



MEMORANDUM OF UNDERSTANDING

between

AGREEMENT

between

Walla Walla Community College

and

Columbia Basin College

Walla Walla Community College (WWCC) and Columbia Basin College (CBC) hereby enter into a Memorandum of Understanding (MOU) based on a Customized Articulation Agreement for transfer students from Walla Walla Community College to Columbia Basin College. Students from WWCC with an **Associate of Applied Science degree in Agri-Business** who follow the attached advising recommendations will matriculate into the **Bachelor of Applied Science degree in Applied Management with a concentration in Agriculture** at Columbia Basin College.

This Agreement is intended to eliminate duplication of coursework and better integrate programs to ensure a more efficient pathway to graduation. Students who complete WWCC Associate of Applied Science degree in Agri-Business with at least a 2.0 cumulative grade point average will meet the entrance requirements for the Bachelor of Applied Science in Applied Management with a concentration in Agriculture degree at CBC.

PROGRAM DESCRIPTION

The agreed upon courses of study are outlined in Attachments A and B of this Agreement. Attachment A details the specific set of requirements to be completed at WWCC and CBC in order to earn a **Bachelor of Applied Science in Applied Management with a concentration in Agriculture** degree Systems. Attachment B specifies the required term-by-term course of study as offered by WWCC and CBC.

The required course of study may be changed at any time with the mutual written agreement of the participating institutions. At such time, the attachments to this Agreement will be updated. Coursework outlined in this Agreement will be reviewed every two (2) years by both institutions. Unless otherwise agreed upon by both institutions on an individual student basis, students will be responsible for the course of study at CBC and WWCC in effect at the time the student enters the Associate of Applied Science degree in Agriculture Production specified in this Agreement. Students are responsible for complying with all applicable policies, rules and regulations of each institution at which they are enrolled.

TUITION AND FEES

Students enrolled in CBC courses will be charged according to the current CBC tuition and fee schedule. Students enrolled in WWCC courses will be charged according to the current WWCC tuition and fee schedule.

TERM

This Agreement is effective upon execution by CBC and WWCC and will continue thereafter from academic year to academic year unless terminated as provided in this Agreement. However, CBC and WWCC shall review this Agreement every two (2) years, or earlier at the request of either of them, to assess the program and address any changes that may be needed.

TERMINATION



This Agreement may be terminated by either Party upon sixty (60) days' written notice to the other Party. Provided however, such termination shall not become effective for the students already enrolled in the Associate of Applied Science degree in Agriculture Production specified in this Agreement if such termination prevents the completion of the requirements for their AAS at CBC or their BAS degree at WWCC.

NO COST AGREEMENT

This Agreement does not provide for any reimbursement of costs to either CBC or WWCC for services rendered or supplies provided during or at the end of the Agreement term. This Agreement does not provide for either CBC or WWCC to file claims or disputes against the other resulting from any service or supplies provided under this Agreement.

RECORDS MAINTENANCE

Records related to this Agreement may be subject to inspection, review or audit by personnel of both Parties, personnel duly authorized by either Party, the Office of the State Auditor, and federal officials authorized by law. All books, records, documents, and other material relevant to this Agreement shall be retained for the requisite period under record retention schedules, and the Office of the State Auditor, federal auditors, and any persons duly authorized by the Parties shall have full access and the right to examine any of these materials during this period. Records and other documents, in any medium, furnished by one Party to this Agreement to the other Party, will remain the property of the furnishing Party, unless otherwise agreed. The receiving Party will not disclose or make available this material to any third parties without first giving notice to the furnishing Party and giving it a reasonable opportunity to respond and shall comply with RCW 42.56. Each Party will utilize reasonable security procedures and protections as required by law to assure that records and documents provided by the other Party are not erroneously disclosed to third parties.

GOVERNANCE

This Agreement is entered into pursuant to and under the authority granted by the laws of the state of Washington and any applicable federal laws. The provisions of this Agreement shall be construed to conform to those laws. The venue for any legal action arising out of this Agreement will be Benton and Franklin Counties, Washington.

DISPUTE RESOLUTION

To the extent practicable, the Parties shall use their best, good faith efforts to promptly and collaboratively resolve any dispute that may arise in connection with this Agreement, and at the lowest possible level with authority to resolve such dispute. The Parties shall make a good faith effort to continue without delay to carry out their respective responsibilities under this Agreement while attempting to resolve any such dispute. If, however, a dispute persists and cannot reasonably be resolved, it may be escalated within each institution. In such circumstance, upon notice by either Party, each Party, within five (5) business days shall reduce its description of the dispute to writing and deliver it to the other Party. The receiving Party then shall have three (3) business days to review and respond in writing. In the event that the Parties cannot then agree on a resolution of the dispute, the Parties shall schedule a conference between the respective senior administrators of each institution to attempt to resolve the dispute. In the event the Parties cannot agree on a mutual resolution within fifteen (15) business days, the Parties shall abide by the Governor's dispute resolution process (RCW 43.17.330), if applicable, or collectively shall appoint a third party to evaluate and resolve the dispute and such dispute resolution shall be final and binding on the Parties. The Parties shall equally share the costs, if any, for services obtained to resolve the dispute.



