

Columbia Basin College  
Board of Trustees' Meeting  
Minutes  
April 16, 2012  
Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Reneé Finke, Enriqueta Mayuga, Sal Mendoza, Duke Mitchell  
President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary

Others in Attendance: Ronn Campbell, Roy Garcia, Mike Grinnell, Carol Groce, Kevin Hartze, Kristy Henscheid, Saleh Jaber, Maddy Jeffs, Ty Jones, Yesenia Lazaro, Leonor de Maldonado, Melissa McBurney, Bill McKay, Deborah Meadows, Joe Montgomery, Frank Murray, Gary Olson, Brad Ovens, Brett Riley, Bob Rosselli, Susan Sandmeier, Bill Saraceno, Martin Valadez, Kyle Vierck

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Trustee Finke at 4:00 p.m.	
Agenda Changes	<ul style="list-style-type: none"> <li>• None.</li> </ul>	
Approval of Minutes	<ul style="list-style-type: none"> <li>• March 12, 2012               <ul style="list-style-type: none"> <li>○ Under Celebrating Excellence add:                   <ul style="list-style-type: none"> <li>▪ “Special thanks and acknowledgement to Scott Rogers for all his hard work with the Athletic Banquet.”</li> </ul> </li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Mitchell moved and Trustee Armijo seconded the motion to approve the minutes as corrected. Approved with one abstention by Trustee Mendoza due to his absence.</li> </ul>
Celebrating Excellence Ronn Campbell	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Introduced Ronn Campbell who was recently awarded the Kennedy Center Gold Medallion (organization’s highest honor), and Dean Bill McKay for introduction.</li> </ul> <p><u>Bill McKay</u></p> <ul style="list-style-type: none"> <li>• Ronn makes all the sound and lighting happen for the Theatre department, and is even called upon for his expertise from the community. Each year, eight Kennedy Center American College Theatre Festival (KCACTF) regions honor individuals or organizations that have made extraordinary contributions to the teaching and producing of theatre and who have significantly dedicated their time, artistry and enthusiasm to the development of the Kennedy Center American College Theatre Festival. Most importantly, recipients have demonstrated a strong commitment to the values and goals of KCACTF and to excellence in educational theatre. It is the most prestigious regional award given by KCACTF and is considered one of the great honors in theatre education.</li> </ul> <p><u>Ronn Campbell</u></p> <ul style="list-style-type: none"> <li>• Showed the gold medallion he received at the Kennedy Center American College Theatre Festival in Colorado in recognition of his theatre work. Ronn thanked the Board for their recognition. He is involved in scenic lighting and sound design for the region, and the regional webmaster. He truly enjoys helping in theatre production</li> </ul>	

