIONAL SERVICES CONTRACTS	C		\$404,883.00	\$93,796.37	23.17%	
GOODS & SERVICES	E		\$6,746,310.00	\$1,696,163.18	25.14%	149: Revenue is below expected year to date to cover the full amount of expenses budgeted in 149. Any expenses beyond our fund balance target will be moved to Fund 146.
COST OF GOODS SOLD	F		\$0.00	\$0.00	0.00%	
TRAVEL	G		\$597,716.00	\$13,008.17	2.18%	
CAPITAL OUTLAYS	J		\$767,988.00	\$142,255.85	18.52%	
SOFTWARE	K		\$0.00	\$0.00	0.00%	Object Code Note:
GRANTS BENEFITS & CLIENT SVCS	N		\$858,181.00	\$282,369.87	32.90%	
DEBT SERVICE	P		\$1,534,732.00	\$0.00	0.00%	
INTERAGENCY REIMBURSEMENTS	S	Revenue Bdg	\$0.00	(\$13,384.84)	0.00%	
INTRAAGENCY REIMBURSEMENTS	T	Revenue Bdg	(\$457,699.00)	(\$68,181.92)	14.90%	
DEPRECIATION, AMORTIZATION, BAD DEBT	W		\$0.00	\$0.00	0.00%	
			\$51,876,176.00	\$17,244,727.70	33.24%	

Key: Spend rate less than 5% below FY % Spend rate with in + or - 5% of FY% Spend rate more than 5% above FY%

Exhibit F

COLUMBIA BASIN COLLEGE
GRANT STATUS REPORTS SUMMARY (Updated through October 31, 2020)

CURRENT GRANTS													
Project Name	Funding Agency	Director	Start Date	End Date	Term Year	Total Awarded	Total Expended	Indirect Costs				Performance Summary	
								Recovery Rate	Allowed	Recovered	Difference Due To	Financial	Objectives
FEDERAL GRANTS													
CAMP	ED	Miriam F.	7/1/2017	6/30/2022	4 of 5	\$2,125,000	\$1,310,238	8% of direct	\$138,376	\$84,399	Funds underspent	On track	Met 4 of 6 objectives
CARES Act - Student Aid	ED	Brian D.	4/20/2020	4/19/2021	1 of 1	\$1,920,205	\$1,920,205	N/A	\$0	\$0	N/A	On track	Stimulus, no objectives
CARES Act - Institutional	ED	Brian D.	5/6/2020	5/5/2021	1 of 1	\$1,920,205	\$630,629	N/A	\$0	\$0	N/A	On track	Stimulus, no objectives
CARES Act - HSI Aid	ED	Brian D.	6/1/2020	5/31/2021	1 of 1	\$245,485	\$0	N/A	\$0	\$0	N/A	On track to start Nov 2020	Stimulus, no objectives
Feeding the Future	USDA	Sandya K.	9/1/2019	8/31/2023	2 of 4	\$249,761	\$6,874	45.9% of S + FB	\$52,000	\$1,192	Project delayed in Yr	On track	On track
HEP (15-20)	ED	Fernando	7/1/2015	11/9/2020	5 of 5	\$2,271,390	\$2,230,538	8% of direct	\$163,990	\$161,032	2% grant remaining	On track	Projected to meet 3 of 6 objectives
HEP (20-25)	ED	Fernando	7/1/2020	6/30/2025	1 of 5	\$2,375,000	\$112,511	8% of direct	\$174,624	\$8,216	92% grant remaining	On track	TBD - report to be submitted next qtr
Manufacturing the Future	NSF	Jesus M.	6/1/2019	5/31/2022	2 of 3	\$289,982	\$25,599	45.9% of S + FB	\$67,721	\$3,911	Project delayed in Yr	On track	Project delayed, working on new plan
SSS (15-20)	ED	Amy S.	9/1/2015	8/31/2020	5 of 5	\$1,558,288	\$1,558,288	8% of direct	\$115,433	\$115,433	N/A	On track	On track
SSS (20-25)	ED	Amy S.	9/1/2020	8/31/2025	1 of 5	\$1,738,015	\$64,501	8% of direct	\$109,573	\$4,791	97% grant remaining	On track	TBD - report to be submitted next qtr
Title V - STAA	ED	Jose V.	10/1/2015	9/30/2021	6 of 6	\$2,624,938	\$2,376,451	N/A	\$0	\$0	N/A	Underspent	Met 1 of 7 objectives
Upward Bound	ED	Susan V.	9/1/2017	8/31/2022	4 of 5	\$2,004,900	\$1,199,119	8% of direct	\$129,490	\$84,212	33% grant remaining	On track	Met 6 of 6 objectives
CONTRACTS/STATE ALLOCATIONS													
Career Launch - Ag	SBCTC	Rod T.	5/6/2020	6/30/2021	1 of 1	\$494,767	\$108,717	N/A	-	-	N/A	On track	Equipment, no objectives
MESA	SBCTC	Debbie P.	7/1/2020	6/30/2021	1 of 1	\$125,000	\$37,656	N/A	-	-	N/A	Underspent	On track
Opportunity Grant	SBCTC	Scott K.	7/1/2020	6/30/2021	1 of 1	\$279,412	\$71,259	N/A	-	-	N/A	On track	On track
Worker Retraining	SBCTC	Scott K.	7/1/2020	6/30/2021	1 of 1	\$1,643,323	\$415,944	N/A	-	-	N/A	On track	On track
STATE GRANTS													
ABAWD (FY 20)	SBCTC	Scott K.	10/1/2019	9/30/2020	1 of 1	\$75,000	\$68,358	5% of salaries	\$2,235	\$2,234	N/A	Underspent, funds returned	Met all objectives
ABAWD (FY 21)	SBCTC	Scott K.	10/1/2020	9/30/2021	1 of 1	\$80,000	\$6,401	5% of salaries	\$2,594	\$215	92% grant remaining	On track	TBD - report to be submitted next qtr
BEdA - IEL Civics	SBCTC	Erin H.	7/1/2020	6/30/2021	1 of 1	\$42,542	\$13,443	5% of salaries	\$1,629	\$498	67% grant remaining	On track	On track
BEdA - Leadership Block	SBCTC	Erin H.	7/1/2020	6/30/2021	1 of 1	\$7,291	\$3,139	N/A	-	-	N/A	On track	Travel, no objectives
BEdA - Master Grant	SBCTC	Erin H.	7/1/2020	6/30/2021	1 of 1	\$174,999	\$60,350	5% of salaries	\$6,272	\$2,317	67% grant remaining	On track	On track
BFET (FY 20)	SBCTC	Debra W.	10/1/2019	9/30/2020	1 of 1	\$298,479	\$293,107	45.9% of S + FB	\$40,608	\$36,261	Underspent salaries	On track	Met 2 of 2 objectives
BFET (FY 21)	SBCTC	Debra W.	10/1/2020	9/30/2021	1 of 1	\$339,943	\$11,981	45.9% of S + FB	\$45,300	\$0	Invoiced qtrly	On track to start Nov 2020	TBD - report to be submitted next qtr
Early Achievers	SBCTC	Scott K.	7/1/2020	6/30/2021	1 of 1	\$107,900	\$22,385	N/A	-	-	N/A	On track	On track
Passport Mini Grant	WASAC	Syliva W.	7/1/2018	6/30/2021	3 of 3	\$29,500	\$25,530	N/A	-	-	N/A	On track	Career software, no objectives
Perkins Leadership Block	SBCTC	Soo P.	7/1/2020	6/30/2021	1 of 1	\$20,400	\$0	N/A	-	-	N/A	Underspent	Travel and PD, no objectives
Perkins Non-Trad	SBCTC	Soo P.	7/1/2020	6/30/2021	1 of 1	\$5,000	\$0	N/A	-	-	N/A	On track to start Jan 2021	On track
Perkins Plan	SBCTC	Soo P.	7/1/2020	6/30/2021	1 of 1	\$412,823	\$91,832	5% of salaries	\$9,153	\$2,293	67% grant remaining	Underspent	On track
WorkFirst	SBCTC	Debra W.	7/1/2020	6/30/2021	1 of 1	\$221,711	\$51,834	5% of salaries	\$5,563	\$1,223	67% grant remaining	On track	Enrollment down due to COVID-19
PRIVATE GRANTS													
Early EdU Inclusion	ED via UW	Cecelia M.	7/1/2020	6/30/2021	1 of 1	\$15,000	\$0	N/A	-	-	N/A	Underspent	Unknown - report not submitted
Guided Pathways	Aspen	Kristen H.	1/1/2017	6/30/2021	4 of 5	\$805,000	\$541,728	10% of direct	\$67,580	\$49,248	Funds underspent	Underspent, funds carryover	Met 2 of 4 objectives
Redesign Vocational Math	College Spark	Ryan O.	7/1/2019	6/30/2022	2 of 3	\$148,952	\$62,427	10% of direct	\$13,541	\$6,727	56% grant remaining	On track	On track
Tobacco Free College	Truth	Ann W.	8/15/2018	12/31/2020	2 of 2	\$19,980	\$19,248	8% of direct	\$1,480	\$1,389	7% grant remaining	On track	On track
TOTAL						\$24,670,191	\$13,340,293	-	\$1,147,162	\$565,591			

