



Job Announcement

Diagnostic Ultrasound Technology Instructor

Full-Time Self-Support Program Special Faculty Appointment/Non-Tenure Track Position

Salary Range: \$60,000 to \$64,000* (214-day Contract for 4-quarter Instructional Year)

*When the College determines that a newly hired full-time faculty member possesses special skills that meet specific instructional needs, the starting salary may be increased by up to \$3,000 (\$4,000 for 4-quarter year).

Position Availability: **Open Date:** 07/24/2009 **Close Date:** Open Until Filled**

****First consideration closes at 4:30 p.m. Pacific Time ("PT") on August 24, 2009.
This position will remain open until filled.**

Benefits: Excellent fringe benefits including health, vision, and dental insurance for entire family (requires employee contribution), optional life insurance, long term insurance, and retirement benefits for employee.

The Diagnostic Ultrasound Technology Instructor will provide lecture, lab, and clinical instruction within the Medical Imaging Technology Department as assigned by the Dean, and will participate within department and clinical development as necessary. This position reports to the Dean of the Health Sciences Division.

PRIMARY RESPONSIBILITIES

- Teach 18-22 contact hours of selected classes within the Diagnostic Ultrasound Technology curriculum;
- Maintain five (5) regularly scheduled office hours each week for direct student access;
- Develop syllabi, reading lists, and perform divisional responsibilities in the selection of texts and related teaching resources;
- Work effectively with the Medical Imaging Coordinator and other faculty members;
- Promote teaching and learning in diagnostic ultrasound courses, including class-room, on-campus lab and clinical settings;
- Utilize a variety of teaching and learning strategies and innovative techniques including: integration of technology to assist students in the achievement and assessment of learning outcomes;
- Initiate and advocate for clinical contracts and maintain relationships with affiliates;
- Serve as the liaison between the college, students and affiliates to ensure student achievement of clinical competencies/ learning outcomes;
- Schedule students for clinical assignments and coordinate activities related to case studies;
- Assess and evaluate individual student learning outcomes including technical skills and clinical scanning abilities;
- Provide timely verbal and written assessments of student performance;
- Maintain effective communication with faculty, staff, students and affiliate staff;
- Participate in on-going curriculum development, revision, and program evaluation/assessment;
- Participate in the advising of students, including but not limited to advising students in the program and those students seeking entrance or considering diagnostic ultrasound as a career;
- Serve on College and Division committees as requested by Division Dean and contribute to policy and procedural matters of the College through participation on these committees and through individual projects to facilitate institutional effectiveness;

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- Participate in professional development activities in order to maintain professional qualifications and competency in ultrasound education, as well as the teaching/learning process; and
- Provide clinical calibration to other full-time and part-time faculty to ensure continuity of student learning experiences.

REQUIRED QUALIFICATIONS

- Associate of Applied Science in Diagnostic Ultrasound or related field;
- Current credentialing in either Abdomen and OB-GYN specialties or Adult Echocardiography and Vascular specialties. Credential may be granted from ARDMS, CCI and/or ARRT;
- Minimum of three years of recent clinical experience as a diagnostic medical sonographer displaying proficiency in the high demand industry of medical imaging;
- Demonstrated enthusiasm for the profession of Diagnostic Ultrasound;
- Highly motivated and willingness to adapt to change;
- Ability to work independently;
- Must be computer literate, including proficiency in Internet, Microsoft Word, PowerPoint, Excel, keyboard and other computer resources as appropriate;
- Must be flexible and demonstrate ability to work well as a team member;
- Evidence of positive communication skills;
- Demonstrated ability to work positively with individuals from diverse backgrounds and ethnicity; and
- Ability and interest to participate in learning outcomes and institutional effectiveness efforts.

DESIRED QUALIFICATIONS

- Bachelor's Degree or higher in Diagnostic Ultrasound or related field;
- Prior teaching experience and/or experience as an ultrasound clinical instructor;
- Understanding of concepts related to teaching and learning theory, curriculum development and assessment of learning outcomes; and
- A demonstrated commitment to teaching community college students.

TERMS OF EMPLOYMENT

This position is available Fall Quarter 2009 or Winter Quarter 2010 and is a 12-month special faculty appointment. Regular work hours for this position are between Monday and Friday from 7:30 a.m. to 4:30 p.m.; however some evening and weekend hours may be required based on department needs. Professional Staff who are not eligible for overtime under the Fair Labor Standards Act do not receive pay or additional time off for working beyond the regular workday or 40-hour workweek. A definition and other terms for special faculty appointments can be found in the 2009-2011 CBC/AHE Collective Bargaining Agreement.

PROCESS NOTE: In accordance with the Child/Adult Information Act, RCW 43.43.830, the candidate selected for hire will be subject to a Criminal History Background Check. Additionally, pursuant to RCW 43.43.845(3) an inquiry will be made for employees and volunteers in the Washington Courts database for civil adjudications as a condition for consideration of employment.

CONDITIONS OF EMPLOYMENT: In the interest of providing a healthy, safe and secure educational and work environment, and in order to meet the requirements of federal legislation, it is the policy of the College to maintain an alcohol and drug-free workplace for our employees and students.

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PHYSICAL REQUIREMENTS:

- Occasional need to lift at least twenty (20) pounds;
- Ability to sit and stand for long periods of time;
- Frequent need for oral, written and auditory communication;
- Requires frequent repetitive hand and wrist motions.

APPLICATION PROCEDURE

Applicants must submit the following in order to be considered for the position:

1. Completed Columbia Basin College Application for Employment. ***
 - a. Signed Applicant Recruitment Data and Notification & Disclosure Form (Background Check).
 - b. Signed Abso Background Check.
2. Cover Letter/Introductory Letter that addresses why you are interested in the position and how your background, training, and/or experiences qualify you for the position.
3. Current detailed resume of experience, education, and professional training.
4. Three (3) current letters of recommendation. All letters must have been written within the last year, be signed and dated, and be from a person having first hand knowledge of the applicant's professional qualifications. Letters should address how the applicant's qualifications and experience relate to the position.
5. A copy of your transcripts.
 - a. Note: If you are hired, you will need to provide official transcripts at that time.

***All application materials must be picked up, sent from the CBC Human Resources Office by U.S. Mail, or downloaded from our website at <http://www.columbiabasin.edu/jobs>. For further inquiries, please contact Jessica Miller in the Human Resources Office at (509) 542-4833. All application materials must be received in the Human Resources Office no later than 4:30 p.m. (PT) on the closing date. **Only completed applications will be forwarded for consideration by the Screening Committee.**

If you are hired, you will need to provide proof of identity and documentation of U.S. citizenship or appropriate authorization to work in this position as required by the Immigration Reform Control Act of 1986.

Columbia Basin College operates under an approved affirmative action plan and encourages applications from persons of color, women, veterans and persons of disability. The Human Resources Office is accessible to those with disabilities. If you need accommodation in application or employment, contact the Human Resources office at (509) 542-4833.

UNION CLAUSE

This is a bargaining unit position represented by the Association for Higher Education. Pursuant to a collective bargaining agreement, the successful applicant must become a member of the Association or pay required dues to the Association within thirty (30) days of employment.

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