

Columbia Basin College  
Board of Trustees' Meeting  
Minutes  
February 13, 2012  
Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Reneé Finke, Enriqueta Mayuga, Sal Mendoza, Duke Mitchell  
President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary

Others in Attendance: Ty Beaver, Derek Brandes, Peggy Buchmiller, Leonor de Maldonado, Curt Freed, Camie Glatt, Mike Grinnell, Carol Groce, Joanie Guercia, Ken Hohenberg, Maddy Jeffs, Ty Jones, Yesenia Lazaro, Melissa McBurney, Bill McKay, Deborah Meadows, Frank Murray, Jim Raymond, Brett Riley, Bob Rosselli, Susan Sandmeier, Bill Saraceno, Alice Schlegel, Ryan Washburn, Tim Woodward

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Trustee Finke at 4:02 p.m.	
Agenda Changes	<ul style="list-style-type: none"> <li>• Move Discussion item “Naming of Forensic Science Lab” after Approval of Minutes</li> <li>• Under Celebrating Excellence, table Transition Center until March 12, 2012 Board Meeting</li> <li>• Under Student Success remove HDEV Success data</li> </ul>	
Approval of Minutes	<ul style="list-style-type: none"> <li>• January 9, 2012</li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Armijo moved and Trustee Mitchell seconded to approve the minutes as written. Approved unanimously.</li> </ul>
Discussion Naming of Forensics Lab	<p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>• The Advisory Committee convened for the purpose of reviewing the proposed naming of a CBC facility for former Criminal Justice Instructor Jim Ownby is recommending the Criminal Justice Forensic Lab be named in his honor.</li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Mitchell moved and Trustee Armijo seconded to move Naming of Forensics Lab to March 12, 2012 Consent Agenda. Approved unanimously.</li> </ul>
Celebrating Excellence Bernie Vinther	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Bernie Vinther is a very unique individual who went through CBC’s Machine Technology program. Mr. Vinther owns his own machine shop, and is legally blind. He has now been awarded an AAS degree from CBC. He is doing CBC proud and humbled by his achievement.</li> <li>• Mr. Vinther introduced his wife (Brenda) and seeing-eye-dog (Griff). He thanked the Board, President Cummins, and everyone at CBC that helped him during his time here. He is grateful for everyone’s support.</li> </ul>	

<p>Linkage with Community Veteran's Programs</p>	<p><u>Peggy Buchmiller</u></p> <ul style="list-style-type: none"> <li>• CBC has seen and increased number of veteran's enrolling as they are returning from their tour of duty. Peggy introduced Ryan Washburn who is a CBC graduate and is now the WA State Vet Corps representative on campus.</li> <li>• Ryan Washburn works with various service groups. Planning events such as ShareFest in the spring, and a Veteran's Expo. Trustee Mitchell offered his services.</li> </ul>	
<p>Remarks President</p> <p>CEO, Foundation</p> <p>ASCBC President</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Senator Murray will be on campus February 21 to meet with CAMP students, Veteran's group, and group from Port of Kennewick.</li> <li>• Progress edition article going in Tri-City Herald.</li> <li>• March 27 attending NWCCU training in Seattle.</li> <li>• Made presentation to Franklin County Republicans on College Success.</li> <li>• Attended Columbia Valley Daybreak Rotary meeting, and was presented with \$6,000 check for CBC scholarships.</li> <li>• Working on student success efforts to help students complete their degrees sooner.</li> </ul> <p><u>Bob Rosselli</u></p> <ul style="list-style-type: none"> <li>• Leutia Mathowitz, long-time supporter, especially of Nursing, is moving to Israel to be closer to family. Recently supported "emergency need" scholarships. She will be missed but Foundation plans to remain in touch.</li> <li>• Planning Scholarship Dinner &amp; Auction for March 17, 2012 at the Pasco Red Lion. Hope to see all the board members present.</li> <li>• From endowment investment earnings, setting up a 3-year scholarship reserve fund.</li> <li>• Dr. Paul Schrieber gave another \$50K for general studies scholarship. Received \$500K from Thorton Estate for nursing scholarships to "needy students."</li> <li>• The family of Barbara Brown (1971 CBC graduate) wants to set up a nursing endowment.</li> <li>• Grossed about 16K from Athletic banquet.</li> </ul> <p><u>Yesenia Lázaro</u></p> <ul style="list-style-type: none"> <li>• Hawk Basketball: During the half-time shows at both the women's and men's basketball games on Feb. 1, ASCBC had two activities for prizes. Prizes</li> </ul>	

