



**Nursing Application Packet  
2010-2011**

January 4, 2010

Dear Prospective Nursing Student:

Congratulations on your interest in the career of nursing. This packet of information is being provided to you as a guide on how to submit your application to the Columbia Basin College Nursing program. Please read all of the application carefully. In order for your application to be considered, all steps must be completed and the required materials submitted to the Admissions office at Columbia Basin College.

Nurses are in great demand worldwide. Nursing is considered one of the fastest growing healthcare occupations today. Students completing a nursing education will be able to pursue careers in many different settings, including hospitals, medical offices and clinics across the nation. Successful students may enjoy great travel opportunities that can take them to many exciting locations.

Please ensure you have carefully read and completed all sections of the application. Section 1, 2, and 3 must be returned to the Admissions office (address information provided below) with your transcripts. Applications must be received as a complete package. Incomplete applications will not be reviewed. Section 4 of the application is supplemental information and should be kept for your records.

Thank you for applying to the Columbia Basin College Nursing program. We wish you the best of luck with your application process. You have chosen a worthy career and one that will only continue to branch out as you grow academically and professionally.

Sincerely,

A handwritten signature in black ink that reads "MARY HOERNER". The letters are in all caps and have a cursive, slightly slanted appearance.

Mary Hoerner, MN  
Nursing Program Director  
Columbia Basin College

Applications will be accepted between January 4, 2010 and March 1, 2010  
Student acceptance will be determined by May 30, 2010

Applications should be mailed or hand delivered to:

Columbia Basin College  
Admissions Office  
2600 North 20th  
Pasco, WA 99301



## Nursing Department Application Checklist Section 1

1.  Completed Completed College application, with \$28.30 application fee
2.  Completed Completed the Nursing Application Check List (Section 1 – this page)
3.  Completed Application Coversheet for Admission to Nursing (Section 2)
4.  Completed Student Course Self Assessment (Section 3)
5.  Completed Complete the TEAS test no later than March 1, 2010
6.  Completed Completed Nursing Department Application, with \$29.00 application fee

### Transcripts

7.  Completed Official High School Transcript with an established GPA of 2.0 or higher or GED attached
  8.  Completed Official College Transcripts attached (for every college attended)
    - Students applying for admission into the fall 2010 nursing class may use courses taken during winter quarter for the application process. Transcripts must be received by Columbia Basin College Admissions office no later than April 1, 2010. Transcripts received later than April 1, 2010 will not be counted toward your Admissions Index Score.
    - Students who have taken classes at Columbia Basin College do not need to include a transcript from CBC. The Admissions office will provide a current copy of your transcript to accompany this application.
  9.  Yes  No Are you taking a class in winter quarter that you expect to use in this application?\*
- If yes, from what college? \_\_\_\_\_
- What classes? \_\_\_\_\_

### Minimum Nursing Department Entrance Requirements

- Completed Have completed at least 10 credits of general studies college level courses number 100 or higher with a GPA of at least 2.0.
- Completed Have completed or are eligible to enter ENGL& 101 based on COMPASS exam scores.
- Completed Have completed one year of high school chemistry within past five years or a five-credit college level chemistry course with grade of 2.0 or higher.
- Completed Have completed or are eligible to enter BIOL& 241/BIOL& 242 (Anatomy and Physiology I and II) or Microbiology (BIOL&260).
- Completed Have completed or qualify for a five-credit mathematics class above 100 level based on COMPASS exam scores.

\*Transcripts showing course completion must be received by April 1, 2010 for consideration within the nursing application. Semester courses that end after April 1, 2010 will not be considered.

Applications will be accepted between January 4, 2010 and March 1, 2010. No priority is given for applications based on time and date of submission. Late applications will not be accepted.

I have read all of the criteria and requirements for the Columbia Basin College Nursing program and certify the information contained within this application is accurate and complete to the best of my ability.

