



# High School Completion APPLICATION FOR ADMISSION

2600 N 20th Ave MS-H4 Pasco, WA 99301 - (509) 547-0511

## Student Information

Rev. 9'17

SOCIAL SECURITY NUMBER\*

STUDENT IDENTIFICATION NUMBER (if applicable)

To comply with federal laws, we are required to ask for your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN). We will use your SSN/ITIN to report payments made by you that may qualify for a tax credit or a tax deduction on your income tax return. We may also use this information to administer state/federal financial aid, to verify enrollment, degree and academic transcript records, and to conduct institutional research. If you do not submit your SSN/ITIN, you will not be denied access to the college; however, you may be subject to an IRS penalty of \$50. Pursuant to state and federal law, the college will protect your SSN from unauthorized use and/or disclosure. If you refuse to provide your SSN, please write "REFUSED" in the SSN boxes above. Contact Student Records at (509) 542-4401 with questions.

**What year and quarter do you plan to begin?**  
 Year \_\_\_\_\_  Summer (June-August)  Fall (September-December)  
 Winter (January-March)  Spring (April-June)

**Please check one:**  New  Returning  
 If you are returning, when did you last attend this college? \_\_\_\_\_

**Length of studies:**  1 Quarter  2 Quarters  1 Year  2 Years  Other

**Gender:**  Male  Female  
 (providing this information is voluntary)

**Our computer system has digit limitations. Use only the spaces provided.**

<input type="text"/>	<input type="text"/>	<input type="text"/>	( <input type="text"/> ) <input type="text"/> - <input type="text"/>
Last name (Legal)	First name (Legal)	M.I.	Cell phone
<i>This example uses all 22 digits available - Lopez-Garcia Lupe G JR</i>			
<input type="text"/>	<input type="text"/>		
Previous last name 1	Previous last name 2		
<input type="text"/>	<input type="text"/>	<input type="text"/>	( <input type="text"/> ) <input type="text"/> - <input type="text"/>
Mailing address	Apt. no.		Other phone
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/> - <input type="text"/> - <input type="text"/>
City	State	ZIP code	Birth date
<input type="text"/>			
Email address			

OFFICE USE ONLY			
Application received via _____	Date stamp	Citz _____	Date follow up ltr sent _____
Reviewed w/student _____		Res _____	
Application input	Transcripts	Signature _____	
Min. input Initial _____ Date _____		Returning student appt SM 4008 _____	
Partial input Initial _____ Date _____		29/SOAR block _____	
Complete input Initial _____ Date _____	College _____ Rcvd _____ College _____ Rcvd _____	College _____ Rcvd _____	HS code _____
	College _____ Rcvd _____ College _____ Rcvd _____		Prog _____
			Int/Purp _____/_____

**It is the policy of Washington's Community and Technical Colleges to provide equal opportunity in education regardless of race, ethnicity, creed, color, national origin, sex, marital status, sexual orientation, age, religion, genetic information, gender identity, veteran status or the presence of any sensory, mental, or physical disability. Response or non-response to any of the questions listed as voluntary in this application will not affect your consideration for admission.**

**Foster Care:**

Have you been in Washington state foster care for at least one year since your 16th birthday? Former Foster Youth may qualify for educational benefits and support services.  Yes  No

**Running Start:**

Are you applying to participate in **Running Start**?  Yes  No If yes, please indicate the year you plan to graduate from high school: \_\_\_\_\_

**Parents Education:**

Have either of your parents earned a bachelor's (four-year) degree?  Yes  No  I do not know

**Citizenship:**

Are you a U.S. Citizen?  Yes  No

If not a U.S. citizen, country of citizenship: \_\_\_\_\_

If not a U.S. citizen, immigration/non-immigration status:\*

International Student Visa (F, J, or M visa)

