

**COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES MEETING**

September 8, 2025
Beers Board Room & Virtual
4:30 p.m.

Agenda

Call to Order

Pledge of Allegiance

Agenda Changes*

Approval of Minutes*

Exhibit A: August 15, 2025 Board of Trustees Retreat Meeting

Celebrating Excellence

Dental Assisting Department and Expanded Functions Dental Auxiliary Site Visit

Doug Hughes, Dean for Health Sciences

Kristen Lauerman, Director for Dental Hygiene

Nicole Williams, Instructor & Director of Dental Assisting

Remarks

By Administration

President Rebekah Woods, Exhibit B: CBC In the News

Foundation Executive Director & CEO Erin Fishburn

By ASCBC Student Representative

By Faculty Senate Chair Kiera Squires

By AHE Representative Rik Smith

By Board Members

Public Comments

- Anyone who would like to share public comment, for the record, please give your name and whether you are a student, employee or a member of the community. If you are participating through zoom, please raise your hand and we will promote you to a panelist so you may speak.
- Please limit your comments to 3 minutes.
- During public comment, the Board will focus on listening and treat all comments with equal attention and respect. We ask the same of all attendees.

Reports

Student Housing Construction Update – Brian Dexter

Exhibit C: Cash Reserve Report FY25 Year-End

Exhibit D: Cash Reserve Report as of July 1, 2025

Discussion/Action*

Exhibit E: Board Policy Reserves Proposal for FY26

Exhibit F: First Reading – Board of Trustees Bylaws Articles I-V

Exhibit G: Second Reading - Proposed changes to BOT Governance Process Policy GP-3, item #8

Board Roles and Elections

Chair, Vice Chair, Legislative Advocacy Action Committee, Foundation Liaison

Executive Session

RCW 42.30.110(1)(g): To review the performance of a public employee.

Discussion/Action*

Consider Presidential Contract

Adjournment***(Requires motion/approval)**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4802 as soon as possible to allow sufficient time to provide accommodations.

Upcoming Event Dates

[CBC Athletics Schedule](#)

September 2025

1	Labor Day Observed, CBC Campus Closed
8 – 12	CBC Welcome Week, Full week of professional development training for employees
8	CBC 70 th Anniversary Celebration & Dedication of the Richard Cummins Social Science and World Languages Building, 3:15 – 4:15pm, SWL south entrance, CBC Pasco Campus
8	CBC Board of Trustees Meeting, 4:30pm, Beers Boardroom, CBC Pasco Campus
9	ACT Trustee Tuesday, 8-9am, Zoom meeting, Topic 1: Meet new SBCTC Exec Director, Topic 2: Washington, DC updates from two experts, Registration Link
11	Faculty Promotion & New Faculty Reception, 3:15pm, Library, CBC Pasco Campus
15 – 30	Art Exhibit <i>Make It Pop</i> , Artist: Megan Davis, Esvelt Gallery, P Bldg CBC Pasco Campus
20	Camerata Musica Concert, 7pm, Theatre, P Bldg CBC Pasco Campus

October 2025

1 - 30	Art Exhibit <i>Make It Pop</i> , Artist: Megan Davis, Esvelt Gallery, P Bldg CBC Pasco Campus
3	CBC Foundation Donor Scholarship Breakfast, 9am, Gjerde Ctr, CBC Pasco Campus
10	New York Voices & CBC's Freeform Concert, 7pm, Theatre, P Bldg CBC Pasco Campus
13	CBC Board of Trustees Meeting, 4:30pm, Beers Boardroom, CBC Pasco Campus
14	ACT Trustee Tuesday, 8-9am, Topic TBD, Zoom
16	Power of Connection, 6pm, Pasco Red Lion
18	Hawk Trot, 9:30am, CBC Pasco Campus
22 – 25	ACCT Leadership Congress, New Orleans
30	Meet the Artist: Megan Davis, 3pm, Esvelt Gallery, P Bldg CBC Pasco Campus

