

**COLUMBIA BASIN COLLEGE
BOARD OF TRUSTEES RETREAT MEETING**

August 21, 2026
Beers Board Room & Virtual
9:00 a.m. – 3:00 p.m.

Agenda

Call to Order

Pledge of Allegiance

Approval of Minutes*

Exhibit A: June 8, 2026 Board of Trustees Meeting

Public Comments

- Anyone who would like to share public comment, for the record, please give your name and whether you are a student, employee or a member of the community. If you are participating through zoom, please raise your hand and we will promote you to a panelist so you may speak.
- Please limit your comments to 3 minutes.
- During public comment, the Board will focus on listening and treat all comments with equal attention and respect. We ask the same of all attendees.

Reports

Strategic Plan Draft – Shannon LaCount, Consultant
College Updates – A Year in Review and the Year Ahead

Executive Session

RCW 42.30.110(1)(g): To review the performance of a public employee.

Discussion/Action*

Exhibit B: Board of Trustees Annual Calendar/Work Plan
Exhibit C: Board of Trustees 2026-2027 Calendar of Meetings

Trustee Work Session

Board Evaluation
Board Development
Board Roles and Elections*
Chair, Vice Chair, Legislative Action Committee Liaisons, Foundation Liaison

Adjournment

***(Requires motion/approval)**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4802 as soon as possible to allow sufficient time to provide accommodations.

Exhibit A

**Board of Trustees
Community College District 19
Campuses in Pasco & Richland, Washington**

A regular meeting of the Board of Trustees of Community College District 19 was held on Monday, June 8, 2026. Board Chair Ofelia Rivas de Bredt presided. This meeting was held in the Beers Board Room, Building A, CBC Pasco Campus at 2600 N. 20th Avenue, Pasco, WA 99301 and remotely via Zoom.

MINUTES

Chair Rivas de Bredt called the business meeting to order at 4:30 p.m.

ROLL CALL

A quorum of the Board was present.

Board Present: Chair Ofelia Rivas de Bredt, Vice Chair Kimberly Harper (virtual), Trustee Kedrich Jackson, Trustee Michelle Smith, Trustee Edison Valerio

Board Secretaries Present: Rebekah Woods – President & Secretary to the Board, Ronda Rodgers – Recording Secretary

Administration & Staff Present: Eduardo Rodriguez, Brian Dexter, Corey Osborn, Michael Lee, Cheryl Holden, Rosario Rodriguez-Erechar, Andrea Guzman, Abby DeSteese, Jesus Mota, Erin Fishburn, Elizabeth Burtner

Guests Present: Energy Northwest – Jade Frakes, Chrissy Stevenson (virtual), Tracy Yount; Institute for Northwest Energy Futures (INEF) – Noel Schultz (virtual), Jillian Cadwell; Phi Theta Kappa – Terry Marie Fleischman, Elani Powers (student), Michelle Manning (student), Nea Kuempel (ASCBC)

Virtual Attendees: Steven Stauffer, Kiera Squires, Jason Engle, Martijn Oostrom, Jesus Mota, Cindy Walker, David Schweiger, Jason Stone, Justina Aguilera, Doug Hughes, Kelsey Myers, Sarah McCalmant

PLEDGE OF ALLEGIANCE

Trustee Rivas de Bredt led the Pledge of Allegiance.

APPROVAL OF AGENDA

MOTION: *Trustee Smith moved and Trustee Valerio seconded a motion to approve the June 8, 2026 agenda as written. Approved unanimously.*

APPROVAL OF MINUTES

MOTION: *Trustee Jackson moved and Trustee Smith seconded a motion to approve the May 11, 2026 Board meeting minutes as written. Approved unanimously.*

CELEBRATING EXCELLENCE & LINKAGE WITH COMMUNITY

The Board welcomed the team who worked on the Advanced Small Modular Nuclear Simulator Grant. Employees from CBC, Energy Northwest, and WSU-TC collaborated to bring an advanced small modular nuclear simulator to Tri-Cities for students to gain hands-on experience in next-generation nuclear

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technology. Program participants will have the opportunity to experience this innovative training technology, learn about advanced nuclear energy systems, and engage with faculty and industry professionals. The program is accessible to more students by reducing the program credit requirements. There will be fall 2026 cohort of 48 students. This is a unique opportunity for students as this is the only simulator of its kind at a United States university.

The Board also welcomed Elani Powers and Michelle Manning – CBC students named to the All-Washington Academic Team 2026. Congratulations Elani and Michelle!