Visitor

Temporary Resident\*

A# \_\_\_\_\_

Permanent Resident\*

A# \_\_\_\_\_

Refugee/Asylee\*

A# \_\_\_\_\_

Other (explain)\* \_\_\_\_\_

\_\_\_\_\_

**\*DOCUMENTATION REQUIRED**  
**(Attach front and back copies of cards or documents)**

**Notice** to applicants who are not citizens of the United States and do not have permanent resident immigration status: a state law makes certain students who are not permanent residents or citizens of the United States, eligible for resident student status – and eligible to pay resident tuition rates – when they attend public colleges/universities in Washington state. The law does not make these students eligible to receive state or federal aid. To qualify for resident status, students must complete an affidavit/declaration/certification if they have met the following conditions: A) resided in WA state for three years immediately prior to receiving a high school diploma, and completed the full senior year at a WA high school, and continuously resided in the state since earning the high school diploma; or (B) completed the equivalent of a high school diploma, and resided in WA state for three years immediately prior to receiving the equivalent of the diploma, and continuously resided in the state since earning the equivalent of the diploma. If you meet one of these conditions, request a Residency Affidavit from the College's Student Records office.

**Ethnicity:**

Are you of Spanish/Hispanic/Latino ethnicity?

*(providing this information is voluntary)*

No

Yes, Mexican, Mexican American, Chicano (722)

Yes, Puerto Rican (727)

Yes, Cuban (709)

Yes, other Spanish/Hispanic/Latino (Please specify) (722)

\_\_\_\_\_

**Race:**

Which race do you consider yourself to be?

Please mark one or more boxes to indicate what race you consider yourself to be:

*(providing this information is voluntary)*

African American (872)

Alaska Native (015)

American Indian (597)

Chinese (605)

Filipino (608)

Japanese (611)

Korean (612)

Native Hawaiian (653)

Vietnamese (619)

White (800)

Other Asian (621)

Other Pacific Islander (681)

Other Race (specify) (799)

\_\_\_\_\_

**Washington State Residency Status:**

- 1a. Have you been a legal resident of Washington and lived continuously in the state of Washington for the past 12 months? . . . . .  Yes  No
- 1b. If no, how long have you lived continuously in the state of Washington? \_\_\_\_\_ months
- 2a. Will you be claimed for federal income tax purposes by your mother, father, or legal court-appointed guardian in the current calendar year? . . . . .  Yes  No
- 2b. Were you claimed for federal income tax purposes by your mother, father, or legal court-appointed guardian in the past calendar year? . . . . .  Yes  No
- 2c. Has your parent or legal court-appointed guardian lived continuously in the state of Washington for the past 12 months? . . . . .  Yes  No
3. Will a public or private, non-federal agency/institution outside the state of Washington provide you with financial assistance to attend college? *(Answer yes only if your eligibility for this assistance is based on being a resident of that state.)* . . . . .  Yes  No

**Veterans Information Section:**

**NOTICE:** veterans may qualify for educational benefits.

- Are you a veteran? . . . . .  Yes  No
- If you are a veteran or the spouse/child of a disabled or deceased veteran, you **MAY** qualify for a tuition waiver. Contact the Veterans office at veterans@columbiabasin.edu for further information.

**Previous Education:**

Name of last high school attended:	City and state:	Years attended (YY) From: To: _____	Did you graduate? <input type="checkbox"/> Yes: year _____ <input type="checkbox"/> No: grade lvl completed _____
Have you successfully completed the GED test? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Does not apply	Where did you earn your GED? School or organization name:		Have you ever participated in Tri-Tech? <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>List in order of attendance - most recent first. Attach separate sheet if necessary.</b>			
Previous college, vocational, or technical school attended:	City and state:	Years attended (YY) From: To: _____	Did you graduate? <input type="checkbox"/> Yes: year _____ <input type="checkbox"/> No
Previous college, vocational, or technical school attended:	City and state:	Years attended (YY) From: To: _____	Did you graduate? <input type="checkbox"/> Yes: year _____ <input type="checkbox"/> No
Previous college, vocational, or technical school attended:	City and state:	Years attended (YY) From: To: _____	Did you graduate? <input type="checkbox"/> Yes: year _____ <input type="checkbox"/> No
Previous college, vocational, or technical school attended:	City and state:	Years attended (YY) From: To: _____	Did you graduate? <input type="checkbox"/> Yes: year _____ <input type="checkbox"/> No
Previous college, vocational, or technical school attended:	City and state:	Years attended (YY) From: To: _____	Did you graduate? <input type="checkbox"/> Yes: year _____ <input type="checkbox"/> No

