



**Nursing Application Packet
2014-2015**

January 6, 2014

Dear Prospective Nursing Student:

Thank you for your interest in the career of nursing. This packet of information is being provided to you as a guide on how to submit your application to the Columbia Basin College Nursing program. Please read all of the application carefully. In order for your application to be considered, all steps must be completed and the required materials submitted to the Student Records office at Columbia Basin College.

Nurses are in great demand worldwide. Nursing is considered one of the fastest growing healthcare occupations today. Students completing a nursing education will be able to pursue careers in many different settings, including hospitals, medical offices, and clinics across the nation. Students may enjoy great travel opportunities that can take them to many exciting locations.

Please ensure you have carefully read and completed all sections of the application. Sections 1, 2, and 3 must be returned to the Student Records office (address information provided below) with your transcripts. Applications must be received as a complete package. Incomplete applications will not be reviewed. Section 4 of the application is supplemental information and should be kept for your records.

Thank you for applying to the Columbia Basin College Nursing program. We wish you the best of luck with your application process. You have chosen a worthy career and one that will only continue to branch as you grow academically and professionally.

Sincerely,

A handwritten signature in black ink that reads "MARY HOERNER".

Mary Hoerner, MN
Executive Director of Nursing
Columbia Basin College

Applications will be accepted between January 6, 2014 and February 27, 2014
Student acceptance will be determined by May 30, 2014

Applications should be mailed or hand delivered to:

Columbia Basin College
Student Records Office
2600 North 20th Ave.
Pasco, WA 99301



Nursing Program Application Checklist Section 1

1. Completed Completed College application, with \$28.30 application fee
2. Completed Completed Nursing Application Check List (Section 1 – this page)
3. Completed Application Coversheet for Admission to Nursing (Section 2)
4. Completed Student Course Self-assessment (Section 3)
5. Completed Complete the TEAS test no later than February 27, 2014
6. Completed Completed Nursing Department Application, with \$29 application fee

Transcripts

7. Completed Official College Transcripts attached (for every college attended)
 - Students applying for admission into the fall 2014 nursing class may use courses taken during winter quarter for the application process. Transcripts must be received by Columbia Basin College Student Records office no later than April 7, 2014. Transcripts received later than April 7, 2014 will not be counted toward your Admissions Index Score.
 - Students who have taken classes at Columbia Basin College do not need to include a transcript from CBC. The Student Records office will provide a current copy of your transcript to accompany this application.
 8. Yes No Are you taking a class in winter quarter that you expect to use in this application?*
- If yes, from what college? _____
- What class(es)? _____

Minimum Nursing Program Entrance Requirements

- Completed Have completed at least 10 credits of general studies college-level courses number 100 or higher with a GPA of at least 2.0.
- Completed Have completed or are eligible to enter ENGL& 101 or ENGL& 102 based on COMPASS exam scores.
- Completed Have completed CHEM& 110/CHEM& 110L or higher five credit Chemistry course with grade of 2.0 or higher.
- Completed Have completed or are eligible to enter BIOL& 241/BIOL& 242 (Anatomy and Physiology I and II) or Microbiology (BIOL&260).
- Completed Have completed or qualify for the five credit MATH& 146, Intro to Statistics, course with a grade of 2.0 or higher.

*Transcripts showing course completion must be received by April 7, 2014 for consideration. Semester courses ending after April 7, 2014 will not be considered.

Applications will be accepted between January 6, 2014 and February 27, 2014. No priority is given for applications based on time and date of submission. Late applications will not be accepted.

I have read all of the criteria and requirements for the Columbia Basin College Nursing program and certify the information contained within this application is accurate and complete to the best of my ability.

Applicant Name (Please Print)

Applicant Signature

Date



Nursing Program
Application Coversheet
Section 2

Demographic Information

Form fields for demographic information: Last Name, First, Middle, Previous Name (s), Address, City, State, Zip, Phone, Birth Date, CBC Student ID Number, High School Attended, Date Graduated, Location, Email Address.

