

**COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES' Retreat**

August 21, 2020
Zoom — 9 am. – 3 pm.

Agenda

Call to Order

***Agenda Changes**

***Approval of Minutes**

June 8, 2020 Board of Trustees' Meeting

Exhibit A

Reports

College Updates – A Year in Review and the Year Ahead

Unaudited Income Statement

Exhibit B

Reserve Policy

Exhibit C

Cash Reserves Update

Exhibit D

Grant Program Review

Exhibit E

Trustee Work Session

Trustee Travel - Updates

Board of Trustees Annual Calendar/Work Plan

Exhibit F

Board Meetings Annual Schedule

Exhibit G

Board Evaluation

Board Roles and Elections

Chair, Vice Chair, Legislative Action Committee Liaisons, Foundation Liaison

Discussion

Resolutions: Denouncing Violence against Blacks and Denouncing Discrimination and Harassment Anti-Asian and Pacific Islanders

Executive Session

RCW 42.30.110 (1)(I) To discuss with legal counsel representing the agency in litigation

RCW 42.30.110(1)(g): To review the performance of a public employee

Adjournment

***(Requires motion/approval)**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4801 as soon as possible to allow sufficient time to make arrangements.

Exhibit A

Columbia Basin College
Board of Trustees' Meeting Minutes
June 8, 2020
Zoom Webinar – 4:00 p.m.

Board Members in attendance: Duke Mitchell, Kedrich Jackson, Allyson Page, Holly Siler, Bill Gordon
Rebekah Woods, President, Darlene Scrivner, Secretary to the Board
Webinar Panelists: Cheryl Holden, Tyrone Brooks, Camie Glatt, Michael Lee, Brian Dexter, Erin Fishburn, Jason Engle, Tim Harris, Molly Mooney
Webinar Audience: CBC Employees

The Agenda	The Discussion	Action
Call to Order		Meeting called to order by Trustee Jackson at 4:10 p.m.
Pledge of Allegiance	Trustee Jackson led in the Pledge of Allegiance.	
Agenda Changes	Discussion-none	Trustee Page moved and Trustee Gordon seconded the motion to approve the agenda as written. Approved unanimously.
Approval of Minutes	May 11 , 2020 Minutes Discussion - None	Trustee Gordon moved and Trustee Siler seconded the motion to approve all minutes as written. Approved unanimously.
By, Administration President	<p><u>Rebekah Woods</u> In May some lab instruction resumed on campus. New health and safety protocols were implemented.</p> <p>Phase 1 and 2: Both Benton and Franklin counties are in Phase 1. County commissions will soon consider applications that will be submitted to the state requesting permission to move to Phase 2. Phase 2 will allow CBC to open additional labs and hands-on instruction on campus.</p> <p>Phase 2 Protocols have been released by the Governor’s office for Higher Education. The additional protocols have been merged with our Phase 1 protocols. This allows our Allied Health programs to teach all competencies and our dental lab to re-open.</p> <p>P-TECH Work Session: Work continues on the development of a PTECH program. The Pasco School District has decided to locate their PTECH program within New Horizons. We are hoping to have a program ready to launch for fall 2021.</p> <p>Virtual Commencement: All virtual commencement ceremony speeches and presentations have been filmed. The video will launch on YouTube and Facebook at 7:00 p.m. on Friday,</p>	