Students must have all previous official transcripts sent to CBC to verify fulfillment of course prerequisites and/or degree or certificate requirements.  
*Incomplete applications will be held by the College until the 10th day of the intended quarter of enrollment.*

***I certify to the best of my knowledge that all statements on this form are true.***

\_\_\_\_\_ Applicant's Signature

\_\_\_\_\_ Date

***Please continue to next section***

**Educational Goals at Columbia Basin College**

**I INTEND TO:** (select one)

- |  |                                    |
|--|------------------------------------|
| <input type="checkbox"/> Earn a transfer degree and transfer to a four-year institution. | Complete <b>Option 1</b> on Page 4 |
| <input type="checkbox"/> Earn a Professional/Technical degree or certificate.            | Complete <b>Option 2</b> on Page 5 |
| <input type="checkbox"/> Pursue an apprenticeship program.                               | Complete <b>Option 3</b> on Page 6 |
| <input type="checkbox"/> Take courses without earning a degree or certificate.           | Complete <b>Option 4</b> on Page 6 |
| <input type="checkbox"/> Determine my educational goals later, as I am undecided.        |                                    |
| <input type="checkbox"/> Earn a CBC bachelor degree (previously earned an AA/AAS degree) | Complete <b>Option 5</b> on Page 6 |

# Option 1

## Earn a Transfer Degree

Columbia Basin College offers transfer degrees designed for students planning to transfer to a four-year institution after completing the first two years of study at CBC. Students may select a direct transfer degree by major or work with an advisor early in their academic planning to review the degree options listed below.

### Instructions

1. Review the degrees listed below and check the box next to the degree you intend to complete at CBC.
2. Select a major below by checking the box next to your program of interest. If you cannot find your major, select "other" or review the Professional/Technical degrees under Option 2 on page 5.
3. Select the institution where you will most likely transfer.
4. If you are undecided, review Option 5 on page 6.

### ➤ Review the degrees listed below and check one box next to the degree you intend to complete at CBC.

- Associate in Arts & Sciences
- Associate in Arts & Sciences in Business
- Associate in Arts & Sciences in Math Education
- Associate in Science Transfer (AS-T) Biological Sciences/Chemistry/Environmental/Geology/Earth Sciences
- Associate in Science Transfer (AS-T) Engineering/Computer Science/Physics/Atmospheric Sciences
- Associate in Arts & Sciences with an Emphasis in Acting & Directing
- Associate in Arts & Sciences with an Emphasis in Agriculture
- Associate in Arts & Sciences with an Emphasis in Anthropology
- Associate in Arts & Sciences with an Emphasis in Crop & Soil Science
- Associate in Arts & Sciences with an Emphasis in Health & Physical Education
- Associate in Arts & Sciences with an Emphasis in History
- Associate in Arts & Sciences with an Emphasis in Instrumental Music
- Associate in Arts & Sciences with an Emphasis in International Studies
- Associate in Arts & Sciences with an Emphasis in Latino & Latin American Studies
- Associate in Arts & Sciences with an Emphasis in Mathematics
- Associate in Arts & Sciences with an Emphasis in Political Science
- Associate in Arts & Sciences with an Emphasis in Race, Ethnicity & Immigration
- Associate in Arts & Sciences with an Emphasis in Technical Theatre & Design
- Associate in Arts & Sciences with an Emphasis in Visual Arts
- Associate in Arts & Sciences with an Emphasis in Vocal Music