Prior Education

Form fields for prior education: If high school equivalency through G.E.D., state where and when test was taken. Location Date, Have you attended and completed the Tri-Tech Skills Center Pre-Nursing program..., Did you have your Tri-Tech credits transferred to your CBC transcript?, Have you ever attended any school of nursing? If yes, complete the following: Name of School, City, State, Date From/Date To, How far had you progressed in the program?, Reason for Leaving.

I certify the above information is accurate and complete.

Applicant Signature Date

For Official Use Only

Grade Point TEAS Score Course Completion Score Admissions Index Score

Evaluator Signature Date



Nursing Program Student Course Self-Assessment Section 3

Please complete the following self-assessment checklist. Columbia Basin College courses are listed, however, if you have taken transfer courses from another college or university please identify the course name, number, college or university, and grade in the appropriate space provided.

	Requirement	CBC Course	Completed	Course Name/Number	College/University	Grade
1.	Chemistry (Lecture)	CHEM& 110 or higher (5 credits)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	Chemistry (Lab)	CHEM& 110L or higher (5 credits)	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.	Anatomy/Physiology I (Lecture)	BIOL& 241	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	Anatomy/Physiology I (Lab)	BIOL& 241L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.	Math, Intro to Statistics	MATH& 146	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4.	English Composition OR English Composition II	ENGL& 101 ENGL& 102	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	Requirement	CBC Course	Completed	Course Name/Number	College/University	Grade
1.	Anatomy/Physiology II (Lecture)	BIOL& 242	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	Anatomy/Physiology II (Lab)	BIOL& 242L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.	Micro Biology (Lecture)	BIOL& 260	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	Micro Biology (Lab)	BIOL& 260L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3	Lifespan Psychology	PSYC& 200	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4	Speech Essentials OR Workplace Communications OR Communication Behavior OR Interpersonal Communication OR Public Speaking OR Multicultural Communication	CMST 101 CMST 103 CMST 110 CMST& 210 CMST& 220 CMST 260	<input type="checkbox"/> Yes <input type="checkbox"/> No			

- Courses that have a separate lab and lecture course grade will have an average grade calculated for utilization within the Admissions Index Score (Chemistry and Anatomy/Physiology I).
- All courses must be passed with a 2.0 or better to be considered for admission to the Nursing program.

I certify the above information is accurate and complete.

Applicant Signature

Date



**Nursing Program
Application Supplement
Section 4**

This application supplement has been prepared to provide each prospective student applicant with the necessary policies, program specific information, nursing career information, student options, and costs.

Please keep this section of the application for your records. The following pages should not be submitted with your nursing application.

Section 4	Page Number
Application Admissions Index6
Program Alternatives8
Technical Standards for Nursing Students9
General Information for Prospective Students	11
Certificate and Degree Options	12
Program Costs	13

If you need additional information or assistance in completing your application, please contact:

Mary Hoerner, MN
Executive Director of Nursing
Columbia Basin College
2600 North 20th Ave.
Pasco, WA 99301

mhoerner@columbiabasin.edu
(509) 544-8310



Nursing Program Application Admissions Index Entrance Requirements Fall 2014

This information has been provided to allow students a better understanding of the admissions process for the Fall 2014 Columbia Basin College Nursing Application.

The Columbia Basin College Nursing department utilizes three elements for entrance into the Nursing program. Those elements include (A) cumulative grade point average among selected prerequisite courses, (B) pre-nursing assessment score, and (C) departmental course completion score. Each of these elements is outlined further below. These three elements will be combined for a total Nursing Department Admissions Index Score based on a total point value of 30 points.

A. Cumulative Grade Point

The cumulative grade point of the following courses will be calculated for the entrance index score.

1. College Chemistry 110 or higher.
2. Biology 241 (BIOL& 241, Anatomy and Physiology I)
3. Math 146 Intro to Statistics (MATH& 146)
4. English 101 (ENGL& 101, English Composition) OR
English 102 (ENGL& 102, English Composition II)

The cumulative GPA (from a total possible cumulative score of 4.0) will be multiplied by a factor of 2.5 for 10 total possible points. In the disciplines of chemistry and English the highest graded course within the transcript will be utilized for calculating the Cumulative Grade Point.

