

Columbia Basin College
Board of Trustees' Meeting
Minutes
September 9, 2013
Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Kedrich Jackson, Enriqueta Mayuga, Duke Mitchell

President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary

Others in Attendance: Dawn Alford, Ben Beus, Kamara Brooks, Pat Campbell, Katie Carbarry, Erika Davis, Leonor de Maldonado, Marcia Fuher, Keeley Gant, Camie Glatt, Mike Grinnell, Ty Jones, Daphne Lightfoot, Melissa McBurney, Bill McKay, Betty Mendoza, Joe Montgomery, Elizabeth Moon-Patrick, Frank Murray, Janet O'Neil, Frank Powers, Brett Riley, Bob Rosselli, Bill Saraceno, Mark Taff, Virginia Tomlinson, Amanda Wysocki

The Agenda	The Discussion	Action
Call to Order	<ul style="list-style-type: none"> • Meeting called to order by Chair Mitchell at 4:00 p.m. 	
Agenda Changes	<ul style="list-style-type: none"> • None 	
Approval of Minutes	<ul style="list-style-type: none"> • August 23, 2013 • Chair Mitchell's second year as chair and is pleased to be working in this position, and hopes to keep agenda moving smoothly allowing for discussion. 	<ul style="list-style-type: none"> • Trustee Armijo moved and Trustee Jackson seconded the motion to approve the August 23, 2013 minutes as written. Approved unanimously.
Celebrating Excellence Financial Aid	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> • Financial Aid group are the ones who stand between a lot of our students and not getting an education. Thanked group for all their hard work and effort in ensuring timely response. <p><u>Pat Campbell</u></p> <ul style="list-style-type: none"> • Acknowledged hard work by group with over \$150 billion paid out nationally. Appreciates all the hard work and effort put in by the CBC financial aid office ensuring students receive their funds in a timely manner. Ben Beus was introduced as the new Financial Aid Director replacing Ceci Ratliff who has retired from CBC. <p><u>Ben Beus</u></p> <ul style="list-style-type: none"> • Happy to be here at CBC – FA Mission Statement: “We are here to help students attain their educational goals by providing the resources within federal, state, and institutional guidelines in a prompt and friendly manner.” • 2012-13: <ul style="list-style-type: none"> ○ Assisted in the creation of Hawk Central. ○ Continue to see decreases in federal student loan default rate. Latest 2 yr. “draft” default rate for 2011 is 7.8%, first time below 8% since 2001. ○ Over \$21 million awarded to 6,636 students for an average annual financial aid award of nearly \$3,200 per student. ○ \$1.2 million in scholarships, first year CBC has broken the million dollar mark. <ul style="list-style-type: none"> ▪ \$470,000 from CBC Foundation, rest were outside scholarships 	

<p>ASCBC</p> <p>Faculty Senate</p> <p>AHE</p> <p>Classified</p> <p>Board Members</p>	<ul style="list-style-type: none"> • Scholarship reception – October 11th, 10:00am at the Pasco Red Lion – This is the opportunity for students to meet donors • Presented fliers for Planned Giving Seminars: Retirement Planning on Sept. 26 and Oct. 3. Also sessions on October 8 & 15. • First Annual Appeal of the school year we will use a short mailer rather than a letter. <ul style="list-style-type: none"> • No report. <p><u>Katie Carbary</u></p> <ul style="list-style-type: none"> • New Faculty Senate Chair • October 4, 2013 – first meeting – will report back <p><u>Mark Taff</u></p> <ul style="list-style-type: none"> • Planning Labor Management Committee Meeting. • There will be a workshop on the contract during in-service. <ul style="list-style-type: none"> • No report. <p><u>Trustee Armijo</u></p> <ul style="list-style-type: none"> • Attended Nuclear Tech ceremony – very well done. • Thanked President Cummins for his work with the Pasco Chamber. <p><u>Trustee Mayuga</u></p> <ul style="list-style-type: none"> • Inquired on Martin Valadez’ status. President Cummins stated Martin has resigned his position as Vice President of Diversity & Outreach. Will discuss successor/position later. • Welcomed Dr. Tomlinson. <p><u>Trustee Jackson</u></p> <ul style="list-style-type: none"> • His daughter is signed up for Running Start and online classes at CBC. <p><u>Chair Mitchell</u></p> <ul style="list-style-type: none"> • Kudos to CBC! Very impressed with the new faculty bios. • Nothing to report on committee work. • Attended retreat at Suncadia on September 10th as TACTC representative. • Participating in CBC Golf Fundraising Tournament this Friday. • On travel September 17-22 to Colorado for his U.S. Air Force Academy Reunion. 	
<p>Student Success</p> <p>Cohort of pre-college Math, English, and Human Development project</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> • Addressing concern of students failing two out of three Compass tests to place them in college level courses. • Cohort group – small pilot group starting in fall for students one or two quarters away from on-level courses. 	