### ➤ Select one major by placing a check in the box next to your intended area of study.

- |  |  |  |   |
|--|--|--|---|
| <input type="checkbox"/> Accounting (101)              | <input type="checkbox"/> Dentistry (522)             | <input type="checkbox"/> Home Economics (400)          | <input type="checkbox"/> Pharmacy (509)                 |
| <input type="checkbox"/> Agriculture (600)             | <input type="checkbox"/> Ecology (518)               | <input type="checkbox"/> Journalism (070)              | <input type="checkbox"/> Philosophy (203)               |
| <input type="checkbox"/> Anthropology (201)            | <input type="checkbox"/> Economics (103)             | <input type="checkbox"/> Librarian (010)               | <input type="checkbox"/> Physical Education (012)       |
| <input type="checkbox"/> Architecture (563)            | <input type="checkbox"/> Edu/Elementary (740)        | <input type="checkbox"/> Literature (060)              | <input type="checkbox"/> Physical Therapy (517)         |
| <input type="checkbox"/> Art (including Dance) (013)   | <input type="checkbox"/> Edu/Secondary (741)         | <input type="checkbox"/> Management Info Systems (302) | <input type="checkbox"/> Physics (523)                  |
| <input type="checkbox"/> Astronomy (501)               | <input type="checkbox"/> Engineering (502)           | <input type="checkbox"/> Mathematics (510)             | <input type="checkbox"/> Political Science (207)        |
| <input type="checkbox"/> Biology (500)                 | <input type="checkbox"/> English (051)               | <input type="checkbox"/> Medicine (511)                | <input type="checkbox"/> Law (205)                      |
| <input type="checkbox"/> Botany (529)                  | <input type="checkbox"/> Environmental Science (521) | <input type="checkbox"/> Medical Tech (512)            | <input type="checkbox"/> Psychology (204)               |
| <input type="checkbox"/> Business Administration (100) | <input type="checkbox"/> Fisheries/Wildlife (503)    | <input type="checkbox"/> Microbiology (513)            | <input type="checkbox"/> Sociology/Social/Welfare (208) |
| <input type="checkbox"/> Chemistry (506)               | <input type="checkbox"/> Food Science (530)          | <input type="checkbox"/> Music (040)                   | <input type="checkbox"/> Speech (031)                   |
| <input type="checkbox"/> Chiropractic (540)            | <input type="checkbox"/> Foreign Language (250)      | <input type="checkbox"/> Nursing (305)                 | <input type="checkbox"/> Speech Therapy (032)           |
| <input type="checkbox"/> Communication Studies (033)   | <input type="checkbox"/> Forestry (504)              | <input type="checkbox"/> Marine Science (562)          | <input type="checkbox"/> Theatre (020)                  |
| <input type="checkbox"/> Criminal Justice (121)        | <input type="checkbox"/> Geography (507)             | <input type="checkbox"/> Nutrition (535)               | <input type="checkbox"/> Veterinary Science (575)       |
| <input type="checkbox"/> Computer Science (301)        | <input type="checkbox"/> Geology (508)               | <input type="checkbox"/> Occupational Therapy (206)    | <input type="checkbox"/> Zoology (519)                  |
| <input type="checkbox"/> Dental Hygiene (520)          | <input type="checkbox"/> History (200)               | <input type="checkbox"/> Optometry (561)               | <input type="checkbox"/> Other (000) _____              |

