

**COLUMBIA BASIN COLLEGE  
BOARD OF TRUSTEES MEETING**

June 8, 2026

Beers Board Room & Virtual

4:30 p.m.

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**Agenda**

Call to Order

**Pledge of Allegiance**

**Agenda Changes\***

**Approval of Minutes\***

Exhibit A: May 11, 2026, Board of Trustees Meeting

**Linkage with Community**

Small Modular Nuclear Simulator – Energy NW & INEF Team

Sarah Fussner, Energy Northwest

Jade Frakes, Energy Northwest

Chris Maxwell, Energy Northwest

Noel Schultz, Institute for Northwest Energy Futures (INEF)

**Celebrating Excellence**

Small Modular Nuclear Simulator – CBC Team

Jesus Mota, Dean for Career & Technical Education

Cindy Walker, Assistant Dean for Instruction

David Schweiger, Director for Energy Learning Center

Jason Stone, Assistant Professor & Director of Nuclear Technology

Christopher Royce, Assistant Professor of Nuclear Technology

JR Trautvetter, Adjunct Instructor for Career & Technical Education

Elizabeth Yanes, Director for Grants Administration

Justina Aguilera, Program Assistant for Career & Technical Education

Phi Theta Kappa – CBC All Washington Academic Team 2026

Elani Huenis Powers, BAS in Dental Hygiene

Michelle Rena Manning, BA in Cultural Anthropology & Spanish Language

Terry Marie Fleischman, Adjunct Faculty & PTK Advisor

**Remarks**

By Administration

President Rebekah Woods, Exhibit B: CBC in the News

Foundation Executive Director & CEO Erin Fishburn

By ASCBC Student Representative Tyler McDonald

By Faculty Senate Chair Kiera Squires

By AHE Representative Steven Stauffer

By Board Members

**Public Comments**

- Anyone who would like to share public comment, for the record, please give your name and whether you are a student, employee or a member of the community. If you are participating through zoom, please raise your hand and we will promote you to a panelist so you may speak.
- Please limit your comments to 3 minutes.
- During public comment, the Board will focus on listening and treat all comments with equal attention and respect. We ask the same of all attendees.

**Reports**

Update on Fall Student Survey & Focus Groups, Dr. Jason Engle & Dr. Sarah Tragesser  
Exhibit C: Cash Reserve Report  
Exhibit D: Operating Funds Variance Report  
Exhibit E: Executive Limitations Monitoring Report EL-9, EL-10

**Discussion**

Exhibit F: Board Meetings Annual Schedule – Draft  
Exhibit G: August Board of Trustees Retreat – Draft Agenda

**Consent Agenda\***

Exhibit H: Annual College Budget 2026-2027

**Executive Session**

RCW 42.30.110(1)(g): To review the performance of a public employee.  
RCW 42.30.140(4): Planning and/or reviewing collective bargaining proposals.

**Discussion/Action\***

Consider faculty candidates for continued probationary status.

**Adjournment****\*(Requires motion/approval)**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4802 as soon as possible to allow sufficient time to provide accommodations.*

# Exhibit A

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**Board of Trustees  
Community College District 19  
Campuses in Pasco & Richland, Washington**

A regular meeting of the Board of Trustees of Community College District 19 was held on Monday, May 11, 2026. Board Chair Ofelia Rivas de Brecht presided. This meeting was held in the Beers Board Room, Building A, CBC Pasco Campus at 2600 N. 20<sup>th</sup> Avenue, Pasco, WA 99301 and remotely via Zoom.

## **MINUTES**

Chair Rivas de Brecht called the business meeting to order at 4:30 p.m.

## **ROLL CALL**

A quorum of the Board was present.

Board Present: Chair Ofelia Rivas de Brecht, Vice Chair Kimberly Harper, Trustee Kedrich Jackson, Trustee Michelle Smith

Board Secretaries Present: Rebekah Woods – President & Secretary to the Board, Ronda Rodgers – Recording Secretary

Administration & Staff Present: Eduardo Rodriguez, Brian Dexter, Corey Osborn, Rosario Rodriguez-Erechar, Abby DeSteeze, Ericka Garcia, Andrea Guzmán

Guests Present: Sondra Vo (ASCBC), Dr. Yongsheng Sun

Virtual Attendees: Steven Stauffer, Kiera Squires, Jason Engle, Susan Shelangoskie, Katie Banks, Doug Hughes, Lane Schumacher, Martijn Oostrom, Kelsey Myers, Daphne Larios

## **PLEDGE OF ALLEGIANCE**

Trustee Rivas de Brecht led the Pledge of Allegiance.

## **APPROVAL OF AGENDA**

**MOTION:** Trustee Harper moved and Trustee Jackson seconded a motion to approve the May 11, 2026 agenda as written. Approved unanimously.