<p>All-Washington Academic Team</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Saleh Jaber (student) and Dr. Kristy Henscheid (PTK advisor and Biology instructor) were introduced. Saleh Jaber and Madison Belmont were both selected for their classroom excellence at Columbia Basin College which led to both being chosen as All-USA Academic All Stars and visiting with Gov. Chris Gregoire in Olympia. They have enjoyed the recognition and the accompanying \$750 scholarships, but the motivation to help others drives their desire to succeed.</li> </ul> <p><u>Dr. Kristy Henscheid</u></p> <ul style="list-style-type: none"> <li>• Phi Theta Kappa adviser at CBC, said Saleh Jaber organized a student club for Math Engineering Science Achievement (MESA) students and tutors people in math. "He will definitely go far once he transfers." Madison Belmont recently held a fundraiser and an awareness event for Hope House, a safe house for women in Asheville, N.C. Dr. Henscheid accompanied the students to Olympia for the award ceremony.</li> </ul> <p><u>Saleh Jaber</u></p> <ul style="list-style-type: none"> <li>• Is a member of Phi Theta Kappa Honor Society, has majored in bioengineering and hopes to attend the University of Washington next fall and go on to medical school. Being a part of the Team will allow him to explore more scholarship opportunities.</li> </ul> <p><u>Madison Belmont</u></p> <ul style="list-style-type: none"> <li>• Is finishing her high school education through Three Rivers HomeLink, a resource for homeschooled youth in the Richland School District. She also is pursuing an associate's degree at CBC through the Running Start program. Madison wants to continue her education at Whitworth College or Eastern Washington University and focus on social work.</li> </ul>	
<p>Hispanic Serving Institution</p>	<p><u>Martin Valadez</u></p> <ul style="list-style-type: none"> <li>• Columbia Basin College has regained its designation as a Hispanic Serving Institution (HSI). The renewed status is a benefit to all students who attend CBC, not just those who are of Hispanic heritage. With the designation comes the ability for school officials to apply for federal grants worth hundreds of dollars. In light of the enormous cuts to higher education in Washington State, any extra federal money is critical to ensuring CBC can continue to meet the needs of its students.</li> </ul> <p>The Hispanic-service designation is given to two-year and four-year colleges at which 25 percent of the students identify themselves as Hispanic, and CBC was able to qualify with 27.8% of the college's 3,525 students in that category. The College didn't lose its status earlier because of a drop in Hispanic students, but rather because federal accounting methods changed. Special thanks to Roy Garcia and the Outreach team for all their efforts in making student contact to ensure they were on board with attending CBC.</p> <p><u>Roy Garcia</u></p> <ul style="list-style-type: none"> <li>• It's a pleasure working with students and helping them succeed with their higher education goals. HSI designation helps CBC apply for grants to help the entire institute.</li> </ul>	

<p>Linkage with Community Pasco Downtown Association</p>	<p><u>Martin Valadez</u></p> <ul style="list-style-type: none"> <li>• Mr. Rick White, Community &amp; Economic Development Director for the City of Pasco, and Ms. Amy Kuchler, the new Executive Director of the Downtown Pasco Development Authority.</li> </ul> <p>Mr. White discussed the recent creation of the new DPDA which will take the lead in the development of downtown Pasco, and the collaboration between CBC and the City of Pasco in the revitalization of downtown, particularly with the new façade program. With the use of a block grant from the city, funds through CBC’s HUD-HSIAC grant, and also funds from the owners they are moving forward with this program. In fact, earlier this year they inaugurated the completion of their first façade at Mi Casa Furniture.</p>	
<p>Remarks President</p> <p>CEO, Foundation</p> <p>ASCBC President</p> <p>Faculty Senate Chair</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Budget – Zero cuts, great news! <ul style="list-style-type: none"> <li>• Trustees Finke and Mitchell have sent out letters to Legislators thanking them for their support of education.</li> </ul> </li> <li>• Meeting with Mike Schwenk and John LaFemina from PNNL this Friday to discuss support of Planetarium. Discussing how CBC and PNNL can partner on program.</li> <li>• Attended HACU with Martin in Washington D.C. Met with Maria Cantwell, Doc Hastings, and Sarah Bolton from Patty Murray’s office. Working with Martin in establishing a HACU summit in Washington.</li> <li>• This Tuesday there will be a press conference with Windermere/HAPO who will announce their gift of \$50,000 to CBC for the Planetarium.</li> </ul> <p><u>Bob Rosselli</u></p> <ul style="list-style-type: none"> <li>• Planetarium a real tribute to Rich and Bill in building things on campus. Main reason the Community Foundation wanted to support the project.</li> <li>• \$100,000 minimum pledge from Bechtel. Now have \$50,000 from them for a total of \$433,000.</li> <li>• Scholarship banquet raised \$123,000, netted out \$90,000. Thanks for attending, and the support.</li> <li>• Fundraising income to date \$2.1 million of which, \$100,000 raised by various programs on campus.</li> <li>• April 1, 2012, CBC Foundation launched The Alumni Students &amp; Friends webpage. You too can become a member. Check out website at <a href="http://www.columbiabasin.edu/asfa/login.aspx">www.columbiabasin.edu/asfa/login.aspx</a></li> </ul> <p><u>Yesenia Lázaro</u></p> <ul style="list-style-type: none"> <li>• Attachment provided in minutes. Will hold other comments until later in the meeting.</li> </ul> <p><u>Joanie Guercia</u></p> <ul style="list-style-type: none"> <li>• Absent-no report.</li> </ul>	

