

Columbia Basin College  
 Board of Trustees' Meeting  
 Minutes  
 October 3, 2011  
 CBC Richland Campus (HSC 141) – 2:00 p.m.

Members in attendance: Sherry Armijo, René Finke, Enriqueta Mayuga, Sal Mendoza, Duke Mitchell  
 President Cummins, Secretary to the Board; Lupe Perez, Recording Secretary  
 Others in Attendance: Sal Beltran, Derek Brandes, Mike Durst, Curt Freed, Camie Glatt, Mike Grinnell, Joanie Guercia, Mary Hoerner, Maddy Jeffs, Yesenia Lázaro, Melissa McBurney, Deborah Meadows, Frank Murray, Gary Olson, Brett Riley, Bob Rosselli, Susan Sandmeier, Bill Saraceno, Alice Schlegel, Martin Valadez

The Agenda	The Discussion	Action
Call to Order	Meeting called to order by Trustee Finke at 2:00 p.m.	
Agenda Changes	<ul style="list-style-type: none"> <li>Sal Beltran – Celebrating Excellence</li> </ul>	
Approval of Minutes	<ul style="list-style-type: none"> <li>September 12, 2011 – One correction under Elections:             <ul style="list-style-type: none"> <li>Trustee Beltran moved and Trustee Armijo seconded to elect Trustee Mitchell as Board Vice-Chair. Approved unanimously.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Trustee Armijo moved and Trustee Mayuga seconded to approve the minutes as amended. Approved unanimously.</li> </ul>
Linkage with Community	President Cummins and Trustees toured Delta High School	
<p data-bbox="184 924 583 977">Celebrating Excellence            Salvador Beltran</p> <p data-bbox="184 1308 583 1336">Astronomy</p>	<p data-bbox="604 954 1480 1112">Chair Finke introduced out-going Trustee Sal Beltran and thanked him for his 8+ years on the CBC Board of Trustees. Sal came to CBC with 25 years experience in the education field. He will be missed, and wish him well in his travels. Sal extended his thanks for the support during his term as a CBC Trustee; he is proud of all that has been accomplished, and wishes CBC much success.</p> <p data-bbox="604 1149 1480 1271">Chair Finke also introduced newly appointed Trustee Sal Mendoza who is replacing Trustee Beltran. Trustee Mendoza thanked everyone for the welcome. He looks forward to serving on the CBC Board of Trustees. His niece, Isabel Islas, plays on the CBC Women’s Soccer team.</p> <p data-bbox="604 1312 1480 1433">President Cummins introduced Mike Durst, who came to CBC a couple of years ago after he retired from Battelle. Mike is names on the recipient list for the 2005 Nobel Peace Prize, which was awarded to the IAEA. CBC is pleased to have him as the Director of the Moore Observatory.</p> <p data-bbox="604 1474 1480 1529">Mike thanked CBC for the continued support, and is happy to announce that CBC and Heritage University are working on offering a degree in Astronomy.</p>	

Celebrating Excellence, con't.  
Astronomy

He is also proud, and excited about the future CBC Planetarium.

Remarks  
President

- President Cummins
- Budget – Governor has announced cut will be 23% for the biennium. This means 2 million per year out of budget. Special session will begin on November 28th for 30 days.
    - CBC is running at the same enrollment level as last year.
  - CBC is qualifying as a Hispanic Serving Institute (HSI) – Martin Valadez, VP- Outreach & Diversity explained that in order to qualify an institution’s degree-seeking FTEs (students taking at least on college-level course) must be at least 25% (not head count). Due to the increased outreach efforts, as of last Thursday CBC is at 25.31% FTE. The official state figures come out in December. Next year CBC will be able to apply for more grants as a HSI institution.
  - Gary Peterson (TRIDEC), Brett Riley, Deborah Meadows and Curt Freed worked at successfully obtaining Department of Energy funding to support the development of a Project Management program. Rod Gadd, a senior project manager from the nuclear reservation has been hired to be the lead instructor for the program, and will be developing curriculum in certificates, associate, and baccalaureate degree options. Courses are anticipated to begin January, 2011.
  - Derek Brandes has been working on new Aerospace Apprenticeship Program for Machine Technology & Manufacturing. First class starts next week.
  - Eric Clements, Foundation Board Vice President, started working on the planetarium project. HAPO & Windermere Real Estate Community Foundation selected CBC for a 50K grant for a planetarium.

