

Columbia Basin College  
 Board of Trustees’ Meeting  
 Minutes  
 March 12, 2012  
 Beers Board Room – 4:00 p.m.

Members in attendance: Sherry Armijo, Reneé Finke, Enriqueta Mayuga, Sal Mendoza (absent-excused), Duke Mitchell  
 President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary  
 Others in Attendance: Jason Clizer, Hector Cruz, Curt Freed, Mike Grinnell, Lori Hafner, Kevin Hartze, Cheryl Holden (Women’s Basketball Team), Ty Jones, Daphne Larios, Yesenia Lazaro, Melissa McBurney, Lanice McGrath, Bill McKay, Deborah Meadows, Meg Molton, Joe Montgomery, Frank Murray, Gary Olson, Brett Riley, Scott Rogers, Bob Rosselli, Susan Sandmeier, Darren Santo, Bill Saraceno, Alice Schlegel

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Trustee Finke at 4:00 p.m.	
Agenda Changes	<ul style="list-style-type: none"> <li>• Under Discussion – Tabled Honorary BAS nomination</li> </ul>	
Approval of Minutes	<ul style="list-style-type: none"> <li>• February 13, 2012               <ul style="list-style-type: none"> <li>○ Under Remarks – Added Trustee Finke’s comments</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Trustee Mitchell moved and Trustee Mayuga seconded to approve the minutes as corrected. Approved unanimously.</li> </ul>
Celebrating Excellence Transition Center	<p><u>Curt Freed</u></p> <ul style="list-style-type: none"> <li>• Daphne Larios, Lori Hafner, Meg Molton, and Lanice McGrath were recognized for all their efforts and weekly dedication. They provide high touch individualized services to students to help them transition into transfer and workforce programs. The referral and resource center opened fall quarter 2011, and has already seen approximately 150 students. The center is located downstairs in the A building.</li> </ul>	
Women’s Basketball Team	<p><u>Scott Rogers</u></p> <ul style="list-style-type: none"> <li>• Introduced Coach Holden and women’s basketball team who for the third time in eight years, have won the 2012 title at the Northwest Athletic Association of Community Colleges tournament at the Toyota Center, defeating Yakima Valley 60-59. This year’s team ranked number one almost from the start to finish.</li> <li>• Coach Holden – Team reached all their set goals, including academic wise. Thanked assistant coach Darren Santo for his assistance, and the Board and Administration for their continued support and commitment to the team. Coach Holden is proud of how the team strives for excellence when they step on the floor. Special thanks to Mission Support Alliance (MSA) for their support.</li> </ul>	

	<ul style="list-style-type: none"> <li>• Special thanks and acknowledgement to Scott Rogers for all his hard work with the Athletic Banquet.</li> </ul>	
<p>Linkage with Community Hispanic Chamber of Commerce</p>	<p><u>Martin Valadez</u></p> <ul style="list-style-type: none"> <li>• President of the Hispanic Chamber of Commerce. Thanked President Cummins for his encouragement and support in this role.</li> <li>• In spring 2007 group moved into the CBAC building.</li> <li>• Developed collaborations with HUD grant, offering classes.</li> <li>• Working with Pasco downtown development.</li> <li>• The late Dr. Lemak was instrumental in helping group.</li> </ul> <p><u>Hector Cruz</u></p> <ul style="list-style-type: none"> <li>• April 6<sup>th</sup>, at TRAC, Shining Lights and Awards Gala</li> <li>• Mariachi Festival at Columbia Park, June 17<sup>th</sup></li> <li>• August (TBA), fundraiser, “Caliente Open”</li> <li>• December (TBA), annual meeting acknowledging Chamber Board</li> </ul>	
<p>Remarks President</p> <p>CEO, Foundation</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Camie and Maddy are in Seattle for the Northwest Commission on Colleges &amp; Universities Year Three Training on Tuesday. Curt will be there also attending the Year Three training, and presenting at the Year Seven training. President Cummins will be there for the Year Three training, and is leaving after tonight’s Board meeting.</li> <li>• Received letter on February 27 from Sandra Elman reaffirming CBC’s accreditation. <ul style="list-style-type: none"> <li>○ Working on two recommendations.</li> </ul> </li> <li>• Traveling with Melissa McBurney on April 23-25 to Southwestern Oregon Community College in Coos Bay, Oregon for their comprehensive evaluation.</li> <li>• President Cummins has received a letter with a set of recommendations from the Budget Reduction Committee.</li> <li>• High School Academy started up two weeks ago.</li> <li>• Derek Brandes has submitted a letter of resignation effective end of April. He has accepted the Vice President’s position at Green River.</li> </ul> <p><u>Bob Rosselli</u></p> <ul style="list-style-type: none"> <li>• Leutia Mathowitz is back home now.</li> <li>• Received notification another endowment for nursing from the estate of Asa Brown.</li> <li>• Scholarship application deadline was February 21. Received 439 applications.</li> </ul>	