<p>By, CEO, Foundation</p> <p>By, ASCBC</p> <p>By, Faculty Senate Chair</p> <p>By, AHE</p> <p>By, Board Members</p>	<p>June 19. The on campus graduation gallery drive is from 4-6 p.m.</p> <p>Food Pantry Data from 5/11 to 6/4. Number of Visits: 48 Unique Visitors: 28 Total Family in Household Served: 157 An additional on-campus Second Harvest mobile food drive is scheduled on June 9.</p> <p>Housing: Currently there are 51 students (plus RAs) in housing. The current fall occupancy is 47. Numbers for fall are lower than expected, but it is still very early.</p> <p>Enrollment: Remains on par with last year for both summer and fall.</p> <p><u>Erin Fishburn</u> The Foundation is currently awarding scholarships for the 2020-2021 year. A 2nd scholarship cycle will be offered in late summer or early fall.</p> <p>Friday was the annual meeting for the Foundation Board of Directors. At the meeting, policies and the budget were approved, and 5 new board members were added. Moses Jaraysi is the outgoing board chair, and Matthew Petersen is the incoming board chair. Five Board members helped to distribute food during the 2nd Harvest food drive. The Board has been invited to the Gallery Drive for Graduation. Ten members will be participating.</p> <p>The Foundation received \$2,000 designated for gift cards to be used in the pantry and will be given out along with food distributions.</p> <p>No remarks</p> <p>Molly Mooney: Molly has been re-elected as the Faculty Senate Chair. There was a recent All-faculty meeting to hear information about revising Institutional Learning Outcomes. Faculty will continue working on outcomes over the summer.</p> <p>Tim Harris: The faculty have worked hard to transfer classes to online. Student success is a primary goal.</p> <p><u>Trustee Page</u>: Trustee Page asked about the plans for K-12 in the Fall and how that would affect the plans at CBC. Discussion ensued. <u>Trustee Jackson</u>: His term is up on the ACT Board of Trustees; attended a community council meeting. <u>Trustee Siler</u>: Attended: CCT Webinar 5/20 - Bridging K12 to College; ACCT Webinar 6/3 - Contingency Planning for Fall; Greater Columbia Accountable Communities of Health; Leadership Council Meeting - 5/21; CBC: Virtual Art Exhibit ~ Past, Present & Future 5/27; Washington Policy Center 5/28 - <i>America Lost</i> Film Screening; New Trustee Onboarding:</p>	
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<p><u>Reports</u> NWCCU Mid-Cycle Report and Visit</p> <p>Cash Balance Report</p> <p>Variance Report</p> <p>Grants Report</p> <p>Discussion August Board of Trustees Retreat-Draft Agenda</p> <p>Discussion/Action Annual College Budget</p> <p>Services & Activities Budget</p> <p>ASCBC Constitution and Bylaws</p> <p>Board Policies Ends E-1-E-3</p> <p>Board Policies Board-Staff Linkage BLS-1-5</p> <p>Board Policies Governance Process GP-5-GP-8</p> <p>Public Comments</p> <p>Executive Session Convene: 5:15 p.m.</p> <p>Reconvene: 5:55 p.m.</p>	<p>CBC Cabinet/Council Meetings: 5/28 - Camilla Glatt, VP HR & Legal Affairs 5/29 - Camilla Glatt, VP HR & Legal Affairs WSACT Legislative Action Council Planning Meeting 6/1. <u>Trustee Gordon</u>: No report. <u>Chair Mitchell</u>: Created videos for CBC Memorial Day and two videos for Virtual Commencement; attended a Legislative Action Committee Interim planning meeting by the WA State Association of College Trustees (ACT) on June 1, 2020.</p> <p>Melissa McBurney gave a PowerPoint presentation and overview of the recent NWCCU accreditation visit on April 6-7.</p> <p>Brian Dexter: The report is tracking as expected.</p> <p>Brian Dexter: The report is tracking as expected.</p> <p>Brian Dexter gave an overview of the report. The report is tracking as expected.</p> <p>President Woods will update the Board of Trustees Calendar Work Plan. The trustees will continue to review policies on a yearly basis. There is no board meeting in July.</p> <p>No comments.</p> <p>RCW 42.30.110(1) (g): To review the performance of a public employee</p>	<p>Trustee Jackson moved and Trustee Page seconded the motion to approve the Annual College Budget, S&A budget, the ASCBC Constitution and Bylaws, Board Policies Ends E1-E3, Board Policies Board-Staff Linkage BLS 1-5, Board Policies Governance Process GP 5-GP8 as written. Approved unanimously.</p> <p>Trustee Jackson moved and Trustee Siler seconded the motion to approve a 3% COLA for President Woods effective July 1, 2020. Approved unanimously.</p>
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Adjournment: 5:57 p.m.