### ➤ Select one institution where you will most likely transfer.

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Central Washington (C)  | <input type="checkbox"/> WSU/Pullman (Z)        | <input type="checkbox"/> Bastyr University (B)         | <input type="checkbox"/> Seattle Pacific U. (F)     |
| <input type="checkbox"/> Eastern Washington (E)  | <input type="checkbox"/> WSU/Tri-Cities (T)     | <input type="checkbox"/> City University (Y)           | <input type="checkbox"/> Seattle University (S)     |
| <input type="checkbox"/> Evergreen State (V)     | <input type="checkbox"/> Western Washington (W) | <input type="checkbox"/> Gonzaga University (G)        | <input type="checkbox"/> Univ. of Puget Sound (N)   |
| <input type="checkbox"/> Univ. of Washington (D) | <input type="checkbox"/> Undecided (U)          | <input type="checkbox"/> Heritage University (H)       | <input type="checkbox"/> Walla Walla University (L) |
|  | <input type="checkbox"/> Other (O) _____        | <input type="checkbox"/> Pacific Lutheran U (P)        | <input type="checkbox"/> Whitman College (A)        |
|  |   | <input type="checkbox"/> Saint Martin's University (M) | <input type="checkbox"/> Whitworth University (I)   |

### Professional/Technical Degrees and Certificates

If you are interested in completing a degree to prepare for employment in a professional/technical area, we offer degrees in programs ranging from accounting to welding. A two-year Associate in Applied Science (AAS) degree is widely recognized as a valuable qualification for employment. Interest in two-year professional/technical programs has actually doubled in size over the past decade, as more students realize that the contemporary workplace requires more than high school but less than a four-year degree to begin a career. In general, Professional/Technical degree programs are not designed for transfer to other four-year colleges or universities. Students interested in an AAS degree are advised to consult with an advisor regarding program requirements. Please read and follow the instructions below.

#### Instructions

- ▶ First, review the degrees and certificates listed below and check one box next to the degree or certificate you intend to complete at CBC. This indicates your program goal or the reason for attending CBC.
- ▶ If you cannot find your major program of interest, select "other" or review Options 3 and 5 on page 6.

#### KEY:

Degree: D

Certificate: C

Short-Term Certificate: STC

\*Program suspended or discontinued, see website for further information.