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Applicant Name (Please Print)

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Applicant Signature

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Date



## Nursing Department Application Coversheet Section 2

### Demographic Information

Last Name	First	Middle	Previous Name (s)	
Address		City	State	Zip
Phone	Birth Date	CBC Student ID Number		
High School Attended	Date Graduated	Location		

### Prior Education

If high school equivalency through G.E.D., state where and when test was taken. \_\_\_\_\_ Location \_\_\_\_\_ Date \_\_\_\_\_

Have you attended, and completed, the Tri-Tech Skills Center Pre-Nursing program with a grade of 3.0 or 85 percent or better and taken the Washington State Nursing Assistant Certification Exam maintaining current licensure ?  Yes  No

License Number \_\_\_\_\_

Have you ever attended any school of nursing? If yes, complete the following:  Yes  No

Name of School	City	State	Date From/Date To
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How far had you progressed in the program? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

I certify the above information is accurate and complete.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

### For Official Use Only

\_\_\_\_\_  
Grade Point

\_\_\_\_\_  
TEAS Score

\_\_\_\_\_  
Course Completion Score

\_\_\_\_\_  
Admissions Index Score

\_\_\_\_\_  
Evaluator Signature

\_\_\_\_\_  
Date



**Nursing Department  
Student Course Self-Assessment Section 3**

Please complete the following self assessment checklist. Columbia Basin College courses are listed, however, if you have taken transfer courses from another college or university; please identify the course name, number, college or university, and grade in the appropriate space provided.

Requirement	CBC Course	Completed	Course Name/Number	College/University	Grade
1. Chemistry (Lecture)	High school within last 5 years or college level.	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Chemistry (Lab)	High school within last 5 years or college level.	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2. Anatomy/Physiology I (Lecture)	BIOL& 241	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Anatomy/Physiology I (Lab)	BIOL& 241L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3. Math (5 credits)	Over 100	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4. English Composition	ENGL& 101	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Requirement	CBC Course	Completed	Course Name/Number	College/University	Grade
1. Anatomy/Physiology II (Lecture)	BIOL& 242	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Anatomy/Physiology II (Lab)	BIOL& 242L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2. Micro Biology (Lecture)	BIOL& 260	<input type="checkbox"/> Yes <input type="checkbox"/> No			
Micro Biology (Lab)	BIOL& 260L	<input type="checkbox"/> Yes <input type="checkbox"/> No			
3. General Psychology	PSYC& 100	<input type="checkbox"/> Yes <input type="checkbox"/> No			
4. Lifespan Psychology	PSYC& 200	<input type="checkbox"/> Yes <input type="checkbox"/> No			
5. Speech Essentials	CMST 101	<input type="checkbox"/> Yes <input type="checkbox"/> No			

- Courses that have a separate lab and lecture course grade will have an average grade calculated for utilization within the Admissions Index Score (Chemistry and Anatomy/Physiology I).
- If using high school chemistry, high school transcript must be attached and chemistry class must be passed with a 2.0 or better.
- All courses must be passed with a 2.0 or better to be considered for admission to the Nursing program.

I certify the above information is accurate and complete.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_



**Nursing Department  
Application Supplement  
Section 4**

This application supplement has been prepared to provide each prospective student applicant with the necessary policies, program specific information, nursing career information, student options, and costs.

**Please keep this section of the application for your records.** The following pages should not be submitted with your nursing application.

<b>Section 4</b>	<b>Page Number</b>
Table of Contents . . . . .	1
Application Admissions Index . . . . .	2
Program Alternatives . . . . .	5
Technical Standards for Nursing Students . . . . .	6
General Information for Prospective Students . . . . .	8
Certificate and Degree Options . . . . .	9
Program Costs . . . . .	10

If you need additional information or assistance in completing your application, please contact:

Mary Hoerner, Director  
Nursing Department  
Columbia Basin College  
2600 North 20th Ave.  
Pasco, WA 99301

mhoerner@columbiabasin.edu  
(509) 544-8310



## Nursing Department Application Admissions Index Entrance Requirements Fall 2010

This information has been provided to allow students a better understanding of the admissions process for the Fall 2010 Columbia Basin College Nursing Application.