November 2025

10	CBC Fall Teaching & Learning Day, CBC Pasco Campus
10	CBC Board of Trustees Meeting, 4:30pm, Beers Boardroom, CBC Pasco Campus
10 – 30	Art Exhibit, Title: <i>TBD</i> , Artist: Sarah Barnett, Esvelt Gallery, P Bldg CBC Pasco Campus
11	Veterans Day Observed, CBC Campus Closed
13 – 14	ACT Fall Conference, Hilton Seattle Airport & Conference Ctr, Seattle, WA
18	CBC Fall Choral Concert, 7pm, Theatre, P Bldg CBC Pasco Campus
20	CBC Jazz Night (Jazz Band & Freeform), 7pm, Theatre, P Bldg CBC Pasco Campus
25	CBC Fall Concert Band, 7pm, Theatre, P Bldg CBC Pasco Campus
TBD	CBC Fall Orchestra Concert, 7pm, Theatre, P Bldg CBC Pasco Campus
26	CBC Campus Closed beginning at noon
27	Thanksgiving Observed, CBC Campus Closed
28	Native American Heritage Day Observed, CBC Campus Closed

 CBC Board Meetings

 CBC Events

 Trustee Professional Development & Conferences

 Holidays

Exhibit A

Columbia Basin College
Board of Trustees Retreat Meeting Minutes
August 15, 2025
Hybrid Meeting 9:00am – 3:00pm

Board Members in attendance: Ofelia Rivas de Bredt, Kimberly Harper, Edison Valerio, Michelle Smith

Board Secretaries: Rebekah Woods - President & Secretary to the Board, Ronda Rodgers - Recording Secretary

In-Person Attendees: Eduardo Rodriguez, Michael Lee, Luz Garza, Corey Osborn, Jason Engle, Cheryl Holden, Elizabeth Burtner, Doug Hughes, Erin Fishburn

Virtual Attendees: Melissa McBurney, Kelsey Meyers, Daphne Larios, Sarah McCalmant

The Agenda	The Discussion	Action
<u>Call to Order</u>		Meeting called to order by Trustee Rivas de Bredt at 9:01 a.m.
<u>Pledge of Allegiance</u>	Trustee Rivas de Bredt led the Pledge of Allegiance.	
<u>Agenda Changes</u>	None	Trustee Valerio moved and Trustee Smith seconded a motion to approve the August 15, 2025 agenda as written. Approved unanimously.
<u>Approval of Minutes</u>	Exhibit A: June 9, 2025 Meeting Minutes No changes to the meeting minutes.	Trustee Valerio moved and Trustee Smith seconded a motion to approve the June 9, 2025 minutes as written. Approved unanimously.
<u>Public Comments</u>	None	
<u>Reports</u> College Updates – A Year in Review and the Year Ahead	VP for Administrative Services, Eduardo Rodriguez, VP for Instruction, Dr. Michael Lee, VP for HR & Legal Affairs, Corey Osborn, Dean for Organization Learning, Dr. Jason Engle, Dean for Diversity, Equity and Inclusion, Dr. Luz Garza, VP for Student Services, Cheryl Holden, VP for Communications & External Relations, and President Woods provided highlights from the 2024-2025 academic year and shared forecasts and projections for the 2025-2026 academic year. Topics covered included Student Success, Inclusivo Strategic Plan, Accreditation, Diversity, Equity and Inclusion, Foundation, Instruction, Student Services, Marketing and Communications, Human Resources, Enrollment and Administrative Services. A Power Point slide deck was provided for the Trustees.	
Break	Break at 10:32 a.m. with expected return at 10:42 a.m. Resumed the public meeting at 10:42 a.m.	
<u>Reports</u> College Updates – A Year in Review and the Year Ahead	Administrative leadership resumed sharing highlights and projections.	