Next Board of Trustees' Meeting
August 21 2020-9 a.m.
Zoom Webinar

Duke Mitchell, Chair

Exhibit B

Columbia Basin Community College
Statement of Revenues, Expenses and Changes in Net Position
For June 30, 2020 (Unaudited)

	FY2020 JUNE 2020	FY2019 JUNE 2019
Operating Revenues		
Student tuition and fees, Gross	23,954,565	23,399,038
Auxiliary enterprise sales	2,924,134	3,089,486
State and local grants and contracts	17,264,295	16,795,589
Federal grants and contracts	4,590,639	2,689,224
Other operating revenues	1,309,819	1,261,747
Total operating revenue	<u>50,043,452</u>	<u>47,235,084</u>
Operating Expenses		
Salaries and wages	31,493,956	29,884,855
Benefits	10,404,874	9,978,017
Scholarships and fellowships, Gross	20,573,099	18,226,642
Operating Expenses	6,576,367	6,567,212
Purchased services	2,894,861	3,205,543
Depreciation	4,048,515	3,930,702
Supplies and materials	2,302,824	2,449,489
Utilities	1,120,172	1,104,100
Total operating expenses	<u>79,414,668</u>	<u>75,346,560</u>
Operating income (loss)	<u>(29,371,216)</u>	<u>(28,111,476)</u>
Non-Operating Revenues		
State appropriations	26,442,518	24,023,507
Federal Pell grant revenue	9,277,832	9,139,507
Investment income, gains and losses	415,273	334,809
Total Non-Operating Revenue	<u>36,135,623</u>	<u>33,497,823</u>
Non-Operating (Expenses)		
Building fee remittance	(1,820,547)	(1,778,327)
Innovation fund remittance	(479,091)	(467,981)
Interest on indebtedness	(435,880)	(444,262)
Acquisition of Real Property		(1,801,781)
Total Non-Operating (Expenses)	<u>(2,735,518)</u>	<u>(4,492,351)</u>
Net-Non Operating Revenue(Expenses)	33,400,104	29,005,472
Income or (Loss) before other revenue, expenses, gains	4,028,889	893,996
Capital Appropriations	656,843	1,904,039
Increase (Decrease) in net position	<u>4,685,731</u>	<u>2,798,035</u>

Exhibit C

Board of Trustee's Reserve		
by Policy FY21	Purpose	Amount
Current Operations	<i>Campus cash flow needs</i>	
	2 months operating expense	\$8,600,000
Emergencies	<i>Unforeseen natural or manmade disasters and pandemics to support business continuity & recovery actions</i>	\$2,000,000
Unplanned Capital Repair & Replacement	<i>Covers largest potential system failure</i>	
Building System	Core systems such as: plumbing, electrical, HVAC, etc.	\$1,000,000
	Failing roof systems	\$1,000,000
		\$2,000,000
Real Estate Debt Fund	<i>Provides for real estate acquisition and debt needs of CBC not easily funded from State sources</i>	
Dept Fund Reduction		\$6,750,000
		\$6,750,000
Planned Future Operations	<i>Future new program offerings by project</i>	
ctcLink Implementation		\$1,350,000
Culinary Program		\$1,500,000
		\$2,850,000
Capital Facilities Projects	<i>projects</i>	
Future Classroom Building	2023 Construction Project \$25M	\$5,000,000
Argent Street Widening	Future Project Share	\$1,250,000
Student Rec Center	Local Funding Portion	\$1,700,000
		\$7,950,000
BOT Designated Reserves		\$30,150,000

