Columbia Basin College
Board of Trustees' Meeting
Minutes
August 23, 2013
Beers Board Room – 9:00 a.m.

Members in attendance: Sherry Armijo, Kedrich Jackson, Enriqueta Mayuga, Duke Mitchell
President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary
Others in Attendance: Pat Campbell, Leonor de Maldonado, Keeley Gant, Camie Glatt, Daphne Larios, Deborah Meadows, Joe Montgomery, Frank Murray, Gary Olson, Frank Powers, Brett Riley, Bill Saraceno

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Chair Mitchell at 9:04 a.m.	• Chair Mitchell thanked everyone for their presence, and confirmed this is a regular meeting of the CBC Board of Trustees.
Agenda Changes	None	• Trustee Armijo moved and Trustee Jackson seconded the motion to approve the agenda as presented. Approved unanimously.
Approval of Minutes	• June 10, 2013 • June 24, 2013	• Trustee Jackson moved and Trustee Armijo seconded the motion to approve the June 10, 2013 minutes as written. Approved unanimously. • Trustee Jackson moved and Trustee Armijo seconded the motion to approve the June 24, 2013 minutes as written. Approved unanimously.
Remarks Administration	<u>President Cummins</u> • CBC has had a busy summer with record enrollments • College administrative organization updates: ○ Martin Valadez, VP Diversity, has left his administrative role and will continue as a faculty member ○ Curt Freed, VP Instruction, left CBC for personal reasons (finishing his Ph.D. work) ○ No plans to replace VP of Instruction yet because would have to do nationwide search. ○ Executive Dean, Frank Powers, Career and Technical is already on board ○ Executive Dean, Virginia Tomlinson, Math, Science & Transfer Education will be her September 12. She comes to us from Spokane Community College ○ Daphne Larios, Interim Assistant Dean for Basic Skills for the past year ○ The two Executive Deans will join the VPs meeting ○ Maddy Jeffs retired, and Pat Campbell was appointed as the Interim VP of Student Services. Pat has done an outstanding job as the Student Services Dean	

	○ Starting this year with a big group of new faculty members (15) ○ Working with Joe Montgomery on monitoring report schedule for the year. Had glitches last year due to State being late with getting out numbers. ○ Frank Murray prepared report of CBC in the news this past year. Chair Mitchell thanked Frank for his work. ○ Trustee Jackson asked if Running Start is counted in enrollment. Yes, every quarter except summer.	
Foundation	<u>Bob Rosselli</u> • Scholarships awarded this year was 451, 400 accepted – October 11th reception for donors and recipients • Getting ready for audit second week in September • Alumni of the Year – should know this year's recipient soon – to be announced at in-service • Meeting with Hanford leaders • Fundraising – Golf, Horn Rapids, September 13th, 10:30 a.m. registration – 24 teams signed up • Working on Annual Appeal Campaign – sending out postcards	
ASCBC	• Absent – no report	
Faculty Senate	• Absent – no report	
AHE	• Absent – no report	
Classified	• Absent – no report	
Board Members	<u>Trustee Armijo</u> • Great summer, hearing good things in community about CBC • Attended Surgical Tech event <u>Trustee Mayuga</u> • Attended Surgical Tech and Medical Assistant graduations • Asked what the job placement was for both. Frank Powers – seven of the ten Surgical Tech graduates were already employed, and sixteen of the eighteen Medical Assistants <u>Trustee Jackson</u> • Hearing good things about CBC. His daughter is doing CBC's Running Start Program this year. <u>Chair Mitchell</u> • Congratulated President Cummins on his daughter's graduation, and being the youngest CBC graduated! • 6/14/13 – Attended CBC Graduation Ceremony • 6/15/13 – Attended CBC Nursing Program Pinning Ceremony – Chair Mitchell's daughter	