<u>Executive Session</u>	<p>RCW 42.30.110(1)(g): To review the performance of a public employee</p> <p>Convened Executive Session at 12:15 p.m. with expected return to public Board meeting at 1:00 p.m.</p> <p>Returned from Executive Session and resumed the public Board meeting at 1:00 p.m.</p>	
Break	The Board took a break from the public meeting at 1:02 p.m. with expected return to public meeting at 1:10 p.m. Public meeting was resumed at 1:10 p.m.	
<u>Discussion/Action</u> Exhibit B: Board of Trustees Annual Calendar/Work Plan for 2025-26 Exhibit C: Board of Trustees 2025-26 Calendar of Meetings	<p>The Board approved the proposed annual calendar/work plan for 2025-26.</p> <p>The Board approved the proposed annual meeting schedule as presented for 2025-26.</p>	Trustee Smith moved and Trustee Valerio seconded a motion to approve the Annual Calendar/Work Plan and Calendar of Meetings for 2025-26 as written. Approved unanimously.
<u>Trustee Work Session</u> Artificial Intelligence (AI) Conversation Board Evaluation Board Development Board Roles and Elections: Chair, Vice Chair, ACT Legislative Advocacy Action Committee Liaison, CBC Foundation Liaison Review Trustee Candidate Nomination Process	<p>Dean for Health Sciences, Doug Hughes, VP for Instruction, Michael Lee, and President Woods provided updates from the CBC Generative AI Policy Workgroup, presented the language added to the syllabus template regarding Generative Artificial Intelligence, and a Charge for the AI Integration and Education Work Group that began their work in March.</p> <p>The Board reviewed the summary of self-evaluations. Comments and questions were discussed.</p> <p>The Board is interested in asking a Carver Model expert to provide a joint presentation for the CBC Board and Cabinet. Upcoming professional development for the Board through the Washington State Association of College Trustees (ACT) and the Association of Community College Trustees (ACCT) was discussed.</p> <p>The Board nominated Trustee Rivas de Bredt as the Board Chair, Trustee Harper as the Vice Chair, selected Trustee Valerio to serve on the ACT Legislative Advocacy Action Committee and Trustee Smith to serve as the CBC Foundation Liaison for the 2025-26 academic year.</p> <p>Six candidates have expressed interest in appointment to the CBC Board beginning approximately October 1, 2025. All candidates have been directed to the State of Washington Boards & Commissions website to complete an application. The Governor has the appointing authority for Washington State Community and Technical Colleges' trustee appointments.</p>	No motion was put forward or approved for the slate of new 2025-26 Board roles. Board Roles and Elections will be added to the September 8, 2025 BOT meeting agenda for motion and approval.

<u>Adjournment</u>	Trustee Rivas de Bredt adjourned the meeting at 2:27 p.m.	
	Next Board of Trustees Meeting Beers Board Room & Zoom Webinar September 8, 2025 - 4:30 p.m.	

Ofelia Rivas de Bredt, Chair

Exhibit B

Columbia Basin College: In the News - August 2025

8/26/2025

KNDU-TV:

[Columbia Basin College expands degree paths with Eastern Washington University](#)

KEPR:

[The brightest meteor shower peak is occurring over the next few days](#)

News Talk 870:

[CBC, EWU Announce 4-Year-Degree, Education Collaboration](#)

Tri-City Herald:

[Who will coach at Tri-Cities' new high school? Sageview nabbed some talent](#)

[7 programs bumped off campus by \\$46M Tri-Tech school renovation](#)

[Four-year colleges snap up 8 CBC baseball players to fill out their teams](#)

[CBC men's soccer sends 7 players onto 4-year ranks + Latest on local grads](#)

[New head of Tri-Cities largest school district sizes up its challenges, possibilities](#)

Journal of Business

[Networking – August 2025](#)

[Collaborations aim to expand health care career pipelines](#)

Exhibit C

Columbia Basin College

Cash Reserve Report

FY2025 - June 30

Assets			
Cash			
In Bank	1000070	\$	29,923,466
Petty Cash	1000020	\$	5,504
Total Cash		\$	29,928,970
Investments			
Short Term (0-365 days)	1000040-1000050		
	1020000-1020030	\$	5,117,070
Long Term (>365 days)	1110003-1110060	\$	17,065,887
Total Investments		\$	22,182,957
Accounts Receivable			
Current	1010100 + 1010030	\$	1,425,493
Unbilled	1010050	\$	124,682
AR - Other	1010240 + 1010060	\$	467,779
Allowance for AR	1010110 + 1010130	\$	(18,497)
Total AR		\$	1,999,458
Inter/Intra Gov Receivables			
Due from Fed	1010150	\$	116,139
Due from Other Gov	1010160	\$	445,342
Due from Other Agency	1010180	\$	27,763
Total Inter/Intra Gov Receivables		\$	589,244
Total Assets		\$	54,700,629
Liabilities			
Current Liabilities			
Accounts Payable	2000010	\$	1,643,612
Due to Other Agency	2012050	\$	224,194
Accrued Salaries Payable	2011010	\$	2,692
Sales/Use Tax	2010070	\$	29,888
Accrued Liabilities	2001070		
COP Current Year P&I Due	2050010	\$	-
Total Current Liabilities		\$	1,900,386
Total Liabilities		\$	1,900,386