## **APPROVAL OF MINUTES**

**MOTION:** Trustee Smith moved and Trustee Jackson seconded a motion to approve the April 13, 2026 Board meeting minutes as written. Approved unanimously.

## **CELEBRATING EXCELLENCE**

The Board welcomed CBC Senior Professor of Intercultural Studies, Dr. Yongsheng Sun, to share his work during his Fall 2025 and Winter 2026 sabbatical. Dr. Sun used this time to complete a book he has been working on for the past five years. The completed book, *Asian Americans*, is now available for sale on Amazon and Cognella. The book recounts early Chinese American's contributions and experiences in Pasco and Franklin County. It was intentionally written for easy reading by students and has been recognized and well received at the national level.

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**Board of Trustees  
Community College District 19  
Campuses in Pasco & Richland, Washington**

## REMARKS

By Administration, President

Rebekah Woods, CBC President, provided the following updates to the Board.

### *Instructure (Canvas) Cybersecurity Incident*

Canvas parent firm, Instructure, reported a cyber attack beginning on Tuesday, May 5, 2026. Thank you to the many CBC employees who assisted with communication to campus and provided a FAQ webpage for students.

### *Long-term Enrollment Projections*

Projections indicate a flattening out of K12 student enrollment within the next 10 years. Administration is considering ways to diversify our outreach to different demographic groups and diversify our programs to meet the needs of those students. More than half of local students are not attending higher education after earning a high school diploma, so there is still a large demographic of our community we could be serving. Spring 2026 enrollment is up 5 – 6 percent from last year.

### *WACTC Board of Presidents' meeting*

CBC will be hosting the May meeting for the Board of Presidents. They will be on campus May 28 & 29 for professional development, a board meeting, and tours of CBC.

By CEO, Foundation

Erin Fishburn, Foundation Executive Director & CEO, provided the Foundation report. New Foundation officers will be selected at the May 21 meeting of the board. Scholarship cycles include the nursing scholarships opening in June and the fall scholarship cycle open August 1 through September 30, 2026. Upcoming Foundation sponsored events include an employee/alumni event on May 12, a scholarship reviewer “thank you” event at Bookwalter on June 9, and the Power of Connection scholarship fundraising event scheduled for October 15.

By ASCBC

Sondra Vo, ASCBC representative, provided updates of current ASCBC sponsored events. Earth Month was celebrated by students in April with a guest speaker, Earth Day Expo and a craft hour. The hygiene kit drive, supported by ASCBC Clubs, donated 41 hygiene kits to the CBC Food Pantry for distribution. May events included a picnic with President Woods on May 5 and a flower give away for students on May 7.

By Faculty Senate Chair

Kiera Squires, Faculty Senate Chair, gave an update on Faculty Senate. Elections for the 2026-27 Faculty Senate and Curriculum Committee are underway. Results from the election should be available later this week. Newly Tenured Faculty were honored at a reception earlier today. The Social Sciences Division

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**Board of Trustees  
Community College District 19  
Campuses in Pasco & Richland, Washington**

and the DEI Committee are co-sponsoring a Spanish language film festival at CBC from May 6 through June 11. The first movie was well attended with 25 participants. The next Faculty Senate meeting is scheduled for Friday, May 15, 2026.

By AHE Representative

Steven Stauffer, newly elected president for AHE, introduced himself to the Board and named the other newly elected AHE officers: Vice President Kiera Squires, Secretary Misty Prigent, and Treasurer Jenny Hughes. AHE is currently bargaining a new contract and are hoping to have an agreed proposal for review by May 22.

By Board Members

*Graduation Reminder* by Trustee Ofelia Rivas de Bredt of CBC's graduation on Thursday, June 18 with ceremonies beginning 12pm, 3:30pm, and 7pm at the Toyota Center. She asked trustees to notify Dr. Woods or Ronda Rodgers if they are unable to attend one of the ceremonies.

*Trustee Kedrich Jackson* attended the AWB meeting in Vancouver May 5 – 7 and sat on a panel at the ACT Spring Conference May 8 discussing the recruitment of presidential candidates for community and technical colleges.

*Trustee Michelle Smith* attended the HAAP Awards where she was pleased to see CBC award scholarships for students. As a VP at Chiawana High School, Trustee Smith often assists students with Running Start enrollment and requests CBC Outreach or representatives from the Running Start Program hold an informational meeting for students at Chiawana.

*Trustee Kimberly Harper* attended STEAM Camps for 3<sup>rd</sup> through 8<sup>th</sup> graders and appreciated CBC Student Ambassadors for their help with the camps. Trustee Harper will be visiting the Mobius Discovery Center in Spokane on May 30 and assisting with booth set-up for the Juneteenth celebration. She was also able to attend the ACT Spring Conference in Blaine, WA where Dr. Woods was honored with the CEO of the Year Award by ACT and her colleagues.

*Trustee Ofelia Rivas de Bredt* attended the ACT Spring Conference and the Trustees of Color meeting with featured speaker Choi Holliday.