REMARKS

By Administration, President

Rebekah Woods, CBC President, provided the following updates to the Board.

Washington State Community and Technical Colleges Board of Presidents' Meeting at CBC

CBC hosted the May Board of Presidents' meeting at the CBC Pasco campus on May 28 & 29. Thank you to everyone who supported the WACTC meeting with planning and implementation.

CBC Concerts & Pinning Ceremonies

The CBC orchestra, choral groups, and jazz band all have concerts in the CBC theatre this week. All concerts are open to the public free of charge.

Radiological technology, dental hygiene, and nursing have pinning ceremonies planned for next week. Trustees are welcome to attend these ceremonies with Dr. Woods.

Summer Enrollment

Summer enrollment is now open and currently 19% higher than 2025 summer enrollment. This will probably level out as the quarter gets closer.

By CEO, Foundation

Erin Fishburn, Foundation Executive Director & CEO, provided the Foundation report. The Foundation received the following donations outside of scholarship funds during the past year: Women Helping Women Fund Tri-Cities and the Yakama Nation provided funds to start a diaper bank, \$75,000 was anonymously donated from an organization in Seattle, \$15,000 was donated for the surgical technology program, the Wildhorse Foundation donated funds for a surgical simulator, nine new endowments, bequests, and six new scholarships were established.

By ASCBC

Nea Kuempel, ASCBC representative, provided updates of current ASCBC sponsored events. The ASCBC highlight event each year is Field Day, which includes free food for students, dunk tank, games and an appearance from "Rizzi" the camel and his emotional support llama.

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By Faculty Senate Chair

Martijn Oostrom, new Faculty Senate Chair, gave an update on Faculty Senate. The Assessment Teaching & Learning Committee is busy working on institutional and course learning outcomes. The Curriculum Committee is working on updates to Clean Catalog. The next Faculty Senate meeting is scheduled in late September.

By AHE Representative

Steven Stauffer, newly elected president for AHE, extended his gratitude to all CBC faculty, staff and administration who participated in the bargaining process. Sixteen individuals worked on the contract committing approximately 150 hours per person on this process. The AHE contract was ratified by faculty with a 96% approval rate.

By Board Members

Trustee Kimberly Harper had the opportunity to present scholarship awards to local students at the AACCES Senior Night event. She accompanied thirty students to the Mobius Center in Spokane last week.

Trustee Kedrich Jackson thanked CBC staff for his tour of new student housing – Hawks Landing Hall (HLH). Trustee Jackson attended the Community Ability Alliance fundraiser recently.

Trustee Edison Valerio also thanked CBC staff for his tour of HLH. He had the opportunity to present scholarship awards to local students at the AACCES Senior Night event, attended the Pasco Chamber event at the Pasco Aquatics Center opening, and attended a mini golf fundraiser for Mid-Columbia Book Foundation who raised \$18,000 at this event.

Trustee Michelle Smith participated in a Running Start (RS) event at CBC with students from Chiawana High School. This event prepared students for RS participation and showed high school administration what they can do to better support students interested in RS. Trustee Smith appreciated the partnership between CBC and K12 to improve support for all students.

Trustee Ofelia Rivas de Bredt attended the ACT Spring Conference in April and again congratulated President Woods for receiving ACT's *CEO of the Year Award*. Dr. Woods nomination will be moved on to the regional level. Trustee Rivas de Bredt attended the CBC retirement reception earlier today celebrating over 180 years of work from the staff retiring this year. She also thanked Stephanie Fuentes for providing informational training and materials for the trustees.

PUBLIC COMMENTS

No public comments.

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REPORTS

Dr. Jason Engle and Dr. Sarah Tragesser discussed the fall student survey and focus groups. The student survey objectives were to reestablish a regular avenue of student feedback, recognize lower response rates by students and try to be more economical with student time, and to implement ideas of “importance” along with “meaningfulness.” According to the survey, the top reasons students come to CBC are for the programs (57.8%), location (45%) and affordability (37.7%). The reason for this research is retention intervention.

The Cash Reserve Report and Operating Funds Variance Report were provided by Eduardo Rodriguez, Vice President for Administrative Services.

Dr. Woods provided the Executive Limitations Monitoring Reports EL-9 and EL-10 to the Board.

DISCUSSION

A draft of the 2026-2027 Board meetings annual schedule and August Board of Trustees Retreat was reviewed by trustees.

