



**Nursing Transfer Application Packet  
2010-2011**

Dear prospective nursing student:

Thank you for your interest in transferring to the Nursing program offered at Columbia Basin College. This packet of information is being provided to you as a guide on how to submit your application to the Columbia Basin College Nursing program. Please read all of the application material carefully. In order for your application to be considered, all steps must be completed and the required materials submitted to the Admissions office at Columbia Basin College.

Please ensure you have carefully read and completed all sections of the application. Sections 1, 2, and 3 must be returned to the Admissions office (address information provided below) with your transcripts. Applications must be received as a complete package. Incomplete applications will not be reviewed. Section 4 of the application is supplemental information and should be kept for your records.

Transfer students are admitted on a space available basis. Placement is determined by the Nursing department after a review of official transcripts and an interview with the applicant.

Thank you for applying to transfer to the Columbia Basin College Nursing program. We wish we could take each and every student who applies to the program, and we wish you the best of luck with your application process. You have chosen a worthy career and one that will only continue to branch out as you grow academically and professionally.

Sincerely,

A handwritten signature in black ink that reads "MARY HOERNER". The letters are written in a cursive, slightly slanted style.

Mary Hoerner, MN  
Nursing Program Director  
Columbia Basin College

Applications should be mailed or hand delivered to:  
Columbia Basin College  
Admissions Office  
2600 North 20th  
Pasco, WA 99301



## Nursing Department Minimum Entrance Requirements For Transfer Section 1

Please use section 1 to assure you have completed all necessary requirements for entrance into the Nursing Program at CBC.

1.  Completed Completed Columbia Basin College application, with \$28.30 application fee
2.  Completed Completed Nursing Department Application to Transfer, (Section 2 of this packet), with \$29.00 application fee
3.  Completed Verify current enrollment in a nursing program with proof of transcripts
4.  Completed Student must have met one of the following:
  - Graduate from high school with an established GPA of 2.00 or above. Transcripts must be provided.
  - GED 45 or above, no single score less than 35. Certification must be provided.
  - Established GPA of 2.0 in 10 credits of general studies college level courses 100 or above.
5.  Completed All college transcripts on file in Admissions office from all colleges attended
  - Applicants who have attended an accredited two- or four-year college or university must submit an official transcript from each college attended. Please send them to the Transcripts department at Columbia Basin College.
  - Students who have taken classes at Columbia Basin College do not need to include a transcript from CBC. The Admissions office will provide a current copy of your transcript to accompany this application.
6.  Completed Have completed at least 10 credits of general studies college level courses number 100 or higher with a GPA of at least 2.0
7.  Completed Have completed or are eligible to enter English 101 based on COMPASS exam scores
8.  Completed Have completed one year of high school chemistry within past five years or a five-credit college level chemistry course with grade of 2.0 or higher
9.  Completed Have completed or are eligible to enter Anatomy and Physiology I (BIOL& 241 and 241L) and Anatomy and Physiology II (BIOL& 242 and 242L) or Microbiology (BIOL& 260 and 260L)



**Nursing Department  
Minimum Entrance Requirements  
For Transfer Section 1**

10.  Completed Have completed or qualify for a five-credit mathematics class above 100 level based on COMPASS exam scores
11.  Completed A letter from the director of the student's former nursing program must be sent to the Columbia Basin College Nursing Program Director. It should include:
- Dates of enrollment
  - Reason for leaving
  - Appraisal of theory and clinical performance & prediction for success after transfer
  - Recommendation for acceptance
  - Outline of course content completed
12.  Completed Completion of course or equivalent - both academic and nursing - to the point of requested transfer
- College regulations require a minimum of two quarters of full-time enrollment at Columbia Basin College to be eligible for graduation.
  - Those applicants who have completed all items and meet the minimum requirements will be given an appointment for a personal interview with the Nursing Department Director. No student will be considered for acceptance until all of the above requirements are satisfied.
  - All students are admitted on a space available basis. Placement is determined by the Nursing department after a review of official transcripts and an interview with the applicant. Students will be notified by the college of their acceptance, and given an appointment to register.