## **PUBLIC COMMENTS**

No public comments.

## **REPORTS**

The Cash Reserve Report and Operating Funds Variance Report were provided by Eduardo Rodriguez, Vice President for Administrative Services.

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**Board of Trustees  
Community College District 19  
Campuses in Pasco & Richland, Washington**

**DISCUSSION/ACTION**

First Consideration: Annual College Budget 2026-2027 presented by VP Eduardo Rodriguez and Director for Budget & Purchasing Services Ericka Garcia.

**MOTION:** *Trustee Harper moved and Trustee Smith seconded a motion to move the Annual College Budget to the June 8, 2026 consent agenda. Approved unanimously.*

**CONSENT AGENDA**

Board Policies Ends E-1, E-2, E-3

**MOTION:** *Trustee Jackson moved and Trustee Harper seconded a motion to approve the consent agenda in its entirety. Approved unanimously.*

**EXECUTIVE SESSION**

RCW 42.30.110(1)(i): To discuss litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party.

The Board convened Executive Session at 5:54 p.m. with return to the public meeting at 6:05 p.m.

The Board returned to the public meeting at 6:05 p.m.

**ADJOURNMENT**

The CBC Board of Trustees business meeting adjourned at 6:05 p.m. by Chair Rivas de Bredt.

CHAIR:

ATTEST:

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Ofelia Rivas de Bredt  
Chair, Board of Trustees  
Community College District 19

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Ronda Rodgers  
Recording Secretary, Board of Trustees  
Community College District 19

# Exhibit B

## **Columbia Basin College: In The News**

June 2026

### **KEPR-TV:**

[Pasco students, CBC staff react after Canvas cyberattack](#)

### **Tri-Cities Area Journal of Business**

[Rising construction costs push CBC project \\$8 million higher](#)

[Grant to help equip students for high-demand nuclear jobs](#)

### **Tri-City Herald:**

[Class of 2026 graduation dates, locations and rules in Tri-Cities area](#)

[New 'university district' formed. What it means for downtown Kennewick](#)

[Prominent Hanford engineer appointed by WA governor to trustee seat](#)

### **Yakima Herald-Republic:**

[Tri-Cities musician, investor dies in skydiving midair collision](#)

# Exhibit C

# Columbia Basin College

## Cash Reserve Report

FY2026 - April

<b>Assets</b>			
<b>Cash</b>			
In Bank	1000070	\$	16,065,869
Petty Cash	1000020	\$	5,504
<b>Total Cash</b>		<b>\$</b>	<b>16,071,373</b>
<b>Investments</b>			
Short Term (0-365 days)	1000040-1000050		
	1020000-1020030	\$	5,150,450
Long Term (>365 days)	1110003-1110060	\$	17,619,383
<b>Total Investments</b>		<b>\$</b>	<b>22,769,833</b>
<b>Accounts Receivable</b>			
Current	1010100 + 1010030	\$	861,931
Unbilled	1010050	\$	468,360
AR - Other	1010240 + 1010060	\$	237,913
Allowance for AR	1010110 + 1010130	\$	(18,497)
<b>Total AR</b>		<b>\$</b>	<b>1,549,707</b>
<b>Inter/Intra Gov Receivables</b>			
Due from Fed	1010150	\$	7,642,268
Due from Other Gov	1010160	\$	7,194,126
Due from Other Agency	1010180	\$	402,323
<b>Total Inter/Intra Gov Receivables</b>		<b>\$</b>	<b>15,238,717</b>
<b>Total Assets</b>		<b>\$</b>	<b>55,629,629</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Accounts Payable	2000010	\$	2,359,552
Due to Other Agency	2012050	\$	102,110
Accrued Salaries Payable	2011010	\$	-
Sales/Use Tax	2010070	\$	37,361
Accrued Liabilities	2001070	\$	-
COP Current Year P&I Due	2050010	\$	1,050,875
<b>Total Current Liabilities</b>		<b>\$</b>	<b>3,549,898</b>
<b>Total Liabilities</b>		<b>\$</b>	<b>3,549,898</b>

<b>Cash Balance</b>			
(ASSETS less LIABILITIES)		\$	52,079,732
<b>Dedicated Balances</b>			
	Account		
Student Supported Capital	1000070	\$	1,662,315
3.5% - Institutional Financial Aid	1010190	\$	1,846,344
Students S&A	1000070	\$	4,734,363
Bookstore Operating Reserves	1000070	\$	2,677,403
Technology Fee	1010190	\$	2,910,629
Parking Fees	1010190	\$	1,231,301
Basic Food Employment and Training	1000070	\$	396,016
<b>Total</b>		<b>\$</b>	<b>15,458,372</b>
<b>Reserves Policy - BOT Policies on Reserves</b>			
Unplanned Capital Repair and Replacement		\$	2,000,000
Capital Facilities Projects		\$	7,415,467
Operating Reserve		\$	12,065,500
Emergencies		\$	2,000,000
<b>Total</b>		<b>\$</b>	<b>23,480,967</b>
<b>Operating Reserves Balance</b>			
Existing Reserve balance less Dedicated Reserves and Emergency Reserves		<b>\$</b>	<b>13,140,393</b>

\*Note: Due to ongoing reconciliation efforts dating back to conversion, some amounts may differ from actuals. As account reconciliations progress, these discrepancies will be corrected.

