

# Computer and Information Technology Certificate

PROFESSIONAL TECHNICAL

2013-2014 Certificate Requirements

## Major Courses

Course	No.	Course Title	Credits	Qtr. Completed	Comments/Substitution
CS	101	Intro to Computers & Information Technology	5		
CS	106	Database Systems	5		
CS	107	Intermediate Word Processing	2		
CS	108	Intermediate Spreadsheets	2		
CS	117	Computer Ethics	2		
CS	118	Customer Service	3		
CS	123	PC Hardware	5		
CS	127	Windows Configuration	5		
CS	150	Computer Security	5		

**Total Credits Required 34**

This certificate offers students the opportunity to develop knowledge and skills related to the IC<sup>3</sup> (Internet and Computing Core Certification). Included are computer hardware, basic application software, operating systems, computer security and ethics, Windows configuration, and customer service. Employment opportunities include areas such as computer operations, software support, hardware support, information technology support, and technology services. Certificate prerequisites: ENGL 098 and MATH 083, or instructor permission. Career opportunities: IT support assistant.