Cash Balance			
(ASSETS less LIABILITIES)		\$	52,800,243
Dedicated Balances		Account	
Student Supported Capital	1000070	\$	1,883,768
3.5% - Institutional Financial Aid	1010190	\$	1,023,014
Students S&A	1000070	\$	2,492,993
Bookstore Operating Reserves	1000070	\$	2,933,900
Technology Fee	1010190	\$	1,559,010
Parking Fees	1010190	\$	1,076,876
Basic Food Employment and Training	1000070	\$	430,669
Total		\$	11,400,230
Reserves Policy - BOT Policies on Reserves			
Unplanned Capital Repair and Replacement		\$	2,000,000
Capital Facilities Projects		\$	17,670,523
Operating Reserve		\$	10,920,000
Emergencies		\$	2,000,000
Total		\$	32,590,523
Operating Reserves Balance			
Existing Reserve balance less Dedicated Reserves and Emergency Reserves		\$	8,809,489

*Note: Due to ongoing reconciliation efforts dating back to conversion, some amounts may differ from actuals. As account reconciliations progress, these discrepancies will be corrected.

Exhibit D

Columbia Basin College

Cash Reserve Report

FY2026 - July 1

Assets			
Cash			
In Bank	1000070	\$	29,923,466
Petty Cash	1000020	\$	5,504
Total Cash		\$	29,928,970
Investments			
Short Term (0-365 days)	1000040-1000050		
	1020000-1020030	\$	5,117,070
Long Term (>365 days)	1110003-1110060	\$	17,065,887
Total Investments		\$	22,182,957
Accounts Receivable			
Current	1010100 + 1010030	\$	1,425,493
Unbilled	1010050	\$	124,682
AR - Other	1010240 + 1010060	\$	467,779
Allowance for AR	1010110 + 1010130	\$	(18,497)
Total AR		\$	1,999,458
Inter/Intra Gov Receivables			
Due from Fed	1010150	\$	116,139
Due from Other Gov	1010160	\$	445,342
Due from Other Agency	1010180	\$	27,763
Total Inter/Intra Gov Receivables		\$	589,244
Total Assets		\$	54,700,629
Liabilities			
Current Liabilities			
Accounts Payable	2000010	\$	1,643,612
Due to Other Agency	2012050	\$	224,194
Accrued Salaries Payable	2011010	\$	2,692
Sales/Use Tax	2010070	\$	29,888
Accrued Liabilities	2001070		
COP Current Year P&I Due	2050010	\$	-
Total Current Liabilities		\$	1,900,386
Total Liabilities		\$	1,900,386

Cash Balance			
(ASSETS less LIABILITIES)		\$	52,800,243
Dedicated Balances			
	Account		
Student Supported Capital	1000070	\$	1,883,768
3.5% - Institutional Financial Aid	1010190	\$	1,023,014
Students S&A	1000070	\$	2,492,993
Bookstore Operating Reserves	1000070	\$	2,933,900
Technology Fee	1010190	\$	1,559,010
Parking Fees	1010190	\$	1,076,876
Basic Food Employment and Training	1000070	\$	430,669
Total		\$	11,400,230
Reserves Policy - BOT Policies on Reserves			
Unplanned Capital Repair and Replacement		\$	2,000,000
Capital Facilities Projects		\$	27,175,000
Operating Reserve		\$	12,065,500
Emergencies		\$	2,000,000
Total		\$	43,240,500
Operating Reserves Balance			
Existing Reserve balance less Dedicated Reserves and Emergency Reserves		\$	(1,840,487)

*Note: Due to ongoing reconciliation efforts dating back to conversion, some amounts may differ from actuals. As account reconciliations progress, these discrepancies will be corrected.

Exhibit E

FY26 Board Policy Reserves Proposal

Reserve	Purpose	Proposed	FY25
Current Operations	<i>Campus cash flow needs</i>		
	2 months operating expense	\$ 12,065,500	\$10,920,000
Emergencies	<i>Unforeseen natural or manmade disasters and pandemics to support business continuity & recovery actions</i>	\$2,000,000	\$2,000,000
Unplanned Capital Repair & Replacement	<i>Covers largest potential system failure</i>		
Building System	HVAC, etc.	\$1,000,000	\$1,000,000
	Failing roof systems	\$1,000,000	\$1,000,000
		\$2,000,000	\$2,000,000
Capital Facilities Projects	<i>Covers current and planned capital projects</i>		
Future Classroom Building	Construction Project - Local Funding	\$10,000,000	\$5,000,000
New Student Housing	Construction Project - Local Funding	\$10,000,000	\$10,000,000
Equity Center	Local Funding	\$0	\$62,000
Clean Building Projects	Local Funding	\$325,000	\$1,000,000
Science Wing Renovation	Local Funding	\$500,000	\$2,100,000
Wayfinding and Signage Improvements	Local Funding	\$700,000	\$500,000
Saraceno Way Renovation	Local Funding	\$3,000,000	\$0
Parking and Pedestrian Improvements	Local Funding	\$150,000	\$1,450,000
ROC Renovations	Local Funding	\$1,500,000	
Minor Capital Projects	Local Funding	\$1,000,000	\$1,000,000
		\$27,175,000	\$21,112,000
Designated Reserves		\$ 43,240,500	\$36,032,000

