PETITION FOR REINSTATEMENT AFTER ACADEMIC DISMISSAL

*Student **MUST** petition at least **90 days** prior to the quarter he/she wishes to re-enroll*

Name_____ Student I.D. # _____ / _____ / _____
Last First Middle

Address: _____
Street Apt. # City Zip

Best number to call student during the day: (_____)_____

Email _____

Year/Quarter of Dismissal: _____ ❑ Fall ❑ Winter ❑ Spring ❑ Summer
Year

Year/Quarter (when you wish to re-enroll): _____ ❑ Fall ❑ Winter ❑ Spring ❑ Summer
Year

Academic Program (Major) in which you wish to re-enroll: _____

Name of most recent CBC counselor or advisor: _____
Last First

DIRECTIONS: Students who have been placed on academic dismissal may request reinstatement into the College following the one-year dismissal period. Students should complete this form and mail it to:

Lane Schumacher
Associate Dean for Student Retention & Completion
Columbia Basin College
2600 North 20th Avenue MS-H8
Pasco, WA 99301-3379

- You will be scheduled to meet with a Reinstatement Committee made up of the Vice President for Student Services, the Associate Dean for Student Retention & Completion, a CBC counselor, and a representative of the academic program in which you plan to re-enroll.
- Notification of your meeting date and time will be mailed to you.
- You will be expected to meet with the Committee and to present a full explanation of your academic transcript and your pattern of past performance.
- You will be expected to discuss in detail your proposed strategy for academic success.
- IT WILL BE YOUR RESPONSIBILITY TO PROVIDE THE COMMITTEE MEMBERS WITH EVIDENCE TO SUGGEST YOU WILL BE SUCCESSFUL AT COLUMBIA BASIN COLLEGE FROM THIS POINT FORWARD.
- The Committee is not obligated to reinstate students, and it should be understood a petition for reinstatement does not guarantee you any rights to re-enroll at CBC.

I am hereby requesting a Reinstatement Committee to allow me to re-enroll at Columbia Basin College. I understand I will be contacted to present information to the Reinstatement Committee that will help them decide on possible reinstatement. I further understand the Committee and the College are not obligated to reinstate me, and my request for reinstatement does not guarantee any rights to re-enrollment.

Signature: _____ Date: _____

Office Use Only
Date petition received in Counseling/Advising Office _____

Columbia Basin College complies with the spirit and letter of state and federal laws, regulations and executive orders pertaining to civil rights, Title IX, equal opportunity and affirmative action. CBC does not discriminate on the basis of race, color, creed, religion, national or ethnic origin, parental status or families with children, marital status, sex (gender), sexual orientation, gender identity or expression, age, genetic information, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal (allowed by law) by a person with a disability, or any other prohibited basis in its educational programs or employment. Questions or complaints may be referred to Camilla Glatt, Vice President for Human Resources & Legal Affairs and CBC's Title IX Coordinator at (509) 542-5548.

Individuals with disabilities are encouraged to participate in all college sponsored events and programs. If you have a disability, and require an accommodation, please contact the CBC Resource Center at (509) 542-4412 or the Washington Relay Service at 711 or 1-800-833-6384. This notice is available in alternative media by request.