# Exhibit D

**Fiscal Year 2526 Operating Funds Variance**

**As of Fiscal Month End: April**

				EXP/BDGT	EXP/REV	REV/BDGT	
State Alloc	001, 24J, 08A	EXP BDGT	\$ 43,742,099		78.22%	85.42%	91.57%
		EXP	\$ 34,214,131				
		REV (Alloc)	\$ 40,055,906				
Local Fees	148	EXP BDGT	\$ 4,252,822		72.16%	67.46%	106.98%
		EXP	\$ 3,068,947				
		REV	\$ 4,549,518				
Local Tuition	149	EXP BDGT	\$ 25,846,260		71.24%	98.48%	72.34%
		EXP	\$ 18,413,398				
		REV	\$ 18,697,307				
Contracts	146	EXP BDGT	\$ 2,706,032		80.78%	18.92%	426.93%
		EXP	\$ 2,185,881				
		REV	\$ 11,552,851				
YTD Total	*Includes Interfund Transfers	EXP BDGT	\$ 75,327,432		76.84%	77.33%	99.37%
		EXP	\$ 57,882,357				
		REV	\$ 74,855,582				
<b>Approved Budget Total</b>		BDGT	\$ 72,440,166	Key:		Spend rate less than 5% below FY %    Spend rate with in + or - 5% of FY%    Spend rate more than 5% above FY%	

**YTD Target Rate 83.33%**

Notes:

Account	BDGT	EXP	EXP/BDGT	State Allocation Schedule #10
Salaries and Wages	5000003 \$ 45,491,851	\$ 36,405,851	80.03%	State Allocation Schedule #10
Benefits	5010003 \$ 16,067,915	\$ 12,303,225	76.57%	
Contracted Services	5050003 \$ 3,206,749	\$ 1,842,543	57.46%	
Goods & Routine Services	5030003 \$ 3,228,767	\$ 1,898,635	58.80%	
Other Expenses	5081004 \$ 2,875,339	\$ 1,999,428	69.54%	
Utilities	5060003 \$ 1,851,100	\$ 1,309,728	70.75%	
Travel	5080004 \$ 877,261	\$ 415,635	47.38%	
Capital Expenses	5040003 \$ 199,074	\$ 48,499	24.36%	
Grants, Scl. ships, Fellowships	5020003 \$ 1,052,631	\$ 1,182,937	112.38%	
Debt Expenditures	5110003 \$ 1,696,525	\$ 475,875	28.05%	
Interfund Transfers/ Salary Savings Adj	\$ (1,219,781)	\$ -	0.00%	
<b>YTD Total</b>	<b>\$ 75,327,432</b>	<b>\$ 57,882,357</b>		

Print Date: 5/27/2026

# Exhibit E

**MONITORING REPORT FOR EL-9 Emergency Executive Succession**

**Board Policy is indicated in bold typeface throughout.**

I present this monitoring report to the Columbia Basin College Board of Trustees that addresses the Board's Executive Limitations Policy: "EL-9 Emergency Executive Succession." I certify that the information contained herein is true and represents compliance, within a reasonable interpretation of the established policy, unless specifically stated otherwise below.



Rebekah S. Woods, J.D., Ph.D.  
President, Columbia Basin College

June 2, 2026

Date

**POLICY STATEMENT: To protect the Board from sudden loss of Chief Executive services, the President shall not have fewer than two other executives familiar with Board and Chief Executive issues and processes.**

INTERPRETATION: I interpret this to mean that the President shall have at least two other executives familiar with Board and Chief Executive issues and processes.

Compliance will be demonstrated when the President has at least two other executives familiar with Board and Chief Executive issues and processes.

EVIDENCE: The College's Leadership Team consists of seven executives that are all familiar with Board and Chief Executive issues and processes. Collectively, the Leadership Team covers all areas of operation of the College. They all attend weekly Cabinet meetings in which current operations, Board and Chief Executive issues and processes are regularly discussed. They all attend monthly Board meetings, executive sessions when appropriate, and the Board's annual summer retreat. The Vice Presidents routinely stand in as Acting President when the President is off campus. They all understand how the College is evaluated under Policy Governance and are involved in the development and review of Board Monitoring Reports.

