



CLERY INCIDENT REPORT

This form should be completed by those individuals identified as “campus security authorities” who are required to report information they receive about specified crimes (described below) pursuant to the federal Clery Act. The information collected from these forms will be used to prepare a compilation of statistical information that will be included in the College’s Annual Security Report.

It is the policy of Columbia Basin College to ensure that victims and witnesses to crime are aware of their right to report criminal acts to law enforcement agencies and campus security. However, if a reporting person requests anonymity, this request must be honored to the extent permitted by law. Accordingly, no information should be included on this form that would personally identify the victim without his or her consent. Please note, this is separate from reporting your knowledge or receipt of Title IX allegations such as sexual assault, sexual violence, gender discrimination, etc. Title IX reports go to the Title IX Office.

College campus security officers will use this form to determine the category of crime and location under which the crime should be reported according to the requirements of the Clery Act. This form is not to be used for purposes of reporting an emergency or other report to law enforcement. Please forward this completed form to: Campus Security & Safety Supervisor, MS-10, 2600 North 20th Avenue, Pasco, WA 99301.

CSA Name: _____ CSA Phone #: _____
_____ By placing an X on this line, you are confirming that no crimes, as described below, were reported to you during the requested calendar year. **Initial Here** _____

Complete this form if a crime was reported to you. Please use a new form for each additional crime reported to you.

Report Made By: Victim Third Party (relationship to victim):

Agency Notified (if known): _____

Does the victim want the incident reported to law enforcement? Yes No

Date & Time of Incident: _____ Location of Incident: _____

Incident description (*Please provide specific, detailed information*):

Crime Definitions:

Aggravated Assault	Unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury
Liquor Law Violation	The violation of state or local laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, or use of alcoholic beverages
Drug Law Violation	The violation of laws prohibiting the production, distribution and/or use of certain controlled substances and the equipment or devices utilized in their preparation and/or use
Illegal Weapons Possession	The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession, concealment, or use of firearms, cutting instruments, explosives, incendiary devices, or other deadly weapons
Arson	Willful or malicious burning or attempt to burn with or without intent to defraud a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.
Burglary	Unlawful entry of a structure to commit a felony or a theft
Dating Violence	Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: <ul style="list-style-type: none"> • the length of the relationship • the type of the relationship • the frequency of interaction between the persons involved in the relationship
Domestic Violence	Felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction...or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction
Homicide	<ul style="list-style-type: none"> • Murder/non-negligent manslaughter: the willful (non-negligent) killing of one human being by another • Negligent Manslaughter: the killing of another person through gross negligence
Motor Vehicle Theft	The theft or attempted theft of a motor vehicle
Robbery	Taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear
Sex Offenses	<ul style="list-style-type: none"> • Sex offenses: Any sexual act directed against another person without the consent of the victim, including instances where the victim is incapable of giving consent • Rape: The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim • Fondling: The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity • Incest: Sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law • Statutory Rape: Sexual intercourse with a person who is under the statutory age of consent
Stalking	Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others, or suffer substantial emotional distress

TO BE COMPLETED BY SECURITY

Receipt Date: _____ Security Staff Name: _____

Action: _____
