

Columbia Basin College
Board of Trustees' Meeting
Minutes
December 14, 2009
Beers Board Room – 4:00 pm

Members in attendance: Sherry Armijo, Sal Beltran, Reneé Finke, Wayne Martin, Enriqueta Mayuga

Others in Attendance: Dave Abbott, Dave Arnold, Derek Brandes, Donna Campbell, Rich Cummins, Al Downs, Curt Freed, Camie Glatt, Mike Grinnell, Maddy Jeffs, Ty Jones, Bill McKay, Deborah Meadows, Matt Mills, Meg Molton, Joe Montgomery, Frank Murray, Gary Olson, Julissa Rodriguez, Scott Rogers, Bob Rosselli, Bill Saraceno, Martin Valadez, Edison Valerio, Tim Woodward

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Chair Beltran at 4:00 p.m. <ul style="list-style-type: none"> • Chair Beltran welcomed and introduced Sherry Armijo who has been appointed to Trustee Position 4 on the CBC Board. 	
Agenda Changes	<ul style="list-style-type: none"> • None. 	
Approval of Minutes	<ul style="list-style-type: none"> • Minutes: November 9, 2009, Board of Trustees' Meeting. 	<ul style="list-style-type: none"> • Trustee Martin moved and Trustee Finke seconded the motion to approve the minutes as published. • Motion unanimously approved.
Celebrating Excellence	<ul style="list-style-type: none"> • Julissa Rodriguez, a member of the CBC Women's soccer team, was recognized for being named the NWAACC East Region MVP. • Scott Rogers, Athletic Director, introduced, Matt Mills, CBC's Women's Soccer coach by stating Coach Mills has put CBC Women's soccer on the NWAACC map. • Coach Mills thanked the Trustees and administration for providing state-of-the-art facilities and funding for travel in support of CBC athletics. • Coach Mills introduced Julissa Rodriguez: <ul style="list-style-type: none"> • Julissa led NWAACC this year with 28 goals; • Julissa has had offers from at least 10 four-year colleges; she has not yet decided where she will attend. 	

<p>Linkage with Community</p>	<ul style="list-style-type: none"> • Edward Valerio, President of the Tri-Cities Hispanic Chamber of Commerce and Branch Manager of Bank of America, thanked CBC for their support. • The Tri-Cities Hispanic Chamber of Commerce rents classroom space from CBC in order to facilitate small business classes to Hispanic community businesses. • Classes are held every Thursday, and 17-21 students attend. • Mr. Valerio would like to invite CBC faculty to teach some of the classes. • An invitation was extended to the Trustees to attend the Tri-Cities Hispanic Chamber of Commerce end-of-the-year dinner at TRAC on December 18, 2009; President Cummins will be the keynote speaker. 	
<p>Remarks By Administration</p> <p>President</p> <p>CEO, Foundation</p> <p>By ASCBC President</p> <p>By Faculty Senate Chair</p>	<p><u>Rich Cummins:</u></p> <ul style="list-style-type: none"> • The 2010 Regular Legislative Session is scheduled to begin on January 11, 2010. • A bill addressing the budget will be introduced that will have three themes: <ul style="list-style-type: none"> • Program Efficiency; • Shared Services; • District Boundaries. <p><u>Bob Rosselli:</u></p> <ul style="list-style-type: none"> • The Foundation has raised 18,700 in new money since Thanksgiving; • There is \$4,400 in the Annual Campaign Fund; • The piggy bank drive raised \$2,300 for the spirit scholarship. • Dave Brockman, Department of Energy, Richland Manager, is enthusiastic about the Nuclear Technology program and is interested in raising funds. <p><u>Brittney Stephens:</u></p> <ul style="list-style-type: none"> • Absent – No report. <p><u>Dave Arnold:</u></p> <ul style="list-style-type: none"> • Grades were due today, and Dave thanked Vice President Campbell and Vice President Jeffs for extending the due-date time from noon to 4:00 p.m.; • Faculty Senate sponsored a very successful food drive; • Faculty was involved with Study Day—a Phi Theta Kappa sponsored event to give faculty and students an opportunity for interaction outside of the classroom and to provide assistance to students studying for their final exams. • Nominations for the NISOD are underway; although the recipients may not be able to travel to the award ceremony in Texas, CBC will have some kind of celebratory event for them. 	