INDEPENDENT CAPACITY

The employees or agents of each Party engaged in the performance of this Agreement shall continue to be employees or agents of that Party and shall not be considered for any purpose to be employees or agents of the other Party. Each Party is responsible for the acts or omissions of its employees, officers, agents and assigns registered volunteers, and is responsible for ensuring that they fulfill their responsibilities under this Agreement in compliance with the provisions of the law and regulations that govern their activities.

POINTS OF CONTACT

The Point of Contact for CBC is:

Name: Roderick Taylor
Dean for Math, Science & Engineering
Columbia Basin College
2600 N. 20th Avenue
Pasco, WA 99301
Tel.: (509) 543-1480
Email: rtaylor@columbiabasin.edu

The Point of Contacts for WWCC is:

Gerald (Jerry) Anhorn
Dean of Workforce Education & BAS Programs
Walla Walla Community College
500 Tausick Way
Walla Walla, WA 99362
Tel.: (509) 527-4582
Email: gerald.anhorn@wwcc.edu

SEVERABILITY

If any provision of this Agreement is held to be wholly or partially invalid or unenforceable under applicable law, that provision will be ineffective to that extent only, without in any way affecting the remaining provisions of the Agreement.

NON-DISCRIMINATION

There will be no discrimination in the performance of this Agreement on the basis of race, religion, creed, color, national origin, families with children, sex, marital status, sexual orientation (including gender identity), age, genetic history, honorably discharged veteran or military status, or the presence of any sensory, mental, or physical disability, or the use of a trained dog guide or service animal by a person with a disability, in compliance with (a) Presidential Executive Order 11246, as amended, including the Equal Opportunity Clause contained therein; (b) Section 503 of the Rehabilitation Act of 1973, as amended, and the Vietnam Era Veterans Readjustment Act of 1974, as amended, and the Affirmative Action Clauses contained therein; (c) the Americans with Disabilities Act of 1990, as amended; and (d) applicable nondiscrimination laws of the state of Washington. The Parties further agree they will not maintain facilities which are segregated on the basis of race, color, religion, or national origin in compliance with Presidential Executive Order 11246, as amended, and will comply with the Americans with Disabilities Act of 1990, as amended, regarding programs, services, activities, and employment practices.




ENTIRE AGREEMENT

This Agreement contains all the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the Parties hereto.

The Parties affirm that they have designated the persons below to have signature authority for the Parties. By their signatures to this Agreement, the Parties agree to its terms and conditions:

Walla Walla Community College



Dr. Jessica Clark, Vice President of Instruction


2/28/22
Date



Mr. Jerry Anhorn, Dean of Workforce Education & BAS Programs


3/8/22
Date

Columbia Basin College



Dr. Michael Lee, Vice President for Instruction

2/16/2022
Date



Mr. Rod Taylor, Dean for Math, Science and Engineering

2.6.2022
Date

ATTACHMENT A

**Walla Walla Community College AAS in Agribusiness
Columbia Basin College Bachelor of Applied Science Applied Management
Ag Concentration**

WWCC		CBC	
General Requirements			
Communication			
CMST 201	5		
ENGL& 101	5		
		CMST 415	5
		ENGL 410	5
Quantitative Skills			
MATH& 146	5	MATH& 146	0
Humanities			
PHIL 330 ¹	0	PHIL 305	5
		ICS 310	5
Social Science			
		ECON 305	5
		PSYC 201	5
Mathematical & Natural Science			
		ACCT& 201	5
		ENVS 310	5
Total WWCC Credits			15
Total CBC Credits			40

BAS AM & Agriculture Concentration Requirements		
WWCC	CBC	
	AG 310	5
	AG 340	5
	AG 430	5
	AG 480	5
	AMGT 300	5
	AMGT 317	5
	AMGT 320	3
	AMGT 330	5
	AMGT 360	5
	AMGT 400	5
	AMGT 420	5
	AMGT 480	5
Total CBC Credits		58

