

Columbia Basin College
Environmental Safety and Health Committee
Meeting Minutes
August 23rd, 2019

I. Call to Order

Ralph Reagan called to order the regular meeting of the Environmental Safety and Health Committee at 9:00 am in Hawk Wing Conference Room A126D.

II. Attendance

The following persons were in attendance: Cara Anderson, Dan Quock, Michelle Stewart, Miriam Fierro and Ralph Reagan.

III. Action Items

1. Judge Safety Video Contest
 - a. Used attached rubric for judging video.
 - b. Winner Graphics and Printing, Honorable Mention Human Resources and Math & Science.
2. In-Service Week Environmental Safety & Health 101
 - a. Guest speaker for Ergonomics Workshop had a schedule conflict will reschedule for Teaching and Learning Day in November so changed to an ES&H 101 however will still have ergonomic equipment to sample.

IV. Review and Evaluate: Employee Suggestions

1. Miriam Fierro brought in an email from Resource Center in regards to vents blowing debris down on their desk. Michelle Stewart will reach out to facilities to determine if a work order is required.
2. Cara Anderson states there are chairs in the Library meeting rooms that appear to be broken. Michelle Stewart will do a sweep of building and have facilities move all unsafe chairs.

V. Adjournment

Ralph Reagan adjourned the meeting at 10:00 am with all in agreement.
Minutes recorded by Michelle Stewart