AHE	<p><u>Melissa McBurney</u></p> <ul style="list-style-type: none"> <li>• This is the last meeting for Melissa.</li> <li>• New officers have been selected: <ul style="list-style-type: none"> <li>○ Mark Taff-Pres., Greg Pierce-Vice Pres. Omar Bourouh-Secretary, Gene Holand-Treasurer</li> </ul> </li> </ul>	
Classified Staff	<p><u>Carol Groce</u></p> <ul style="list-style-type: none"> <li>• State mandate effective July 1, 2012, 3% cut for all classified employees. WPEA is working on issue on behalf of staff. Dave Schiel-WPEA President has asked for discussion on topic.</li> </ul>	
Board Members	<p><u>Trustee Mendoza</u></p> <ul style="list-style-type: none"> <li>• Missed last Board meeting – celebrated son’s birthday at ChuckE Cheese</li> <li>• Reading up on issues.</li> </ul> <p><u>Trustee Mitchell</u></p> <ul style="list-style-type: none"> <li>• Attended WSU-TC Library Reception – WSU-TC Consolidated Information Center (CIC) – 3/15/12 – Historical art on display.</li> <li>• Attended a WSU-TC Tuition Committee Meeting (Meeting #2) at WSU-TC – 3/22/12. Next meeting is tomorrow 4/17/12.</li> <li>• Attended a WSU-TC Advisory Council Meeting as CBC Representative – 3/23/12 – Respectful and speaking highly of CBC.</li> <li>• WSU-TC is seeking to become HSI institution.</li> </ul> <p><u>Trustee Mayuga</u></p> <ul style="list-style-type: none"> <li>• No report. Asked how Rich is feeling about budget? Cautious. Budget Reduction Committee has submitted letter with plan to him. Will table for now.</li> </ul> <p><u>Trustee Armijo</u></p> <ul style="list-style-type: none"> <li>• HAAP celebration, May 4, 2012, 5:30PM reception and 6:00PM program starts at TRAC – 3200 attending, and large number of local students being awarded scholarships. Many of them will attend CBC.</li> </ul> <p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>• Scholarship dinner was terrific, very nice event!</li> <li>• CF Walk, April 29, 2012, Howard Amon Park, registration begins at 11:00AM and walk begins at 12:00PM. Special thanks to Kristy Henscheid and PTK who have been instrumental with Walk planning. Appreciates all their work.</li> <li>• Has been jogging around campus, and discovered Arbor trees on south side of campus.</li> </ul>	

<p>Student Success Human Development (HDEV) College Success Course</p>	<p><u>Maddy Jeffs</u></p> <ul style="list-style-type: none"> <li>• HDEV 199, Four (4) credits, running as pilot course. Re-emphasis on student success. College Success Course to help students achieve skills and strategies to succeed in college.</li> <li>• Initiatives i.e. FYI have been very successful.</li> <li>• This fall students at two or three of Compass areas, or below college level areas will be required to take HDEV 199.</li> <li>• Counselors have done a remarkable job with developing course.</li> </ul>	
<p>Reports Legislative Updates for 2012 Sessions</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• House Bill 2259: Eliminating certain duplicative higher education reporting requirements. Repeals the requirements in state law for institutions of higher education related to crime statistics reporting and campus safety plan development.</li> <li>• House Bill 2483: Creating the Office of the Student Achievement Council replacing the Higher Education Coordinating Board (HECB).</li> <li>• House Bill 2485: Creating efficiencies for higher education. Exempts institutions of higher education from certain competitive contracting requirements for goods and services purchases and personal service contracts of less than \$100,000, and also for travel arrangements.</li> <li>• Summary of the 2012 Supplemental Operating Budget as Passed by the Legislature: <ul style="list-style-type: none"> <li>• Budget Reductions: There are no general budget reductions for the community and technical colleges or for other higher education institutions.</li> <li>• STEM Enrollments: Out of current funds, the CTCs must use \$2 million solely to increase enrollments in science, technology, engineering and math.</li> <li>• Customized Training: Out of existing appropriations, \$200,000 in FY 2012 and \$1.8 million in FY 2013 must be deposited into the Customized Training Account for use solely by that program. Loans to businesses.</li> <li>• Jefferson Education Center: Out of current funds, the State Board is directed to use \$100,000 to fund the Jefferson Education Center.</li> <li>• Aerospace Training: \$131,000 in new funding is provided for 2SHB 2156 (aerospace training).</li> <li>• Baccalaureate Engineering and STEM Enrollments: UW and WSU are directed to use \$3.8 million of existing funds to increase engineering enrollments, including, for WSU, 30 FTE in mechanical engineering at Olympic College.</li> <li>• COP Funding: Debt service is appropriated from our Building Fee Account for capital projects at Skagit Valley Community College and Lower Columbia Community College.</li> <li>• Tuition Waiver Study: The State Board must conduct a comprehensive review of its tuition waiver policies and report to the Legislature by December 1, 2012. The baccalaureate institutions must each conduct a review of their own tuition waivers. Bill Saraceno chaired committee. (Trustee Mitchell requested a copy of the report.)</li> </ul> </li> </ul>	

