# BACHELOR OF APPLIED SCIENCE (BAS) APPLICATION FOR ADMISSION

**Columbia Basin College**

Columbia Basin College (CBC) is accredited as a BAS degree-granting institution by the Northwest Commission on Colleges and Universities, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education. This application and guidelines are for applicants who are interested in the following degrees:

- Bachelor of Applied Science in **Applied Management** (Optional concentrations: Agriculture, Healthcare Administration)
- Bachelor of Applied Science in **Cyber Security**
- Bachelor of Applied Science in **Information Technology**
- Bachelor of Applied Science in **Project Management** (Optional concentration: Construction)

*For Bachelor of Applied Science in Dental Hygiene, Health Physics, Teacher Education, and Bachelor of Science in Nursing (RN-BSN) degrees, do NOT use these guidelines and application. Contact each program for the program-specific application.*

## ELIGIBILITY

Applicants must have met the following requirements:

- Earned at least an associate degree from an academic transfer or career/technical program or completed at least 90 college-level credits from an academic transfer or career/technical program(s) and

Completed the following prerequisites:

- At least one 100+ level math course with a minimum grade of 2.0
- ENGL& 101 or the equivalent course with a minimum grade of 2.0

If you have questions about your eligibility, we strongly encourage you to consult the appropriate program advisor listed on the next page on the above prerequisites as you may have already taken the course(s) or equivalent.

## APPLICATION DEADLINE

Each program reviews completed applications and admits new students throughout the academic year. While new applications are continuously reviewed, applicants are strongly encouraged to submit their applications early; seats in these classes can become very limited as we approach the beginning of each quarter. In order for your application to be considered, all steps must be completed with the required materials submitted **one week prior to the first day of each quarter.**

## REQUIREMENTS CHECKLIST

- [ ] Completed online CBC Application for Admission (for new CBC students only)
- [ ] Completed CBC BAS application
- [ ] Official transcript(s)*, sealed, verifying;
    - Your completion of two-year degree and/or all other college credits earned
    - Your completion of the program prerequisites, if applicable
- [ ] Resume (max. 3 pages)

*\*For applicants who are current/past CBC students or CBC graduates: If you already have your academic records at CBC (e.g., CBC courses, courses from other institutions), you are NOT required to submit official transcript(s) with your application.*
*\*You may submit your application while waiting for your official transcript(s) to arrive. The application will not be processed until the transcript(s) are received. Official transcripts must be received in a sealed envelope or sent electronically through our Washington State Student Management System (SMS), or authorized online service provider.*

# INSTRUCTIONS

1.  Complete the online CBC Application for Admission at columbiabasin.edu. (Note: if you are a current CBC student you do NOT need to submit a CBC Application for Admission).
2.  Receive CBC Student ID Number via your CBC acceptance email (after your admissions application has been processed).
3.  Submit the BAS Application with all required documents listed in the Requirements Checklist via postal mail or in person.

**POSTAL MAIL**

Student Records (MS-H4)
RE: BAS Application
Columbia Basin College
2600 N. 20th Ave., Pasco, WA 99301

**IN PERSON**

Hawk Central (H-Building)
Columbia Basin College
2600 N. 20th Ave., Pasco, WA 99301

## FOR MORE INFORMATION OR QUESTIONS:

**Cyber Security and IT programs:**

CBC School of Computer Science
computerscience@columbiabasin.edu
509.544.2262

**Applied Management and Project Management programs:**

CBC School of Business
business@columbiabasin.edu
509.542.4405

# BACHELOR OF APPLIED SCIENCE APPLICATION FOR ADMISSION

## Columbia Basin College

*For Bachelor of Applied Science in Applied Management, Cyber Security, Information Technology, and Project Management only.*

## PERSONAL INFORMATION

| | | |
|---|---|---|
| Last Name | First | Middle |

| | |
|---|---|
| CBC Student ID Number | CBC Student Email (if applicable) |

| | | | |
|---|---|---|---|
| Address | City | State | Zip |

| | | |
|---|---|---|
| Day Phone | Evening Phone | Personal Email Address (please print clearly) |

**I am a:**

☐ New Student        ☐ Returning Student        ☐ Current Student

## PROGRAM INFORMATION

**What program are you applying for?**

☐ Bachelor of Applied Science in Applied Management
　　*Optional concentration:*　☐ *Agriculture*　☐ *Healthcare Administration*

☐ Bachelor of Applied Science in Cyber Security

☐ Bachelor of Applied Science in Information Technology

☐ Bachelor of Applied Science in Project Management
　　*Optional concentration:*　☐ *Construction*

**What quarter and year do you plan to begin?**

☐ Summer        ☐ Fall        ☐ Winter        ☐ Spring        Year: _____

## EDUCATION INFORMATION

Please list all institutions that you currently or previously attended in descending order beginning with current or most recent college or university attended. (Attach another sheet of paper if necessary.) Official transcript(s) must also be submitted in a sealed envelope from the original institution to Student Records.

| Institution Name | Location (City, State) | Beginning Date (Month, Year) | Ending Date (Month, Year) | # Of Credits | Degree Completed |
|---|---|---|---|---|---|
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## VERIFICATION

I affirm that all information requested on this application and the supplemental documents has been given and that the information is complete and accurate.

| | | |
|---|---|---|
| Applicant Name | Applicant Signature | Date |