<p>ASCBC President</p>	<ul style="list-style-type: none"> <li>• Thanks to Martin Valadez for recruitment efforts in Spanish.</li> <li>• Saturday is the fifth annual scholarship banquet, 5:00-10:00PM, Pasco Red Lion – them is “Hollywood Comes to Pasco WA.” Thirty-five tables sold.</li> <li>• March 17<sup>th</sup>, scheduled first Elder Law Seminar with presenter Craig Liebler.</li> <li>• April 1<sup>st</sup>, Alumni, Students &amp; Friends webpage will be launched.</li> </ul> <p><u>Yesenia Lázaro</u></p> <ul style="list-style-type: none"> <li>• The true story of a high school senior who faked her pregnancy and became international headlines is a CBC Hawk. Her name is Gaby Rodriguez. Everyone was invited to attend <i>The Pregnancy Project</i> on February 23<sup>rd</sup>. The evening started with a book signing. Thanks to the CBC bookstore which sold copies of Gaby’s book. The Lifetime movie based on Gaby’s experience was shown. Afterwards, Gaby took questions from attendees.</li> </ul>	
<p>Faculty Senate Chair</p>	<p><u>Joanie Guercia</u></p> <ul style="list-style-type: none"> <li>• Absent-no report.</li> </ul>	
<p>AHE</p>	<p><u>Melissa McBurney</u></p> <ul style="list-style-type: none"> <li>• Bargaining: doing one-on-one meetings to get input. Demand to Bargain letter has been sent to Human Resources.</li> <li>• Elections: open for election of new officers.</li> </ul>	
<p>Classified Staff</p>	<p><u>Carol Groce</u></p> <ul style="list-style-type: none"> <li>• Absent-no report</li> </ul>	
<p>Board Members</p>	<p><u>Trustee Mitchell</u></p> <ul style="list-style-type: none"> <li>• Attended CBC Career Expo – 2/16/12</li> <li>• Attended CBC Casino Night – 2/16/12</li> <li>• Attempted to attend CBC Astronomy class at CBC – class was cancelled due to windy weather – 2/22/12 &amp; 3/7/12</li> <li>• Attended several CBC women’s basketball games during the NWAACC basketball tournament 2/3/12-2/6/12</li> <li>• Attended CBC baseball and softball games – 3/10/12</li> <li>• Visited high school art show at CBC Gjerde Center – 3/12/12-3/16/12</li> </ul> <p><u>Trustee Mayuga</u></p> <ul style="list-style-type: none"> <li>• No report</li> </ul> <p><u>Trustee Armijo</u></p>	

	<ul style="list-style-type: none"> <li>• Attended NWAACC Tournament</li> <li>• Attended Athletics Banquet</li> </ul> <p><u>Trustee Mendoza</u></p> <ul style="list-style-type: none"> <li>• Absent, no report.</li> </ul> <p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>• Thanked Frank Armijo and Mission Support Alliance for their support of NWAACC</li> <li>• Attended first and last game of tournament</li> <li>• Attended Faculty Art Exhibit – enjoyed Morse Clary display</li> </ul>	
<p>Student Success Opportunity Grants</p>	<p><u>Curt Freed/Daphne Larios</u></p> <p>What is an Opportunity Grant?</p> <ul style="list-style-type: none"> <li>• Opportunity Grant is a state funded grant that began at Columbia Basin College in 2007. The Opportunity Grant helps low-income adults train for high-wage, high-demand careers.</li> </ul> <p>Who is Eligible?</p> <ul style="list-style-type: none"> <li>• Washington resident student as defined by law (see RCW 28B.15.012).</li> <li>• Students who have been approved for a grant-eligible program Family income at or below 200% of the federal poverty level</li> <li>• Financial need based on the Free Application for Federal Student Aid (FAFSA).</li> <li>• Students must maintain a 2.0 grade point average.</li> </ul> <p>What does an Opportunity Grant pay for?</p> <ul style="list-style-type: none"> <li>• Students can get funding for up to 45 credits to be used within three years.</li> <li>• Student awards may cover tuition and fees, and up to \$1,000 per year for books and supplies.</li> <li>• You may also be able to get: tutoring, career advising, college success classes, emergency child care, and emergency transportation.</li> </ul> <p>Why are Opportunity Grants so important to our students here at CBC?</p> <ul style="list-style-type: none"> <li>• Since 2007, the average retention rate for Opportunity Grant has been 85%. The success of the program is based on a collaborative effort, which combines financial aid assistance and student support services. These services are individualized for every Opportunity Grant student. We provide mentoring, tutoring, and career advising to all Opportunity Grant students, as well as up to 45 credits of paid tuition/fees and book money. There are numerous reasons students seek assistance from Opportunity Grant. Some students are seeking retraining due to a recent job loss, and others are looking to update their skills in order to maintain current employment. Many of the students we serve express the need for short-term training that will allow them to find quick employment upon completion. Opportunity Grant are extremely important because we are</li> </ul>	

