

COLUMBIA BASIN COLLEGE

Financial Aid

SATISFACTORY PROGRESS PETITION FORM

ACADEMIC YEAR _____

Your financial aid has been cancelled. If you are enrolled while financial aid is cancelled, you are responsible for all charges incurred. If the petition is approved, your award will be based on funds that are available at the time.

Use this petition to describe unusual circumstances that may have contributed to your failure to make satisfactory progress.

SID#: _____ SS# _____

NAME: _____

ADDRESS: _____
Street City/State/Zip

PHONE NO. _____

Possible reasons for cancellation:

1. Failure to complete the required number of credits.
2. Less than a 1.0 cumulative grade point average.
3. Failure to meet probation requirements.

Financial Aid Checks for approved petitions and schedule changes may be delayed for 10 days into the new quarter. Make arrangements to purchase books and supplies with funds other than Financial Aid.

Your petition must address each of these items: (Use a separate sheet of paper)

1. **EXPLAIN WHY** you failed to make satisfactory progress.
2. **PROVIDE DOCUMENTATION** that confirms your situation. *Note: Applications received without supporting documentation will be denied.*
3. **IDENTIFY ACTIONS** you have taken to ensure satisfactory progress in the future.

STUDENT SIGNATURE: _____

DATE: _____

Office Use Only:

P1 _____ P2 _____ PD _____ Letter _____ Award _____ Check _____

_____ Reinstated _____ Denied

Comments:



Columbia Basin College complies with the spirit and letter of state and federal laws, regulations and executive orders pertaining to civil rights, equal opportunity and affirmative action. CBC does not discriminate on the basis of gender, race, national origin, religion, age, marital status, physical, mental or sensory disability, sexual orientation or Vietnam veteran status in its educational programs or employment. Questions may be referred to Camillia Glatt, Affirmative Action Officer, (509) 547-0511, ext. 2348.



Individuals with disabilities are encouraged to participate in all college sponsored events and programs. If you have a disability and require an accommodation, please contact the CBC Resource Center, (509) 547-0511, ext. 2348, or TTY/TDD at (509) 546-0400. This notice is available in alternative media by request.