Exhibit F

BY-LAWS

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BY-LAWS OF COMMUNITY COLLEGE DISTRICT 19

The Board of Trustees of Community College District 19, under the authority vested in said Board by the Laws of the State of Washington, hereby adopt the following By-Laws.

Article I

OFFICES

- Section 1.** ***Location.*** The Board of Trustees shall maintain an office at 2600 North 20th Avenue, Pasco, Washington, where all regular meetings shall be held unless otherwise announced and all records, minutes, and the official college seal shall be kept. This office shall be open during all normal business hours to any resident taxpayer of the State of Washington.
- Section 2.** ***Correspondence*** or other business for the Board shall be sent to the Secretary of the Board, who is located in this office.

BY-LAWS

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BY-LAWS OF COMMUNITY COLLEGE DISTRICT 19

The Board of Trustees of Community College District 19, under the authority vested in said Board by the Laws of the State of Washington, hereby adopt the following By-Laws.

Article II MEETINGS

- Section 1. *Place of Meeting.*** The Board of Trustees shall hold at least one regular meeting each month, unless dispensed with by the Board of Trustees, and such special meetings or study sessions as may be requested by the Chair of the Board or by a majority of the members of the Board.
- Section 2. *Regular Meetings.*** All regular meetings, special meetings, and study sessions of the Board of Trustees shall be publicly announced at least 24 hours prior to the meeting. The announcement shall contain the time, date, and location of the meeting. The meeting shall be open to the general public.
- Section 3. *Official Business.*** No official business shall be acted upon by the Board of Trustees except during a regular or special meeting held at a pre-announced time and place.
- Section 4. *Materials for Board Meeting.*** Information and materials pertinent to the agenda of all regular meetings of the Board shall be sent to Trustees via email five days prior to each meeting. Any matter of business or correspondence must be received by the Secretary of the Board by 12 noon six days before the meeting in order to be included on the agenda. The Chair or Secretary may, however, present a matter of urgent business received too late for inclusion on the agenda if, in his/her judgment, the matter is of an emergency nature.
- Section 5. *Distribution of Board Materials.*** All materials to be considered by the Board must be submitted in sufficient quantities to provide each member of the Board and the Secretary with appropriate copies.
- Section 6. *Special Meeting Agenda.*** The agenda of a special meeting will be determined at the time of the official call of such meeting. No other business shall be transacted or official action taken, other than the purpose, or purposes for which the special meeting was called.
- Section 7. *Consent Agenda.*** All items that are within the President's prerogative as set forth in Board Policy BSL-3:2, but require Board approval by RCW and/or WAC codes, shall be placed on a Consent Agenda. The Consent Agenda shall be voted upon without discussion. However, any member of the Board may request the removal of any item on the Consent Agenda for discussion at the next meeting of the Board.

Board of Trustees

Section 8. Agenda – Public Comments. The agenda of each meeting shall include an item titled Public Comments to permit members of the audience to express their concerns to the Board. The length of time allotted to each speaker under this item shall be limited to three (3) minutes unless extended by majority vote of the Board.

Section 9. Agenda – Work Session. The agenda of each meeting may include an item titled Trustee Work Session to permit informal dialogue among the members of the Board.

BY-LAWS

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BY-LAWS OF COMMUNITY COLLEGE DISTRICT 19

The Board of Trustees of Community College District 19, under the authority vested in said Board by the Laws of the State of Washington, hereby adopt the following By-Laws.

Article III

EXECUTIVE SESSIONS

- Section 1.** ***Convene.*** The Board of Trustees may convene in Executive Session whenever it is deemed necessary to discuss any matter authorized by state law.
- Section 2.** ***Official Business.*** No official business of the Board of Trustees shall be formally acted upon in Executive Session.

BY-LAWS

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BY-LAWS OF COMMUNITY COLLEGE DISTRICT 19

The Board of Trustees of Community College District 19, under the authority vested in said Board by the Laws of the State of Washington, hereby adopt the following By-Laws.