Spending Rate: % of Objectives Met:
■ ±8% ■ ±16% ■ ±>16% ■ 90-100% ■ 66-89% ■ <66%

FUTURE GRANTS													
Project Name	Funding Agency	Director	Start Date	End Date	Renew	Total Awarded	Total Expended	Indirect Costs			Project Summary		
								Recovery Rate	Allowed	Requested			
GenCyber	NSA via UW	Josh B.	3/1/2021	2/28/2022	yes	\$9,628	\$0	45.9% of S + FB	\$2,896	\$2,896	Funds two cybersecurity camps for middle and high schoolers		
Teaching Teachers: Advancing Equity in ECE	WA PESB	Monica H.	1/1/2021	3/31/2023	no	\$20,000	\$0	N/A	-	-	Funds Guided Language Acquisition Design (GLAD) professional development training for ten TE and ECE faculty		
TOTAL						\$29,628	\$0	-	\$2,896	\$2,896			

\$2,125,000

GRANT PERIOD: 2017-2022

WHO WE SERVE

Approximately 40 students per year from migrant/seasonal farmworker (MSFW) backgrounds

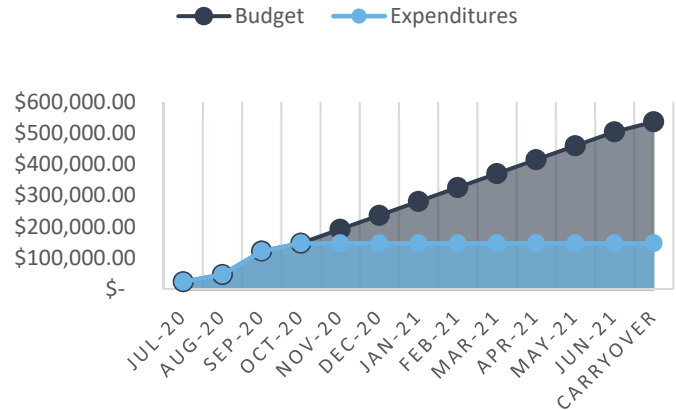
WHAT WE DO

Provide academic, career, financial, and support services for first-year MSFW students

86% Fall-to-fall retention rate
(29% above CBC average)

FINANCIALS (Year 4 of 5)

CURRENT YEAR BUDGET: \$536,161



OBJECTIVES

By November 2020:



Outreach to 500 students,
enroll 40 MSFWs

★ Met



100% of students receive
scholarship and financial aid
assistance

★ Met



86% of students complete
their first academic year

★ Not Met



100% of students receive
academic, career, and
counseling/advising services

★ Met



85% of first year completers
continue in postsecondary
education

★ Not Met



100% of first year completers
referred to other programs and
offered follow-up services

★ Met

UPDATES SINCE LAST SUBMITTAL

- We will now move forward with filling the Program Assistant position.
- We were unable to fill the entire cohort for Fall 2020; 30 students were on boarded, rather than the desired 40.

Student Story: Miriam Ramirez

Miriam is a Pasco High School graduate and a recent recipient of an End-of-the-Quarter CAMP Scholars award for Fall 2020. She, along with one other student, earned this award by truly exemplifying the “CAMP spirit.” She is punctual, inquisitive, and thoughtful in her interactions with her peers and CAMP staff. She has solid grades this fall quarter and continues to express a willingness to help others. Miriam is an excellent example of what a CAMP Scholar is, and we were honored to be able to recognize her.

\$249,761

GRANT PERIOD: 2019-2023

WHO WE SERVE

Approximately 450 high school, undergraduate, and graduate students located throughout southeastern Washington with an emphasis on Hispanic students and 40-60 STEM faculty

WHAT WE DO

Develop and conduct outreach activities and an agricultural summer internship program to increase the number and diversity of students pursuing post-secondary agricultural education. Lead interdisciplinary faculty professional development workshops to increase collaboration between STEM and FANH faculty.

OBJECTIVES



Positively impact high school students' and parents', and CBC students' and faculty's knowledge of agricultural industry.

★ TBD



80% of professional development workshop participants integrate the knowledge into their classrooms

★ TBD



Increase CBC's Agricultural Program enrollment by 75% (20 students) by Fall 2023

★ TBD

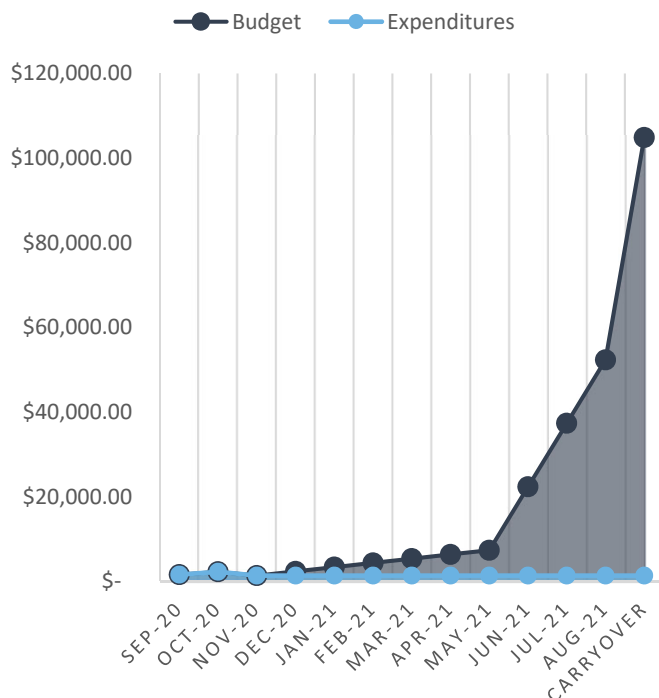


Increase the percent of Hispanic students enrolled in CBC's Agricultural Program by 5% (from 31% to 36%) by Fall 2023

★ TBD

FINANCIALS (Year 2 of 4)

CURRENT YEAR BUDGET: \$110,659



UPDATES SINCE LAST SUBMITTAL

- A virtual parent-student field day was conducted on Oct 17, 2020 from 10.00 am to 12.00 pm in partnership with WSU and USDA ARS, Prosser WA.
- Registrants received a kit with program details, pumpkin, and succulent transplant.
- The event successfully served ten participants, and a recording of the panelists was used in two agriculture classes in our community.
- Current and past CBC students were available to answer questions about the programs, careers, and internship opportunities.
- Nearly 70% of participants responded that they would consider agriculture as a career

Reporting Through: October 31, 2020

Funded by the U.S. Department of Agriculture
Award No. 2019-38422-30212

\$2,271,390

Grant Period: 2015-2020

WHO WE SERVE

Approximately 150 students per year from migrant/seasonal farmworker (MSFW) backgrounds.

WHAT WE DO

Assist MSFWs and their children in earning a High School Equivalency Diploma (HSED) and gaining postsecondary education/training or employment.

OBJECTIVES



Outreach to 250 MSFW students

★ Met



Conduct 150 intakes to determine initial eligibility

★ Not Met



Administer HEP Educational Assessments and Occupational Evaluations to 150 students

★ Met



75% of participants obtain an HSED

★ TBD



100% of graduates receive placement referrals. Place 85% of HEP HSED graduates into postsecondary education/careers

★ TBD



Provide 150 participants with academic and career advising

★ Not Met

UPDATES SINCE LAST SUBMITTAL

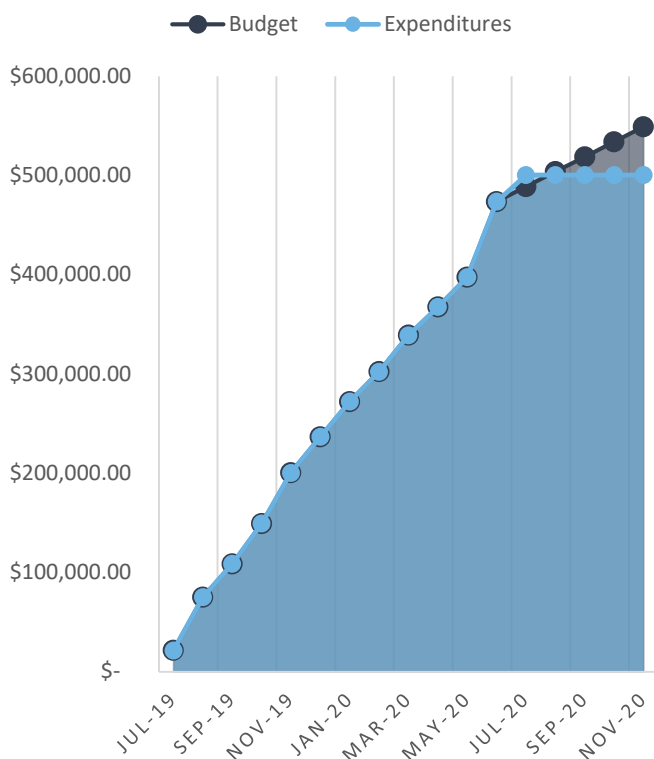
- The program hired a new full-time director (Fernando Morado), who started at CBC on September 8, 2020. The new director brings 16+ years of higher education and grant management experience to CBC.
- The program received a one-time extension to closeout the 5-year grant and complete the annual performance report due to U.S. Dept. of Ed on February 9, 2021.
- The HEP program will continue to operate at CBC and serve students, as the college was awarded a new five-year grant (2020-2025) from the US Department of Education.