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> Accounting (505) D, C</li> <li><input type="checkbox"/> Aerospace Machine Maintenance (768) C</li> <li><input type="checkbox"/> Agribusiness (110), D</li> <li><input type="checkbox"/> Automotive Technology (712) D, C</li> <li><input type="checkbox"/> Basic Automotive Technician (712) STC</li> <li><input type="checkbox"/> Basic Industrial Maintenance (768) STC</li> <li><input type="checkbox"/> Basic Industrial Mechanical Maintenance (768) STC</li> <li><input type="checkbox"/> Basic Machining (808) STC</li> <li><input type="checkbox"/> Bone Densitometry (358) STC</li> <li><input type="checkbox"/> Business Administration (502) D, C</li> <li><input type="checkbox"/> Child Development Associate (CDA) (402) STC</li> <li><input type="checkbox"/> Commercial Drivers License (715) STC</li> <li><input type="checkbox"/> Computed Tomography (CT) Technology (355) STC</li> <li><input type="checkbox"/> Computer Aided Drafting (778) C</li> <li><input type="checkbox"/> Computer Science, Basic Applications (514) STC</li> <li><input type="checkbox"/> Computer Science, C# &amp; Mobile Device Programming (515) C</li> <li><input type="checkbox"/> Computer Science, C++ &amp; Mobile Device Programming (515) C</li> <li><input type="checkbox"/> Computer Science, Computer &amp; Information Technology (509) C</li> <li><input type="checkbox"/> Computer Science, Computer User Help Support (509) C</li> <li><input type="checkbox"/> Computer Science, Cyber Security (506) D</li> <li><input type="checkbox"/> Computer Science, Database Administrator (514) D</li> <li><input type="checkbox"/> Computer Science, Computer Database Management (514) C</li> <li><input type="checkbox"/> Computer Science, Help Desk Technician (509) D</li> <li><input type="checkbox"/> Computer Science, Information Technology (516) D</li> <li><input type="checkbox"/> Computer Science, Internet Specialist (507) D</li> <li><input type="checkbox"/> Computer Science, Java, Web, &amp; Mobile Device Programming (515) C</li> <li><input type="checkbox"/> Computer Science, Multimedia (524) D</li> <li><input type="checkbox"/> Computer Science, Network &amp; Security (527) C</li> <li><input type="checkbox"/> Computer Science, Network Administrator (527) D</li> <li><input type="checkbox"/> Computer Science, Programming and Software Development (515) D</li> <li><input type="checkbox"/> Computer Science, Web/Multimedia Management (507) C</li> <li><input type="checkbox"/> Criminal Justice (832) D</li> <li><input type="checkbox"/> Criminal Justice, Forensic Science (967) D</li> <li><input type="checkbox"/> Dental Hygiene (308) D</li> <li><input type="checkbox"/> Early Childhood Education (402) D</li> <li><input type="checkbox"/> EMT- Basic (364) STC</li> <li><input type="checkbox"/> EMT-Advanced (364) STC</li> <li><input type="checkbox"/> Engineering Technology (603) D</li> <li><input type="checkbox"/> Fire Science (829) D</li> <li><input type="checkbox"/> Food Truck Academy (254) STC</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> Healthcare Central Service Technology (383) C</li> <li><input type="checkbox"/> Hospitality (278) STC</li> <li><input type="checkbox"/> Industrial Health &amp; Safety Technology (844) D</li> <li><input type="checkbox"/> Innovation &amp; Design Thinking (502) D, C, STC</li> <li><input type="checkbox"/> Introduction to CNC (808) STC</li> <li><input type="checkbox"/> Logistics Technician (539) STC</li> <li><input type="checkbox"/> Magnetic Resonance Imaging (MRI) Technology (355) STC</li> <li><input type="checkbox"/> Mammography (393) STC</li> <li><input type="checkbox"/> Manual Precision Machining (808) C</li> <li><input type="checkbox"/> Medical Assistant (381) D, C</li> <li><input type="checkbox"/> Medical Records &amp; Healthcare Information (529) D, C</li> <li><input type="checkbox"/> Multi-Occupational Trades (989) D</li> <li><input type="checkbox"/> Nuclear Technology - Instrumentation and Control Technician (771) D, C</li> <li><input type="checkbox"/> Nuclear Technology - Non-Licensed Nuclear Operator (771) D, C</li> <li><input type="checkbox"/> Nuclear Technology - Radiation Protection Technician (330) D, C</li> <li><input type="checkbox"/> Nursing (ADN) (323) D</li> <li><input type="checkbox"/> Nursing (LPN) (326) C</li> <li><input type="checkbox"/> Nursing Assistant (329) STC</li> <li><input type="checkbox"/> Nuclear Medicine Technology [Collaboration with BCC] (35E) D, C</li> <li><input type="checkbox"/> Operating Room Aide (332) C</li> <li><input type="checkbox"/> Paramedic (363) C</li> <li><input type="checkbox"/> Paramedicine (363) D</li> <li><input type="checkbox"/> Phlebotomy (382) STC</li> <li><input type="checkbox"/> Precision Machining Technology (808) D</li> <li><input type="checkbox"/> Production Technician (848) STC</li> <li><input type="checkbox"/> Project Management (292) D, C</li> <li><input type="checkbox"/> Radiologic Technology (358) D</li> <li><input type="checkbox"/> Solid Modeling for Manufacturing (808) STC</li> <li><input type="checkbox"/> Spanish Medical Interpreting (438) STC</li> <li><input type="checkbox"/> State Early Childhood Education (46E) C</li> <li><input type="checkbox"/> State Initial Early Childhood Education (40E) STC</li> <li><input type="checkbox"/> State Short Early Childhood Education - Administration (45E) C</li> <li><input type="checkbox"/> State Short Early Childhood Education - Family Child Care (44E) C</li> <li><input type="checkbox"/> State Short Early Childhood Education - General (41E) C</li> <li><input type="checkbox"/> State Short Early Childhood Education - Infant Toddler Care (42E) C</li> <li><input type="checkbox"/> State Short Early Childhood Education - School-Age Care (43E) C</li> <li><input type="checkbox"/> Surgical Technology (332) D</li> <li><input type="checkbox"/> Traffic Control (767) STC</li> <li><input type="checkbox"/> Welding Technology (814) D, C</li> </ul> |
|--|---|