The Columbia Basin College Nursing department utilizes three elements for entrance into the Nursing program. Those elements include (A) cumulative grade point average among selected prerequisite courses, (B) pre-nursing assessment score, and (C) departmental course completion score index. Each of these elements is outlined further below. These three elements will be combined for a total Nursing Department Admissions Index Score based on a total point value of 30 points.

### **A. Cumulative Grade Point**

The cumulative grade point of the following courses will be calculated for the entrance index score.

1. College chemistry or one year of high school chemistry within the last five years
2. Biology 241 (BIOL& 241, Anatomy and Physiology I)
3. College math over 100
4. English 101 (ENGL& 101, English Composition)

The cumulative GPA (from a total possible cumulative score of 4.0) will be multiplied by a factor of 2.5 for 10 total possible points. In the disciplines of chemistry and math, the highest graded course within the transcript will be utilized for calculating the Cumulative Grade Point.

Letter grades (including those received from transferring colleges or universities) will be assigned the following decimal scores according to our campus policy

A = 4.0, A- = 3.7, B+ = 3.3, B = 3.0, B- = 2.7, C+ = 2.3, C = 2.0, C- = 1.7, D+ = 1.3, D = 1.0, D- = 0.7

### **B. Pre-Nursing Assessment Score**

The Test of Essential Academic Skills (TEAS) pre-nursing assessment score will be utilized to assess math, English, and science comprehension at the time of application. The assessment will be provided through the Columbia Basin College Assessment Center based on student demand and independent scheduling. Results will be forwarded to the Admissions office for placement of score results within respective student files. The TEAS exam needs to be completed within two years prior to application due date. Students may take the exam a maximum of two times per academic year. The highest score will be used for computation of the Nursing Department Admissions Index Score. The total pre-nursing TEAS score (from a total possible score of 100) will be divided by a factor of 10 for 10 total possible points. The test will be provided at specific times throughout the academic year, primarily in fall quarter. Please contact either the Nursing department or the Assessment Center for test availability dates.

TEAS Study Guides can be purchased from the Columbia Basin College Bookstore. You can also obtain a study guide from "www.atitesting.com" for \$38.95 plus shipping/handling. This study guide is written by the same people who produce the TEAS test. More information can be found at atitesting.com.

Prospective students can get more information from the CBC website. Select Prospective Students, Student Services, and then Assessment.

TEAS Testing Schedule:

Call CBC Assessment Center 542-4860 or 542-5549 to make an appointment.

Cost of the TEAS test is \$43.50

### **C. Departmental Course Completion Score**

The departmental course completion score is a cumulative score based on the total number of non-nursing



**Nursing Department  
Application Admissions Index  
Entrance Requirements  
Fall 2010**

courses completed by an individual student. This score is calculated to include winter quarter 2010 classes (or fall semester classes where appropriate). The courses and their score are provided below: (Please note: for transfer courses, a transcript evaluation must be completed by the Registrar's office at Columbia Basin College prior to the calculation of the Departmental Course Completion Score. Transfer courses will not be assigned a point value until the official transcript evaluation has been completed.)

	<b>Course Number</b>	<b>Subject</b>	<b>Points</b>
1.	Biology BIOL& 241/241L	Anatomy & Physiology I	5
2.	Biology BIOL& 242/242L	Anatomy and Physiology II	5
3.	Biology BIOL& 260/260L	Microbiology	5
4.	ENGL& 101	English Composition	1
5.	PSYC& 100	General Psychology	1
6.	PSYC& 200	Lifespan Psychology	1
7.	CMST 101	Speech Essentials	1
8.	Math over 100	College Math	2
9.	Pre-Nursing Program	Tri-Tech Skills Center	2

The departmental course completion score (from a total possible score of 23) will be divided by a factor of 2.3 for 10 total possible points.

The total Nursing Department Admissions Index Score, including the three elements outlined above will total no more than 30 points. When the student makes application to the department, the Admissions Index Score will be computed and recorded for class cohort comparison. Those students with the top Admissions Index Scores (based on the total number of new admissions allowed in a given year) will be admitted to the Nursing department.