WWCC		CBC	
Agri-Business Requirements			
AGBS 108	5		
AGBS 201	5		
AGBS 102	5		
AGBS 210	5		
AGBS 211	5		
AGBS 221	5		
AGBS 220	5		
AGBS 103	5		
AGBS 222	5		
AGSC 113	5		
AGSC 201	5		
AGSC 140	5		
AGSC 199	1		
AGSC 197	1		
AGSC 297	1		
Ag Elective	5		
Ag Elective	5		
Elective	5		
Animal Science/Irrigation Elective	5		
Total WWCC Credits			83

SUMMARY	
Minimum Credits for CBC BAS AM degree	180
Total Credits transferred from WWCC to CBC	98
Total Upper Division Credits	90
Total Credits to be completed at CBC	98
Total Credits	196

ATTACHMENT B

Term-by-Term Planning Sheet

Walla Walla Community College AAS in Agribusiness

**Columbia Basin College Bachelor of Applied Science Applied Management –
Ag Concentration**

Walla Walla Community College

<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
Year 1 - Fall Quarter		
AGBS 108	Computers in Agriculture	5
AGBS 201	Microeconomics in Agriculture	5
AGBS 102	Farm Records and Analysis	5
<i>Total Credits</i>		15
Year 1 - Winter Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AGBS 210	Sales and Customer Service	5
AGBS 211	Small Business Management	5
AGBS 211	Introduction to Food and Agriculture Markets	5
MATH& 146	Introduction to Statistics	5
<i>Total Credits</i>		20
Year 1 - Spring Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credit</i>
ENGL& 101	English Composition	5
AGSC 199	Special Topics	1
Elective ⁵		5
Ag Elective ⁴		5
<i>Total Credits</i>		16
Year One Total		51

Year 2 - Fall Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AGSC 297	Special Project	1
AGSC 113	Cultivated Plants	5
AGSC 201	Basic Soil Science	5
Animal Science Elective/ Irrigation Elective ³	IRR 112 or ANSC 110	5
<i>Total Credits</i>		16
Year 2 - Winter Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AGBS 220	Introduction to Finance	5

AGSC 140	Agriculture Safety and Pesticides	5
AG Elective ⁴		5
<i>Total Credits</i>		15
Year 2 - Spring Quarter		
CMST 201	Intercultural Communication	5
AGBS 103	Intro to Precision Ag for Farm Management	5
AGBS 222	Agriculture and Water Policy	5
<i>Total Credits</i>		15
Year Two Total		46
TOTAL WWCC CREDITS		97

Columbia Basin College

Year 3 - Fall Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AG 310	Ag Operations and Supply Chain Management	5
AMGT 300	Management & organization Theory	5
ENGL 410	Professional & Organizational Communication	5
ACCT& 201 ²	Principles of Accounting	5
<i>Total Credits</i>		20
Year 3 – Winter Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AMGT 400	Financial and Managerial Accounting	5
ECON 305	Managerial Economics	5
PHIL 305 ¹	Professional Ethics	5
<i>Total Credits</i>		15

Year 3 - Spring Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AG 340	Ag Information Technology and Applications	5
AG 430	Fundamentals of Agriculture Financial Management	5
CMST 415	Applied Professional Communication	5
<i>Total Credits</i>		15
Year One Total		50

Year 4 - Fall Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AMGT 330	Legal Issues for Business & Managers	5

ATTACHMENT B
Term-by-Term Planning Sheet
Walla Walla Community College AAS in Agribusiness
Columbia Basin College Bachelor of Applied Science Applied Management –
Ag Concentration

AMGT 420	Human Resource Management	5
ENVS 310	Environmental Issues	5
<i>Total Credits</i>		15

Year 4 - Winter Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AMGT 320	Leadership & Organization Behavior	3
AMGT 417	Contemporary Issues in Business & Management	5
ICS 310	American Diversity	5
PSYC 201 ²	Social Psychology	5

<i>Total Credits</i>	18
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Year 4 - Spring Quarter		
<i>Course #</i>	<i>Course Title</i>	<i>Quarter Credits</i>
AG 480	Agriculture Management Capstone	5
AMGT 350	Marketing for Managers	5
AMGT 360	Business Planning and Strategy	5
<i>Total Credits</i>		15
<i>Year Two Total</i>		48

TOTAL CBC CREDITS	98
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Footnotes:

¹ PHIL 305 at CBC is equivalent to PHIL 330 at WWCC

² ACCT& 201 and PSYC 201 can be taken at WWCC

³ Animal Science/Irrigation Elective at WWCC: Choose either IRR 112 or ANSC 110

⁴ Ag Electives at WWCC: Any 10-15 credits of courses with these prefixes: AGBS, AGSC, IRR, TURF, EV or, as approved by advisor

⁵ Approved electives at WWCC can be any AGSC, AGBS, IRR, ENT, or E&V