CEO, Foundation

- Bob Rosselli  
Management
- Changing Foundation logo to CBC’s Hawk logo
  - Having briefing cards made describing Foundation main activities (4-5 areas of specialization)
  - Middle of Audit review-should have report next meeting
  - Dropping the term LINKS and using Alumni and Friends. Working on providing more substantive benefits.
- Endowment Investments are losing money again.
- Our 50 endowments are in the red, and we will not be able to draw on them for scholarships this year.

Remarks, con't.  
CEO, Foundation

Fundraising

- Golf Tournament September 16th – Grossed about 27K and will net about 17K which will go toward Athletics
- Received \$50,000 in new donations. \$30,000 was unrestricted
- Notified that a new Community Foundation will donate \$50,000 for the Planetarium project. A press conference is scheduled for next week.

Other

- Held a free Wills & Estate Planning Seminar last week which was well attended
  1. Provides a community service
  2. Brings new individuals to campus
  3. Enhances our donor list
- Next week holding first retirement seminar and demand is high
- Started our 3<sup>rd</sup> annual financial forum last week. Planned 8 sessions and held room 110, B Building from 11:30-12:30.
- Scholarship Reception, October 21<sup>st</sup>, Pasco Red Lion, 11:00AM-12:00PM – 417K in scholarships being awarded to over 300 students
- CBC is now host to the Aerospace Joint Apprenticeship Committee (AJAC) providing up to 12 apprentices in the community in aircraft related machining. This addition to the campus and community will help meet the growing needs of the aerospace and manufacturing industries. The Manufacturing Technology program has also secured some funding from SBCTC to help fund this local apprenticeship option.

Yesenia Lázaro

- Introduced herself as this year's ASCBC President, and is looking forward to updating Board on school projects/events. Recent activity:
  - 2011-12 Service & Activities Board (SAB)
    - John Myers, Ruben Garcia, Kailee Dunn
  - Leadership Council is made for registered CBC students who would like to enhance their leadership skills. Students must register for this class like any other regular class, and it is free. This fall quarter the LC will be watching the short film series *Trombone Player Wanted* by Marcus Buckingham.
  - White Paper – As ASCBC President, Yesenia has spent time reviewing the 2012 Legislative White Paper. This white paper was developed at the 2011 Student Voice Academy, which is a meeting of student representatives from Washington Community and Technical Colleges.

ASCBC President

<p>Remarks, con't.</p> <p>Faculty Senate Chair</p> <p>AHE</p> <p>Classified Staff</p> <p>Board Members</p>	<p><u>Joanie Guercia</u></p> <ul style="list-style-type: none"> <li>• Introduced herself as this year's Faculty Senate Chair. First meeting will be on October 7<sup>th</sup>.</li> </ul> <p><u>Melissa McBurney</u></p> <ul style="list-style-type: none"> <li>• Four faculty members are on tenure track this year.</li> <li>• Bargaining team up and running, and attending training in October.</li> </ul> <p>No representation – no report.</p> <p><u>Trustee Armijo</u></p> <ul style="list-style-type: none"> <li>• Welcomed Trustee Mendoza.</li> <li>• Thanked everyone for staying positive at such a trying time with the budget.</li> </ul> <p><u>Trustee Mayuga</u></p> <ul style="list-style-type: none"> <li>• Was very impressed by the Delta tour, and the level of student knowledge is astounding.</li> <li>• Welcomed Trustee Mendoza.</li> </ul> <p><u>Trustee Mitchell</u></p> <ul style="list-style-type: none"> <li>• Welcomed Trustee Mendoza.</li> <li>• Attended WSU-TC meeting regarding Nursing programs.</li> <li>• Attended Foundation Golf Tournament, and it was outstanding!</li> <li>• Tomorrow he is attending the CBC Ag Career Fair at CBC.</li> </ul> <p><u>Trustee Mendoza</u></p> <ul style="list-style-type: none"> <li>• Amazed by Delta High School's class structure.</li> </ul> <p><u>Trustee Finke</u></p> <ul style="list-style-type: none"> <li>• Attended this year's CBC in-service, and appreciated the positive atmosphere.</li> <li>• Participated in the CBC golf tournament. Team placed fourth.</li> <li>• Attended volleyball game.</li> <li>• Kudos to CBC bicycling team "Road Scholars" for participating in the CF fundraiser.</li> </ul>	
<p>Reports</p> <p>Planetarium</p>	<p><u>Mike Durst</u></p> <ul style="list-style-type: none"> <li>• A Planetarium/Multi-Media Center for the Mid-Columbia Region <ul style="list-style-type: none"> <li>• In the fall of 2011, CBC and Heritage University introduced a new B.S. degree in Astronomy.</li> <li>• It will be followed by a B.S. in Nuclear Technology (2012) and Sustainable</li> </ul> </li> </ul>	

Reports, con't.  
Planetarium

Energy (2013).