## Option 3

### Apprenticeship Programs

Review the selections below and check one box next to your intended goal.

- |  |  |
|--|--|
| <input type="checkbox"/> Carpentry (Wash State UBC JATC) (745)                           | <input type="checkbox"/> Machinist-Aircraft Oriented (808)   |
| <input type="checkbox"/> Construction Electrician (LU 112/NECA Elect AC) (784)           | <input type="checkbox"/> Millwright (Washington State UBC JATC) (769)                                |
| <input type="checkbox"/> Construction Lineman (NW Line Construction Ind JATC) (940)      | <input type="checkbox"/> Plumbers/Pipefitters (E Wash/NE Oregon Pipe Trades AC) (911)                |
| <input type="checkbox"/> Ironworker (Pacific NW Ironworkers & Empl JATC Local #14) (824) | <input type="checkbox"/> Sheet Metal Svc Tech/Worker (SE Wash/NE Oregon Sheet Metal Workers J) (811) |

## Option 4

### Take Courses Without Earning a Degree

Review the selections below and check one box next to your intended goal.

- High School Completion (002)
- Short-term training/upgrade job skills for current or future job (004)
- Personal enrichment (002) / Exploring career direction (002)

## Option 5

### Bachelor degrees at CBC (previously earned an AAS/AA degree)

Review the selections below and check one box next to your intended goal.

- Bachelor of Applied Science in Applied Management (50B)
- Bachelor of Applied Science in Cyber Security (5BS)
- Bachelor of Applied Science in Dental Hygiene (30B)
- Bachelor of Applied Science in Information Technology (5AB)
- Bachelor of Science in Nursing (32B)
- Bachelor of Applied Science in Project Management (29B)

Columbia Basin College has a variety of services to help you plot your educational course and achieve success in accomplishing your goals. If you would like to learn more about the options available to you at CBC, please contact our Counseling/Advising Center at 509-547-0511.

### Recommendations for Undecided Students:

- College Major/Career Planning (HDEV 135) – a three-credit class designed to assist students in determining their college major and/or career choice.
- Talk to a CBC counselor or advisor about taking career assessment tests — the Meyers-Briggs Type Indicator or MBTI and/or The Strong Interest Inventory – these assessments can help you generate ideas about possible careers that would fit your personality and interests.

### CBC's Annual Campus Security Report:

Potential new students and their families may obtain CBC's annual campus security report on our website ([columbiabasin.edu/safety](http://columbiabasin.edu/safety)) or to printed brochures that are available through CBC Student Services or the Security department.



# Request for Student's Social Security Number

(Taxpayer Identification Number Form W-9S)

Submit this form to the College.  
Do NOT send to the IRS.

Read, complete, sign, and submit this form to CBC Student Records, either in person or by mail at:

**Student Records**  
**Columbia Basin College**  
**2600 North 20th Avenue MS-H4**  
**Pasco, WA 99301-3379**

<b>Part I</b>	Name of Student	Social Security Number (Taxpayer Identification Number)
	Address (number, street, and apt. or suite no.)	CBC Student ID Number
	City, state, and ZIP code	

<b>Part II</b>	Under penalties of perjury I certify that the Social Security Number (SSN) shown on this form is my true Social Security Number.
	Student Signature _____ Date _____

