

Columbia Basin College  
Board of Trustees' Meeting  
Minutes  
January 10, 2011  
Beers Board Room – 3:00 pm

Members in attendance: Sherry Armijo, Sal Beltran, Reneé Finke, Enriqueta Mayuga, Duke Mitchell

President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary

Others in Attendance: Sylvia Alvarez, Derek Brandes, Deb Brown, Carrie DeLeon, Al Downs, Curt Freed, Camie Glatt, Mike Grinnell, Maddy Jeffs, Ty Jones, Chris Martinson, Deborah Meadows, Kerrin Molton, Meg Molton, Joe Montgomery, Frank Murray, Gary Olson, Drew Proctor, Bob Rosselli, Bill Saraceno, Alice Schlegel, Tim Still, Martin Valadez, Jacques Von Lunen, Gene, Vicky, Scott, Susan, Savannah, & Dakota Wagner, Michelle Yeager

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Chair Finke at 3:00 p.m.	
Agenda Changes	<ul style="list-style-type: none"> <li>• Celebrating Excellence add Scott Wagner &amp; Sal Beltran</li> <li>• Exhibit C – Cuts for \$3.4 M reduction, Programs – Corrected Slide: Changing Computer Science to Paralegal</li> <li>• Discussion add Delta High School &amp; Reserve Policy</li> </ul>	
Approval of Minutes	<ul style="list-style-type: none"> <li>• Minutes: December 13, 2010, Board of Trustees' Meeting</li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Mitchell moved and Trustee Beltran seconded the motion to approve the minutes as published.</li> <li>• Motion unanimously approved.</li> </ul>
Celebrating Excellence	<ul style="list-style-type: none"> <li>• Al Downs came out of retirement 6 years ago to help CBC with construction projects, including the B building, Thornton Center, and the CCTE building. CBC appreciates all the work Al has done these past years in overseeing the planning and supervision ensuring high quality construction. He will be missed greatly, but is off to enjoy working on his farm and with his animals.</li> <li>• Kerrin Molton came to CBC in 2007 to help rebuild the Ag department through the instruction component.               <ul style="list-style-type: none"> <li>• Received tenure last spring.</li> <li>• CBC was chosen by the National Association of Agricultural Educators (NAAE) for the Outstanding Postsecondary/Adult Agricultural Education Award at their annual convention in Las Vegas on Dec. 1. CBC is one of only six programs nationwide to receive this award.</li> </ul> </li> </ul>	

<p><i>Celebrating Excellence, Con't.</i></p>	<ul style="list-style-type: none"> <li>• Kerrin was honored at the NAAE annual convention for fulfilling their mission “professionals providing agricultural education for the global community through visionary leadership, advocacy and service.”</li> <li>• Each of the six award winners received a plaque and a Toyota Tundra.</li> <li>• Scott Wagner and his family were introduced and thanked by Trustee Beltran for the cakes they baked for all the vets in the fitness center on Valentine’s Day. Their thoughtfulness in appreciating and thanking the people who have served in the military is greatly appreciated.</li> <li>• Sal Beltran was presented with a framed copy of his featured article in the Tri-City Herald. He was thanked for his service to our country, having served in the Vietnam War.</li> </ul>	
<p>Linkage with Community</p>	<ul style="list-style-type: none"> <li>• Chris Martinson, CTE Director, Pasco School District thanked CBC for their leadership in their work with the Ag program, and thinks there is a bright future in the Columbia Basin in agriculture.</li> <li>• Pasco School District is expanding their Ag programs at the high schools due to the growing interest in this field, and graduating students now have the option of completing their Bachelor’s degree at CBC instead of transferring to another institution.</li> <li>• Mr. Martinson thanked Lisa Toomey for her work in providing scholarship information to high school students, and Kerrin Molton in Ag science education.</li> <li>• Pasco School District appreciates all the work CBC has done in promoting the Ag program in this community.</li> </ul>	
<p>Remarks By Administration  President</p>	<p><u>Rich Cummins:</u></p> <ul style="list-style-type: none"> <li>• TACTC Winter Conference, January 23 &amp; 24 in Olympia <ul style="list-style-type: none"> <li>• Board of Directors met on December 20<sup>th</sup> for a policy discussion</li> <li>• Discussed position on proposed legislature</li> </ul> </li> <li>• Governor’s proposal <ul style="list-style-type: none"> <li>• Proposing to eliminate SBCTC Board of Directors</li> </ul> </li> <li>• 3% Salary or Furlough Calculations <ul style="list-style-type: none"> <li>• Exempt – 6.9 days of pay</li> <li>• Faculty – 5.28 days of pay</li> <li>• Classified – 6.9 days of pay</li> <li>• CBC does not get COLAs</li> <li>• Health Insurance Premiums will rise 25% over last year</li> </ul> </li> <li>• Accreditation Final Report <ul style="list-style-type: none"> <li>• On January 14, 2011 President Cummins, Curt Freed &amp; Joe Montgomery will travel to</li> </ul> </li> </ul>	





Reports, Con't.