- The introduction of these three new degrees is an aggressive attempt to turn around poor regional performance by students in STEM area subjects.
- What's needed to perform well?
  - To best support any new degree program, you need: (1) good teaching materials and instructors (2) good students, and (3) good facilities
  - Three facilities are needed for optimum success: (1) the existing Moore Observatory (2) the renovated and re-installed Rattlesnake Mtn. Observatory (RMO), having the largest telescope in the state, and (3) a planetarium/multi-media center
  - We have the teachers, materials
  - We need now some good students, and
  - We need all three facilities operational
- Why Three?
  - We will use the Moore Observatory for the first two years of Astronomy education and public outreach
  - We will use the RMO for junior/senior year research projects/programs
  - We will use the Planetarium for public outreach, teaching, and as a revenue source to fund operational costs for both the RMO and planetarium
- Status of Facilities...
  - We have the Moore Observatory and it is functioning well.
  - We will soon have operational the former RMO (now called the Pacific Northwest Regional Observatory) by the end of this year for student research
  - We need to construct the Planetarium
- The Planetarium will
  - Be a Community resource and source of revenue for loan debt reduction, O&M funds, and scholarships
  - It will have IMAX-like screen projection quality
  - Virtually every degree program on campus may use this facility as a special auditorium or theatre
  - As a multi-media facility in the Mid-Columbia, it will be unparalleled.
  - With the RMO and Moore Observatories, CBC will have access to the best astronomy and physics tools in the state
- Funding Status...
  - We need \$1.2M total to make this facility a reality
  - We've identified from available funds/loans \$850k of this total.
  - We're chasing the balance via the Foundation from private donors.

<p><i>Reports, con't.</i> Adult Basic Education (ABE)</p>	<p><u>Susan Sandmeier</u></p> <ul style="list-style-type: none"> <li>• A video in honor of ABE Week, October 16-22, 2011 was presented. The video depicts ESL students' success stories, and was put together by Dawn Alford and Abby DeSteeze (kudos to them for their great work). Parts of It will be used in television commercials. Will look into adding it on the CBC webpage where it will be easily accessible.</li> </ul>	
<p>Discussion Emeritus Status Nomination</p>	<p>The Nursing Department and other various members of the Health Science Department would like to request that Donna Campbell receive emeritus status in recognition of her contributions to the Columbia Basin College campus. Her lengthy employment at CBC, as well as her multiple contributions all over campus demonstrates a positive service record of meritorious commitment.</p> <p>Donna has maintained several roles while at CBC; nursing instructor, dean, VP for Instruction, etc.</p> <p>Trustee Mayuga added that Donna Campbell has been a pioneer for CBC in all her efforts with the Nursing program, and her many years of service to CBC. Donna has been a true advocate of CBC.</p>	<p>Trustee Mayuga moved and Trustee Armijo seconded to move Emeritus Status Nomination as a Consent agenda item on the November 14, 2011 agenda. Approved unanimously.</p>
<p>Consent</p>	<p>Additional Presidential Evaluation Criteria – Addendum C; Item #6</p>	<p>Trustee Armijo moved and Trustee Mayuga seconded to approve the Consent agenda item. Approved unanimously.</p>
<p>Public Comments</p>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<p>Other</p>	<p>President Cummins introduced Brett Riley, Director for Grants. Brett has done a tremendous job maintaining the utmost level of professionalism and success. He is the WELA participant for CBC this year.</p>	
<p>Executive Session</p>	<ul style="list-style-type: none"> <li>• RCW 42.30.110(l)(c): Real Estate</li> <li>• RCW 42.30.110(l)(i): Potential of Litigation.</li> </ul>	<p>The Board recessed at 4:08 p.m. and went into executive session.</p>
<p>Adjournment: 4:46 p.m.</p>	<p style="text-align: center;">Next Regular Meeting November 14, 2011 – 4:00 p.m. Beers Board Room</p>	<p>lp</p>