Exhibit D

ASSETS		
CASH		
1110	In Bank	\$ 12,451,271
1120	Undeposited	\$ -
1130	Petty	\$ 5,504
Total		\$ 12,456,775
INVESTMENTS		
1210	Investments(ST/LT)	\$ 22,277,261
Total		\$ 22,277,261
ACCTS RECEIVABLE		
1312	Current	\$ 888,279
1318	Unbilled	\$ 211,810
1319	Other	\$ 24,278
	Allowance for Accts Rec	\$ (35,504)
Total		\$ 1,088,863
INTER/INTRA GOV RECEIVABLES		
1351	Due From Fed	\$ 1,738,912
1352	Due From Other Gov	\$ 1,605,611
1354	Due From Other Agency	\$ 644,065
Total		\$ 3,988,588
TOTAL ASSETS		\$ 39,811,488
LIABILITIES		
CURRENT		
5111	Accts Payable	\$ 2,675,325
5124	Accrued Salaries Pay	\$ -
5150	Due To State Treasurer	\$ 242,987
5154	Due To Other Agency	\$ 2,693,421
5158	Sales/Use Tax	\$ 9,075
5199	Accrued Liabilities	\$ -
5173	COP Current Year P&I Due	\$ 416,257
Total		\$ 6,037,065
TOTAL LIABILITIES		\$ 6,037,065

Cash Balance	
(ASSETS less LIABILITIES)	\$ 33,774,422
Dedicated Balances	
1110	Student Supported Capital \$ 2,437,323
1110	3.5% - Needy Student Aid \$ 420,348
1110	Students S&A \$ 1,313,757
1110	Bookstore Operating Reserves \$ 500,000
1110	Technology Fee \$ 1,507,148
1110	Parking Fees \$ 490,619
1110	Basic Food Employment and Training \$ 208,452
Total	\$ 6,877,647
Reserves Policy - (BOT Policies on Reserves)	
	Values
Operating Reserve	\$ 8,600,000
Unplanned Capital Repair and Replacement	\$ 2,000,000
Real Estate Debt Fund	\$ 6,750,000
Planned Future Operations	\$ 2,850,000
Capital Facilities Projects	\$ 7,950,000
Emergencies	\$ 2,000,000
Total	\$ 30,150,000
Operating Reserves Balance	
Existing Reserve balance less Dedicated Reserves and Emergency Reserves	\$ (3,253,225)

Exhibit E



GRANT AWARD REPORT - THREE-YEAR SUMMARY

Grant Name	Grantor	Award Amount		
		2020-21	2019-20	2018-19
Federal				
CAMP	US Dept of Ed	\$425,000	\$425,000	\$425,000
CARES Act - HSI Supplemental Aid	US Dept of Ed	-	\$245,476	
CARES Act - Institutional Aid	US Dept of Ed	-	\$1,920,205	-
CARES Act - Student Aid	US Dept of Ed	-	\$1,920,205	-
Feeding the Future	USDA	\$58,540	\$56,782	-
HEP	US Dept of Ed	\$475,000	\$454,278	\$454,278
Manufacturing the Future	NSF	\$94,923	\$92,524	\$102,535
Nuclear Scholarship Program	NRC	TBD	\$75,000	\$75,000
SSS	US Dept of Ed	TBD	\$335,848	\$321,386
Title V STAA	US Dept of Ed	-	\$524,992	\$525,000
Upward Bound	US Dept of Ed	\$411,273	\$411,273	\$393,563
Federal Subtotal		\$1,464,736	\$6,461,583	\$2,296,762
Subrecipient				
Title V Cooperative	US Dept of Ed via Big Bend	-	-	\$361,812
Subrecipient Subtotal		\$0	\$0	\$361,812
State				
ABAWD Navigator	SBCTC	TBD	\$88,000	-
BEDA - EL Civics	SBCTC	\$42,542	\$45,266	\$44,245
BEDA - Leadership Block Grant	SBCTC	\$4,111	\$4,074	\$4,074
BEDA - Master Grant	SBCTC	\$174,999	\$193,270	\$176,751
BFET	SBCTC	TBD	\$269,979	\$308,919
Computer Science and Education	OSPI	-	\$10,000	\$14,805
Early Achievers Grant	SBCTC	\$107,900	\$107,900	\$91,390
Miscellaneous General Grant (Bridge to College)	SBCTC	-	-	\$1,000
Miscellaneous General Grant (HOPE Survey)	SBCTC	-	\$1,000	-
Perkins Leadership Block Grant	SBCTC	\$20,400	\$20,400	\$20,400
Perkins Non-Traditional Employment and Training	SBCTC	\$5,000	\$5,000	\$5,000
Perkins Plan	SBCTC	\$348,033	\$393,786	\$366,186
Perkins Special Project	SBCTC	TBD	\$18,427	\$17,902
WorkFirst	SBCTC	\$231,304	\$212,853	\$218,158
State Subtotal		\$934,289	\$1,369,955	\$1,268,830
Private				
Computer Science and Education	Battelle	-	\$10,000	-
Community Grant - Redesigning Vocational Math	College Spark	\$45,551	\$62,435	-
Early EdU Inclusion Partnership	University of Washington	\$7,500	\$7,500	-
Frontier Set - Guided Pathways	Aspen Institute	\$115,000	\$150,000	\$150,000
On-Farm Field Day: Educating High School Students on CBC's Agricultural Sciences Opportunities	Mid-Columbia Agriculture Hall of Fame	-	-	\$4,000
Tobacco-Free College Program	Truth Initiative	-	-	\$19,980
Transformation Grant - New Dental Hygiene Clinic	Arcora Foundation	-	-	\$100,000
Private Subtotal		\$168,051	\$229,935	\$273,980
TOTAL		\$2,567,076	\$8,061,473	\$4,201,384