CONSENT AGENDA

Annual College Budget 2026-2027 (Exhibit H)

MOTION: *Trustee Smith moved and Trustee Harper seconded a motion to approve the consent agenda in its entirety. Approved unanimously.*

BREAK

The Board took a break from 6:25 – 6:30 p.m. and then went directly to Executive Session.

EXECUTIVE SESSION

RCW 42.30.110(1)(i): To discuss litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.

RCW 42.30.140(4): Planning and/or reviewing collective bargaining proposals.

The Board convened Executive Session at 6:30 p.m. with return to the public meeting at 6:50 p.m.

The Board returned to the public meeting at 6:50 p.m.

**Board of Trustees
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Campuses in Pasco & Richland, Washington**

DISCUSSION/ACTION

Consider faculty candidates for continued probationary status.

MOTION: *Trustee Smith moved and Trustee Valerio seconded a motion to continue probation for Sarath Kasibotla (Cyber Security), a first-year probationer, as recommended for the 2026-2027 academic year. Approved unanimously.*

Consider proposed Association for Higher Education of Columbia Basin College Collective Bargaining Agreement for 2026 – 2029.

MOTION: *Trustee Smith moved and Trustee Harper seconded a motion to approve the proposed Association for Higher Education of Columbia Basin College Collective Bargaining Agreement for 2026-2029 as written. Approved unanimously.*

ADJOURNMENT

The CBC Board of Trustees business meeting adjourned at 6:53 p.m. by Chair Rivas de Bredt.

CHAIR:

ATTEST:

Ofelia Rivas de Bredt
Chair, Board of Trustees
Community College District 19

Ronda Rodgers
Recording Secretary, Board of Trustees
Community College District 19

Exhibit B



Community College District 19 Board of Trustees

ANNUAL CALENDAR/WORK PLAN 2026-2027 August 21, 2026

Purpose of Board Calendar/Work Plan:

- To identify strategic topics for Board discussion which relate to Board Policy outcomes, ENDS, and effectiveness measures, and which strengthen the College's Strategic Agenda;
- To ensure compliance with Board Policies which require reports to, and/or action by, the Columbia Basin College (CBC) Board of Trustees; and
- To schedule discussion topics in a sequence leading to the College's Strategic Agenda, Budget adoption, and achievement of Board Policy ENDS.

To accomplish its job outputs with a governance style consistent with Board policies, the Board will follow an annual agenda which includes (a) a review of ENDS and Board Policies annually, and (b) continually review its performance through attention to Board education and to enriched input and deliberation. To that end:

1. The Board's planning and calendar cycle will conclude each year on the last day of June in order that administrative budgeting can be based on the accomplishments of one fiscal year. Education, input and deliberation will be considered when structuring the series of meetings and other Board activities during the new fiscal year; and
2. The sequence derived from this process for the Board planning year is as follows:

August

CBC Board Retreat, August 21, 9:00am – 3:00pm

CBC Board Self Evaluation

Board Meeting Agenda Items:

- Strategic Plan 2026-2030 update
- College Updates – A Year in Review and Planning for the Year Ahead
- Board Roles and Elections including Foundation and Legislative liaisons
- Discussion/Action: Annual Calendar/Work Plan
- Discussion/Action: Board Meetings Annual Schedule
- Executive Session – RCW 42.30.110(1)(g): To review the performance of a public employee.

September

Trustee Tuesday, September TBD, 8:00 – 9:00am via Zoom

Board Meeting, September 14 (Monday), 4:30pm, Agenda Items:

- Cash Reserves Target Update FY26 Year-End
- First Reading - Board of Trustees Bylaws Articles I – V
- Discussion/Action: Cash Reserves Target Update FY27, Board of Trustees Reserves FY27
- Executive Session – RCW 42.30.110(1)(g): To review the performance of a public employee.



Community College District 19 Board of Trustees

October

Power of Connection Event, HAPO Center, Pasco, October 15, 6:00 – 9:00pm

ACCT Leadership Congress, Chicago @ Hyatt Regency, October 21 – 24, 2026

Board Meeting, October 12 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- Executive Limitations Monitoring Report EL-1, EL-2, EL-3
- First Reading - Board of Trustees Bylaws Articles VI – X
- Consent Agenda: Board of Trustees Bylaws Articles I-V

November

ACT Fall Conference, Hilton Seattle Airport & Conference Center, November 12 – 13, 2026

Board Meeting, November 9 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- First Reading – Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4
- Consent Agenda: Board of Trustees Bylaws Articles VI – X

