



Memorandum of Understanding (MOU)
between
Columbia Basin College and Central Washington University

The purpose of this agreement is to foster a spirit of collaboration between Columbia Basin College (CBC) and Central Washington University (CWU). This agreement will facilitate qualified students in all applied or technical degree programs at CBC in their application to, admission to, and completion of the Bachelor of Applied Science (BAS) in Information Technology and Administrative Management (ITAM) degree program at CWU.

Qualified student applicants must meet the minimum requirements of admission to CWU. CWU retains final and sole discretion over all admissions decisions hereunder.

This degree allows admission into the BAS-ITAM program, but it does not guarantee completion of CWU's general education requirements. Students should note that they may need to take classes outside of the ITAM major to complete these requirements.

All CBC Professional/technical Degrees are Eligible for entry into the BAS-ITAM CWU Undergraduate Program including:

Associate of Applied Sciences (AAS) in Business Administration
 Associate of Applied Sciences (AAS) in Accounting
 Associate of Applied Sciences (AAS) in Entrepreneurship and Innovation
 Associate of Applied Sciences (AAS) in Cybersecurity
 Associate of Applied Sciences (AAS) in Information Technology
 Associate of Applied Sciences (AAS) in Database Administrator
 Associate of Applied Sciences (AAS) in IT Support Technician
 Associate of Applied Sciences (AAS) in Network Administrator
 Associate of Applied Sciences (AAS) in Project Management

Overview of Student Benefits:

- Students who graduate from CBC programs with at least a 2.3 GPA are eligible for admission into the CWU BAS-ITAM program.
- CBC students who are interested in the ITAM program can receive early advising to maximize their transfer experience.
- CBC students who are interested in ITAM will be invited to CWU ITAM events.

The minimum requirements to enter the BAS-ITAM program are:

- Earned professional/technical degree (AAS or AAS-T)
- 2.30 GPA or above.
- Official transcripts from all colleges/universities attended.

Suggested courses to be completed before entering the BAS-ITAM program:

- ENGL 101
- CS 106

Under this agreement the BAS-ITAM program will:

- Provide prospective students access to **BAS-ITAM** program advisors for assistance with CWU and ITAM application processes. Monthly/Quarterly Advising.
- Conduct a program information session at least once per year on the CBC campus.
- Encourage CBC students to visit the CWU campus for a tour of the campus.
- Provide informational documents for distribution to potential students.
- Conduct other communication efforts to prospective students as agreed upon between the institutions.

Under this agreement CBC will:

- Communicate to students the pathway to the BAS-ITAM program. Communication will include verbal, written, and/or electronic notification to potential students in a timely manner. The communication will include but is not limited to:
 - Posting flyers marketing the pathway.
 - CWU logo, degree program information, and link on appropriate websites, in the form provided by CWU. CBC agrees not alter or modify CWU's logo or marks without the advanced approval of CWU.
 - Dedicating classroom time for CWU program visits and information sessions.
- Conduct other communication efforts to prospective students as agreed upon between the institutions.

It is agreed upon and understood that each party has the right and responsibility to make changes to its curricula and enrollment standards to maintain its academic integrity and meet accreditation standards. Such changes, if any, will be communicated in writing between respective administrators as they occur.

The parties each acknowledge that, in the performance of this agreement, they will comply with all applicable state and federal laws and regulations, including but not limited to all applicable laws and regulations related to data privacy and discrimination.

This agreement does not provide for any reimbursement of costs to either CWU or CBC for services rendered or supplies provided during or at the end of the agreement term.

The employees or agents of each institution who are engaged in the performance of this agreement shall continue to be employees or agents of that institution and shall not be considered for any purpose to be employees or agents of the other institution. Each institution is responsible for the acts or omissions of its employees, officers, agents and assigns acting in good faith within the scope of their official duties.

This agreement will be in effect beginning August 1, 2022 and will continue thereafter from year to year. The agreement will be re-evaluated every two years. Either institution may terminate this agreement upon 90 days' written notice to the other institution; however, such termination shall not become effective for the students then enrolled in the BAS-ITAM program if such termination prevents completion of their BAS-ITAM program requirements.

<p>By <u><i>Kyle Winslow</i></u> Kyle Winslow, MBA Dean of Business and Computer Science Columbia Basin College</p>	<p>By <u><i>Michael Lee</i></u> Michael Lee, PhD Vice President of Instruction Columbia Basin College</p>
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Final Audit Report

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