## MONITORING REPORT FOR EL-10 Tenure

**Board Policy is indicated in bold typeface throughout.**

I present this monitoring report to the Columbia Basin College Board of Trustees that addresses the Board's Executive Limitations Policy: "EL-10 Tenure." I certify that the information contained herein is true and represents compliance, within a reasonable interpretation of the established policy, unless specifically stated otherwise below.



Rebekah S. Woods, J.D., Ph.D.  
President, Columbia Basin College

June 2, 2026

Date

**POLICY STATEMENT: The Board of Trustees reserves the authority to grant tenure, extend the tenure and review process for probationary faculty, and dismiss tenured faculty at Columbia Basin College. Additionally, the Board reserves the authority to renew or not renew contracts for probationary faculty, and to dismiss probationary faculty. Accordingly, the President will not:**

**1. Fail to submit recommendations to the Board to grant or deny tenure to faculty.**

INTERPRETATION: I interpret this to mean that after a review of the files, input from the appropriate vice president, and determination whether the faculty candidate has successfully met the tenure standards – including, but not limited to, success in teaching, learning, and assessment activities, professional development, and a demonstration of participation in shared governance and service to College community – the President will present recommendations to the Board to grant or deny tenure to faculty in accordance with RCW 28B.50.850 through 28B.50.869, as currently enacted or hereafter amended.

Compliance will be demonstrated when after a review of the files, input from the appropriate vice president, and determination whether the faculty candidate has successfully met the tenure standards – including, but not limited to, success in teaching, learning, and assessment activities, professional development, and a demonstration of participation in shared governance and service to College community – the President presents recommendations to the Board to grant or deny tenure to faculty in accordance with RCW 28B.50.850 through 28B.50.869, as currently enacted or hereafter amended.

EVIDENCE: During the prior academic year, the Minutes of the March 21, 2025, and June 9, 2025, Board of Trustees' meetings reflect that the Board received recommendations from the President to grant or deny tenure to faculty completing the tenure track process and requisite probationary period.

**2. Fail to submit notice of sufficient cause for tenured faculty member dismissal through dismissal review proceedings for Board consideration and decision.**

INTERPRETATION: I interpret this to mean that the President will submit notice of sufficient cause for tenured faculty member dismissal through dismissal review proceedings in accordance with RCW 28B.50.861 - .862, as currently enacted or hereafter amended for Board consideration and final decision.

Compliance will be demonstrated when the President has submitted notice of sufficient cause for tenured faculty member dismissal through dismissal review proceedings in accordance with RCW 28B.50.861 - .862, as currently enacted or hereafter amended for Board consideration and final decision.

EVIDENCE: The applicable faculty personnel files found within Human Resources will reflect the inclusion of notice of sufficient cause for tenured faculty member dismissal as well as a complete record of dismissal review proceedings when the faculty member has elected that process.

**3. Fail to submit recommendations to the Board for the renewal or non-renewal of contracts for probationary faculty.**

INTERPRETATION: I interpret this to mean that after a review of the files, input from the appropriate vice president, and determination whether the faculty candidate is successfully progressing towards meeting the tenure standards including, but not limited to, success in teaching, learning, and assessment activities, professional development, and a demonstration of participation in shared governance and service to College community, the President will submit recommendations to the Board for the renewal or non-renewal of contracts for probationary faculty in accordance with RCW 28B.50.850 through 28B.50.869, as currently enacted or hereafter amended.

Compliance will be demonstrated when after a review of the files, input from the appropriate vice president, and determination whether the faculty candidate is successfully progressing towards meeting the tenure standards including, but not limited to, success in teaching, learning, and assessment activities, professional development, and a demonstration of participation in shared governance and service to College community, the President submits recommendations to the Board for the renewal or non-renewal of contracts for probationary faculty in accordance with RCW 28B.50.850 through 28B.50.869, as currently enacted or hereafter amended.

EVIDENCE: During the last twelve-month monitoring period, the Minutes of the March 21, 2025, and June 9, 2025, Board of Trustees' meetings reflect that the Board received recommendations from the President for the renewal or non-renewal of probationary faculty not yet completing the tenure track process and requisite probationary period.

**4. Fail to submit recommendations to the Board to issue the final order to dismiss probationary faculty.**

INTERPRETATION: I interpret this to mean that the President will submit recommendations to the Board to issue the final order to dismiss probationary faculty in accordance with RCW 28B.50.857.

Compliance will be demonstrated that when appropriate, the President submits recommendations to the Board to dismiss probationary faculty in accordance RCW 28B.50.857.

EVIDENCE: The Minutes of the Board of Trustees' meetings for the prior academic year monitoring period reflect there were no recommendations to dismiss probationary faculty submitted to the Board for consideration.