**Nursing Department  
Application for Transfer to Nursing  
2010-2011 Section 2**

**Demographic Information**

Last Name	First	Middle	Previous Name (s)	
Address		City	State	Zip
Phone	Birth Date	CBC Student ID Number		

**Prior Education**

If high school equivalency through G.E.D., state where and when test was taken.

**Previous Nursing Program:**

Name of School	City	State	Date From/Date To
Type of Program:	<input type="checkbox"/> Practical Nursing	<input type="checkbox"/> ADN	<input type="checkbox"/> BSN

How far had you progressed in the program?

Reason for leaving

I certify the above information is accurate and complete.

\_\_\_\_\_  
Applicant Name (Please Print)

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date



**Nursing Department  
Transfer Applicant Self Assessment  
2010-2011 Section 3**

Please complete the following self assessment checklist. Columbia Basin College courses are listed, however, if you have taken transfer courses from another college or university please identify the course name, number, college or university, and grade in the appropriate space provided.

Requirement	CBC Course	Completed	Course Name/Number	College/University	Grade
1. Chemistry (Lecture)	College Level	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Chemistry (Lab)	College Level	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2. Anatomy/Physiology I (Lecture)	BIOL& 241	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Anatomy/Physiology I (Lab)	BIOL& 241L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3. Math (5 credits)	Over 100	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4. English Composition	ENGL& 101	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Requirement	CBC Course	Completed	Course Name/Number	College/University	Grade
1. Anatomy/Physiology II (Lecture)	BIOL& 242	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Anatomy/Physiology II (Lab)	BIOL& 242L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2. Micro Biology (Lecture)	BIOL& 260	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Micro Biology (Lab)	BIOL& 260L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3. General Psychology	PSYC& 100	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4. Lifespan Psychology	PSYC& 200	<input type="checkbox"/> Yes <input type="checkbox"/> No			
5. Speech Essentials	CMST 101	<input type="checkbox"/> Yes <input type="checkbox"/> No			

**Nursing Courses**

Course Name/Number	College/University	Grade	Course Name/Number	College/University	Grade



Nursing Department
Transfer Applicant Self Assessment
2010-2011 Section 3

Have you had work experience in healthcare situations? [ ]Yes [ ]No

If yes, complete the following:

From To Employer Address

Position Reason for Leaving

From To Employer Address

Position Reason for Leaving

From To Employer Address

Position Reason for Leaving

From To Employer Address

Position Reason for Leaving

Assurances

I have read all of the criteria and requirements for the Columbia Basin College Nursing program and certify the information contained within this application is accurate and complete to the best of my ability.

Applicant Signature

Date

Please return completed application to:

Columbia Basin College
Admissions Office
2600 N. 20th Ave.
Pasco, WA 99301



**Nursing Department  
Transfer Application  
Supplement  
Section 4**

This Application Supplement has been prepared to provide each prospective student applicant with the necessary policies, program specific information, nursing career information, student options, and costs.

**Please keep this section of the application for your records.** The following pages should not be submitted with your nursing application.

<b>Section</b>	<b>Page Number</b>
General Information for Prospective Students . . . . .	8
Technical Standards for Nursing Students . . . . .	9
Certificate and Degree Options . . . . .	11
Program Costs . . . . .	12

If you need additional information or assistance in completing your application, please contact:

Mary Hoerner, Program Director  
Nursing Department  
Columbia Basin College  
2600 North 20th  
Pasco, WA 99301

mhoerner@columbiabasin.edu  
(509) 544-8310



## **Nursing Department General Information for Prospective Students**

Once students have been accepted into the program, the following information will be helpful to guide them with other requirements necessary to maintain enrollment.