60%

of HEP graduates continue their postsecondary education at CBC

FINANCIALS (Year 5 of 5)

CURRENT YEAR BUDGET: \$549,166



\$289,982

GRANT PERIOD: 2019-2022

WHO WE SERVE

Approximately 50 high school students and 30-60 high school teachers and advisors

WHAT WE DO

Develop and conduct a for-credit manufacturing technology academy for high school students as well as professional development workshops for secondary teachers to increase enrollment and diversity in CBC's Manufacturing Technology program

OBJECTIVES



By 2022, the MT program enrollment will increase by a minimum of nine students (56% increase)

★ TBD

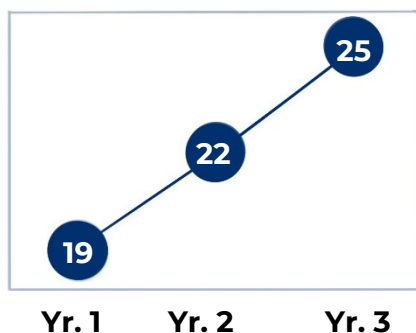


By 2022 the percent of minority and female students in the MT program will increase by 5%

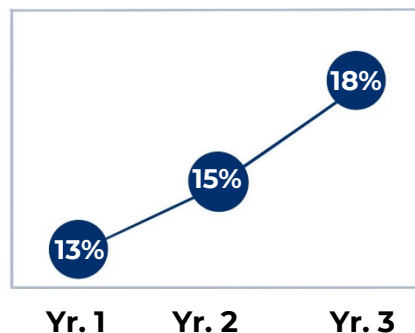
★ TBD

ENROLLMENT GOALS

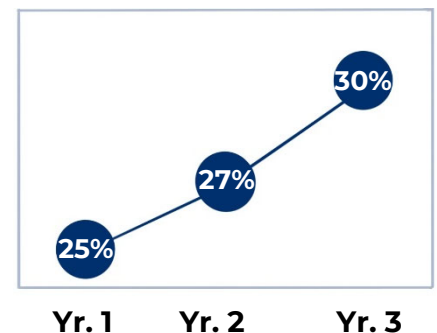
Total Enrollment



% Female

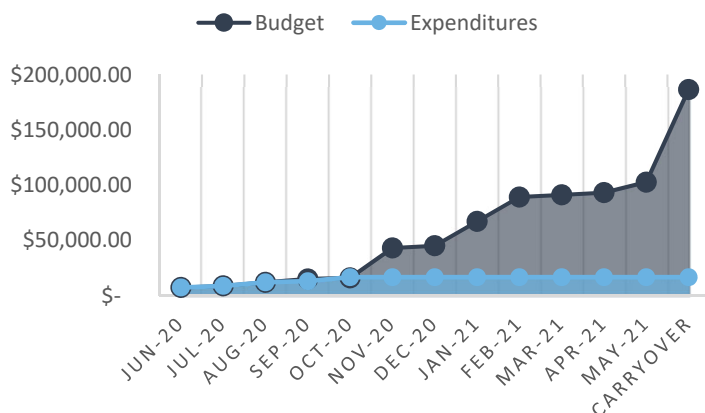


% Students of Color



FINANCIALS (Year 2 of 3)

CURRENT YEAR BUDGET: \$186,378



UPDATES SINCE LAST SUBMITTAL

- The Principal Investigator for the grant attended the National Science Foundation Advanced Technological Education Principal Investigator Conference in October.
- Purchased 15 computer numerical control (CNC) simulators for student activities and teacher training
- Redesigning the grant work plan due to some deliverables in 2019-2020 not being met due to COVID-19



This project is supported by the
National Science Foundation under
DUE# 1902491

\$1,558,288

WHO WE SERVE

Approximately 200 students per year who are low income, first generation, and/or students with disabilities.

84%

Fall-to-fall retention rate
(43% above CBC average for low-income students)

77%

Completion rate
(47% above CBC average for low-income students)

64%

Transfer with an AA
(43% above CBC average for low-income students)

"[SSS staff] helped me see that anyone can do it, you just need a little encouragement and guidance."

~ SSS Alumni

GRANT PERIOD: 2015-2020

WHAT WE DO

Provide academic advising, financial literacy, educational counseling, tutoring, and career/transfer planning services.

OBJECTIVES

By December 2020:



72% of participants persist from one academic year to the next or graduate/transfer from a 2- to a 4-year institution

★ TBD



90% of participants remain in good academic standing

★ TBD



40% of new participants graduate with an AA degree or certificate within four years

★ TBD



33% of new participants transfer with an AA degree or certificate within four years

★ TBD

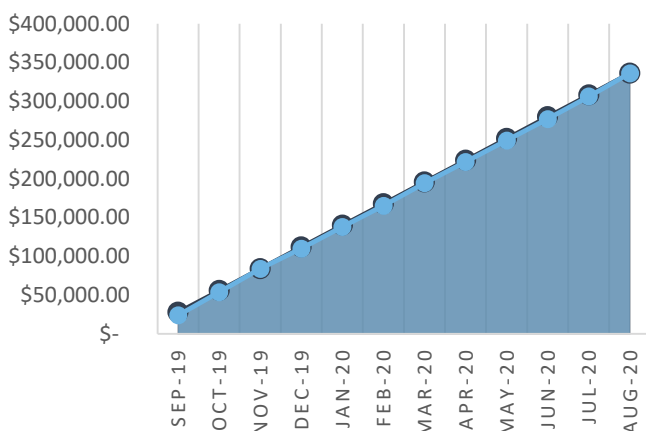
UPDATES SINCE LAST SUBMITTAL

- SSS was awarded their grant for 2020-25
- SSS has successfully transitioned its services to an online format with the use of zoom and other online tools.
- SSS provided a virtual welcome for fall quarter by creating a video that was sent to all SSS students the first week of the quarter.

FINANCIALS (Year 5 of 5)

CURRENT YEAR BUDGET: \$336,211

● Budget ● Expenditures



\$2,624,983

GRANT PERIOD: 2015-2020

WHO WE SERVE

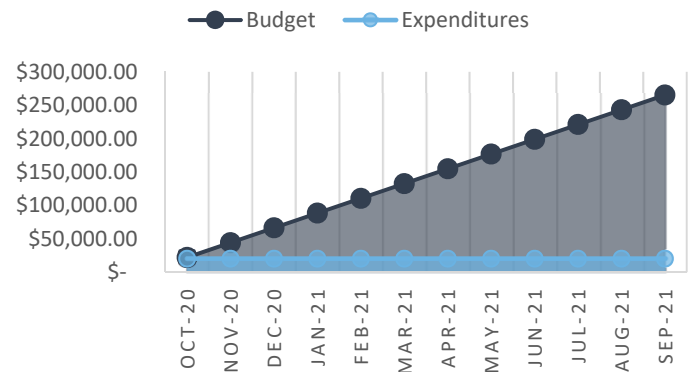
Campus-wide benefits, emphasis on low-income, first generation, and/or Hispanic students testing into developmental Math.

WHAT WE DO

Improve student success and retention by redesigning developmental and gateway courses, renovating the Math Center, implementing a Summer Bridge program, and creating a new Early Alert system.

FINANCIALS (Year 6 of 6)

CURRENT YEAR BUDGET: \$265,315



OBJECTIVES



Train 10 gateway faculty in strategies for modular, mastery-based instruction

★ Not Met



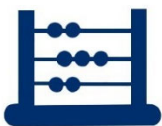
Increase by 12 percentage points the number of developmental math students earning at least a 2.0 in the next course in the sequence.

★ Not Met



Increase the three-year graduation rate for freshmen enrolling in at least one developmental math course by 7 percentage points.

★ Not Met



80% of students placing into dev math enroll in at least one modular, mastery-based option

★ Not Met



50% of eligible dev math students participate in summer bridge or FYE with LC

★ Not Met



95% of freshmen entering from target high schools are placed using the new rubrics.

★ Met



100% of learning communities/ HDEV and summer bridge options institutionalized.