**Example Computation**

<b>Element</b>	<b>Raw Score</b>	<b>Function</b>	<b>Factor</b>	<b>Total</b>
GPA	4.0	Multiply	2.5	10
Assessment Score	100	Divide	10	10
Course Score	23	Divide	2.3	10

**Example Student 1**

<b>Element</b>	<b>Raw</b>	<b>Factor</b>	<b>Total</b>
GPA	3.76	2.5	9.400
Assessment Score	93	10	9.300
Course Score	20	2.3	8.696
<b>Total Admissions Index Score</b>		<b>27.396</b>	

**Sample Student 2**

<b>Element</b>	<b>Raw</b>	<b>Factor</b>	<b>Total</b>
GPA	3.99	2.5	9.975
Assessment Score	75	10	7.500
Course Score	22	2.3	9.565
<b>Total Admissions Index Score</b>		<b>27.040</b>	

**Example Student 3**

<b>Element</b>	<b>Raw</b>	<b>Factor</b>	<b>Total</b>
GPA	2.79	2.5	6.975
Assessment Score	90	10	9.000
Course Score	22	2.3	9.565
<b>Total Admissions Index Score</b>		<b>25.540</b>	

The Nursing Department Admissions Index Score helps to provide equity among student applicants. Overall, the Nursing Department Admissions Index Score computation provides a dynamic index of comparison for students applying to the Columbia Basin College Nursing department.

All students who enter as nursing students must meet the minimum entrance requirements for nursing. Students who satisfactorily complete the first quarter and continue in the Nursing program, are qualified to seek employment as a nursing assistant.

At the end of the first three quarters, three alternatives are available for students who have successfully completed previous required course work. Each alternative has minimal prerequisites for entry.

- **Alternative One:** Student may register for the summer session curriculum to complete a program which leads to eligibility to write the State Board Examination for licensure as a Practical Nurse and exit at the end of the summer season.
  - Prerequisite: Student must have completed the first three quarters of the Nursing program at Columbia Basin College, or equivalent, and all required courses must have a grade of 2.0 or above.
- **Alternative Two:** Student may register for the summer session curriculum to complete a program which leads to eligibility to write the State Board Examination for licensure as a Practical Nurse and may register for the second year.
  - Prerequisite: Student must have completed the first three quarters of the Nursing program at Columbia Basin College, or equivalent, with a cumulative G.P.A of 2.5 in required nursing courses. All required support courses must have a grade of 2.0 or above. Space priority is given in the summer session to those not eligible to go on to the second year.
- **Alternative Three:** Student may register for fall quarter of the second year of the Nursing program. Successful completion of the second year leads to eligibility to write the State Board Examination for licensure as a Registered Nurse. Graduates of this program will receive the Associate in Applied Sciences Nursing degree.
  - Prerequisite: Student must have completed the first three quarters of the Nursing program at Columbia Basin College, or equivalent, with a cumulative GPA of 2.5 in required nursing courses. All required support courses must have a grade of 2.0 or above.

**Occupational Information Network (O-NET) provides a Summary report for Registered Nurses (29-1111.00):**

“Assess patient health problems and needs, develop and implement nursing care plans, and maintain medical records. Administer nursing care to ill, injured, convalescent or disabled patients. May advise patients on health maintenance and disease prevention or provide care management.”

College Mission Statement: CBC exists in an environment of diversity, fairness, equity and sustainability to ensure that the people of Benton and Franklin counties have access to educational programs providing sufficient knowledge for higher educational achievement, meaningful employment, basic skills development, cultural enrichment, physical and emotional well-being.

The Nursing program follows the Columbia Basin College policy for disability.