<p>HDEV</p> <p>FYI redesign</p>	<p>able to fund short-term certificates, without this funding many of our students would not be able to attend college.</p> <p><u>Curt Freed</u></p> <ul style="list-style-type: none"> <li>• College Success Strategies – How to figure out how to make 60% students succeed.</li> <li>• Course would have an impact the same quarter it was taken. Long-term, predict better grades for students, resulting in higher retention and graduation.</li> <li>• Will do follow up analyses to see if students continue to do well next quarter after completing HDEV/RDG.</li> </ul> <p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>• Maddy and Curt will take a look at this with curriculum review. Identify goals for college student success.</li> </ul>	
<p>Reports</p> <p>Basic Skills Monitoring report</p>	<p><u>Curt Freed</u></p> <ul style="list-style-type: none"> <li>• The Basic Skills End State is a key mission area and core theme for CBC, reflecting the college’s goal to prepare students for success in college level courses. The indicators included in this report reflect CBC’s performance in accomplishing this mission area.</li> <li>• Performance on the Basic Skills End State was strong in relation to Goal A. The high Federally Reportable rate indicated considerable diligence in gathering and tracking data on CBC students. Students provided very positive ratings of their educational experience at CBC and a positive assessment of the faculty pedagogy and interactions. Enrollments in I-BEST have shown a strong increase with positive student attainment. In terms of Goal B, CBC’s performance was generally moderate, falling in the middle ranks as compared to the other colleges. While CBC achieved strong performance in moving students through the higher levels of ESL, there was a weaker performance in moving students through higher level ABE and the GED program. Completions within the I-BEST program were generally quite high. Performance for Goal C, showed some areas of high performance (improving English language skills, earning a GED or high School diploma) while other areas were more moderate (improving basic literacy skills, entering post-secondary education). Performance related to Goal D was weak compared to other colleges (earning college-level credits, completing degrees or certificates) and remains an area that needs to make progress through the improvement actions noted above.</li> <li>• Trustee Finke thinks local data should be gather and reported. CBC should be monitoring what individual achieves and/or capture uniqueness of these students.</li> </ul>	

	<ul style="list-style-type: none"> <li>Trustee Mitchell asked that Trustees be kept apprised of possible difficulties encountered with this.</li> </ul>	
<p>Discussion College Day</p> <p>Tenure Review Files</p>	<p><u>President Cummins</u></p> <ul style="list-style-type: none"> <li>Review agenda – CBC 101: “Go to College Day” 2012</li> <li>Develop questions, i.e. what are you most proud of, what’s been your biggest challenge?</li> <li>Diversify campus for visits</li> <li>Date: sometime in May</li> </ul> <p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>Reviewed files for second year probationers.</li> <li>Would like to see their information expanded. Ideas: <ul style="list-style-type: none"> <li>At the beginning of tenure-track ask for vitas.</li> <li>During winter quarter of their third year ask probationer to write a letter as to why they want to be employed at CBC.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Trustee Finke will gather questions from Trustees for faculty and students.</li> </ul>
Consent	<ul style="list-style-type: none"> <li>Naming of Forensic Science Lab</li> </ul>	<ul style="list-style-type: none"> <li>Trustee Armijo moved and Trustee Mayuga seconded to approve Consent agenda. Approved unanimously.</li> </ul>
Public Comments	None.	
Executive Session	None.	
Adjournment: 5:56 p.m.	<p style="text-align: center;">Next Meeting April 16, 2012 – 4:00 p.m. Beers Board Room</p>	lp

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Reneé Finke, Chair