★ Not Met

UPDATES SINCE LAST SUBMITTAL

- Organized faculty course improvement teams in math and science.
- Recruited and collaborated with faculty focusing on professional development for best practices in gateway mathematics and sciences courses.
- Active involvement in E-Learning to devise professional development options responsive to student needs.
- Recruited faculty to work on linked Learning Community (LC) of new developmental math option with HDEV 101
- Expanded the pool of math instructors involved in the LC project.

\$2,004,900

GRANT PERIOD: 2017-2022

WHO WE SERVE

Approximately 83 high school students per year who are low-income, first generation and/or at risk of academic failure

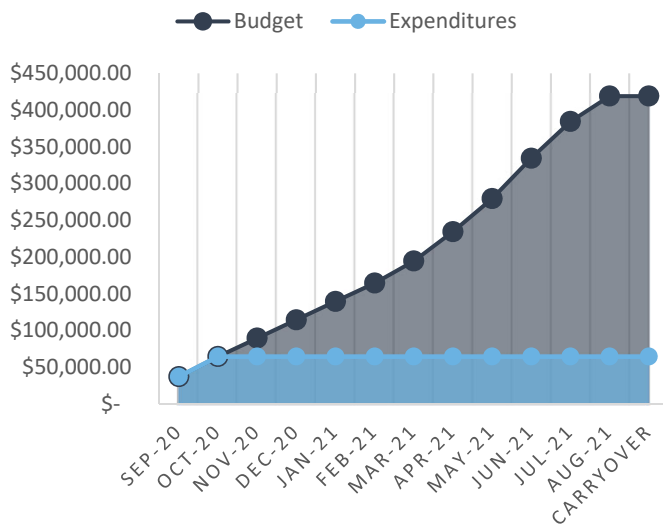
WHAT WE DO

Provide tutoring, academic advising, mentoring, college visits, and cultural events to prepare low-income high school students to become first generation college students.

65% of UB graduates who enter college the fall after high school enroll at CBC

FINANCIALS (Year 4 of 5)

CURRENT YEAR BUDGET: \$418,935



OBJECTIVES

By November 2021:



74% of participants have a GPA of ≥ 2.5

★ 75.6%



26% of UB senior are at the proficient level on state assessments in reading and math

★ 100%



73% of participants continue in school at the next grade level or graduate

★ 100%



38% of participants who graduate high school complete a rigorous secondary school program of study

★ 78%



60% of participants who graduate high school enroll in postsecondary education by the fall term immediately following high school or defer enrollment

★ 70.4%



38% of participants who enroll in postsecondary education attain an AA or BA degree within six years

★ 78%

UPDATES SINCE LAST SUBMITTAL

- Currently serving 65 students from Connell, Pasco High, and Chiawana (6 new students enrolled)
- Providing weekly tutoring and advising remotely
- Have provided workshops monthly since September: Fall Orientation in September, Guest Motivational Speaker in October, WSU recruitment representative giving virtual tour, and a student panel

Reporting Through: October 31, 2020

Funded by the U.S. Department of Education
Grant No. P047A170830

Upward Bound Program HIGHLIGHT

This fall we have missed direct interaction with students! As we move forward to remote services, we want to thank our hourly tutors and advisors who are reaching out and connecting with students weekly.

In addition, we have provided monthly events for students including a Guest Speaker from Cool Speaks; he is a former first generation student and touched hearts with his story. 70% of our 2020 graduates enrolled in post-secondary programs and 78% of our 2014 graduates have attained degrees!

\$125,000

GRANT PERIOD: 2020-2021

WHO WE SERVE

Underrepresented in STEM fields
(i.e., African American, Native American,
Latino, women, etc.).

WHAT WE DO

Provide educational opportunities and help
prepare underrepresented students for
university-level studies in STEM fields.

82%

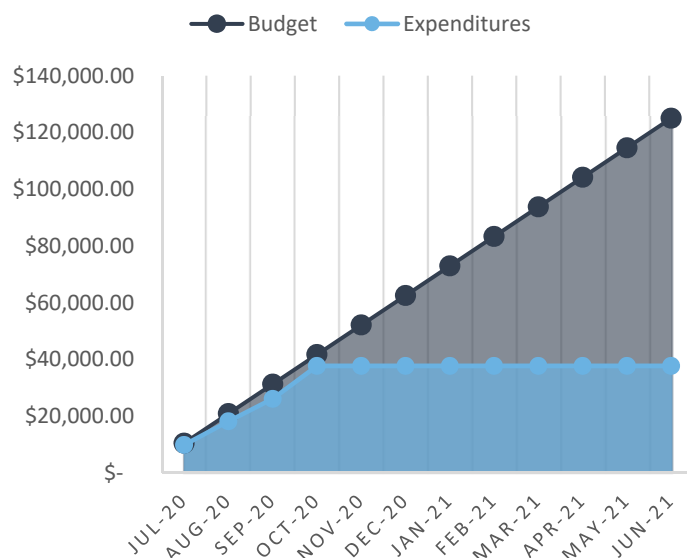
Completion rate
(58% above CBC average)

90%

Of MESA graduates
transferred to a four-year
college

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$125,000



Reporting Through: October 31, 2020

OBJECTIVES

By June 30, 2021:



Provide MESA center
infrastructure

★ Met



Review and refine existing
MESA student list; count those
who have a 50% participation
rate or greater

★ TBD



Provide orientation classes,
tutorial services, and STEM and
LSAMP conferences

★ Met



Provide academic
advising/transfer prep and
leadership development

★ Met

UPDATES SINCE LAST SUBMITTAL

- One MESA student is participating in paid, remote research with WSU's Neuropsychology Laboratory
- All 12 MESA Community College Programs are collaborating to offer virtual events for students
- Collaborated with WSU to offer a virtual workshop presented by WSU faculty on wearable computing technology research. Two MESA students have previously been hired for this lab.

Funded by the State Board for Community and
Technical Colleges (SBCTC).

\$279,412

GRANT PERIOD: 2020-2021

WHO WE SERVE

Approximately 90 low-income students per year in CBC's Automotive Technology, Computer Science, Early Childhood Education, Health Science, and Integrated Basic Education Skills (I-BEST) programs.

OBJECTIVES



Enroll 41 FTE

★ TBD



Retain 70% of students from fall-to-fall

★ Met for '19-'20

WHAT WE DO

Provide financial, advising, enrollment, and ongoing support services directly related to workforce education training programs in an environment of support, respect, and equality.

82% Fall-to-fall retention rate
(29% above CBC average)

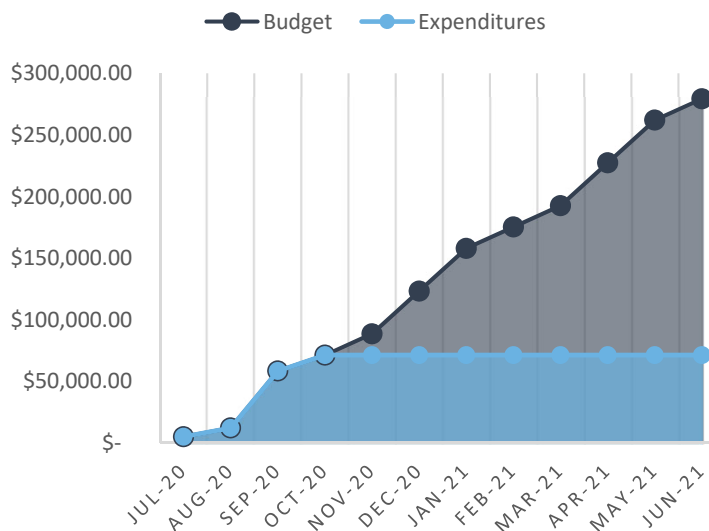
54% Completion rate
(23% above CBC average)

"Being a part of the...program at CBC changed my life."

~ D. Kone, recently relocated from West Africa

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$279,412



Reporting Through: October 31, 2020

UPDATES SINCE LAST SUBMITTAL

- The students in this program were impacted by COVID-19 and the move to online classes. Retention and completion rates dipped with the massive changes in Spring '20.

Contract with the Washington State Board of Community and Technical Colleges

\$1,643,323

GRANT PERIOD: 2020-2021

WHO WE SERVE

Approximately 900 students per year who are laid off and collecting or have exhausted unemployment insurance, working in low wage survival jobs, displaced homeworkers, formerly self employed, recently separated veterans or soon to be released from the military, or at risk of losing a job unless occupational skills are updated.

