

**COLUMBIA BASIN COLLEGE
SAFETY HAZARD REPORT FORM**

From: _____

Department: _____ **Phone Ext.:** _____

Subject: **REPORT OF SAFETY HAZARD**

The following safety hazard was observed and should be corrected:

_____ **Concerning Environmental Safety & Health Hazard (Send to [Michelle Stewart](#))**
(E.g., confined spaces, ergonomic issues, hazardous waste disposal, electrical, safety equipment, & etc.)

_____ **Concerning Other Campus Security/Safety Issues (Send to [Campus Security Office](#))**
(E.g., AEDs, fire extinguishers, first aid kits, hazardous material leaks/spills, emergency handbook, & etc.)

Location: _____
(Specify exact place, i.e., building, room, distance from entrance, etc.)

Description of Hazard: _____

This condition was / was not (circle one) reported to:

(Name of Person and department, if reported)

| | | |
|---|--------------------------------|-------------|
| Name of person who observed condition: | Signature of Supervisor | Date |
| _____ | _____ | _____ |

Print Name

Print Name