# Exhibit F

# CBC Board of Trustees 2026-27 Calendar of Meetings

September 2026						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

October 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

## CBC Observed Holidays

- Sep 07: Labor Day
- Nov 11: Veterans Day
- Nov 26: Thanksgiving Day
- Nov 27: Native Amer Heritage Day
- Dec 25: Christmas Day

December 2026						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

January 2027						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2027						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- Jan 1: New Year's Day
- Jan 18: M L King Jr Day
- Feb 15: President's Day
- May 31: Memorial Day
- June 19: Juneteenth
- July 5: Independence Day

March 2027						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 2027						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May 2027						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## Trustee Conferences

- Oct 21-24, 2026 | Chicago  
ACCT Leadership Congress
- Nov TBD: ACT Fall Conf, Seattle
- Feb 7-10: ACCT Natl Legis. Summit
- May TBD: ACT Spring Conference

June 2027						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July 2027 – No Meeting						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August 2027						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

## BOT Meeting Times

- Sep - June 4:30pm (Mon)
- No meeting in July
- Aug Retreat 9:00am - 3:00pm (Fri)

2026-2027

# Exhibit G

**COLUMBIA BASIN COLLEGE  
BOARD OF TRUSTEES RETREAT MEETING**

August 21, 2026  
Beers Board Room & Virtual  
9:00 a.m. – 3:00 p.m.

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**Agenda**

Call to Order

**Pledge of Allegiance**

**Approval of Minutes\***

Exhibit A: June 8, 2026 Board of Trustees Meeting

**Public Comments**

- Anyone who would like to share public comment, for the record, please give your name and whether you are a student, employee or a member of the community. If you are participating through zoom, please raise your hand and we will promote you to a panelist so you may speak.
- Please limit your comments to 3 minutes.
- During public comment, the Board will focus on listening and treat all comments with equal attention and respect. We ask the same of all attendees.

**Reports**

College Updates – A Year in Review and the Year Ahead  
Strategic Plan Draft – Shannon LaCount, Consultant

**Executive Session**

RCW 42.30.110(1)(g): To review the performance of a public employee.

**Discussion/Action\***

Exhibit B: Board of Trustees Annual Calendar/Work Plan  
Exhibit C: Board of Trustees 2026-2027 Calendar of Meetings

**Trustee Work Session**

Board Evaluation  
Board Development  
Board Roles and Elections\*  
Chair, Vice Chair, Legislative Action Committee Liaisons, Foundation Liaison  
Review Trustee Candidate Nomination Process

**Adjournment**

**\*(Requires motion/approval)**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 542-4802 as soon as possible to allow sufficient time to provide accommodations.*

# Exhibit H

# COLUMBIA BASIN COLLEGE 2026-2027 OPERATING BUDGET PROPOSAL

## Overview

*The Budget is a plan for the future of how we intend to use our resources based on the information and assumptions that are available today.*

CBC's budget development process engages various stakeholders in creating a sustainable operating budget. Our process is a team effort involving Budget Services and Institutional Research departments, CBC's Cabinet, departmental budget managers, their faculty and staff, and Faculty Senate's Financial Affairs committee. The budget priorities are all driven by strategies as outlined in *Inclusivo*, our current strategic plan. Individual departmental budgets represent the anticipated funding needs to carry out the departments' goals and objectives in support of CBC's Mission, Vision, and Values.

As an institution, our approach to budgeting has allowed us to continue serving our community while monitoring enrollment changes over the fiscal year. Our revenue projections and enrollment assumptions continue to be conservative, allowing us to build an operating budget that provides opportunities for growth if our actual revenue and enrollments exceed our projections. Our frequent analysis of revenues and expenditures allows us to review and adjust our plan as we progress through the fiscal year.

## External Factors

*External factors are taken into consideration when developing a forecast of our future expected financial resources to support our daily operations.*

- Tuition Operating Fee rate increased by 3.3%
- Running Start (RS) program non-vocational full rate increased by 2.9%
- RS program continues to be eligible for summer quarter enrollment
- Projected increase in RS enrollments by 6.8%
- RS program FTE cap is reduced to 1.3 FTE funding per OSPI proposal
- RS program revenue ctcLink project remittance is 1.5%

- Projected increase in non-RS student enrollments by 1.8%
- COLA expected to be funded at 79% via state budget allocation
- Tuition revenue ctclink Project remittance is 2.0%

## Assumptions

*The expectations of events that will occur in the fiscal year. These expectations have an impact on our forecasted expenses.*

- Cost of Living Adjustments (COLA) of 2.6% for I-732 eligible employees, i.e., faculty
- Cost of Living Adjustments (COLA) of 2.0% for Exempt and Classified employees
- Annual health plan employer rate increased by \$480 to \$16,260 per eligible participating employee
- Utility cost increase of 5% of prior year budget
- Institutionalized grant commitments
- Growth in faculty and staff positions

## Initiative Priority

*Institutional priority initiatives that help drive the allocation of financial resources to move the mission of our college forward.*

Columbia Basin College continues to prioritize funding in support of programs and activities that align with *Inclusivo*, our strategic plan. For FY27, the budget provides resources to help fund:

- Continuous improvement by investing in supporting software and technologies
- Additional full-time faculty positions
- Institutional support for unfunded grant programs La CASA – Title V
- Investment in new staff positions to meet operational needs

## Budget Enhancements

*Strategic investments in programs and services to support our mission and move the strategic priorities forward.*

- Institutionalization of four Title V positions at 100%
- Investment in Facilities department to implement On Call Department staff coverage and market price increases for consumable supplies
- 7 new tenure-track Faculty positions
- 8 new full-time FTE added to support operations to meet increased enrollments and industry compliance needs
- Reclassification of four positions to meet increased job duties and added responsibilities
- Budget resource allocation to meet inflation cost for multiple technology equipment and contracted services
- One-time investment to upgrade outdated print shop equipment and improve webpage navigation

## Classification of Resources

*We currently classify our resources into four major categories. This helps to manage the resources and align the source to the use appropriately.*

- Operating Budget: Funding sources include State Allocation, Tuition income (Fund 149), Fee Income (Fund 148), and Running Start contract income (Fund 146)
- State Allocation: State-provided authorization to spend the fiscal year allocation. This includes a combination of restricted and general operational support funding
- Grants (Fund 145): Funding sources include federal, state or local grants. Revenues generated by Grants are restricted to fulfilling the objectives specified by the granting agency. This revenue is not used as part of our operating budget process. Some grant awards require institutional support contributions from the operating budget
- Contracts (Fund 146): In addition to contractual obligations, net revenue is used to supplement the operating budget

- Associated Students (Fund 522): This funding is managed by ASCBC and used to fund approved student activities. A budget committee allocates funding to student organizations, clubs, and groups

## Budget Manager Responsibility

*Delegated Authority of budget account responsibility:*

Our accounts are organized by Vice President (VP) area. Each VP has the ability to delegate budget responsibility to Assistant VPs, Deans, or Directors in their area to assist in the management of the approved fiscal year budgets.

Delegation of budget authority includes but is not limited to:

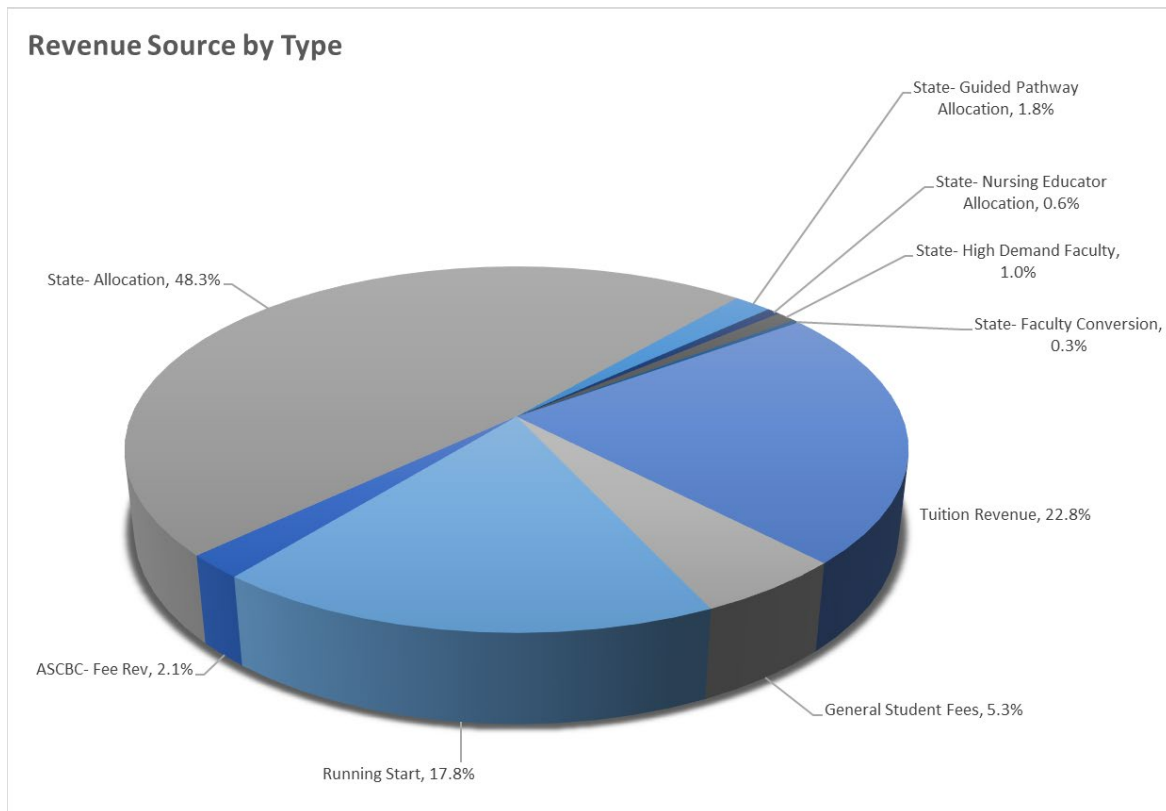
- Management of expenses
- Review and approval of all purchases under delegated budget accounts
- Understanding budget chartstrings, combination codes, and account types
- Reconciling delegated budgets
- Regularly attending scheduled training sessions
- Actively participating in CBC's annual budget development process