Letter grades (including those received from transferring colleges or universities) will be assigned the following decimal scores according to our campus policy.

A = 4.0, A- = 3.7, B+ = 3.3, B = 3.0, B- = 2.7, C+ = 2.3, C = 2.0, C- = 1.7, D+ = 1.3, D = 1.0, D- = 0.7

B. Pre-Nursing Assessment Score

The Test of Essential Academic Skills (TEAS) pre-nursing assessment score will be utilized to assess math, English, and science comprehension at the time of application. The assessment will be provided through the Columbia Basin College Assessment Center based on student demand and independent scheduling. Results will be forwarded to the Student Records office for placement of score results within respective student files. The TEAS exam needs to be completed within two years prior to application due date. Students may take the exam a maximum of two times per academic year. The highest score will be used for computation of the Nursing Department Admissions Index Score. The total pre-nursing TEAS score (from a total possible score of 100) will be divided by a factor of 10 for 10 total possible points. The test will be provided at specific times throughout the academic year, primarily in fall quarter. Please contact the Assessment Center for test availability dates.

TEAS Study Guides can be purchased from the Columbia Basin College Bookstore. You can also obtain a study guide from www.atitesting.com. This study guide is written by the same people who produce the TEAS test. More information can be found at atitesting.com.

Prospective students can get more information from the CBC website. Select Prospective Students, Student Services, and then Assessment.

TEAS Testing Schedule

The TEAS test can be scheduled online at www.atitesting.com using the test schedule on the Assessment/Testing page of the CBC website.

Cost of the TEAS test is \$70.00



**Nursing Program
Application Admissions Index
Entrance Requirements
Fall 2014**

C. Departmental Course Completion Score

The Departmental Course Completion Score is a cumulative score based on the total number of non-nursing courses completed by an individual student. This score is calculated to include winter quarter 2014 classes (or fall semester classes where appropriate). The courses and their score are provided below. (Please note: for transfer courses, a transcript evaluation must be completed by the Student Records office at Columbia Basin College prior to the calculation of the Departmental Course Completion Score. Transfer courses will not be assigned a point value until the official transcript evaluation has been completed.)

	Course Number	Subject	Points
1.	Biology BIOL& 241/241L	Anatomy & Physiology I	5
2.	Biology BIOL& 242/242L	Anatomy and Physiology II	5
3.	Biology BIOL& 260/260L	Microbiology	5
4.	ENGL& 101	English Composition OR	1
	ENGL& 102	English Composition II	1
5.	CHEM& 110+	Chemical Concepts with Lab OR above	1
6.	PSYC& 200	Lifespan Psychology	1
7.	CMST 101	Speech Essentials OR	1
	CMST 103	Workplace Communication OR	1
	CMST 110	Communication Behavior OR	1
	CMST& 210	Interpersonal Communication OR	1
	CMST& 220	Public Speaking OR	1
	CMST 260	Multicultural Communication	1
8.	MATH& 146	Introduction to Stats	2
9.	Pre-Nursing Program	Tri-Tech Skills Center	2

The Departmental Course Completion Score (from a total possible score of 23) will be divided by a factor of 2.3 for 10 total possible points.

The total Nursing Department Admissions Index Score, including the three elements outlined above will total no more than 30 points. When the student makes application to the department, the Admissions Index Score will be computed and recorded for class cohort comparison. Those students with the top Admissions Index Scores (based on the total number of new admissions allowed in a given year) will be admitted to the Nursing program.