Last Submitted: 6/23/20

Updates from Previous Submittal

- 6-25-20 - BEDA EL Civics Grant awarded, \$42,542
- 6-25-20 - BEDA Master Grant awarded, \$174,999
- 6-25-20 - BEDA Leadership Block Grant awarded, \$4,111
- 6-25-20 - Early Achievers Grant awarded, \$107,900 (award amount conditional on available funds)
- 6-25-20 - Perkins Plan Grant awarded, \$348,033
- 6-25-20 - Perkins Non-Traditional Employment and Training Grant awarded, \$5,000
- 6-25-20 - Perkins Leadership Block Grant awarded, \$20,400
- 6-25-20 - WorkFirst Grant awarded, \$231,304
- 6-25-20 - Workforce Development Grant awarded, \$45,000 (not listed above, included in State allocation)
- 7-01-20 - Worker Retraining Grant awarded, \$1,643,323 (not listed above, included in State allocation)

Exhibit F

COLUMBIA BASIN COLLEGE BOARD OF TRUSTEES
ANNUAL CALENDAR/WORK PLAN
August 21, 2020

Purpose of Board Calendar/Work Plan:

- To identify strategic topics for Board discussion which relate to Board Policy outcomes, END's, and effectiveness measures, and which strengthen the College's Strategic Agenda;
- To ensure compliance with College Board Policies which require reports to, and/or action by, the Columbia Basin College (CBC) Board of Trustees; and
- To schedule discussion topics in a sequence leading to the College's Strategic Agenda, Budget adoption, and achievement of Board ENDS

To accomplish its job outputs with a governance style consistent with Board policies, the Board will follow an annual agenda which includes (a) a review of ENDS, and Board Policies annually; and (b) continually reviews its performance through attention to Board education and to enriched input and deliberation. To that end:

1. The Board's planning and calendar cycle will conclude each year on the last day of June in order that administrative budgeting can be based on the accomplishments of one fiscal year. Education, input and deliberation will be considered when structuring the series of meetings and other Board activities during the new fiscal year; and
2. The sequence derived from this process for the Board planning year is as follows:

August

CBC Board Retreat

CBC Board Self Evaluation

Board Meeting Agenda Items:

- College Updates – A Year in Review and Planning for the Year Ahead
- Cash Reserves Target Update
- Unaudited Fiscal Year Income Statement
- Annual Planning Calendar
- Grant Program Update
- Board Roles and Elections including Foundation and Legislative liaisons
- Action: Board Meetings Annual Schedule

September

Board Meeting Agenda Items:

- Cash Balance Report
- Variance Report
- Grants Report
- First Reading - Board of Trustees Bylaws Article I - V

October

ACCT Leadership Congress, Chicago, September 30 – October 3

Board Meeting Agenda Items:

- Mission Fulfillment Report (Spring Update)
- Cash Balance Report
- Quarterly Financial Statement
- First Reading - Board of Trustees Bylaws Article VI – X
- Action: Second Reading – Board of Trustees Bylaws Article I-V
- Action: Select Transforming Lives nominee