## Fiscal Year Budget Comparison FY27 to FY26

Operating Revenue Forecast				
Account	Description	FY27 Proposed	FY26 BOT Approved	Year over Year Change
000-STATE	State- Allocation	\$ 38,832,095	\$ 37,640,413	\$ 1,191,682
000-GP	State- Guided Pathway Alloc.	\$ 1,483,623	\$ -	\$1,483,623
091-Nursing	State- Nursing Educator Alloc.	\$ 509,567	\$ -	\$509,567
112-HD	State- High Demand Faculty	\$ 770,434	\$ -	\$770,434
000-FC	State- Faculty Conversion	\$ 243,000	\$ 243,000	\$0
146-RS	Running Start	\$ 14,269,129	\$ 11,912,157	\$2,356,972
148-FEES	General Student Fees	\$ 4,251,661	\$ 4,047,297	\$204,364
149-TUITION	Tuition Revenue	\$ 18,316,546	\$ 16,901,397	\$1,415,149
xxx-Other	Other Local Rev -Reserves	\$ -	\$ -	\$0
522- 1AUR	ASCBC- Fee Rev	\$ 1,696,525	\$ 1,696,525	\$0
<b>Total Operating Revenue</b>		<b>\$ 80,372,580</b>	<b>\$ 72,440,789</b>	
Operating Expense Budget				
	Description	FY27 Proposed	FY26 BOT Approved	Year over Year Change
	Salaries And Wages	\$ 47,744,189	\$ 43,259,674	\$ 4,484,515
	Employee Benefits	\$ 17,414,113	\$ 15,371,821	\$ 2,042,292
	Goods And Other Services	\$ 6,286,034	\$ 7,300,551	\$ (1,014,517)
	Professional Service Contracts	\$ 3,973,367	\$ 3,522,570	\$ 450,797
	Utilities (prior yr part of G/S bdgt)	\$ 1,951,005		\$ 1,951,005
	Travel	\$ 784,581	\$ 785,324	\$ (743)
	Capital Outlays	\$ 80,614	\$ 239,685	\$ (159,071)
	Grants,- Client Services	\$ 785,631	\$ 964,016	\$ (178,385)
	Debt Service/Liability	\$ 1,696,525	\$ 1,696,525	\$ -
	Interagency Reimbursements	\$ (399,000)	\$ (700,000)	\$ 301,000
	One Time Budget approvals	\$ 55,000		\$ 55,000
<b>Total Operating Expenses</b>		<b>\$ 80,372,059</b>	<b>\$ 72,440,166</b>	<b>\$ 7,931,893</b>
<b>Net Resources</b>		<b>\$ 521</b>	<b>\$ 623</b>	

## FY27 Revenue Forecast:

Account	Description	FY27 Proposed	% of Total Revenue
000-STATE	State- Allocation	\$ 38,832,095	48.3%
000-GP	State- Guided Pathway Allocation	\$ 1,483,623	1.8%
091-Nursing	State- Nursing Educator Allocation	\$ 509,567	0.6%
112-HD	State- High Demand Faculty	\$ 770,434	1.0%
000-FC	State- Faculty Conversion	\$ 243,000	0.3%
146-RS	Running Start	\$ 14,269,129	17.8%
149-TUITION	General Student Fees	\$ 4,251,661	5.3%
148-FEES	Tuition Revenue	\$ 18,316,546	22.8%
522-1AUR	ASCBC- Fee Rev	\$ 1,696,525	2.1%
<b>Revenue Forecast</b>		<b>\$ 80,372,580</b>	<b>100%</b>



## FY27 Expense Budget Proposal:

	Description	FY27 Proposed	% of Total Budget
A:	Salaries And Wages	\$ 47,744,189	59.4%
B:	Employee Benefits	\$ 17,414,113	21.7%
C:	Goods And Services	\$ 6,286,034	7.8%
D:	Professional Service Contracts	\$ 3,973,367	4.9%
E:	Utilities (prior yr part of G/S bdgt)	\$ 1,951,005	2.4%
F:	Travel	\$ 784,581	1.0%
G:	Capital Outlays	\$ 80,614	0.1%
H:	Client Services	\$ 785,631	1.0%
I:	Debt Service/Liab	\$ 1,696,525	2.1%
J:	Interagency Reimb	\$ (399,000)	-0.5%
K:	One Time Awards	\$ 55,000	0.1%
<b>Operating Expense</b>		<b>\$ 80,372,059</b>	<b>100%</b>