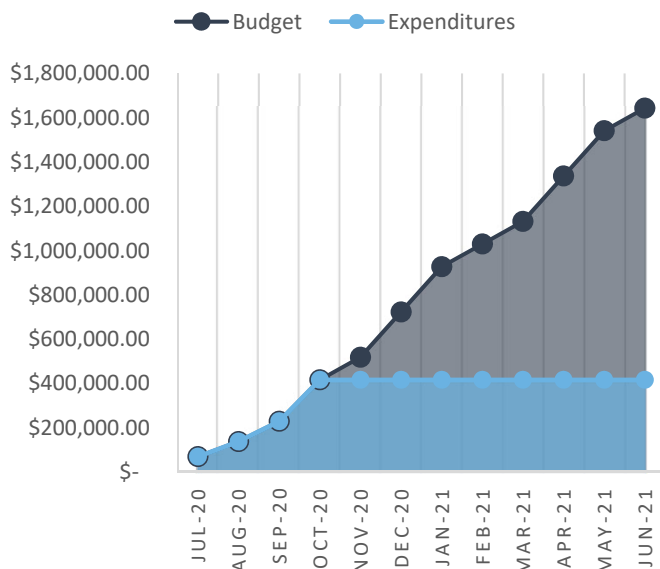
WHAT WE DO

Provide financial, advising, enrollment, and ongoing support services for workforce education training programs in an environment of support, respect, and equality

100% of working students who completed their degree or program are now earning higher wages than earned prior to job loss

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$1,643,323



Reporting Through: October 31, 2020

OBJECTIVES

By June 30, 2021:



Enroll a total of 330 FTE

★ On pace



60% of students complete their degree/certificate program

★ TBD

WORKFORCE IMPACT



75% of '17-'18 graduates were placed in a job within two quarters of completing their degree



73% of '16-'17 graduates were retained in a job four quarters after completion



99% of '16-'17 graduates earn at least middle/low wages



91% of '16-'17 graduates earn high wages

UPDATES SINCE LAST SUBMITTAL

- FTE goal increased from 316 to 330
- Grant award increased by \$71,750

Funded by a Contract with the Washington State Board of Community and Technical Colleges

\$75,000

GRANT PERIOD: 2019-2020

WHO WE SERVE

Able-Bodied Adults Without Dependents (ABAWDs) as designated by DSHS, who are in danger of losing Basic Food Assistance.

WHAT WE DO

Provide ABAWDs with guidance for maintaining food benefits in collaboration with community partners

100%

of our Washington Community and Technical Colleges have ABAWD Navigators on staff.

2500

Recipients of Basic Food Benefits are designated Able-Bodied Adults Without Dependents (ABAWDs) in Benton and Franklin counties.

OBJECTIVES



Hire an ABAWD navigator

★ Met



Create ABAWD resource manual by 1/1/20

★ Met



Provide direct services to ABAWD's to advance career opportunities and maintain food assistance

★ 80 referred clients to date



Participate in state wide ABAWD navigator cohort

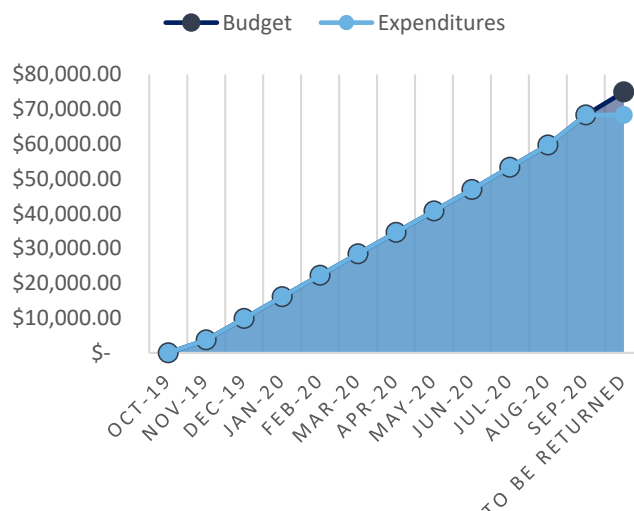
★ Met

UPDATES SINCE LAST SUBMITTAL

- Responsibilities have expanded to include BFET client management

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$75,000



\$42,542

GRANT PERIOD: 2020-2021

WHO WE SERVE

Approximately 70 students per year with academic skills below high school completion or seeking to improve their English language skills

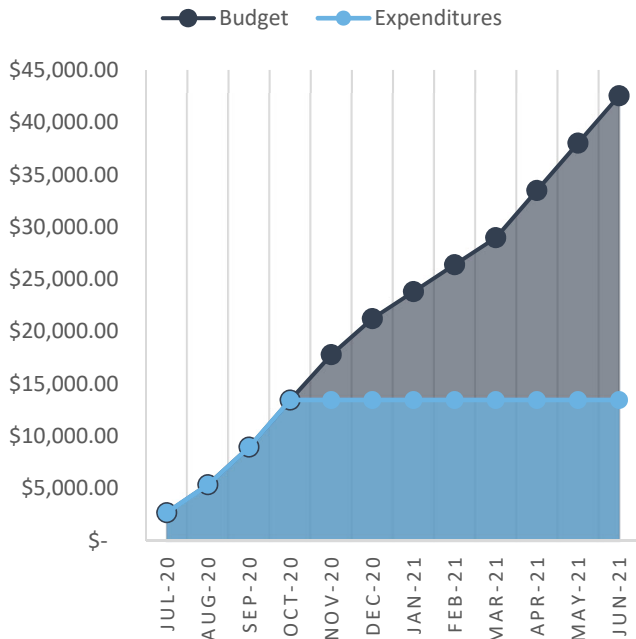
WHAT WE DO

Provide adult education concurrently and contextually with workforce training for specific occupations. The IEL/Civics Grant funding is provided as a supplement to the BEaA Master Grant.

100% of students entered post-secondary training

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$42,542



Reporting Through: October 31, 2020

OBJECTIVE

By June 30, 2021:



Education functioning level increases (measurable skill gains) at 41.72%

★ TBD

Retention Specialists in Transitional Studies play a vital role in helping students transition into college-level courses and short-term certificates.

UPDATES SINCE LAST SUBMITTAL

- Winter quarter we will be offering an I-BEST component in Agriculture and Phlebotomy.
- We are offering a Math 100 I-BEST course during fall, winter, and spring quarters of 2020-2021.
- We are looking at I-BEST options for Precision Machining and Nuclear Technology for 2021-2022.

Funded by the Washington State Board of Community and Technical Colleges

Student Story Highlight: Claudia Mendoza

Claudia began pursuing her GED in Spanish with us in Spring 2016, while working. Our Retention Specialist connected with her and helped her enroll in and complete the Spanish Early Childhood Education (ECE) SIC in Spring of 2018. Claudia has continued to pursue her two-year ECE degree part-time, while working and receiving funding from the Opportunity Grant.

This quarter, Claudia worked with the I-BEST Retention Specialist for her supported I-BEST Math 100 course. They discussed future funding opportunities and completion of her High School diploma, and Claudia co-enrolled in ECE and HS+ this Fall. Beginning in Winter 2021, Claudia will be funded through Ability to Benefit and remain co-enrolled in ECE & HS+ with a goal to complete her High School Diploma this summer quarter.

\$174,999

GRANT PERIOD: 2020-2021

WHO WE SERVE

Approximately 1,500 students per year with academic skills below high school completion or seeking to improve their English language skills.

WHAT WE DO

Provide adult students with integrated education and training necessary to earn a high school diploma/equivalency, transition to and compete postsecondary education programs, and advance in a career that leads to economic self-sufficiency

18%

of 2019-2020 BEdA students transitioned into CBC's developmental and college-level courses

OBJECTIVES

By June 30, 2021:



Education functioning level increases (measurable skill gains) to from 57.9% to 60%.

★ TBD



25% of Transitional Studies students attain a high school diploma or equivalent.

★ TBD

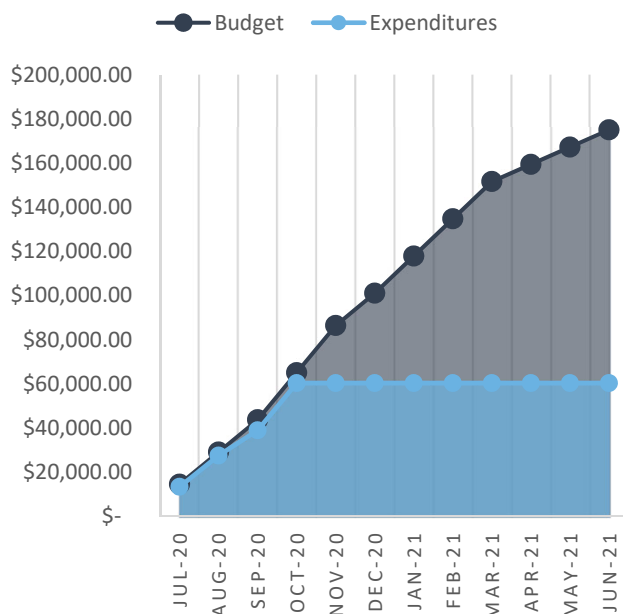


15% of students will enter post-secondary training.

★ TBD

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$174,999



Reporting Through: October 31, 2020

UPDATES SINCE LAST SUBMITTAL

- Faculty in Transitional Studies are working with English and Math faculty to create articulation agreements for students exiting Transitional Studies and moving into college-level course work.
- Faculty are continuing to develop and work on alignment of science curriculum to meet the College and Career Readiness Standards while helping students prepare for college-level science classes.
- Transitional Studies staff are working hard to get enrollment up for ABE and ELA. A lot of work has went into creating procedures to help students get into TS classes and it has worked! We are seeing more students enroll in classes.