	<p>provided by Foundation.</p> <ul style="list-style-type: none"> <li>• Casino Night: Service &amp; Activities Board is hosting Casino Night on February 16<sup>th</sup>, 7:00- 10:00PM in the Hawk Union Building (HUB). All CBC students and their friends are invited to participate in a night of fun.</li> <li>• Web Re-design: ASCBC President and VP have been attending the CBC web re-design meetings since the beginning of the 2011-12 school year. There have been many accomplishments with the help of all the faculty/staff on this committee.</li> <li>• Career Expo: Clubs are being given the opportunity to help and volunteer their time at this year's Career Expo, coordinated by Student Employment. This event will take place on February 16<sup>th</sup> from 6:45AM-2:00PM in the HUB.</li> <li>• Service &amp; Activities (S &amp; A): Committee had their first official meeting on January 25<sup>th</sup>.</li> <li>• President's and Dean's bowling event was a success. Appreciate everyone's support.</li> </ul>	
Faculty Senate Chair	<p><u>Joanie Guercia</u></p> <ul style="list-style-type: none"> <li>• This year's NISOD recipients are Kay Lynn Stevens and Tammy Wend.</li> <li>• The 2011-12 In-service speaker will be Mike Durst.</li> </ul>	
AHE	<p><u>Melissa McBurney</u></p> <ul style="list-style-type: none"> <li>• Bargaining support team is meeting with various groups on campus for suggestions.</li> </ul>	
Classified Staff	<p><u>Carol Groce</u></p> <ul style="list-style-type: none"> <li>• State districts will be meeting in March. Should have updates this spring.</li> </ul>	
Board Members	<p><u>Trustee Mayuga</u></p> <ul style="list-style-type: none"> <li>• Just returned from her mission work in the Phillipines. Very rewarding experience.</li> </ul> <p><u>Trustee Armijo</u></p> <ul style="list-style-type: none"> <li>• Enjoyed Athletic banquet.</li> <li>• Congratulations to Rich on his Ag award.</li> </ul> <p><u>Trustee Mendoza</u></p> <ul style="list-style-type: none"> <li>• Attended New Trustee and general conference in January. Great opportunity to discuss Trustee responsibilities and resources.</li> <li>• Attended and participated in College Night. Learned a lot about Financial Aid</li> </ul>	

	<p>and available resources.</p> <p><u>Trustee Mitchell</u></p> <ul style="list-style-type: none"> <li>• Attended New Trustee orientation and general session.</li> <li>• Attended College Night.</li> <li>• Reviewed “Tenure files” for applicable CBC faculty.</li> <li>• Attended CBC Hall of Fame induction ceremony and fundraiser on January 26, 2012.</li> <li>• Bowled in CBC President’s List and Dean’s List celebration on January 27, 2012 at Atomic Bowl in Richland</li> <li>• Attended several CBC men’s and women’s basketball games.</li> <li>• Toured Planetarium.</li> </ul> <p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>• Enjoyed Hall of Fame event on January 26, 2012.</li> <li>• Attended several basketball games.</li> <li>• Reviewed faculty Tenure files.</li> </ul>	
<p>Student Success Agilegrad</p>	<p><u>Curt Freed</u></p> <ul style="list-style-type: none"> <li>• Student based certificate and degree planning solution</li> <li>• Students plan their schedule based on factors including: <ul style="list-style-type: none"> <li>– Preferred time</li> <li>– Degree or certificate of intent</li> <li>– Number of credits per quarter</li> </ul> </li> <li>• Auto generated degree/certificate plan is produced then reviewed by an advisor for accuracy, with a communication portal between advisor and student.</li> <li>• The degree/certificate plan considers prerequisites, distribution requirements, or other technical requirements of the student plan</li> <li>• Campus wide use would provide enrollment planning data necessary to plan courses a year or more in advance</li> <li>• Provides a campus infrastructure and streamlines educational planning</li> </ul> <p>Implementation</p> <ul style="list-style-type: none"> <li>• Currently preparing to implement degrees and certificates with a small team</li> <li>• Develop advising guidelines that include institutional preferences for student success measures</li> <li>• Early math completion</li> <li>• Monitored advising and coaching until the student is sufficiently planned and academically prepared to continue their own success path</li> </ul>	



Fiscal Health	<p>school districts to work with any student who drops out of high school. Pasco is reviewing the agreement.</p> <ul style="list-style-type: none"> <li>• Curriculum will be based on the state standards.</li> <li>• Anticipate program to be self-supporting.</li> <li>• The program would serve 100-250 students and help them meet the state requirements for graduation.</li> <li>• Encourage and prepare graduates to enroll at CBC and other higher education institutions.</li> </ul> <p><u>Bill Saraceno</u></p> <ul style="list-style-type: none"> <li>• Proposed Measures of Fiscal Health for Washington Community and Technical Colleges.</li> <li>• Develop a limited number of measures that when considered together; provide some insights about the fiscal health of a college. Additionally, the measures should be useful to the colleges in assessing the results of their operations and fiscal health relative to other colleges in the system.</li> <li>• Overall, CBC is doing a good job.</li> </ul>	
Discussion College Day	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Learned at New Trustee Orientation the idea of Trustees and Board members shadowing college students. Trustee Mitchell will be receiving information from Highline cohort.</li> </ul>	<ul style="list-style-type: none"> <li>• Trustees Mendoza and Mitchell will work with President Cummins on this project.</li> </ul>
Public Comments	<p><u>Bernie Vinther</u></p> <ul style="list-style-type: none"> <li>• Mr. Vinther expressed importance of achieving and pursuing a better education.</li> </ul>	
Executive Session	<ul style="list-style-type: none"> <li>• RCW 42.30.110(l)(g) To review the performance of a public employee.</li> </ul>	Board of Trustees convened for Executive Session at 6:04PM
Workshop	Standing Agenda	
Adjournment: 6:58 p.m.	<p>Next Regular Meeting March 12, 2012 – 4:00 p.m. Beers Board Room</p>	lp