

Columbia Basin College
Environmental Safety and Health Committee
Meeting Minutes

February 16, 2018

I. Call to Order

Since no Chairperson has been elected, Michelle Stewart called to order the regular meeting of the Environmental Safety and Health Committee at 10:00 a.m. in the SSWL meeting room 117.

II. Attendance

A sign in sheet was passed around. The following persons were in attendance: Alan Harwood, Amanda Makepeace, Cara Anderson, Chuck Schmidt, Deirdre Jones, Jason Ruud, Jennifer Rada, Levi Yencopal, Michael Goodwin, Mike Reynolds, Michelle Stewart, Ralph Reagan, Sandya Kesoju, Tammy Sanderson, Vicki Place, and Zana Carver. Other attendees: Imelda Farias and Jessica Miller.

III. Regular Reports

1. Review Safety and Health Inspection Reports
 - (1) No items discussed, no rolling report attached

2. Evaluate Accident Reports and Investigations
 - (1) See addendum, attached rolling report

 - (2) Additionally, Michelle Stewart provided a 5-year history Injury and Cost Profile for Columbia Basin College. The comparison to other colleges' shows CBC exceeds falls on same level (slips, trips, etc.) and falls to lower level (ladder falls, etc.). However, we had no injuries due to overexertion, and were below average for injuries where an individual was struck by an object.

3. Evaluate Workplace Safety Programs
 - (1) In new business we will discuss subcommittees for additional safety programs. Tammy Sanderson requested to review Bloodborne Pathogen Plan to add an addendum for Health Science.

IV. New Business

1. Feedback was requested on electing the committee chairperson and vice-chairperson either through nomination during the meeting or through email using election runner. The chairperson will lead and maintain order at the meetings, ensure fairness, and represent the group to the college. The Committee decided since not everyone was present to ask for nominations, the election would be conducted through email using election runner.
2. Establish subcommittee to review updated safety programs in draft form.
 - (1) Accident Prevention Program
 - (a) Lead – Vicki Place
 - (i) Subcommittee – Jason Ruud, Ralph Reagan, Mike Reynolds
 - (2) Hazard Communication Program
 - (a) Lead – Sandya Kesoju
 - (i) Subcommittee – Zana Carver, Jennifer Rada, Levi Yencopal
 - (3) Control of Hazardous Energy Program
 - (a) Lead – Michelle Stewart
 - (i) Subcommittee – Alan Harwood, Mike Goodwin, Chuck Schmidt

V. Review and Evaluate

1. Employee safety suggestions – Open floor
 - (1) Mike Reynolds brought up concern about recent shooting in Florida and foiled attempt in Washington. While not under this committee's oversight, Michelle Stewart indicated Campus Safety and Security will be making arrangements for another round of Shots Fired Video for both students and staff. An email announcement would be coming out soon. Committee asked if Security can present an update on the building captain program at

the next meeting. Levi Glatt, Campus Security & Safety Supervisor, is a standing member of the committee and can address items directly.

- (2) Amanda Makepeace brought up a concern regarding lighting around the north end of the library. Ralph Reagan confirmed that there are points in the late evening that it becomes really dark. Chuck Schmidt recommended LED Wall Pack and added that to a facility “to do” list versus having someone complete a work request form.
- (3) Deirdre Jones brought up a concern regarding a particular door in Hawk Central. This is a campus safety and security issue that needs to be addressed with supervisor for follow up. The referral has been made.

VI. Additional items:

1. Request for suggestions on safety video for webpage and articles for spring quarterly newsletter.
 - (1) March is workplace eye safety month per National Safety Council calendar. Cara Anderson suggested something regarding light sensitivity, Jennifer Rada requested multiple videos, and Zana Carver offered to bullet a list of items for eye health.

VII. Adjournment

Since no Chairperson has been elected, Michelle Stewart adjourned meeting at 10:45 a.m., with all in agreement.

Minutes recorded by: Michelle Stewart