Funded by the Washington State Board of Community and Technical Colleges

Student Story: Taha Abaker

Taha is a student refugee who first enrolled at CBC in Winter 2016 as an ELA student, then transitioned into ABE classes with a GED intent in Fall 2017. Since then, Taha enrolled consistently, quarter after quarter, persisting through the disappointment of near passing scores and the pandemic, to complete his GED this summer despite all the challenges of COVID-19 and GED testing.

This Fall, Taha enrolled full-time in college courses. His long-term goal is to transfer into a four-year University to earn a degree in Engineering.

\$298,479

GRANT PERIOD: 2019-2020

WHO WE SERVE

Approximately 200 low income students per year who receive food benefits and are enrolled in a prof/tech pathway.

WHAT WE DO

Provide financial, advising, enrollment, and ongoing support services directly related to workforce education training programs.

62% Fall-to-fall retention rate
(15% above CBC average for low-income students)

31% Completion rate
(8% above CBC average for low-income students)

OBJECTIVES



By September 30, 2020, enroll 200 students
★ Met



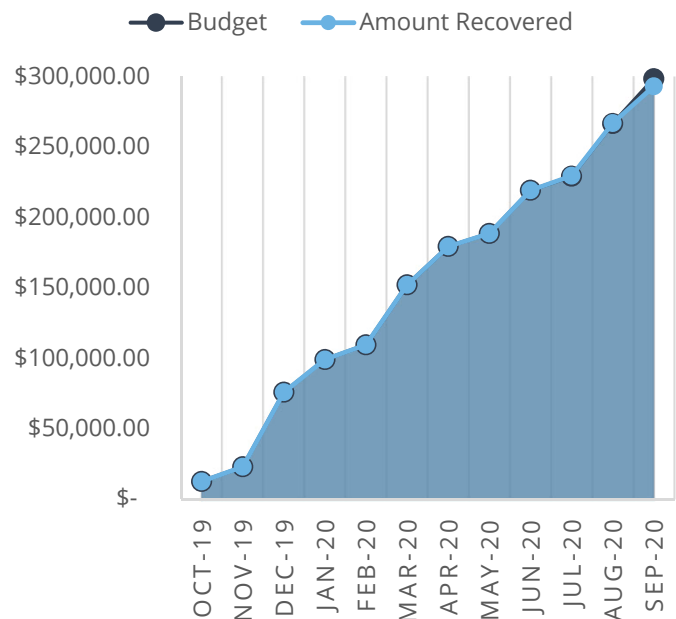
60% of students will be employed three quarters post completion
★ Met

UPDATES SINCE LAST SUBMITTAL

Washington State was recently approved to expand BFET eligibility to include AA transfer students in addition to the previous AAS degrees. This expansion did not come with any funding increases. However, this fall's current enrollment is down about 30% due to COVID-19, so this should help us close the gap. We are excited to now be able to help practically any low-income student on the pathway to a two-year degree.

FINANCIALS

2019-2020 YEAR BUDGET Start: \$298,479



Note: the above chart indicates how much BFET has earned back year-to-date. BFET reclaims 50% of every state-sourced dollar paid on behalf of a BFET student. BFET is on track to earn back the full allocation.

\$107,900

GRANT PERIOD: 2020-2021

WHO WE SERVE

Washington State residents currently employed at a childcare facility, family home care, or Head Start/Early Childhood Education (ECE) and Assistance Program who are enrolled or seeking enrollment in CBC's ECE program.

WHAT WE DO

Provide students with integrated education and training necessary to lead early childhood classrooms and ensure the success of Washington's youngest minds.

OBJECTIVES

By June 30, 2021:



Enroll 13 FTE

★ TBD



100% of students maintain 2.0 GPA and meet CBC's ECE satisfactory academic progress policies

★ TBD

92% Fall-to-fall retention rate
(39% above CBC average)

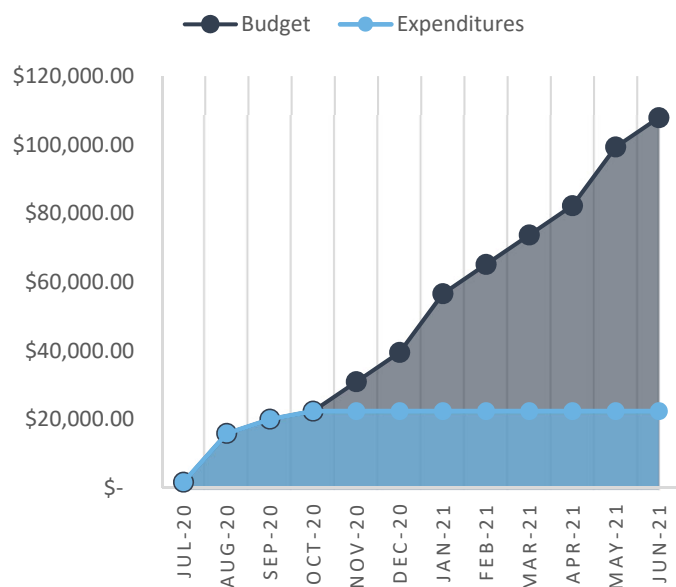
84% Completion rate
(53% above CBC average)

“playing is the most important part of learning...”

~ A. Hernandez on what she has learned in her program.

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$107,900



Reporting Through: October 31, 2020

UPDATES SINCE LAST SUBMITTAL

- Enrollment, retention, and completion numbers were affected by COVID-19 and the shift to online classes. Many students in this program struggled with technology, access, and overall comfort with online classes. Some opted to wait to return to in-person classes (assuming the wait would be short).

Funded by the Washington State Board of Community and Technical Colleges

\$5,000

GRANT PERIOD: 2020-2021

WHO WE SERVE

Approximately 250 eighth graders from a local middle school will attend the event

WHAT WE DO

Partner with Tri-Cities Economic Development Center to host a one-day non-traditional careers event: Guts and Gable. Males will attend sessions focused on careers in health sciences, and females will attend sessions focused on the construction/trade industries

OBJECTIVES



16% of CTE students from underrepresented gender groups will enroll in non-traditional programs

★ TBD



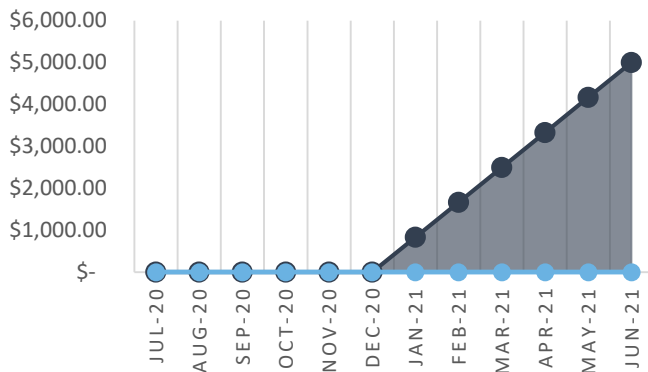
19% of CTE completers from underrepresented gender groups will earn certificates/degrees from non-traditional programs

★ TBD

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$5,000

—●— Budget —●— Expenditures



UPDATES SINCE LAST SUBMITTAL

- Due to Covid-19 closures, we were unable to host the event in 2019-20 as planned.
- We requested grant approval for 2020-21 with the same intention to host the event.
- The event has a tentative Spring schedule date, pending continued Covid restrictions.
- Additional considerations are being reviewed for converting work to an online or virtual event experience.

“Students will learn to break down stereotype barriers...in time, continued offering of this event may be a leading pipeline and inspiration for students to look outside the box and seek education and advanced skills training in a nontraditional field.”

~ Keeley Gant regarding the Purpose of the Guts and Gables Event

\$412,823

GRANT PERIOD: 2020-2021

WHO WE SERVE

All CBC CTE students with an emphasis on nontraditional students.

WHAT WE DO

Support career and technical education that prepares students both for further education and the careers of their choice.