	<p><u>Frank Powers</u></p> <ul style="list-style-type: none"> • Getting faculty lined up willing to teach blocks of classes with same group of students. • Need to develop a successful business model and how to judge our success. • Trustee Jackson asked if there are any Financial Aid restrictions? Pat Campbell confirmed if course is required for degree it's covered. 	
<p>Reports</p> <p>Reading of Unfair Labor Practice 25018-U-12-6400/11609-PSRA</p> <p>New Faculty</p> <p>Tenure Status and Process</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> • Read Notice to Employees <p><u>President Cummins</u></p> <ul style="list-style-type: none"> • 15 new faculty members <ul style="list-style-type: none"> ○ Orientation – September 20 ○ Shared bios for new faculty with Board • Chair Mitchell welcomes new faculty to CBC and wishes them much success. Very impressive bios • Randy Hubbs changed to 60% position <p><u>President Cummins</u></p> <ul style="list-style-type: none"> • Tenure Review Committee including student, department members and • Tenure Review Oversight Committee (TROC) • Peer Review Committee • Student representative – one on Tenure oversight committee • As new probationer goes through process, class observations performed, etc. • Three year process after which Board grants Tenure • Rich proposes to have an Executive Session to look at all files • Two faculty in second year of tenure track • Will have probationer files available for Trustee review the first two weeks in November 	
<p>Discussion</p> <p>WSUTC MOU</p> <p>Indicators for Monitoring Reports</p>	<p><u>President Cummins/Bill Saraceno</u></p> <ul style="list-style-type: none"> • WSUTC and CBC agree that a well-coordinated articulation and transfer process improves student transfer success. WSUTC and CBC are committed to expanding the number of bachelor degrees available in the Tri-Cities and streamlining the transfer process for students transferring from CBC to WSUTC. WSUTC and CBC are guided by a commitment to speak as one voice and make decisions that will ultimately benefit the student, the community, and the State taxpayer. <p><u>Joe Montgomery</u></p> <p>Institutional Research 2013-14 Agenda:</p> <ul style="list-style-type: none"> • HDEV outcomes report – Due: August Board Retreat • CCSSE results – Due: August Board Retreat • Predictive Analytics Study (MRTE data) – Due: August Board Retreat • 10-yr enrollment forecast – Due: October 	

	<ul style="list-style-type: none"> • Student Survey – Due: October • Student Focus Group (academic & workforce) – Due: Oct-Nov • Distance Learning Survey – Due: Draft in fall, pilot in spring • Canvas Study – Due: Collect data in January • Advisory Committee survey – Due: January • Staff & Faculty Survey – Due: March <p>Monitoring Reports</p> <ul style="list-style-type: none"> • Access – Due: January • Academic – Due: February • Workforce – Due: March • Well-Being – Due: April • Cultural Enrichment – Due: April • Basic Skills – Due: May • Mission Fulfillment report – Due: May 	
Consent	<ul style="list-style-type: none"> • None 	
Trustee Workshop	<p><u>Chair Mitchell</u></p> <ul style="list-style-type: none"> • ULP has been read. • Trustee vacancies discussed – verification has been received from State Board and Dr. Mayuga will continue to serve until replacement is announced. 	
Public Comments	<ul style="list-style-type: none"> • None 	
Executive Session	<ul style="list-style-type: none"> • None 	
Adjournment: 5:15 p.m.	<p>Next Regular Meeting Beers Board Room October 14, 2013, 4:00 p.m.</p>	lp

David Mitchell, Chair