1. All students accepted into the program are required to obtain a Certified Background Check. Information will be provided at the first orientation meeting.
2. Since several clinical facilities are utilized in the Tri-Cities and surrounding areas, students must furnish their own transportation to facilities.
3. All students are encouraged to have accident/health insurance. A Student Injury & Sickness Insurance plan is available to purchase. Forms are available from the campus cashier's office.
4. All students are required to have malpractice insurance. The policy must be purchased at the College at the time of registration.
5. Student study requirements have been found to be a minimum of three hours per week for each scheduled theory credit hour.
6. Membership in the CBC Association of Student Nurses is strongly encouraged. Cost for membership is \$5.00 per year.
7. Scholarships and loans for nursing students are available through the Financial Aid office. For more information contact that office and review the [www.columbiabasin.edu](http://www.columbiabasin.edu) website.
8. To be licensed as a Practical Nurse or Registered Nurse, graduates must pass State Board licensure exams. This is at the expense of the graduate. Questions about licensure exams should be directed to the Nursing Program Director.
9. Once accepted into the Nursing program, all students must have a current CPR card for Health Care Provider including adults, children, and infants and auto defibrillator training. Immunizations must also be obtained or updated. Current immunization guidelines will be provided upon acceptance.
10. All students must successfully complete required prerequisites each quarter to remain in the Nursing program.



## Nursing Department Technical Standards for Nursing Students

**Occupational Information Network (O-NET) provides a Summary report for Registered Nurses (29-1111.00):**

“Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent or disabled patients. May advise patients on health maintenance and disease prevention or provide care management.”

College Mission Statement: CBC exists in an environment of diversity, fairness, equity and sustainability to ensure that the people of Benton and Franklin counties have access to educational programs providing sufficient knowledge for higher educational achievement, meaningful employment, basic skills development, cultural enrichment, physical and emotional well-being.

The Nursing program follows the Columbia Basin College policy for disability.

Skills listed as necessary according to O-NET are as follows:

1. Active listening
2. Reading comprehension
3. Critical thinking
4. Instructing
5. Speaking
6. Time management
7. Service orientation
8. Monitoring
9. Social perceptiveness
10. Writing

Students entering the Nursing program will require the ability to apply knowledge, skills, and the development of judgment when performing care for clients in the healthcare setting and must be able to meet the cognitive, affective, and psychomotor requirements of the curriculum. Students must acquire or demonstrate performance expectations (technical standards), with or without reasonable accommodations. Technical standards for these performance expectations may include but are not limited to:

1. Motor skills (gross and fine motor)
2. Physical strength, endurance, and mobility
3. Sensory and observation (touch, smell, vision, hearing)
4. Communication/collaboration with patients, students, faculty, staff, and other professionals
5. Analytical/critical thinking in the context of the field of study
6. Quantitative skills
7. Behavioral/emotional/social abilities to adapt to stressful situations in environments which are often times unpredictable
8. Professional conduct adhering to the professional standards of practice for the chosen field
9. Safety for self, clients, faculty, and staff
10. Maintain accurate, detailed reports and records
11. Monitor, record, and report symptoms and changes in patient conditions
12. Direct, delegate, and supervise less skilled nurses and healthcare personnel



## **Nursing Department Technical Standards for Nursing Students**

Students of the Nursing program will be exposed to clients and differing environments while participating in clinical practicum. Applicants should understand that participation in the nursing program may lead to multiple health risk exposures, and applicants must assume personal responsibility regarding matters of safety involving self and others. This exposure may involve but is not limited to: infectious diseases, safety issues, injury to self, and exposure to hazardous materials. Students who do not have existing personal health insurance coverage are highly encouraged to obtain Health Insurance (Student Injury & Sickness Insurance Plan) to protect themselves or their family should an event occur. Malpractice insurance is mandatory and will be paid for during registration. The program will require students to obtain immunizations, at the student's expense. Each applicant should be aware of the risks involved when entering the CBC Nursing program and should make an informed decision regarding their personal goals in becoming a nurse.

Upon acceptance to the Nursing program, the Health Science Division will require each student to obtain a Certified Background Check, at the student's expense. Although crimes committed (past and present) will not necessarily prevent you from entering the CBC Nursing program, certain crimes may prohibit you from being able to participate in clinical practicum at the local health care facilities and/or acquire a license from the state of Washington. The list of personal data questions asked by the Nursing Care Quality Assurance Commission can be viewed at:

<https://fortress.wa.gov/doh/hpqa1/hps6/Nursing/documents/RN%20by%20Exam.pdf>

If you have concerns regarding your ability to participate in clinical or obtain licensure to practice in this profession please contact the Nursing Program Director at (509) 544-8310.