OBJECTIVES



1,085 CTE students attain a degree/certificate or complete at least 45 vocational credits with 2.0 or higher GPA

★ TBD



830 CTE students will attain a degree/certificate

★ TBD



58% of CTE students will be retained or transfer

★ TBD



57% of students will be employed during the 3rd quarter after they exit

★ TBD



16% of CTE students from underrepresented gender groups will enroll in non-traditional programs

★ TBD

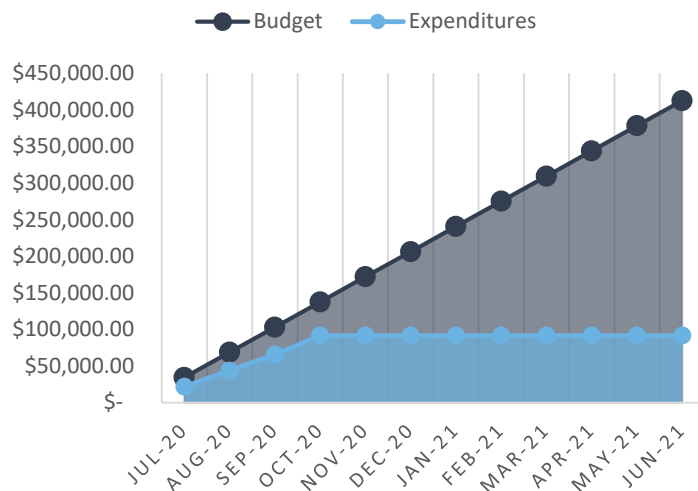


19% of CTE completers from underrepresented gender groups will earn certificates/degrees from non-traditional programs

★ TBD

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$412,823



UPDATES SINCE LAST SUBMITTAL

- Grant amount was increased by \$64,790, reflecting adjustments to the Workforce Board FY21 contract and carryover from FY20.
- The plan for the increased amount has been submitted for the SBCTC approval (pending):
 - Compensation for CTE faculty to review the existing courses and assess student learning outcomes through equity lens.
 - Additional \$25K for Automotive to purchase a trainer machine for hybrid car specialists.
 - Additional \$20K for goods/services needed for faculty and students to successfully deliver and complete courses online.

\$221,711

GRANT PERIOD: 2020-2021

WHO WE SERVE

Approximately 75-100 low-income student-parents per year who are receiving a Temporary Assistance for Needy Families (TANF) grant and seeking to earn GEDs, specific job skills, certificates, or AAS degrees.

WHAT WE DO

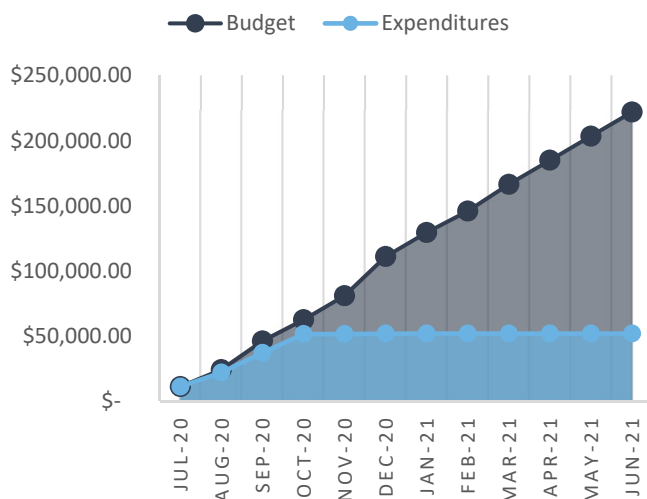
Provide financial, advising, enrollment, and ongoing support services for workforce education training programs in an environment of support, respect, and equality.

“This program will change my kid’s life for the better because it has changed me...”

~ Melissa Patterson,
WorkFirst Student

FINANCIALS (Year 1 of 1)

CURRENT YEAR BUDGET: \$221,711



Reporting Through: October 31, 2020

OBJECTIVES

There are no “target” objectives. An increase in performance from the previous year results in an increase in funding and vice versa.



Enrollment

2019-2020: 56 students
2020-2021: TBD



Retention

2019-2020: 22%
2020-2021: TBD



Completion

2019-2020: 14%
2020-2021: TBD



Transition from Basic Skills to College Level

2019-2020: 26%
2020-2021: TBD

UPDATES SINCE LAST SUBMITTAL

WorkFirst enrollment has continued to drop due to COVID-19. In December one student will graduate with an AAS-Accounting. CBC has provided every WorkFirst student in need with a laptop and hotspot. In spite of these supports, these students still struggle as single parents with preschoolers, often coping with uncertain living arrangements, as well as the general stress of the pandemic. WorkFirst rules do not currently require any parent to seek education/training or employment, but that motivates us to provide that much more support to the students who are.

Funded by the Washington State Board of Community and Technical Colleges

\$805,000

WHO WE SERVE

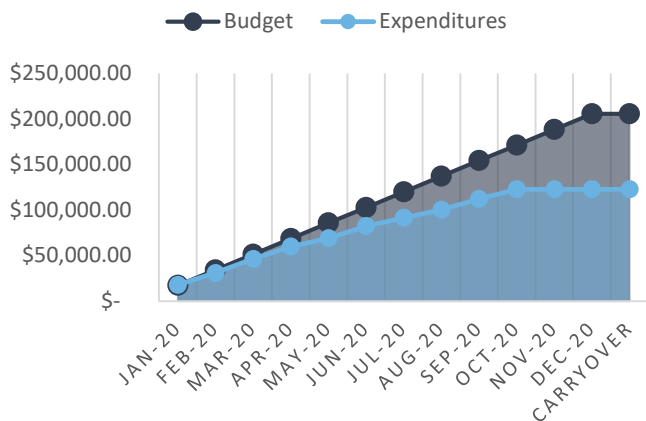
All current and prospective students!

WHAT WE DO

Transform the way our students interact and engage with the College through intentional updates, revisions, and incorporating tools, resources, and supports that are clear, structured and defined. Projects include developing program maps, career exploration, and intrusive advising.

FINANCIALS (Year 4 of 5)

CURRENT YEAR BUDGET: \$205,591



UPDATES SINCE LAST SUBMITTAL

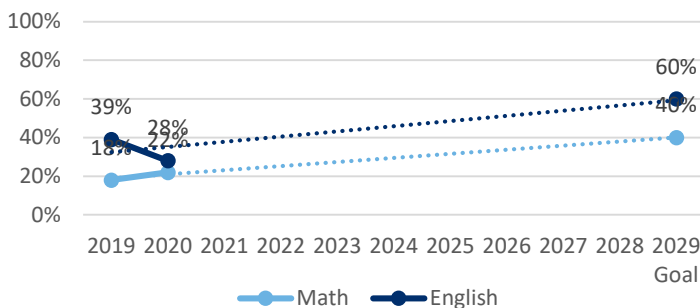
- The SSLC workplan identified four areas of focus around student success: Equity, Digital Learning, Advising, and Developmental Education. Timelines and specific goals were identified for each area and communicated to the workgroups for each.
- 2020-21 Core Team Leaders were identified and have been working toward annual goals around academic mapping, outreach, "light your fire" courses, learning outcomes.
- In our current COVID-19 environment, increasing the community connections to students through virtual interactions via the School specific Canvas shells as well as virtual information sessions, town halls, and open advising sessions.

GRANT PERIOD: 2017- 2021

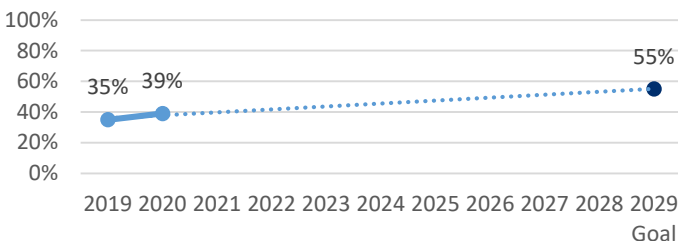
OBJECTIVES



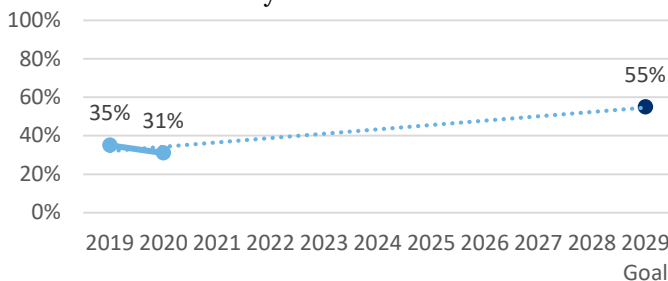
Increase number of students who complete college-level math and English in their first year at CBC



Increase number of students who complete 30 college-level credits during their first year



Increase number of students who complete a degree/certificate or transfer to a 4-year program within three years



- Financial note: The Gates Foundation and Aspen Institute have offered the opportunity for a no-cost extension through Dec. 2021 recognizing the delay in potential spending due to COVID. This will be considered as goals and projects are determined as we begin the upcoming AY. More details are coming from the Frontier Set in Jan/Feb 2021.

\$148,925

GRANT PERIOD: 2019-2022

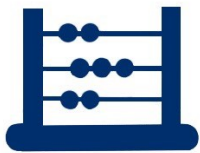
WHO WE SERVE

All CBC welding, automotive, and precision machining (WAM) students, with a focus on those placing below college-level math

WHAT WE DO

Increase the rate at which WAM students earn college-level math credits through the creation of a new Math for the Technical Applications IBEST course.