Monitoring Report-Wellness

- Intercollegiate Athletics: The use of appropriated state funds to support intercollegiate athletics programs is prohibited.
- Baccalaureate Degrees: Last year's budget bill is amended to delete "applied" from the proviso allowing Bellevue College to offer certain baccalaureate degrees.
- Differential Tuition Authority: The authority to implement differential tuition is removed for both our system as well as the four-year institutions for the remainder of the biennium.
- Differential Tuition Study: By January 2013 a legislative advisory committee will review the impact of differential tuition rates on the GET program and make recommendations on how differential tuition should be addressed to maintain the ongoing solvency of the GET program.
- Financial Aid: No change in funding for the State Need Grant or the Work Study Program.
- Running Start: No Change to Running Start funding.
- Enrollment Targets: No change to our general enrollment target. Same since 2008.
- IT Savings: The Legislative budget directs OFM to reduce agency information technology expenditures by \$5 million. This could result in additional reductions to CTC funding, could affect CBC.
- Compensation: There are no compensation changes that will impact employee pay or health benefits. The employer health benefit funding rate is reduced from \$850 to \$800 per employee per month due to better than expected experience, it will not impact employee benefits.

President Cummins

- The assessment of the Well-Being End State was based on the following components:
  - Goal A: Psychological well-being of students (based on survey items related to the PERMA model).
  - Goal B: Persistence and determination to succeed based on GRIT scale items which were incorporated into the student survey, which is related to Engagement in the PERMA model.
  - Goal C: Entering student attitudes and beliefs from the Learning and Study Strategies inventory (LASSI) which is related to all of the PERMA dimensions.
- Measurement of all three Objectives was accomplished using surveys of CBC students.
- Results for Goal A: Psychological well-being of students – Means for almost all items related to psychological well-being were quite high (generally above 4.0), indicating positive levels of well-being.
  - Positive Affect, Engagement, Relationships, Meaning, Accomplishment
- Results for Goal B: Determination to succeed – Means for these items indicated that students perceived themselves as being highly determined to succeed.
  - Trustee Finke suggested using different questions.
- Results for Goal C: Entering student attitudes and beliefs from the Learning and Study Strategies Inventory (LASSI) inventory – Results of the LASSI inventory were in general,