	was one of the graduates • 6/28/13 – Attended the WSU-Tri-Cities monthly Advisory Council meeting as the CBC representative. One of Dr. Moo Young's goals is to add buildings on the WSU-TC campus • 7/26/13 – Attended the play "Legally Blonde" at the CBC Theatre. Enjoyed by he and his wife • 8/15/13-8/16-13 – Attended the Washington State TACTC Board Retreat in SeaTac, Washington as one of two TACTC Board Legislative Action Committee appointed representatives. Plan on attending the National TACTC Conference in Washington D.C. , in February, 2014. • 8/17/13 – Attended the CBC Medical Assistant Pinning Ceremony along with Trustee Mayuga. Chair Mitchell stated he was thanked by a grandparent in attendance for him being there and for his attentiveness. • 8/23/13 – Attended the WSU-Tri-Cities monthly Advisory Council meeting as the CBC representative. WSU-TC wants/goals: ○ New buildings (looking at the year 2020) ○ Club sports Program by Lori Selby to compete with CBC ○ John Fulton attended meeting and donated $200,000 check to WSU-TC	
Student Success Community College Survey of Student Engagement (CCSSE) results	<u>Joe Montgomery</u> • Trying to close the loop, and have made progress since 2008. Overall, results from the CCSSE showed CBC performing about average in comparison to other-medium size colleges. The five key benchmarks or areas of student learning (active and collaborative learning, student effort, academic challenge, student-faculty interaction and support for learners), showed a small range from above to below average performance, but collectively falling close to the average. There were some individual survey items that showed a statistically significance difference in means between the CBC and comparison cohort means. These may be areas for further review and creation of appropriate action steps. Despite mostly average performance in CBC's 2013 results, CBC has shown significant improvement in four of five benchmarks from 2008 to 2013. • The Community College Survey of Student Engagement (CCSSE) is a nationally normed survey developed by the University of Texas at Austin. The 2013 CCSSE cohort includes 718 community colleges from 48 states, the District of Columbia, three Canadian provinces, Bermuda, Micronesia and the Northern Marianas. The survey was developed based research findings that validated the relationship between student engagement and student outcomes. CBC had 717 respondents for this year's survey. • Scores for each benchmark: ○ Active and Collaborative Learning – *Overall performance: Below average* ○ Student Effort – *Overall performance: Average* ○ Academic Challenge – *Overall performance: Above average* ○ Student-Faculty Interaction – *Overall performance: Below average* ○ Support for Learners – *Overall performance: Average* **Conclusion** • The 2013 CCSSE results showed CBC performing similarly to other medium-size colleges as well as making significant improvements from 2008. • Given that the raw survey data is available, additional analyses with breakdowns by	

	various demographic variables can also be performed and can be included in the appropriate Monitoring Reports for the 2013/14 academic year. Current plans are to administer the CCSSE survey again in three years.	
Human Development 101 evaluation	Joe Montgomery • In fall of 2012 Human Development 199 (Hdev) was piloted to students who scored below college-level on two or more areas of the COMPASS. Students who took this course, as well as three other cohorts, were tracked on quarter grade point averages and retention rates from fall through spring. Due to limited capacity, there were a number of students who were 'eligible' to take Hdev in fall 2012 but who were not able to enroll in the course in the fall. This group (eligible, but didn't take the course) made up a control group labeled the "comparison cohort." Two other control groups included a 2011 comparison group and a college-level group. The 2011 cohort consisted of students who scored below college-level on two or more areas of the COMPASS in 2011 and began attending CBC in fall 2011. The college-level cohort included students who scored at college-level in two or more areas of the COMPASS and enrolled at CBC in fall 2012. Results • The Hdev cohort showed higher retention rates than did the comparison cohort and the 2011 cohort for both winter and spring quarters. The Hdev cohort's retention rates of 88.5% for winter quarter was approximately 17 percentage points higher than that for the Comparison group and 13 percentage points higher than the 2011 Comparison group for winter quarter. Winter retention for the Hdev cohort was only about 1.2 percentage points below that of the College-level comparison group. For spring quarter, the 76.9% retention rate for the Hdev cohort was about 15 percentage points higher than the Comparison group and 11 percentage points higher than the 2011 Comparison group. Spring retention for the Hdev cohort was about 4.3 percentage points higher than that of the College-level cohort. • The Hdev cohort showed somewhat less positive results in terms of quarter GPAs. In fall quarter the Hdev cohort had slightly higher grades than both the Comparison cohort and the 2011 Comparison cohort, but about 0.38 of a grade point below the College-level comparison group. For winter quarter, the mean GPAs for the Hdev cohort were about the same as the Comparison control group, slightly higher than the 2011 Comparison group, and about 0.44 grade points below the College-level comparison group. For spring quarter, the Hdev cohort GPAs were slightly lower than the Comparison control group, slightly higher than the 2011 Comparison group, and about 0.48 grade points below the College-level group. **Conclusion** • The Human Development 199 pilot course demonstrated promising results in terms of improving retention rates, as shown by comparisons with same-year and a previous-year control groups. The Hdev course did not show similar positive impacts on quarter GPAs, however. Additional data available from student evaluation surveys indicated that students were highly satisfied with the Hdev courses and generally recommended that the course be required of all new students. Institutional Research needs to examine the student survey findings in more detail and to expand the study to include	