OBJECTIVES



Percent of WAM students required to enroll in a dev math course decreases from a baseline of 80% to 0% by Winter 2020

★ Met



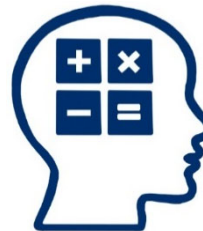
Average enrollment numbers increase from a baseline of 10 students per quarter in the MATH 100, 111, and 112 courses, to 20 students per quarter in the new course

★ Met



Percent of WAM students enrolling in required college-level Math course within one year increases from a baseline of 11% to 20% by the end of the grant period

★ Met



Percent of WAM students who earn their first college credit in Math within one year of enrollment increases from a baseline of 3% to 12% by the end of the grant period

★ Met

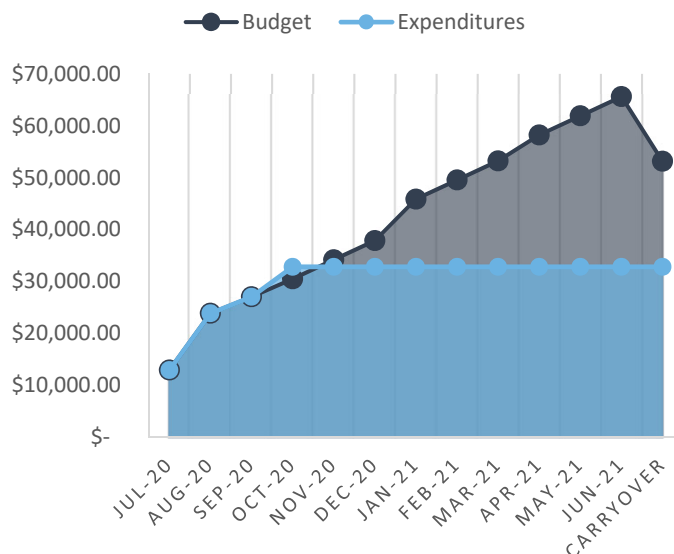


Fall-to-fall retention rate for WAM students placing into dev math increases from a baseline of 46% to 55% by the end of the grant period

★ TBD

FINANCIALS (Year 2 of 3)

CURRENT YEAR BUDGET: \$66,045



UPDATES SINCE LAST SUBMITTAL

- Math 100 was expanded to include ECE students, and resources were built to make the content of Math 100 available both in English and Spanish.
- A committee of math and CTE faculty met to find ways to continue to improve the Math 100 curriculum to serve their programs most effectively.
- Training for adjunct faculty interested in teaching Math 100 is being offered, with at least two new math faculty prepared to teach Math 100 as an I-BEST class.

Reporting Through: October 31, 2020

Funded by College Spark Washington

\$19,980

GRANT PERIOD: 2018-2020

WHO WE SERVE

All CBC students, staff, and faculty.

WHAT WE DO

Promote awareness, provide resources, and recruit support for the adoption and implementation of a 100% tobacco-free campus policy.

OBJECTIVES



Identify up to 10 students, faculty, and staff to join the Smoke & Tobacco Free CBC Taskforce

★ Met



Engage at least 1,000 people in student-led tobacco prevention, education, and advocacy activities

★ In process



Identify two student leaders who are approved by the Truth Initiative

★ Met



College leaders engage 500 students in each of Truth's national campaigns in January 2019, August 2019, and January 2020

★ Met



1,500 students, faculty, and staff participate in tobacco prevention, education, and advocacy activities

★ December 2020



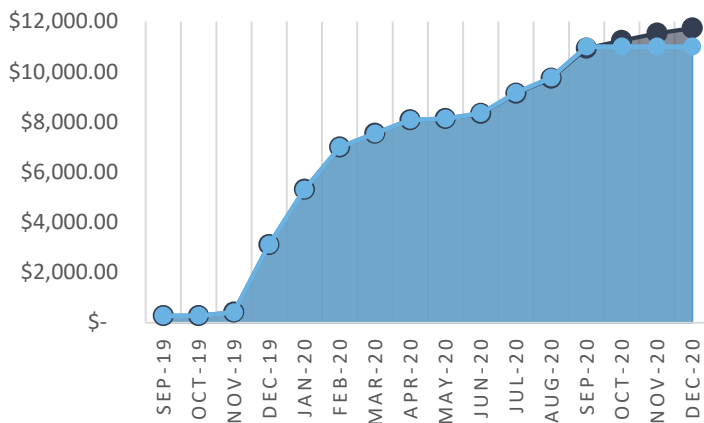
Create a comprehensive tobacco-free policy recommendation

★ Submitted

FINANCIALS (Year 2 of 2)

CURRENT YEAR BUDGET: \$11,731

● Budget ● Expenditures



UPDATES SINCE LAST SUBMITTAL

- Graphics created a [Truth Initiative video](#) highlighting the work we have done over the last couple years. The video also outlined the advantages of implementing a tobacco-free policy on campus.
- The video was viewed by Cabinet as they reviewed our recommendation for tobacco-free policy.
- Project leads Ralph Reagan and Ann Wright met with Cabinet to discuss the need for policy change. A less prohibitive policy was also reviewed and discussed.

Exhibit G

POLICY TYPE: EXECUTIVE LIMITATIONS EL-5

POLICY TITLE: TREATMENT OF ASSET PROTECTION

Through operational compliance and leadership, the President shall not allow assets to be unprotected, inadequately maintained nor put at risk.

Accordingly, the President shall not:

1. Unnecessarily expose the organization, its Board or staff to claims of liability.
2. Fail to protect intellectual property, information and files from vulnerability, loss or significant damage.
3. Receive, process or disburse funds under controls that are insufficient to meet the Auditor's standards.
4. Jeopardize nor damage the organization's public image or credibility, particularly in ways that would hinder its accomplishment of mission.

POLICY TYPE: EXECUTIVE LIMITATIONS EL-6

POLICY TITLE: FINANCIAL PLANNING

Fiscal planning shall not deviate materially with the Board's *Ends* policies nor risk fiscal jeopardy. Accordingly, the President shall not cause or allow financial planning which:

1. Plans the expenditure in any fiscal year or more funds than are conservatively projected to be received in that period, plus accumulated reserve.
2. Contains insufficient and unnecessary information that limits or restricts credible projection of revenues and expenses, separation of capital and operational items, cash flow and disclosure of planning assumptions.
3. Limits or restricts sufficient funds for Board prerogatives during the year as set forth in the Board's annual activity and travel plans.

POLICY TYPE: EXECUTIVE LIMITATIONS EL-7

POLICY TITLE: FIDUCIARY RESPONSIBILITY / FINANCIAL CONDITION AND ACTIVITY

The Board of Trustees reserves the authority to set policies for and review the Financials and associated status for the College at a frequency determined by the Board. With respect to the Board's actual and continuous fiduciary responsibility, and the College's financial health, the President shall not fail to promote fiscal integrity and shall avoid material deviation from Board-approved priorities.

Accordingly, the President shall not:

1. Expend more funds than have been approved by the Board (via policy decisions) in the fiscal year, unless there has been Board's approval to do otherwise.
2. Expend more funds than have been received in the fiscal year to date, plus the accumulated Reserve, unless the Board-approved debt guideline is met.
3. Incur debt in an amount greater than that which can be repaid by certain and otherwise unencumbered revenues within the current year, nor can be repaid from accounts specifically established for such purpose.
4. Jeopardize fiscal integrity by expending College funds in a manner that will result in a zero or negative fund balance at the close of the fiscal year.
5. Fail to settle payroll and debts in a timely manner.
6. Allow tax payments or other government-ordered payments or filings to be overdue and inaccurately filed.
7. Acquire, encumber or dispose of real property without Board approval.
8. Fail to aggressively pursue receivables after a reasonable grace period.
9. Fail to provide to the Board, at their designated frequency, reports on the College's current financial condition that will continually enhance the Board's ability to meet its fiduciary responsibility.
10. Accept gifts or grants that are not in the best interest of the College, and not obligate the College to make future expenditures using funds other than those created by the gift or grant without Board approval.

11. Fail to maintain an Operating Reserve to a level approved by the Board, to provide for such items as, but not limited to:
- a. Current Operations
Reserve of 2 months operating expenditures consisting of the general operating budget funds
 - i. 001 State General (appropriation),
 - ii. Running Start portion of 145 Grants and Contracts,
 - iii. 148 Dedicated Local (fees),
 - iv. 149 Local General (tuition)
 - b. Emergencies
Reserve to provide for unforeseen natural or manmade disasters to support business continuity and recovery actions.
 - c. Unplanned Capital Repair & Replacement
Reserve to cover the largest system or component failure that might occur in or outside the biennial, legislatively funded, capital repair and minor improvement funding. Examples include roofs, HVAC, and electric, water, and sewer systems.
 - d. Real Estate Debt
Reserve to provide funding for real estate acquisition and debt service needs not provided for by State resources.
 - e. Planned Future Operations
Reserve for future new program offerings, which have been recognized by the campus as appropriate and within the educational mission of the College. The Reserve will recognize each specific project and provide an allocated amount for each.
 - f. Capital Facilities Projects
Reserve to provide for capital facility projects not covered by or to supplement State resources.

The President will not fail to annually recommend to the Board an amount to be set aside to maintain this fund, which is subject to approval by the Board.