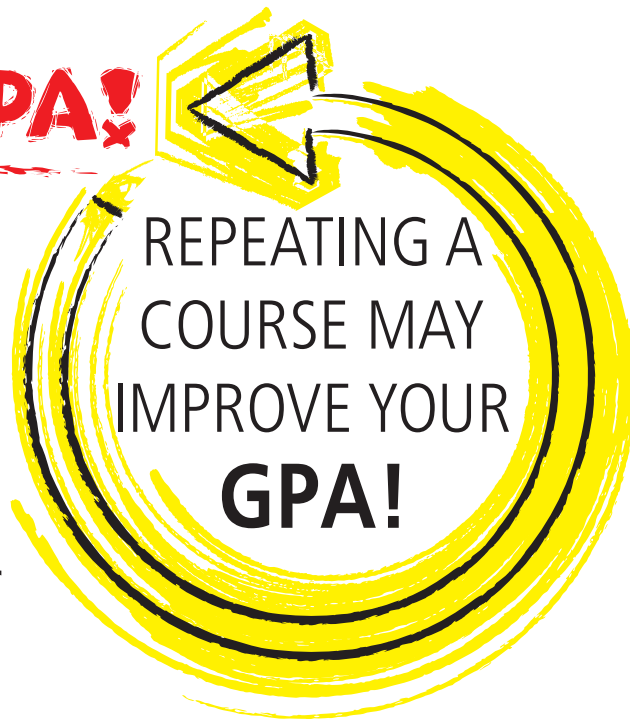


# IMPROVE YOUR GPA!



Degree-seeking students must have a cumulative grade point average (GPA) of 2.0 or higher in order to graduate from Columbia Basin College. If you receive a grade in a course that adversely affects your GPA or that you just want to improve, you may repeat the course.

Some benefits may include:

- Graduation
- Scholarships
- Grants
- Transfer
- Academic probation status
- Employment

## HOW TO INITIATE THE COURSE REPEAT PROCESS:

It is recommended students review their transcripts every quarter. If you have repeated a course, submit a completed Repeat Course Request form located at ([columbiabasin.edu/StudentForms](http://columbiabasin.edu/StudentForms)) to Student Records as soon as you have received a grade for the course you repeated. This request will result in the lowest graded course having a grade identifier of "R" posted next to the grade(s) in the permanent transcript. Your GPA will exclude any course that has a repeat identifier. Complete the Repeat Course Request form and mail, fax, or submit it to Student Records:

**Mail:** Columbia Basin College, Student Records MS-H4, 2600 N 20th Avenue, Pasco, WA 99301

**Fax:** 509-544-2023

**Drop Off:** Student Records is located in the Student Services Center in the HUB, Pasco campus

Students receiving financial aid or veterans' benefits or those participating in athletics should consult the respective office(s) prior to repeating a course, as benefits or eligibility may be reduced or lost as a result of the repeat.

### EXAMPLE OF TRANSCRIPT:

BEFORE REPEATED COURSE						
<b>Fall 2009</b>						
HIST 110		3.2		5.0	16.0	HISTORY OF MODERN E. ASIA
MATH& 146		0.0		5.0	0.0	INTRODUCTION TO STATS
SOC& 201		0.0		5.0	0.0	SOCIAL PROBLEMS
<b>QTRLY:</b>	<b>P/S CR</b>	<b>CR EARN</b>		<b>GPA CR</b>	<b>GRPTS</b>	<b>GPA</b>
	<b>0.0</b>	<b>5.0</b>		<b>15.0</b>	<b>16.0</b>	<b>1.07</b>
<b>Winter 2010</b>						
ENGL& 102		2.1		5.0	10.5	COMPOSITION II
MATH& 146		2.2		5.0	11.0	INTRODUCTION TO STATS
SOC& 201		3.2		5.0	16.0	SOCIAL PROBLEMS
<b>QTRLY:</b>	<b>P/S CR</b>	<b>CR EARN</b>		<b>GPA CR</b>	<b>GRPTS</b>	<b>GPA</b>
	<b>0.0</b>	<b>1 5.0</b>		<b>15.0</b>	<b>37.5</b>	<b>2.50</b>
<b>CUMULATIVE:</b>	<b>P/S CR</b>	<b>CR EARN</b>		<b>GPA CR</b>	<b>GRPTS</b>	<b>GPA</b>
	<b>0.0</b>	<b>54.5</b>		<b>30.0</b>	<b>53.5</b>	<b>1.78</b>

AFTER REPEATED COURSE						
<b>Fall 2009</b>						
HIST 110		3.2		5.0	16.0	HISTORY OF MODERN E. ASIA
MATH& 146		0.0 R		5.0	0.0	INTRODUCTION TO STATS
SOC& 201		0.0 R		5.0	0.0	SOCIAL PROBLEMS
<b>QTRLY:</b>	<b>P/S CR</b>	<b>CR EARN</b>		<b>GPA CR</b>	<b>GRPTS</b>	<b>GPA</b>
	<b>0.0</b>	<b>5.0</b>		<b>5.0</b>	<b>16.0</b>	<b>3.20</b>
<b>Winter 2010</b>						
ENGL& 102		2.1		5.0	10.5	COMPOSITION II
MATH& 146		2.2		5.0	11.0	INTRODUCTION TO STATS
SOC& 201		3.2		5.0	16.0	SOCIAL PROBLEMS
<b>QTRLY:</b>	<b>P/S CR</b>	<b>CR EARN</b>		<b>GPA CR</b>	<b>GRPTS</b>	<b>GPA</b>
	<b>0.0</b>	<b>1 5.0</b>		<b>15.0</b>	<b>37.5</b>	<b>2.50</b>
<b>CUMULATIVE:</b>	<b>P/S CR</b>	<b>CR EARN</b>		<b>GPA CR</b>	<b>GRPTS</b>	<b>GPA</b>
	<b>0.0</b>	<b>54.5</b>		<b>20.0</b>	<b>53.5</b>	<b>2.68</b>