## Nursing Department Certificate and Degree Options

### Licensed Practical Nurse Curriculum (First Year)

Course Title	Credits
<b>Major Courses</b>	
111 Nursing I	7
111.1 Nursing I Lab	4
121 Nursing	5
121.1 Nursing II Lab	5
131 Nursing III	5
131.1 Nursing III Lab	5
135.1 Nursing Trends (2 per Qtr)	2 (6)
Subtotal	37
<b>Major Support</b>	
241 A & P I	4
241L A & P Lab	2
242 A & P II	4
242L A & P II Lab	2
100 General Psychology	5
101 Pharmacology Math	1
Subtotal	18
<b>General Education</b>	
101 English Composition	5
Subtotal	5
Total Credits Required	60

### Associate Degree of Nursing Curriculum (First and Second Year)

Course Number	Course Title	Credits
<b>Major Courses</b>		
NRS 111	Nursing I	7
NRS 111.1	Nursing I Lab	4
NRS 121	Nursing	5
NRS 121.1	Nursing II Lab	5
NRS 131	Nursing III	5
NRS 131.1	Nursing III Lab	5
NRS 135.1	Nursing Trends (2 per Qtr)	2 (6)
NRS 211	Nursing IV	5
NRS 211.1	Nursing IV Lab	5
NRS 221	Nursing V	5
NRS 221.1	Nursing V Lab	5
NRS 222	Professional Issues I	1
NRS 231	Nursing VI	5
NRS 231.1	Nursing VI Lab	8
NRS 232	Professional Issues II	1
NRS 235.1	Nursing Trends (1 per Qtr)	1 (3)
Subtotal		75
<b>Major Support</b>		
BIOL& 241	A & P I	4
BIOL& 241L	A & P Lab	2
BIOL& 242	A & P II	4
BIOL& 242L	A & P II Lab	2
PSYC& 100	General Psychology	5
BIOL& 260	Microbiology	4
BIOL& 260L	Microbiology Lab	2
NRS 101	Pharmacology Math	1
NRS 201	Pharmacology	1
Subtotal		25
<b>General Education</b>		
ENGL& 101	English Composition	5
MTH >100	(Above 100)	5
CMST 101	Speech Essentials	3
PSYC& 200	Lifespan Psychology	5
Subtotal		18
Total Credits Required		118



## Nursing Department Program Costs

All stated costs are subject to change. However, the following figures may be used as a general guideline to assist applicants in preparing for the costs associated with the Nursing program.

### TUITION AND OTHER COSTS:

- a. Tuition - as stated in current catalog; plus approximately \$5-\$15 per credit lab fee for each lab class (subject to change)
- b. Books - estimate of \$1,300 for one-year program and an additional \$500 for the second year
- c. Supplies - notebooks, pencils, etc., estimate \$100 per quarter
- d. CBC Association of Student Nurses - \$5 per year
- e. Student Injury & Sickness Insurance Plan - Approximately \$189 per quarter through Columbia Basin College for students who do not have healthcare insurance. Forms are available from the campus cashier's office
- f. Malpractice Insurance - \$19 - \$30 per year purchased through Columbia Basin College
- g. Graduation – approximately \$540 which is the fee for State Board examinations for each program completed (LPN, RN)
- h. Special Examination Fees - approximately \$50 per quarter
- i. Immunizations - variable

### CLINICAL COSTS

Students will need the following items to be used in the clinical area of the extended campus facility:

- a. Uniforms – must be purchased through the approved uniform company (DOVE) approximate cost is \$85 - \$105.
- b. Nursing Shoes - approximately \$60 a pair.
- c. Wrist Watch - with a second hand and a band that is waterproof - estimate about \$25.
- d. Name Pin - \$1.50 paid for at time of registration.
- e. Subscription to a Nursing Journal - \$35 (optional).
- f. Stethoscope - \$20 - \$200 (costs vary depending on quality). Students will sometimes sell these during a fund raiser fall quarter. You may want to wait to purchase this until school has started.
- g. Nursing lab equipment bag – approx. \$210. (To be purchased at the CBC bookstore after fall quarter begins.