Predictive Analyses report	more qualitative data sources, including written comments on the student evaluation surveys as well as conducting focus groups with student participants. Interviews with instructors may also provide data on impacts of this course.
	
	<u>President Cummins</u>
	• Two variables for further study and reports
	  ○ Mentoring
	  ○ Peer Group	

Reports Reading of Unfair Labor Practice 25018-U-12-6400/11609-1	<u>President Cummins</u> • Read Notice to Employees • Will read again at September 9, 2013 Board of Trustees Meeting	
Strategic Planning	• In three-five year loop (2008-2013), expiring soon • RFP to hire consultant • Selected vendor – Maguire Associates from Concorde, Massachusettes – Start in September • Cost - $73,000 • CBC continues to grow • Elearning in greater demand, need to develop more • More underprepared students coming • Veteran's increasing number ○ More focus on group – Jason Schlegel, Vets Coordinator • Financial Aid office being relocated from H to A building • Veteran's Center will go into current FA area	
Campus Safety	<u>Bill Saraceno</u> • On July 18, 2013 CBC Emergency Operations Center activated due to bomb threat • Procedures followed according to EOC • Person has been arrested • Cost was approximately $48,000 for the half day that campus was closed • Held tabletop discussion • Kudos to President Cummins • Pasco PD commended CBC for the good job • Chair Mitchell thanked everyone for a job well done.	
Legislative Wrap-Up	<u>President Cummins</u> • At the legislative lunch last year here at CBC had a discussion on the importance of stopping tuition rising. Message was carried forward. Good session. • CBC received $585K in backfill • Tri-City Herald doing story on 3% furlough being restored for classified • 3% increase for faculty and staff • Interacting more with Legislators – Invite to campus events • President Cummins is hosting a lunch for legislators on October 1st.	

Discussion Foundation Quid Pro Quo	<u>Bill Saraceno</u> • Agreement entered by the College and the Foundation • Chair Mitchell encouraged everyone to visit the planetarium • Foundation office working on sectors • Advertising has helped increase attendance	
Consent Executive Contract		Trustee Armijo moved and Trustee Mayuga seconded the motion to approve Consent agenda item. Approved unanimously.
Trustee Workshop Officers of the Board	• 2013-2014 Chair and Vice Chair	Trustee Mayuga moved to nominate Chair Mitchell as continuing Chair and Trustee Armijo seconded the motion. Approved unanimously. Trustee Jackson moved to nominate Trustee Armijo as Vice Chair and Trustee Mayuga seconded the motion. Approved unanimously.
ACCT Conference	• Trustee Armijo asked who was planning on attending the ACCT Conference in October: Attendees will be Chair Mitchell, Trustees Armijo & Jackson, and President Cummins.	
Trustee	• Trustee Mayuga will no longer be a Trustee after September, 2013, and Chair Mitchell is in contact with the State Board Office in hopes of getting her vacant position filled quickly.	Chair Mitchell reported that Trustee Mayuga has agreed to continue as a CBC Board Trustee until her position is filled.
Public Comments	• None	
Executive Session	• None	
Adjournment: 11:15 a.m.	Next Regular Meeting Beers Board Room September 9, 2013, 4:00 p.m.	lp

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David Mitchell, Chair