Skills listed as necessary according to O-NET are as follows:

1. Active listening
2. Reading comprehension
3. Critical thinking
4. Instructing
5. Speaking
6. Time management
7. Service orientation
8. Monitoring
9. Social perceptiveness
10. Writing

Students entering the Nursing program will require the ability to apply knowledge, skills, and the development of judgment when performing care for clients in the healthcare setting and must be able to meet the cognitive, affective, and psychomotor requirements of the curriculum. Students must acquire or demonstrate performance expectations (technical standards), with or without reasonable accommodations. Technical standards for these performance expectations may include but are not limited to:

1. Motor skills (gross and fine motor)
2. Physical strength, endurance, and mobility
3. Sensory and observation (touch, smell, vision, hearing)
4. Communication/collaboration with patients, students, faculty, staff, and other professionals
5. Analytical/critical thinking in the context of the field of study
6. Quantitative skills
7. Behavioral/emotional/social abilities to adapt to stressful situations in environments which are often times unpredictable

8. Professional conduct adhering to the professional standards of practice for the chosen field
9. Safety for self, clients, faculty, and staff
10. Maintain accurate, detailed reports and records
11. Monitor, record, and report symptoms and changes in patient conditions
12. Direct, delegate, and supervise less skilled nurses and health care personnel

Students of the Nursing program will be exposed to clients and differing environments while participating in clinical practicum. Applicants should understand that participation in the Nursing program may lead to multiple health risk exposures, and applicants must assume personal responsibility regarding matters of safety involving self and others. This exposure may involve but is not limited to: infectious diseases, safety issues, injury to self, and exposure to hazardous materials. Students who do not have existing personal health insurance coverage are highly encouraged to obtain Health Insurance (Student Injury & Sickness Insurance Plan) to protect themselves or their family should an event occur. Malpractice insurance is mandatory and will be paid for during registration. The program will require students to obtain immunizations, at the student's expense. Each applicant should be aware of the risks involved when entering the CBC Nursing program and should make an informed decision regarding their personal goals in becoming a nurse.

Upon acceptance to the Nursing program, the Health Science Division will require each student to obtain a Certified Background Check, at the student's expense. Although crimes committed (past and present) will not necessarily prevent you from entering the CBC Nursing program, certain crimes may prohibit you from being able to participate in clinical practicum at the local healthcare health care facilities and/or acquire a license from the state of Washington. The list of personal data questions asked by the Nursing Care Quality Assurance Commission can be viewed at: <https://fortress.wa.gov/doh/hpqa1/hps6/Nursing/documents/RN%20by%20Exam.pdf>

If you have concerns regarding your ability to participate in clinical or obtain licensure to practice in this profession please contact the Nursing Program Director at (509) 544-8310.



## **Nursing Department General Information for Prospective Students**

Once students have been accepted into the program, the following information will be helpful to guide them with other requirements necessary to maintain enrollment.

1. All students accepted into the program are required to obtain a Certified Background Check. Information will be provided at the first orientation meeting.
2. Since several clinical facilities are utilized in the Tri-Cities and surrounding areas, students must furnish their own transportation to facilities.
3. All students are encouraged to have accident/health insurance. A Student Injury & Sickness Insurance plan is available to purchase. Forms are available from the campus cashier's office.
4. All students are required to have malpractice insurance. The policy must be purchased at the College at the time of registration.
5. Student study requirements have been found to be a minimum of three hours per week for each scheduled theory credit hour.
6. Membership in the CBC Association of Student Nurses is strongly encouraged. Cost for membership is \$5.00 per year.
7. Scholarships and loans for nursing students are available through the Financial Aid office. For more information contact that office and review the [www.columbiabasin.edu](http://www.columbiabasin.edu) website.
8. To be licensed as a Practical Nurse or Registered Nurse, graduates must pass State Board licensure exams. This is at the expense of the graduate. Questions about licensure exams should be directed to the Nursing Program Director.
9. Once accepted into the Nursing program, all students must have a current CPR card for Health Care Provider including adults, children, and infants and auto defibrillator training. Immunizations must also be obtained or updated. Current immunization guidelines will be provided upon acceptance.
10. All students must successfully complete required prerequisites each quarter to remain in the Nursing program.