- CBC has a high overall college course success rate, compared to NCCBP colleges, however, completion rates for Pre-Calc I, Calculus I, and Statistics are quite low compared to other state community colleges. English Composition (English 101 and 102) completion rates are about average in comparison to other community colleges in the state.

Improvement Actions: Create learning communities with human development courses linked to Pre-college Math courses; implement Supplemental Instruction for Statistics; change pre-requisites for Pre-Calc to Math 95; Pilot Math 83, 84, 96 as one class taught by Dev Ed/Math faculty; English dept. to track transitions from 98/99 to 101, 101 to 102.

- Second Goal – “Effective Learning”

Findings:

- Students rated themselves positively in terms of achieving the Student Learning Outcomes, except for Cultural Enrichment, which received lower ratings.
- Indicators of student content learning are still under development and will be reported in the next Academic Monitoring Report.
- Student perceptions of the CBC learning environment were generally quite favorable, including overall quality of instruction, value of the education received, and quality of the campus itself.

Improvement Actions: Identify and implement more objective measures of SLOs, implement measures of content learning and include in next year’s report.

- Third Goal – “Quality Teaching”

- CBC’s percentage of full-time faculty was ninth highest in the state.
- Student ratings indicated limited communications and interactions with faculty members outside of the classroom environment.
- About 85% of the faculty are White, with the percentage of Hispanic faculty members falling somewhat below the Hispanic percentage in the applicant pool.
- About 2/3 of faculty members have a master’s degree, consistent with national norms; about 13% have a doctorate, slightly lower than national norms.
- The student to faculty ratio was somewhat higher than most members of the NCCBP comparison group.
- Student ratings of effective faculty pedagogy, based on items derived from Ken Bain’s book *What the best college teachers do*, were generally in the low to moderate range.

Improvement Actions: Continue efforts to recruit minority and doctorate-level faculty; initiate Pedagogy Institute to provide support for faculty who wish to enhance their teaching capabilities.

- Fourth Goal – “Quality Educational Programs”

- There is insufficient data, based on the newly-approved Program Review Process, to report this year.

<p><i>Reports, Con't.</i></p>	<ul style="list-style-type: none"> <li>• Comments on CBC educational programs from the recent NWCCU accreditation visit were mixed, with positive comments about the measurement system, but criticism for inadequate improvement planning based on the indicators and lack of program evaluation data.</li> <li>• Data obtained from Washington State University showed that CBC transfer students performed very well compared to students from other community colleges in the state, showed good retention rates in the first year and after, and also had high bachelor's degree graduation rates compared to students from other community colleges.</li> </ul> <p>Improvement Actions: Initiate program review process for a first cohort of programs, communicate End State indicators and findings to faculty by posting findings on CBC website and presenting results at Division and other faculty meetings.</p>	
<p>Discussion</p>	<p><u>Rich Cummins:</u></p> <ul style="list-style-type: none"> <li>• “Closing the Loop” will be added as a standing agenda item for Board meetings.</li> <li>• Budget Update – The Budget Reduction Committee is finished with the recommendations to reduce the overall operating budget of the college. As of November 30, 2010, have identified \$2,528,528 of potential savings against a target of \$2,337,500. These reduction savings includes 11 full time positions that are fund transfers, frozen open positions or reductions in force.</li> </ul> <p>This committee has taken a comprehensive review and evaluation of all areas of the college looking for any possible cost savings and reductions. In keeping with the directive of the Board of Trustees, the committee has attempted to preserve the basic mission of the college.</p> <p>President Cummins extended his gratitude to the committee for their hard work on the difficult and sensitive assignment they were given. He introduced two committee members, Tim Still and Drew Proctor who expressed appreciation on behalf of their coworkers for the opportunity to provide input on such an intense topic. Trustee Finke, on behalf of the Board, thanked committee members for all their efforts in these tough times, and in keeping a positive attitude while being given a very stressful task.</p> <ul style="list-style-type: none"> <li>• Delta High School – Has been temporarily housed on the CBC Richland campus with the intent of purchasing private land to construct their permanent campus. STEM Foundation has decided to stay at the existing location with the support of the school districts. More information to come for a more solid proposal. <ul style="list-style-type: none"> <li>• Will plan on a future Board meeting on the CBC Richland campus and allow for a tour of Delta High School.</li> </ul> </li> </ul>	

<i>Discussion, Con't.</i>	<ul style="list-style-type: none"> <li>• Reserve Policy <ul style="list-style-type: none"> <li>• Trustee Finke reported this has been updated and approved.</li> <li>• Proposed drafting up a policy statement so that the Board budget remainder can be put toward reserve fund.</li> </ul> </li> </ul>	
Trustee Work Session Board Self-Evaluation	<ul style="list-style-type: none"> <li>• Board Self-Evaluation <ul style="list-style-type: none"> <li>• The Board recessed at 5:25 p.m.</li> </ul> </li> </ul>	
Adjournment: 5:58 p.m.	Next Regular Meeting HUB Senate Room February 14, 2011 @ 4:00 p.m.	lp

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Reneé Finke, Chair