Example Computation

Element	Raw Score	Function	Factor	Total
GPA	4.0	Multiply	2.5	10
Assessment Score	100	Divide	10	10
Course Score	23	Divide	2.3	10

Example Student 1

Element	Raw	Factor	Total
GPA	3.76	2.5	9.400
Assessment Score	93	10	9.300
Course Score	20	2.3	8.696
Total Admissions Index Score		27.396	

Sample Student 2

Element	Raw	Factor	Total
GPA	3.99	2.5	9.975
Assessment Score	75	10	7.500
Course Score	22	2.3	9.565
Total Admissions Index Score		27.040	

Example Student 3

Element	Raw	Factor	Total
GPA	2.79	2.5	6.975
Assessment Score	90	10	9.000
Course Score	22	2.3	9.565
Total Admissions Index Score		25.540	

The Nursing Department Admissions Index Score helps to provide equity among student applicants. Overall, the Nursing Department Admissions Index Score computation provides a dynamic index of comparison for students applying to the Columbia Basin College Nursing program.



Nursing Program Program Alternatives

All students who enter as nursing students must meet the minimum entrance requirements for nursing. Students who satisfactorily complete the first quarter and continue in the Nursing program are qualified to seek employment as a nursing assistant.

At the end of the first three quarters, three alternatives are available for students who have successfully completed previous required course work. Each alternative has minimal prerequisites for entry.

Alternative One: Student may register for the summer session curriculum to complete a program which leads to eligibility to write the State Board Examination for licensure as a Practical Nurse and exit at the end of the summer season.

- Prerequisite: Student must have completed the first three quarters of the Nursing program at Columbia Basin College, or equivalent, and all required courses must have a grade of 2.0 or above.

Alternative Two: Student may register for the summer session curriculum to complete a program which leads to eligibility to write the State Board Examination for licensure as a Practical Nurse and may register for the second year.

- Prerequisite: Student must have completed the first three quarters of the Nursing program at Columbia Basin College, or equivalent, with a cumulative G.P.A. of 2.5 in required nursing courses. All required support courses must have a grade of 2.0 or above. Space priority is given in the summer session to those not eligible to go on to the second year.

Alternative Three: Student may register for fall quarter of the second year of the Nursing program. Successful completion of the second year leads to eligibility to write the State Board Examination for licensure as a Registered Nurse. Graduates of this program will receive the Associate in Applied Sciences Nursing degree.

- Prerequisite: Student must have completed the first three quarters of the Nursing program at Columbia Basin College, or equivalent, with a cumulative GPA of 2.5 in required nursing courses. All required support courses must have a grade of 2.0 or above.



Nursing Program Technical Standards for Nursing Students

Occupational Information Network (O-NET) provides a Summary report for Registered Nurses (29-1111.00):

“Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent or disabled patients. May advise patients on health maintenance and disease prevention or provide care management.”

College Mission Statement: CBC upholds an environment of diversity, fairness, equity, and sustainability, providing opportunities for the people of Benton and Franklin counties to succeed in their pursuit of higher educational achievement, meaningful employment, and basic skills development, while promoting cultural enrichment and well-being for its community.

The Nursing program follows the Columbia Basin College policy for disability.

Skills listed as necessary according to O-NET are as follows:

1. Social perceptiveness
2. Active listening
3. Coordination
4. Speaking
5. Critical thinking
6. Reading comprehension
7. Service orientation
8. Monitoring
9. Judgment and decision-making
10. Science

For further information regarding the necessary requirements for registered nurses, please view O-NET online at: <http://online.onetcenter.org/link/summary/29-1111.00>

Students entering the Nursing program will require the ability to apply knowledge, skills, and the development of judgment when performing care for clients in the healthcare setting and must be able to meet the cognitive, affective, and psychomotor requirements of the curriculum. Students must acquire or demonstrate performance expectations (technical standards), with or without reasonable accommodations. Technical standards for these performance expectations may include but are not limited to:

1. Motor skills (gross and fine motor)
2. Physical strength, endurance, and mobility
3. Sensory and observation (touch, smell, vision, hearing)
4. Communication/collaboration with patients, students, faculty, staff, and other professionals
5. Analytical/critical thinking in the context of the field of study
6. Quantitative skills
7. Behavioral/emotional/social abilities to adapt to stressful situations in environments

- which are often times unpredictable
8. Professional conduct adhering to the professional standards of practice for the chosen field
 9. Safety for self, clients, faculty, and staff
 10. Maintain accurate, detailed reports and records
 11. Monitor, record, and report symptoms and changes in patient conditions
 12. Direct, delegate, and supervise less-skilled nurses and healthcare personnel