## Nursing Department Certificate and Degree Options

### Licensed Practical Nurse Curriculum (First Year)

Course Title	Credits
<b>Major Courses</b>	
111 Nursing I	7
111.1 Nursing I Lab	4
121 Nursing	5
121.1 Nursing II Lab	5
131 Nursing III	5
131.1 Nursing III Lab	5
135.1 Nursing Trends (2 per Qtr)	2 (6)
Subtotal	37
<b>Major Support</b>	
241 A & P I	4
241L A & P Lab	2
242 A & P II	4
242L A & P II Lab	2
100 General Psychology	5
101 Pharmacology Math	1
Subtotal	18
<b>General Education</b>	
101 English Composition	5
Subtotal	5
Total Credits Required	60

### Associate Degree of Nursing Curriculum (First and Second Year)

Course Number	Course Title	Credits
<b>Major Courses</b>		
NRS 111	Nursing I	7
NRS 111.1	Nursing I Lab	4
NRS 121	Nursing	5
NRS 121.1	Nursing II Lab	5
NRS 131	Nursing III	5
NRS 131.1	Nursing III Lab	5
NRS 135.1	Nursing Trends (2 per Qtr)	2 (6)
NRS 211	Nursing IV	5
NRS 211.1	Nursing IV Lab	5
NRS 221	Nursing V	5
NRS 221.1	Nursing V Lab	5
NRS 222	Professional Issues I	1
NRS 231	Nursing VI	5
NRS 231.1	Nursing VI Lab	8
NRS 232	Professional Issues II	1
NRS 235.1	Nursing Trends (1 per Qtr)	1 (3)
Subtotal		75
<b>Major Support</b>		
BIOL& 241	A & P I	4
BIOL& 241L	A & P Lab	2
BIOL& 242	A & P II	4
BIOL& 242L	A & P II Lab	2
PSYC& 100	General Psychology	5
BIOL& 260	Microbiology	4
BIOL& 260L	Microbiology Lab	2
NRS 101	Pharmacology Math	1
NRS 201	Pharmacology	1
Subtotal		25
<b>General Education</b>		
ENGL& 101	English Composition	5
MTH >100	(Above 100)	5
CMST 101	Speech Essentials	3
PSYC& 200	Lifespan Psychology	5
Subtotal		18
Total Credits Required		118



## Nursing Department Program Costs

All stated costs are subject to change. However, the following figures may be used as a general guideline to assist applicants in preparing for the costs associated with the Nursing program.

### TUITION AND OTHER COSTS:

- a. Tuition - as stated in current catalog; plus approximately \$5-\$15 per credit lab fee for each lab class (subject to change).
- b. Books - estimate of \$1,300 for one-year program and an additional \$500 for the second year.
- c. Supplies - notebooks, pencils, etc., estimate \$100 per quarter.
- d. CBC Association of Student Nurses - \$5 per year.
- e. Student Injury & Sickness Insurance Plan - Approximately \$189.00 per quarter through Columbia Basin College for students who do not have healthcare insurance. Forms are available from the campus cashier's office.
- f. Malpractice Insurance - \$19 - \$30 per year purchased through Columbia Basin College.
- g. Graduation – approximately \$540 which is the fee for State Board examinations for each program completed (LPN, RN).
- h. Special Examination Fees - approximately \$50 per quarter.
- i. Immunizations.

### CLINICAL COSTS

Students will need the following items to be used in the clinical area of the extended campus facility:

- a. Uniforms – must be purchased through the approved uniform company (DOVE) approximate cost is \$85 - \$105.
- b. Nursing Shoes - approximately \$60 a pair.
- c. Wrist Watch - with a second hand and a band that is waterproof - estimate about \$25.
- d. Name Pin - \$1.50 paid for at time of registration.
- e. Subscription to a Nursing Journal - \$35 (optional).
- f. Stethoscope - \$20 - \$200 (costs vary depending on quality). Students will sometimes sell these during a fund raiser fall quarter. You may want to wait to purchase this until school has started.
- g. Nursing lab equipment bag – approx. \$210. (To be purchased at the CBC bookstore after fall quarter begins.