November

Transforming Lives Nominations due to ACT

ACT Fall Conference, Seattle, November 13

Board Meeting Agenda Items:

- Cash Balance Report
- Variance Report
- First Reading – Board Policies Executive Limitations EL-1 – EL-4
- Action: Second Reading - Board of Trustees Bylaws Article VI – X

December

Board Meeting Agenda Items:

- Cash Balance Report
- Variance Report
- Grants Report
- First Reading: Board Policies Executive Limitations EL-5-EL-7
- Action: Second Reading – Board Policies Executive Limitations EL-1–EL-4

January

ACT New Trustee Orientation, January 25, Olympia

ACT Transforming Lives Award Dinner, January 25, Olympia

ACT Winter Legislative Contact Conference, January 26, Olympia

Board Meeting Agenda Items:

- Cash Balance Report
- Quarterly Financial Statement
- First Reading: Board Policies Executive Limitations EL-8-EL-10
- Action: Second Reading - Board Policies Executive Limitations EL-5-EL-7

February

ACCT National Legislative Summit, Washington DC, February 7-10

CBC Financial Audit Exit Conference (or March)

Board Meeting Agenda Items:

- Cash Balance Report
- Variance Report
- First Reading: Board Policies Governance Process GP-1-GP-4
- Action: Second Reading - Board Policies Executive Limitations EL-8-EL-10

March

Board Meeting Agenda Items:

- Cash Balance Report
- Variance Report
- Grants Report
- Consider faculty candidates for continued probationary status and tenure
- First Reading - Board Policies Governance Process GP-5-GP-8
- Action: Second Reading - Board Policies Governance Process GP-1-GP-4

April

Board Meeting Agenda Items;

- Quarterly Monitoring Report (Fall update)
- Cash Balance Report
- Quarterly Financial Statement
- First Reading - Board Policies Board-Staff Linkage BLS-1-5
- Action: Second Reading - Board Policies Governance Process GP-5-GP-8

May

ACT Spring Conference, TBD

Board Meeting Agenda Items:

- Newly Tenured Faculty Recognition
- First Consideration: Annual College Budget
- First Consideration: ASCBC Services and Activities Budget
- Cash Balance Report
- Variance Report
- First Reading – Board Policies Ends E-1-E-3
- Action: Second Reading - Board Policies Board-Staff Linkage BLS-1-5

June

CBC Commencement, Friday, June 18, 2021

Board Meeting Agenda Items:

- Cash Balance Report
- Variance Report
- Grants Report
- Discussion: Board Meetings Annual Schedule
- Action: Final consideration of Annual College Budget
- Action: Final consideration of ASCBC Services and Activities Budget
- Action: Second Reading – Board Policies Ends E-1-E-3

July

No regular meeting

Other items to consider adding:

President's Evaluation

Exhibit G

CBC Board of Trustees 2020-2021 Calendar of Meetings

September 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2020						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2020						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Holidays/Trustee Conferences

Sep 07: Labor Day

Oct 31: Halloween

Nov 11: Veterans Day

Nov 26: Thanksgiving Day

Dec 25: Christmas Day

Jan 18: M L King Day

Feb 15: Presidents' Day

Apr 04: Easter Sunday

May 09: Mother's Day

May 31: Memorial Day

Jun 20: Father's Day

Jul 04: Independence Day

Trustee Conferences

Aug 20: Board Retreat 2021

Oct 5-8: ACCT Leader Congress

Nov 12: ACT LAC Retreat

Nov 13: ACT Fall Conference

Jan 25: Trans Lives Dinner

Jan 25: New Trustee Orientation

Jan 26: Winter Leg. Contact Conf.

Feb 7-10: ACCT Natl. Leg. Summit *

TBD: ACT Spring Conference

BOT Meeting Times: Sept-Jan. 4 pm.

Feb-April 7:30 am./May-June 4 pm.

December 2020						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2021						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March 2021						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2021						
S	M	T	W	Th	F	S
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2021						
S	M	T	W	Th	F	S
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June 2021						
S	M	T	W	Th	F	S
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2021-No Meeting						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2021						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				