Students of the Nursing program will be exposed to clients and differing environments while participating in clinical practicum. Applicants should understand that participation in the Nursing program may lead to multiple health risk exposures, and applicants must assume personal responsibility regarding matters of safety involving self and others. This exposure may involve but is not limited to: infectious diseases, safety issues, injury to self, and exposure to hazardous materials. Students who do not have existing personal health insurance coverage are highly encouraged to obtain health insurance (Student Injury & Sickness Insurance Plan) to protect themselves or their family should an event occur. Malpractice insurance is mandatory and will be paid for during registration. The program will require students to obtain immunizations, at the student's expense. Each applicant should be aware of the risks involved when entering the CBC Nursing program and should make an informed decision regarding their personal goals in becoming a nurse.

Upon acceptance to the Nursing program, the Health Sciences Division will require each student to obtain a Certified Background Check, at the student's expense. Although crimes committed (past and present) will not necessarily prevent you from entering the CBC Nursing program, certain crimes may prohibit you from being able to participate in clinical practicum at the local healthcare facilities and/or acquire a license from the state of Washington. The list of personal data questions asked by the Nursing Care Quality Assurance Commission can be viewed at: <https://fortress.wa.gov/doh/hpqa1/hps6/Nursing/documents/RN%20by%20Exam.pdf>

If you have concerns regarding your ability to participate in clinical or obtain licensure to practice in this profession, please contact the Nursing Program Executive Director at (509) 544-8310.



Nursing Program General Information for Prospective Students

Once students have been accepted into the program, the following information will be helpful to guide them with other requirements necessary to maintain enrollment.

1. All students accepted into the program are required to obtain a National Certified Background Check. Information will be provided at the first orientation meeting.
2. Students accepted into the Nursing program will submit the required immunizations to the online immunization tracker and keep annual shots/TB tests current. A Health-care Provider card (only American Heart Association cards will be accepted) is required to be obtained or updated and uploaded to the immunization tracker.
3. Since several clinical facilities are utilized in the Tri-Cities and surrounding areas, students must furnish their own transportation to facilities.
4. All students are encouraged to have accident/health insurance. A Student Injury & Sickness Insurance plan is available to purchase. Forms are available at the Health Sciences Division office.
5. All students are required to have malpractice insurance. The fee for malpractice will be added to tuition costs.
6. Student study requirements have been found to be a minimum of two hours for each scheduled theory credit hour.
7. Membership in the CBC Association of Student Nurses is strongly encouraged. Cost for membership is \$10 per year.
8. Scholarships and loans for nursing students are available through Hawk Central. For more information contact Hawk Central on the CBC Pasco campus or go to the columbiabasin.edu website.
9. All students must successfully complete required prerequisites each quarter to remain in the Nursing program.



Nursing Program Certificate and Degree Options

LPN Curriculum One-Year Certificate

PROFESSIONAL TECHNICAL

2013-2014 Certificate Requirements

Major Courses

Course	No.	Course Title	Credits
NRS	111	Nursing I	7
NRS	1111	Nursing I Lab	4
NRS	121	Nursing II	5
NRS	1211	Nursing II Lab	5
NRS	131	Nursing III	5
NRS	1311	Nursing III Lab	5
NRS	141	Practical Nursing	5
NRS	1411	Practical Nursing Lab	6
NRS	1351	Nursing Trends Lab (2 credits per quarter)	6
Subtotal			48

Major Support

Course	No.	Course Title	Credits
PSYC&	100	General Psychology	5
NRS	101	Basic Pharmacology	1

Human Anatomy and Physiology (10-12 credits)

BIOL&	241	Human A&P 1 w/ Lab	6
BIOL&	242	Human A&P 2 w/ Lab	6
Subtotal			16-18

General Education

Course	No.	Course Title	Credits
ENGL&	101	English Composition I	5
Subtotal			5

Total Credits Required 69-71

Associate in Applied Science in Nursing (ADN)