Article IV

RECORDS OF BOARD ACTION

Section 1. Record of Board Meetings. All business transacted in official Board meetings shall be recorded in minutes and filed for reference.

BY-LAWS

POLICY TYPE: GOVERNANCE PROCESS

POLICY TITLE: BY-LAWS OF COMMUNITY COLLEGE DISTRICT 19

The Board of Trustees of Community College District 19, under the authority vested in said Board by the Laws of the State of Washington, hereby adopt the following By-Laws.

Article V

PARLIAMENTARY PROCEDURES

- Section 1.** ***Quorum.*** Three members of the Board of Trustees shall constitute a quorum, and no action shall be taken by less than a majority of the Board Members.
- Section 2.** ***Less than a Quorum.*** Lesser number may adjourn from time to time any regular or special meetings at which a quorum is not present. The Secretary of the Board shall, in person or in writing notify the absent members of the time, date and place set for the adjourned meeting.
- Section 3.** ***Voting.*** Normally, voting shall be viva voce. However, a roll call vote may be requested by any member of the Board for the purposes of the record.
- Section 4.** ***Rules of Order.*** In question of parliamentary procedure, the actions of the Board shall be conducted according to the newly revised (1970) Robert's Rules of Order unless specified otherwise by State Law or Regulation of the State Board or By-Laws of the Board of Trustees.

Exhibit G



Community College District 19 Board of Trustees

POLICY TYPE: GOVERNANCE PROCESS GP-3

POLICY TITLE: BOARD JOB DESCRIPTIONS

The job of the Board is to represent the citizens of Benton and Franklin counties in determining and demanding appropriate organizational performance. To distinguish the Board's own unique job from the jobs of its staff, the Board will concentrate its efforts on the following job "products" or outputs:

1. The link between Columbia Basin College and the citizens of Benton and Franklin counties.
2. Provide written governing policies which, at the broadest levels, address:
 - a. Ends: Organizational products, impacts, benefits, outcomes, recipients, and their relative worth (what good, for which needs, at what cost).
 - b. Executive Limitations: Constraints on executive authority which establish the prudence and ethics boundaries within which all executive activity and decisions must take place.
 - c. Governance Process: Specification of how the Board conceives, carries out and monitors its own tasks.
 - d. Board-Staff Linkage: How power is delegated and its proper use monitored, through the authority and accountability of the President's role.
3. Ensuring the President's performance (against policies in 2a and 2b).
4. A link between the Board and the College Foundation Board for maintaining communication and providing coordination between the two Boards.
5. Authority to grant tenure, extend the tenure and review process for probationary faculty, and dismiss tenured faculty at Columbia Basin College. Additionally, the Board reserves the authority to renew or not renew contracts for probationary faculty, and to dismiss probationary faculty.
6. Set policies for and review the Financials and associated status for the College at a frequency determined by the Board.
7. Sole authority to change the compensation and benefits for the President.
8. Discretion to name College facilities, including buildings, rooms, wings, parks, landscaped areas or other significant locations, for person or corporations. In exercising its discretion, the Board will consider the request in conjunction with the following guidelines:

Date Adopted 7/01/1997

Date Last Revised 3/21/2022

Date Last Reviewed 2/09/2024



Community College District 19 Board of Trustees

- a. It is the intent of the Board that such naming should not be done casually but reserved for those who have made extraordinary contributions to the College through personal service, financial support, or who have greatly enhanced the prestige of the College through outstanding state or national achievement and recognition.
 - b. A facility should not be named for any living individual who has been employed by the College or has served on the Board prior to three (3) years following their termination of service to the College unless exceptional circumstances exist and there is unanimous Board approval.
 - c. When consideration is being given to naming a facility after a former employee or trustee of the College, such consideration shall go beyond that person's excellence in the performance of their duties and responsibility to include the criteria listed above.
 - d. Advisory recommendations for awarding the honor pursuant to this policy shall be made by an ad-hoc advisory committee appointed by the Board. Such committees shall consist of one member from each of the following categories: administration, faculty, classified staff, student body, the CBC Foundation , and the community.
9. Discretion to designate a former President, administrator, or former faculty member to the status of Emeritus for the College.
10. Authority for the following Employment Responsibilities:
- a. Employ, for a period to be fixed by the Board, a President for Columbia Basin College. The Board may also appoint a President for the district, and fix their duties and compensation, which may include elements in addition to salary.
 - b. Release a President from duties and responsibilities for the College based on justified cause or mutual agreement between the parties.