**OR**

<b>Part III</b>	I do not wish to provide my Social Security Number. I have read this document and the attached letter, and am aware of the following: Pursuant to the Internal Revenue Service (IRS) Internal Revenue Code (IRC) 6050S and 6051 the College is required to solicit from students. The IRS can levy penalties on the student for refusing to provide his/her SSN and subsequently claiming qualifying expenditures for the Hope Scholarship Tax Credit and/or the Lifetime Learning Tax Credit.
	Student Signature _____ Date _____

**SEE NEXT PAGE FOR INSTRUCTIONS**

# Request for Student's Taxpayer Identification Number

Submit this form to the College.  
Do NOT send to the IRS.

## Instructions

### Purpose

Pursuant to the Internal Revenue Service (IRS) Internal Revenue Code (IRC) 6050S and 6051 the College is required to solicit and **students are required to provide Social Security Numbers**. Failure to comply with this requirement may result in civil penalties, assessed by the IRS. The purpose of providing Social Security Numbers is for the issuance of Form 1098-T, Tuition Payments Statement. The College reports the amount you paid for qualifying tuition and fees to both you and the IRS on Form 1098-T. The 1098-T contains information related to claiming a tuition and fee deduction, the Hope Scholarship credit and/or the Lifetime Learning Credit on your taxes. The College also uses Social Security Numbers to verify enrollment, degree(s) and transcripts, administer financial aid, collect student debt, and conduct research. The College will only utilize your Social Security Number in a manner that does not permit personal identification of you. The Social Security Number is confidential and, pursuant to state law (RCW 28B.10.042) and the Federal Family Educational Rights and Privacy Act (FERPA), will not be released and only used as stated above.

### Part I

**You must complete this part.**

**Name and address.** Enter the name and mailing address of the student.

**Social Security Number (Taxpayer identification number).** Enter your Social Security Number (SSN). If you have an IRS Individual Taxpayer Identification Number (ITIN) because you are not eligible to obtain an SSN, enter the ITIN. If you **DO NOT** have an SSN or ITIN and you have applied for one or you intend to apply for one soon, write "Applied For" in the space provided.

**How to get an SSN or ITIN.** To apply for an SSN, use Form SS-5, Application for a Social Security Card, that you can get from your local Social Security Administration office. To apply for an ITIN because you are not eligible to get an SSN, use Form W-7, Application for IRS Individual Taxpayer Identification Number, that you can get from the IRS by calling 1-800-TAX-FORM (1-800-829-3676) or from the IRS website at [www.irs.gov](http://www.irs.gov).

### Part II

Please sign and date indicating the student is providing a SSN or ITIN.

### Part III

Please read, sign, and date this section ONLY if you are not willing to provide your Social Security Number. By signing, you acknowledge that you are aware of the following: Pursuant to the Internal Revenue Service (IRS) Internal Revenue Code (IRC) 6050S and 6051 the College is required to solicit Social Security Numbers from students. The IRS can levy penalties on the student for refusing to provide his/her SSN and subsequently claiming qualifying expenditures for the Hope Scholarship Tax Credit and/or the Lifetime Learning Tax Credit.

### Penalties

**Failure to furnish correct SSN or ITIN.** If you fail to furnish your correct SSN or ITIN to the requester, you are subject to a penalty unless your failure is due to reasonable cause and not to willful neglect.

**Misuse of SSN or ITINs.** If the requester discloses or uses your SSN or ITIN in violation of Federal law, the requester may be subject to civil and criminal penalties.

### Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct SSN or ITIN to persons who must file information returns with the IRS to report certain information. The IRS uses the numbers for identification purposes and to help verify the accuracy of your tax return. The IRS may also provide this information to the Department of Justice for civil and criminal litigation and to cities, states, and the District of Columbia to carry out their tax laws. The IRS may also disclose this information to federal and state agencies to enforce Federal nontax criminal laws and to combat terrorism.