December

Trustee Tuesday, December TBD, 8:00 – 9:00am via Zoom

Board Meeting, December 14 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- First Reading – Board Policies Executive Limitations EL-5, EL-6, EL-7
- Consent Agenda: Board Policies Executive Limitations EL-1, EL-2, EL-3, EL-4

January

Trustee Tuesday, January TBD, 8:00 – 9:00am via Zoom

Board Meeting, January 11 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- First Reading – Board Policies Executive Limitations EL-8, EL-9, EL-10
- Consent Agenda: Board Policies Executive Limitations EL-5, EL-6, EL-7



Community College District 19 Board of Trustees

February

ACCT National Legislative Summit, Washington DC, Feb 7 – 10, 2027

CBC Financial Audit Exit Conference (or March)

Board Meeting, February 8 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- CBC Mission Fulfillment Report 2025-26 (Spring Update)
- Executive Limitations Monitoring Reports EL-4, EL-5, EL-6
- First Reading - Board Policies Governance Process GP-1, GP-2, GP-3, GP-4, GP-5, GP-6
- Consent Agenda: Board Policies Executive Limitations EL-8, EL-9, EL-10

March

Trustee Tuesday, March TBD, 8:00 – 9:00am via Zoom

Board Meeting, March 15 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- Discussion/Action: Consider faculty candidates for continued probationary status and tenure
- First Reading - Board Policies Board-Staff Linkage BSL-1, BSL-2, BSL-3, BSL-4, BSL-5
- Consent Agenda: Board Policies Governance Process GP-1, GP-2, GP-3, GP-4, GP-5, GP-6
- Executive Session – RCW 42.30.110(1)(g): To review the performance of a public employee.

April

Trustee Tuesday, April TBD, 8:00 – 9:00am via Zoom

Board Meeting, April 12 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- Executive Limitations Monitoring Report EL-7, EL-8
- First Consideration: ASCBC Services and Activities Budget 2027-2028
- First Reading - Board Policies Ends E-1, E-2, E-3
- Consent Agenda: Board Board-Staff Linkage BSL-1, BSL-2, BSL-3, BSL-4, BSL-5



Community College District 19 Board of Trustees

May

ACT Spring Conference, Location TBD, May TBD

Newly Tenured Faculty Reception, May 10, 3:00pm, Thornton Courtyard, CBC Pasco Campus

Board Meeting, May 10 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- First Consideration: Annual College Budget 2027-2028
- Consent Agenda: Board Policies Ends E-1, E-2, E-3
- Consent Agenda: ASCBC Services and Activities Budget 2027-2028

June

CBC Commencements, Thursday, June 17, 2026, 12:00pm, 3:30pm and 7:00pm

Retirement Reception, June 14, 3:00pm, Thornton Courtyard, CBC Pasco Campus

Board Meeting, June 14 (Monday), 4:30pm, Agenda Items:

- Cash Reserve Report
- Operating Funds Variance Report
- Executive Limitations Monitoring Report EL-9, EL-10
- Discussion: Board Meetings Annual Schedule
- Discussion: August Board of Trustees Retreat – Draft Agenda
- Discussion/Action: Consider faculty candidates for continued probationary status and tenure (*Tentative for off-cycle tenure track faculty candidates*)
- Consent Agenda: Annual College Budget 2027-2028
- Executive Session: RCW 42.30.110(1)(g): To review the performance of a public employee.

July

No regular meeting

Board training opportunity - TBD

Exhibit C

CBC Board of Trustees 2026-27 Calendar of Meetings

September 2026

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
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27	28	29	30			

October 2026

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November 2026

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29	30					

CBC Observed Holidays

Sep 07: Labor Day

Nov 11: Veterans Day

Nov 26: Thanksgiving Day

Nov 27: Native Amer Heritage Day

Dec 25: Christmas Day

Jan 1: New Year's Day

Jan 18: M L King Jr Day

Feb 15: President's Day

May 31: Memorial Day

June 19: Juneteenth

July 5: Independence Day

December 2026

S	M	T	W	Th	F	S
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January 2027

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31						

February 2027

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28						

March 2027

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April 2027

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May 2027

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30	31					

June 2027

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July 2027 – No Meeting

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August 2027

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29	30	31				

Trustee Conferences

Oct 21-24, 2026 | Chicago

ACCT Leadership Congress

Nov 12-13: ACT Fall Conf, Seattle

Feb 7-10: ACCT Natl Legis. Summit

May TBD: ACT Spring Conference

BOT Meeting Times

Sep - June 4:30pm (Mon)

No meeting in July

Aug Retreat 9:00am – 3:00pm (Fri)

2026-2027