	<p>very similar to national norms.</p> <ul style="list-style-type: none"> <li>○ The CBC sample was slightly lower than the national norm for Attitude, with nearly 70% of CBC students falling into the “need improvement” category and only 15% “not in need of improvement.” (Slightly lower than national norm.)</li> </ul> <p><u>Conclusion:</u> The Well-Being End State report represented a significant modification and update from the previous Physical and Emotional Well-Being End State. The changes were driven, in large part, by recent research and theory regarding the positive relationships between student well-being and their performance and success at college. The assessment of CBC performance resulted in an “A” rating, based on data from the PERMA model of well-being, the GRIT scale of determination to succeed, and the LASSI scale of educational attitudes and beliefs. A number of improvement actions were proposed that will improve the ability to measure well-being next year as well as to positively impact student well-being and success.</p> <p>In addition, the extensive review and update of the End State, Objectives, and Indicators will help address the single remaining accreditation Recommendation from the Northwest Commission on Colleges &amp; Universities.</p> <p>Input:</p> <ul style="list-style-type: none"> <li>● Trustee Armijo likes report.</li> <li>● Trustee Mendoza would like more information.</li> <li>● Trustee Mitchell complimented CBCs work, and for sticking to it.</li> <li>● Trustee Finke would like to see well-being on employees. Joe answered that faculty/staff survey is being developed.</li> </ul>	
<p>Discussion 2012-13 S&amp;A (Service &amp; Activities) Budget Recommendations</p>	<p><u>Yesenia Lazaro/Michael Fuller</u></p> <ul style="list-style-type: none"> <li>● 2012-13 ASCBC budget approved. <ul style="list-style-type: none"> <li>○ Voted against raising the S&amp;A fee, and will remain at \$7.10/credit.</li> <li>○ Detailed distributed. Noted Action: <ul style="list-style-type: none"> <li>▪ Orchestra did not submit a proposal for funding this year.</li> <li>▪ Request for new Student Identification-SID Card Machine and student worker – not funded.</li> <li>▪ Association for Student Nurses – Funded under SkillsUSA</li> <li>▪ ASCBC Travel Policy revised – Funding is designed for registered students. Third requirement added: c) Be in financial good standing with college.</li> <li>▪ Two exceptions added: 1) May request exception to item b of policy by submitting a written request for an exception for any student not meeting the credit requirement. 2) Any student receiving resource center accommodations where it is documented that the student is limited in the number of credits they can take due to their disability.</li> </ul> </li> </ul> </li> </ul>	<p>Trustee Armijo moved and Trustee Mitchell seconded the motion to move 2012-13 S&amp;A (Service &amp; Activities) Budget to May 14, 2012 Consent agenda. Approved unanimously.</p>

<p>BAS Honorary Degree Recommendation</p> <p>College Day</p>	<ul style="list-style-type: none"> <li>• Yesenia Lazaro spoke on behalf of ASCBC in support of the Senate Bill 5217 – Appointing student members on the board of trustees for community colleges. ASCBC is excited to hear about this possibility and are willing to help anyway possible.</li> <li>• Trustee Finke thanked Yesenia for her work and representation of CBC’s student body.</li> </ul> <p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Columbia Basin College Proclamation to Award an Honorary Bachelor of Applied Science to Mr. John Heaton, Tri-Cities Businessman <ul style="list-style-type: none"> <li>○ Recognizing Mr. John Heaton, CEO and Owner of Pay Plus Benefits, for his contributions toward advancing the entrepreneurial assets of the Tri-Cities, Washington business community through innovative business theories and exemplary practices.</li> <li>○ If approved, Honorary Degree would be awarded at the College’s annual Commencement Ceremony on June 15, 2012.</li> </ul> </li> </ul> <p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>• Distributed College Day suggested questions for faculty and students. <ul style="list-style-type: none"> <li>○ Wednesday, May 30, 2012, 9:00AM—1:00PM – Start with continental breakfast and end with lunch review (Board Room)</li> </ul> </li> </ul>	<p>Trustee Armijo moved and Trustee Mitchell seconded the motion to move BAS Honorary Degree Recommendation to May 14, 2012 Consent agenda. Approved unanimously.</p> <p>President Cummins will put final outline together for Trustees’ Mendoza and Mitchell.</p>
<p>Adjournment: 6:09 p.m.</p>	<p style="text-align: center;">Next Meeting May 14, 2012 – 4:00 p.m. Beers Board Room</p>	<p>lp</p>

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Reneé Finke, Chair