<p>By AHE President</p> <p>By Classified Staff</p> <p>By Board Members</p>	<p><u>Dave Abbott:</u></p> <ul style="list-style-type: none"> • Dave thanked Vice President Campbell and Vice President Jeffs for extending the due-date time from noon to 4:00 p.m. <p><u>Jerry Thompson:</u></p> <ul style="list-style-type: none"> • Absent – No report. <p><u>Trustee Martin:</u></p> <ul style="list-style-type: none"> • No report. <p><u>Trustee Mayuga:</u></p> <ul style="list-style-type: none"> • No report. <p><u>Trustee Finke:</u></p> <ul style="list-style-type: none"> • Trustee Finke is enjoying all the CBC sponsored activities. <p><u>Trustee Armijo:</u></p> <ul style="list-style-type: none"> • Trustee Armijo is happy to be on the Board. <p><u>Chair Beltran:</u></p> <ul style="list-style-type: none"> • No report. 	
<p>Reports Academic End State Monitoring Report</p>	<ul style="list-style-type: none"> • Summary of the Academic End State Monitoring Report: <ul style="list-style-type: none"> • Compared to other community colleges in Washington, CBC has a very high rate of student transfer to baccalaureate institutions. Nearly 75% of CBC transfers attend WSU (>60% of these students attend WSU Tri-Cities). • The academic performance of CBC students after transfer is similar to that of students from other college and of native students, with mean quarterly and cumulative GPAs roughly 3.0. • Students placed in Developmental Math experience considerable difficulty completing these courses and moving to the college level. About 30% of Dev. Math students make the transition to college coursework within three years. Once at college level, over 75% pass their first course. • Students placed in Developmental English also experience difficulty (about 50% pass their first course within three years of placement) but are generally successful once they attempt college level English (about 90% succeed within three years). • About 50% of CBC faculty members are full-time which is average for the state as a whole. A higher percent, perhaps 60%, is desired given the greater ability of full-time 	

Academic End State Monitoring Report, Con't.

faculty to interact with students and colleagues, serve on committees, participate in professional development, etc.

- CBC faculty salaries, adjusted for cost-of-living, compare favorably with salaries of other community colleges.
- Faculty ethnic composition is lower than desired but (based on 2008 applicant data) representative of the number of minorities available in the applicant pool.
- Faculty educational levels, with about 65% having a Master's and 15% having a doctorate, are consistent with national-level values.
- Student-to-faculty ratios are about average for the state as a whole.
- Student survey data from the Community College Survey of Student Engagement (CSSE) indicate students are generally satisfied with the classroom learning processes, involvement in higher-order thinking (e.g., critical thinking), and the contribution of CBC to their knowledge, skills and personal development. Students were less satisfied with the extent of interactions with the faculty, particularly outside of a classroom setting.
- It was pointed out to the Board that the new accreditation standards require the college to assess "extent of mission fulfillment" on a regular basis. A draft policy was presented for Board review, in which the college proposes to conduct such an assessment for each End State and for the overall College Mission on an annual basis.
- Additional analyses of the performance indicators were conducted to derive an overall performance level for the Academic End State.
 - Of the 16 indicators presented, 10 received a rating of good ("+", 2 points each), 5 received a rating of neutral ("0", 1 point each), and 1 received a poor rating ("-", 0 points), for a total of 25 out of 32 points (78.1%).
 - Using the performance curve (defined as part of the Access End State Report), performance on the Academic End State was assessed as a "B+."
- The Board and CBC administrators requested additional information and analyses related to the Academic End State Report. The IR department was asked to:
 - Retroactively evaluate the college's performance last year, using the indicators for each End State and the performance evaluation system recently adopted;
 - Present the results of COMPASS testing for Fall 2009;
 - Present an historical analysis of student transfers to baccalaureates;
 - Conduct additional research to compare characteristics of CBC's faculty with similar institutions, including full-time percentage, age distribution, ethnic composition, and degree attainment;
 - Provide further information on course-taking patterns of Dev. Math and Eng. students.

Follow-Up: Closing the Loop on the Access Monitoring Report	<ul style="list-style-type: none"> Revised portion of the Access Monitoring Report from the November 9, 2009, meeting: This included several corrections to tables that had been presented to the Board previously and several additional analyses that had been requested at the time of the presentation. 	
Discussion Mission Fulfillment/ Indicators	<ul style="list-style-type: none"> A draft of a proposed new ends policy was presented for Board review: <ul style="list-style-type: none"> The college proposes to conduct such an assessment for each End State and for the overall College Mission on an annual basis. The Trustees requested the draft document be put in a bulleted format and sent to them electronically. The Trustees will inform President Cummins when the document is ready to be addressed as a Consent agenda item. 	<ul style="list-style-type: none"> Barbara Grant will reformat the document and send it electronically to the Trustees.
Trustees Work Session	<ul style="list-style-type: none"> Chair Beltran reminded the Trustees to submit their Board Self-Evaluations. 	
Adjournment: 6:05 p.m.	<p style="text-align: center;">Next Regular Meeting January 11, 2009 @ 4:00 p.m.</p>	bg

Salvador Beltran, Chair