PROFESSIONAL TECHNICAL

2013-2014 Degree Requirements

Major Courses

Course	No.	Course Title	Credits
NRS	111	Nursing I	7
NRS	1111	Nursing I Lab	4
NRS	121	Nursing II	5
NRS	1211	Nursing II Lab	5
NRS	131	Nursing III	5
NRS	1311	Nursing III Lab	5
NRS	1351	Nursing Trends Lab (2 credits per quarter)	6
NRS	211	Nursing IV	5
NRS	2111	Nursing IV Lab	5
NRS	221	Nursing V	5
NRS	2211	Nursing V Lab	5
NRS	222	Professional Issues I	1
NRS	231	Nursing VI	5
NRS	2311	Nursing VI Lab	8
NRS	232	Professional Issues II	1
NRS	2351	Nursing Trends Lab (1 credits per quarter)	3
Subtotal			75

Major Support

Course	No.	Course Title	Credits
PSYC&	200	Lifespan Psychology	5
CHEM&	110+	Chemical Concepts with Lab or above	5
NRS	101	Basic Pharmacology	1
NRS	201	Pharmacology	1

Human Anatomy and Physiology (10-12 credits)

BIOL&	241	Human A&P 1 w/ Lab	6
BIOL&	242	Human A&P 2 w/ Lab	6

Microbiology (5-6 credits)

BIOL&	260	Microbiology w/ Lab	6
Subtotal			22-25

General Education

Course	No.	Course Title	Credits
ENGL&	101	English Composition I or	5
ENGL&	102	English Composition II	5
MATH&	146	Intro to Statistics	5
CMST	101	Speech Essentials or	3
CMST	103	Workplace Communication or	3
CMST	110	Communication Behavior or	3
CMST&	210	Interpersonal Communication or	5
CMST&	220	Public Speaking or	5
CMST	260	Multicultural Communication	5
Subtotal			18-20

Total Credits Required 115-120



ESTIMATED NURSING PROGRAM EXPENSES 2014-2015

***All stated costs are subject to change. However, the following figures may be used as a general guideline to assist applicants in preparing for the costs associated with the CBC Nursing Program.

Tuition per quarter with fees*

Fall	14 cr.	\$1,392
Winter	12 cr.	\$1,277
Spring	12 cr.	\$1,277
Summer (optional)	11 cr.	\$1,220
Fall	12 cr.	\$1,277
Winter	12 cr.	\$1,277
Spring	15 cr.	\$1,450
Total		*** \$9,170

Fees*

Malpractice (per quarter)	\$7.50	
Lab (per quarter)	\$21.75	
Testing (per quarter)	\$120	
Fees	\$149.25 X 6 qtrs	*** \$895.50

Books	\$1,200
CBC Assoc. of Student Nurses (\$10 per year)	\$20
Uniform	\$85
Shoes (white)	\$60
Stethoscope	\$50-\$100
Lab Equipment Bag	\$210
Background Check/Immunization Tracker	\$75

ADN Nursing Program Estimated Cost ***** \$11,790.50**

Additional Costs:

- State board examination fees are approximately \$540 for each program completed; LPN and RN.
- Immunization costs will vary depending on what shots are needed.
- Student Injury and Sickness Insurance Plan is available for approximately \$570 per quarter for students who do not have insurance.

Costs as of October 2013

Columbia Basin College complies with the spirit and letter of state and federal laws, regulations and executive orders pertaining to civil rights, equal opportunity and affirmative action. CBC does not discriminate on the basis of sex, race, color, national origin, religion, age, marital status, physical, mental or sensory disability, sexual orientation or Vietnam veteran status in its educational programs or employment. Questions may be referred to Camilla Giatt, Vice President for Human Resources & Legal Affairs, (509) 542-5548. Individuals with disabilities are encouraged to participate in all college sponsored events and programs. If you have a disability and require an accommodation, please contact the CBC Resource Center, (509) 542-4412, or TTY/TDD at (509) 546-0400. This notice is available in alternative media by request.